



**CITY OF MARSHALL
CITY COUNCIL MEETING
A G E N D A**

**Tuesday, November 26, 2019 at 5:30 PM
Professional Development Room - Marshall Middle School, 401 South
Saratoga Street**

OPENING ITEMS

1. Call to Order/Pledge of Allegiance
2. Introduction of newly hired Marshall Police Department Officers

APPROVAL OF AGENDA

APPROVAL OF MINUTES

3. Consider approval of the minutes of the regular meeting held on November 12, 2019.

PUBLIC HEARING

4. Public Hearing and Adoption of Ordinance Amendment to Section 86-1 Definitions

AWARD OF BIDS

5. Front End Loader and Push Blade with Aviation Radio for the Airport – 1) Consider Resolution Authorizing Execution of Mn/DOT Grant Agreement No. 1035857 (S.P. A4201-101) for the Purchase of a Heavy Duty 4-Wheel Drive Articulating Wheel Loader with Push Blade for the Airport.
6. Front End Loader and Push Blade with Aviation Radio for the Airport – 2) Consider Award of Bids.
7. Consider authorization to approve Towing and Storage Agreement between the City of Marshall and Pulver Motor Service, LLC

CONSENT AGENDA

8. Consider approval of a Partnership Agreement between the City of Marshall and Marshall Municipal Utilities.
9. Joint Powers Agreement between the State of Minnesota (BCA) and the City of Marshall (MPD).
10. Call for a Public Hearing Regarding Proposed Property Tax Abatement at 301 Stephens Ave.
11. Call for a Public Hearing Regarding Proposed Property Tax Abatement at 1500 Travis Road.
12. Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Friends of the Orchestra, LTD.
13. Introduction of Ordinance amendment to add Interim Use Permit with associated changes and Call for Public Hearing.
14. Introduction of Ordinance amendment to Section 62-2 Snow Removal on Private Streets and Call for Public Hearing.
15. Consider Approval of an Outdoor Public Fireworks Display.
16. Consider approval of the bills/project payments.

APPROVAL OF ITEMS PULLED FROM CONSENT

OLD BUSINESS

TABLED ITEM

NEW BUSINESS

17. United Community Action Partnership and City of Marshall 2020 Transit Agreement.
18. Purchase of Self-Contained Breathing Apparatus (SCBA).
19. Request for Conditional Use Permit / School in R-1 One Family Residential District located at 1300 East Lyon Street.

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

- [20.](#) Request for Conditional Use Permit / school in R-1 One Family Residential District at 401 South Saratoga Street.
- [21.](#) Project Z64 / SAP 139-111-006: Saratoga Street Reconstruction Project -- Consider Resolution for Municipal State Aid Street System (MSAS) 2019 Advance Funds.
- [22.](#) Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Change Order No. 1 (Final) and Acknowledgement of Final Pay Request No. 1.
- [23.](#) Project Z72: Hahn Road Storm Sewer Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 4.
- [24.](#) Project Z73: Country Club Drive Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 6.
- [25.](#) Project Z74: Huron Road/Superior Road Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 5.
- [26.](#) Consider a LG220 Application for Exempt Permit for the Marshall Fire Department Relief Association

COUNCIL REPORTS

- [27.](#) Commission/Board Liaison Reports
- 28. Councilmember Individual Items

STAFF REPORTS

- 29. City Administrator
- 30. Director of Public Works
- 31. City Attorney

ADMINISTRATIVE REPORTS

INFORMATION ONLY

- [32.](#) Information Only
- [33.](#) 2020 Operating Budgets Update

ADJOURN TO CLOSED SESSION

MEETINGS

- [34.](#) Upcoming Meetings

ADJOURN

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State your name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State your name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	OPENING ITEMS
Type:	INFO
Subject:	Introduction of newly hired Marshall Police Department Officers
Background Information:	Please welcome for new police officers hired in 2019. John Espinoza Benjamin Kelly Nathan St. Aubin Scott Wilson
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the regular meeting held on November 12, 2019.
Background Information:	Enclosed are the minutes of the regular meeting held on November 12, 2019.
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting.
Recommendations:	that the minutes of the regular meeting held on November 12, 2019 be approved as filed with each member and that the reading of the same be waived.

CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, November 12, 2019

The regular meeting of the Common Council of the City of Marshall was held November 12, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glen Olson, Director of Public Works/ City Engineer; Jason Anderson, Assistant City Engineer/ Zoning Administrator; Annette Storm, Director of Administrative Services; Jim Marshall Director of Public Safety; Sheila Dubs Human Resource Manager and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

Consider approval of the minutes of the regular meeting held on October 22, 2019.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat that the minutes of the regular meeting held on October 22, 2019 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**
7-0

Consider Award of Bids for Municipal Building Renovation Project (CH1).

Three bids were received for the Municipal Building Renovation Project (CH1) on November 7, 2019.

The apparent low bid was from Brennan Companies of Mankato, Minnesota, with a base bid in the amount of \$4,890,000 proposed to be complete in 400 calendar days from issuance of Notice to Proceed. There are six alternate bids that must be reviewed to determine which alternates will be included in the bid award. A recommendation of award is anticipated to be received from the City's consultant, Engan Associates, prior to the City Council meeting on Tuesday, November 12, 2019. The project will be funded from Account #494-41136-5520 (Project CH1).

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer that the Council award the Municipal Building Renovation Project to Brennan Companies of Mankato, Minnesota in an amount to be recommended by the City's consultant, Engan Associates, per base bid and determination of alternates to be included in the bid award.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler, Councilmember Labat. The motion **Passed.**
5-2

Consider Award of Bids for Removal of Hazardous Materials from the Municipal Building (City Hall).

The City of Marshall received bids for the above-referenced project on October 29, 2019. The apparent low bid was from Advanced Health, Safety and Security in the amount of \$67,284.34.

The City has received bids for the Municipal Building Renovation Project on November 7, 2019. The award of this project will be contingent upon award of bids of the Municipal Building Renovation Project. The project will be funded from Account #494-41136-5500 (CH1).

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer that the Council award the project to Advanced Health, Safety and Security in the amount of \$67,284.34, contingent upon award of bids of the Municipal Building Renovation Project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Nay: Councilmember Bayerkohler. The motion **Passed. 6-1**

Approval of the Consent Agenda

Councilmember Lozinski requested that item number 12, Consider Resolution Transfer and Closure of Small Cities Fund 223, be removed for further discussion.

Motion made by Councilmember Meister, Seconded by Councilmember Labat to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Approval of Resolution Number 4672, Second Series, A Rural Service District Resolution.

Approval a Special Assessment Deferral.

Authorization to declare surplus property for the Marshall Police Department.

Approval of the Wastewater Treatment Facilities Improvement Project – 1) Consider Application for Payment No. 4 to Magney Construction, Inc.

Approval of the Wastewater Treatment Facilities Improvement Project – 2) Consider Payment of Invoice 0241268 to Bolton & Menk, Inc.

Approval of the Wastewater Treatment Facilities Improvement Project – 3) Consider Payment of Invoice 1301833 to American Engineering Testing, Inc.

Approval of the MPCA Air Monitoring Equipment Site Lease PC0054 at Airport.

Approval of LG220 Application for Exempt Permit for Holy Redeemer Church for January 31, 2020.

Approval of the bills/project payments.

Consider Resolution Number 4673, Second Series, a Resolution Authorizing the Transfer and Closure of Small Cities Fund 223.

Item 3.

Fund 223 and Fund 220 are both local small cities fund. Fund cleanup continues and having two funds for the same purpose are unnecessary. Finance Staff are recommending closing fund 223 into fund 220. Councilmember Lozinski pulled the item to ask a clarifying question.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister to Approve Resolution Number 4673, Second Series, a Resolution Authorizing the Transfer and Closure of Small Cities Fund 223. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Approval for Auditing Service Contract for 2019-2022

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to remove the item from the table.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Since this item was tabled at the October 8th Council Meeting, staff have been interviewing the auditing firms. This item was to be discussed at the October 22nd Council Meeting but do to scheduling conflict for one firm were unable to discuss at that meeting.

Staff are recommending Abdo Eick and Meyers (AEM) for auditing services for 2019-2022. Staff feel that the historic knowledge that AEM offers plays a key role for improving the finance function for the City. With key finance staff relatively new, AEM has only audited the finance function for 2 years since the staff has changed and so has the processes. Staff feel changing audit firms will put the City back 2 years of progress of cleaning up funds and improving efficiency. It takes 3-4 years to become efficient in the auditing function for both staff and auditors. It is recommended to continue professional services with AEM to maximize services since the current team dynamics have only been working together for 3 years.

The Ways and Means Committee met on November 6th, 2019 to discuss auditing firms interview results and overall selection process. The recommendation from the Committee is to accept BergankDv, pending contract review, for the auditing years 2019-2022.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister to approve auditing services with BergankDv for years 2019-2022. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Lease Agreement-MNSCU and City of Marshall.

City Administrator Sharon Hanson provided the background information on the agenda item. The lease agreement has been reviewed by City and SMSU Staff, the City Attorney and MNSCU. The lease agreement will arrange for temporary office space while City Hall is renovated.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer to accept the lease agreement. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. Voting Abstaining: Councilmember

Bayerkohler. The motion **Passed. 5-1-1**

Agreements Regarding Property Located at 100 and 200 8th Street South

In 2015, the City and Knochenmus Enterprises (Knochenmus) entered into a Contract for Deed whereby the City purchased the property located at 110 8th Street South and 200 8th Street South in the City of Marshall and made an initial payment for the property. Since that time there have been three extensions to the 2015 Contract for Deed: 2016, 2017, 2018 as a result of continued use and interest in the property by Knochenmus. In 2018, the City Council directed staff to discuss with Knochenmus ways to no longer further extend the Contract for Deed.

In 2019, the Mayor and Administrator met with Knochenmus to discuss short- and long-term interest in the property. The City acknowledged interest in the building short-term and Knochenmus acknowledged both short-term and long-term interest in the building. It was acknowledged that the value of the City's past and future short-term interest has a value that equals the initial Contract for Deed payment.

As a result, both the City and Knochenmus are proposing to terminate the Contract for Deed and enter into a Lease agreement. The City shall not be required to pay Knochenmus any consideration for its use of 12,000 square feet of the building on the Property for the previous 48 months. The City shall be allowed to occupy 12,000 square feet of the building on the Property for a period of up to an additional 36 months.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister Approve Contract for Deed Termination Agreement and Lease Agreement Regarding Property Located at 100 and 200 8th St. South. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Adopt Ordinance for map amendment (rezone) by Four Seasons LLC at 800 West College Drive

This is a request by Four Seasons, LLC, Marshall, MN to rezone 800 West College Drive from I-2 General Industrial District to B-3 General Business District. The owner wants to lease the building to UCAP for a daycare use until the new Headstart daycare facility is built. The area where this building is located is currently zoned I-2 General Industrial District, where daycare is not a permitted use. The City's comprehensive plan shows a strip north of West College Drive between Legion Field Road and the BNSF railroad tracks to the west as commercial use. In light of the comprehensive plan apparent intent, it seems reasonable to rezone this property to B-3 General Business District, where daycare is a permitted use.

An area to the east of this property is already zoned B-3 General Business District, so staff proposes to rezone a portion of 750 West College Drive property located between the existing B-3 General Business District area and the property in question to B-3 General Business District as well to provide continuity of zoning district and avoid spot zoning. The State Lottery office is occupying the building located in the area staff proposes to rezone, so the use will go from nonconforming to permitted. Rezoning procedures are described in Section 86-30 Amendments.

At the October 9, 2019, Planning Commission meeting, a public hearing was held, and a motion was made by Schroeder, second by Fox to recommend approval to City Council to rezone the property as recommended by staff. All voted in favor. The Ordinance Amendment to rezone 800 West College Drive and 750 West College Drive from I-2 General Industrial District to B-3 General Business District was introduced at the October 22,

Motion made by Councilmember Meister, Seconded by Councilmember Labat that the Council adopt Ordinance Number 745, Second Series to rezone 800 West College Drive and 750 West College Drive from I-2 General Industrial District to B-3 General Business District. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Introduction of Ordinance amendment Section 86-1 Definitions and Call for Public Hearing

ZEF Energy, a company dedicated to building charging stations for electric vehicles, is planning on building one in Marshall. Charging stations are becoming more and more common and it looks like for many of them the best location would be between a street and parking lot, which means that they most likely will be located in the required front yard. The Ordinance prohibits locating accessory equipment in the required front yard, so in order to allow this arrangement, charging stations should be excluded from the accessory equipment definition. To prevent excessive use, the definition will limit exclusion to just two stations. Also, several Use definitions are updated and/or added to streamline the Zoning compliance review. New definitions will define percentage of the building uses to qualify for being considered as permitted, accessory, or conditional uses for placement in zoning districts.

The charging stations are planned to be built in the near future, so this Ordinance review process is being expedited. This Ordinance will be introduced to the Planning Commission on Wednesday, November 13, 2019. This will allow for a public hearing at the November 26, 2019, Council meeting.

At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 86-1 Definitions as recommended by staff.

Motion made by Councilmember Meister, Seconded by Councilmember Lozinski that the Council introduce the Ordinance amendment to Section 86-1 Definitions and call for Public Hearing to be held on November 26, 2019. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Project Z47: Commerce Industrial Park/Michigan Road Improvement Project - Consider Change Order No. 4 (Final) and Acknowledgement of Final Pay Request No. 15.

The items on Change Order No. 4 (Final Reconciling Change Order) are the result of final measurements and changes in item quantities during construction. All work has been completed in accordance with the specifications.

Change Order No. 2 (Final) results in a decrease in the amount of \$43,401.98.

The original contract amount was \$4,004,847.25. The final contract amount is \$3,998,185.12, resulting in a total net contract decrease of \$6,662.13.

The final payment in the amount of \$41,716.93, including the final change order and release of retainage, will be paid from Account #462-60211-5570 (2017 Public Improvements-Streets- Infrastructure).

Motion made by Councilmember Bayerkohler, Seconded by Councilmember Meister that Council approve **Item 3.** Order No. 4 (Final) with Midwest Contracting, LLC of Marshall, Minnesota, resulting in a con

decrease in the amount of \$43,401.98 and acknowledge Final Pay Request (No. 15) in the amount of \$41,706.93 for the above-referenced project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider two LG220 Applications for Exempt Permits for Southwest Minnesota State University Foundation.

These LG220 applications of Exempt Permits are for Southwest Minnesota State University Foundation to hold a raffle on January 31 and February 15, 2020 at Southwest Minnesota State University, 1501 State St., Marshall, Minnesota

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Southwest Minnesota State University Foundation to hold a raffle on January 31 and February 15, 2020 at Southwest Minnesota State University, 1501 State St., Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Councilmember Bayerkohler. The motion **Passed. 6-0-1**

Commission/Board Liaison Reports

Byrnes Fire Relief Association met, and the fund is performing well.

Schafer No Report

Meister No Report

Bayerkohler No Report

DeCramer No Report

Labat Convention and Visitors Bureau met and reviewed a CVB app.

Lozinski No Report

Councilmember Individual Items

Councilmember Lozinski commented on the well-attended ALICE Training conducted by the Marshall Police Department.

Councilmember DeCramer asked for future discussion on the replacement of the artwork on the back of the Varsity Pub and Extra Innings.

Councilmember Meister met with Southwest Health and Human Services on vaping and is advocating for the Legislative and Ordinance Committee to review a tobacco 21 ordinance.

Mayor Byrnes commented on the Census presentation on the 2020 Census. The Minnesota Flood Plain

Item 3. will be meeting in Marshall to discuss flooding in southwest Minnesota.

City Administrator

No Report

Director of Public Works

Director of Public Works/ City Engineer Glenn Olson provided an update on Block 11.

City Attorney

City Attorney Dennis Simpson provided an update on several items; Helena Chemical property, MMU Charging Station locations, Legislative and Ordinance Committee, Planning Commission, Block 11 and Unique Opportunities.

Administrative Reports

There were no questions on the administrative brief.

Information Only

There were no questions on the information items.

Upcoming Meetings

There were no questions on the upcoming meetings.

Adjourn Meeting

At 7:11 P.M, Motion made by Councilmember Labat, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Mayor

Attest:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Public Hearing and Adoption of Ordinance Amendment to Section 86-1 Definitions
Background Information:	<p>ZEF Energy, a company dedicated to building charging stations for electric vehicles, is planning on building one in Marshall. Charging stations are becoming more and more common and it looks like for many of them the best location would be between a street and parking lot, which means that they most likely will be located in the required front yard. The Ordinance prohibits locating accessory equipment in the required front yard, so in order to allow this arrangement, charging stations should be excluded from the accessory equipment definition. To prevent excessive use, the definition will limit exclusion to just two stations. Also, several Use definitions are updated and/or added to streamline the Zoning compliance review. New definitions will define percentage of the building uses to qualify for being considered as permitted, accessory, or conditional uses for placement in zoning districts.</p> <p>At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 86-1 Definitions as recommended by staff.</p> <p>At the November 13, 2019, regular Planning Commission meeting Carstens made a motion, second by Lee to recommend to city council an approval as recommend by staff. All voted in favor of the motion.</p> <p>The Ordinance Amendment to Section 86-1 Definitions was introduced at the November 12, 2019, City Council meeting.</p>
Fiscal Impact:	None.
Alternative/Variations:	None.
Recommendations:	that the Council close the public hearing on the Ordinance Amendment to Section 86-1 Definitions.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Public Hearing and Adoption of Ordinance Amendment to Section 86-1 Definitions
Background Information:	See Public Hearing and Adoption of Ordinance Amendment to Section 86-1 Definitions
Fiscal Impact:	None.
Alternative/ Variations:	None.
Recommendations:	that the Council adopt Ordinance No. XXX, Second Series, Amending Section 86-1 Definitions.

Sec. 86-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a subordinate building which is located on the same lot as the main use building and the use of which is clearly incidental to the use of the main building.

Accessory equipment means any permanent exterior structure which is located either on the same lot as the main use building or attached to any building on the lot and the use of which is clearly incidental to the use of the main building such as for building service or building occupants' entertainment including, but not limited to, TV antennas, AC units, solar panels, service tanks, children playgrounds, swimming pools, hot tubs, basketball courts, and other similar items. For the purposes of this section, amateur radio antennas, flag and light poles, and up to two electric vehicle charging stations, are not considered accessory equipment.

Adult use means an amusement or entertainment distinguished or characterized by an emphasis on material depicting, describing, or relating to sexual activities or anatomical areas; or which feature strippers, exotic or topless dancing, male or female impersonators.

Alley means a public way less than 30 feet in width which provides secondary access to abutting properties.

Apartment means a suite of rooms which is designed for, intended for, or used as a residence for one or more individuals and equipped with bathing and cooking facilities. Apartment is usually intended for rent or lease.

Apartment building means three or more apartments grouped in one building under single ownership and/or containing common public space.

Assisted living facility means a building or part thereof consisting of individual dwelling units and that includes common recreational spaces, a common dining room and food preparation areas where meals are served on a daily basis. Occupants are provided with personal care services because of age, disability or other reasons. Such facility is licensed by the state.

Automobile wrecking. See junkyards.

Awning means an architectural projection that is wholly supported by the building to which it is attached and which is comprised of a lightweight, rigid frame structure over which a covering is attached.

Balcony means an exterior floor or platform projecting from and supported by the building to which it is attached without additional independent support.

Basement means a portion of a building located fully or partly underground, but having less than half of its floor-to-ceiling height above the average grade of the adjoining ground. This portion is not a completed structure and serves as a substructure or foundation for a building.

Bed and breakfast facility means any dwelling other than a hotel, motel, boardinghouse or lodginghouse where the breakfast meal and lodging for compensation are provided for persons pursuant to previous arrangements. Such persons (guests) customarily shall have use of facility common areas such as living room, dining room, library, etc.

Boarder means a person who lives in a dwelling with a special contract with the owner whereby the owner provides meals and lodging.

Boardinghouse or lodginghouse means any dwelling other than a hotel or motel where meals, lodging or lodging and meals for compensation are provided for three or more persons who do not function as a household unit and who are semi-permanent in nature.

Boulevard means a portion of the street right-of-way not occupied by pavement.

Brewpub means a small brewery that serves and sells its product on premises in addition to off-premises sales. For the purpose of this article, brewpub is the same as taproom.

~~Mixed use means a single building containing more than one type of land use or a single development of more than one building and use, where different types of land uses are in close proximity, planned as a unified complementary whole, and functionally integrated to the use of shared vehicular and pedestrian access and parking areas.~~

Nonconforming means a use or a structure lawfully in existence on April 6, 1964, or on the effective date of amendments to this chapter, and not conforming to the current regulations for the district in which it is situated.

Outlot means a tract of land, included in a plat, which is smaller than the minimum size permitted for lots and which is thereby declared unbuildable until combined through platting with additional land; or, a parcel of land which is included in a plat and which is at least double the minimum size and which is thereby subject to future platting prior to development; or a parcel of land which is included in a plat and which is designated for public or private open space, right-of-way, utilities or other similar purposes.

Patio means a structure made of concrete, brick, wood, or other building materials, with a height of six inches or less from ground level from any point of the structure, and not attached to a building.

Prefabricated building means any building intended for use, and regulated by the zoning ordinance and building code, as a one- or two-family dwelling or an accessory building, which is constructed off the building site, for installation, or assembly and installation, on the building site on the permanent foundation.

Preliminary development plan means a formal development plan in preliminary form presented by a PUD applicant as provided in section 86-140 and including the requirements set forth in that section.

Property means all land included within the PUD.

PUD (planned unit development) means a zoning district which may include single or mixed uses, one or more lots or parcels, intended to create a more flexible, creative and efficient approach to the use of land and subject to the procedures, standards and regulations contained in this article.

PUD agreement means the agreement to be entered into between the developer and the city to incorporate all term, requirements and conditions of the PUD approval.

Residential facility means any facility, licensed by the commissioner of public welfare, public or private, which for gain or otherwise regularly provides one or more individuals with a 24-hour per day substitute for care, food, lodging, training, education, supervision, habilitation, rehabilitation and treatment they need, but which for any reason cannot be furnished in the individual's own home. Residential facilities include, but are not limited to: state institutions under the control of the commissioner of public welfare, foster homes, residential treatment centers, maternity shelters, group homes, residential programs or schools for handicapped children. Nothing in this definition shall be construed to include any facility excluded by Minn. Stat. § 462.357, subd. 7.

Right-of-way means the land covered by a public roadway and adjacent land designated or reserved for public use.

Roomer means a person who rents a single room in a dwelling with no right to cooking privileges or facilities except occasional meals and no special contract for food.

Self-storage warehouse (ministorage) means a building constructed into compartments of 500 square feet or less rented to individuals on a monthly basis for storage of personal property.

Shopping center means a group of businesses occupying a common building or immediately adjacent buildings and having common private mall areas, parking areas, access, signage and other facilities.

Sign means a name, identification, description, display, illustration, device or lettered figure or pictorial symbol which is affixed to or represented directly or indirectly upon a building, structure or land in view of the general public, and which directs attention to a product, place, activity, person, institution or business and is displayed for the purpose of communicating a specific message.

not forming an integral part of the display. Only one side of a double-face or V-type sign structure shall be used in computing total surface area.

Sign, temporary transportable advertising, means all signs that are not permanently affixed to a building or foundation structure, mounted on wheels or supporting structure for the purpose of mobility.

Sign, window, means a sign attached to, placed upon, or painted on the interior of a window or mounted on the inside within the exterior wall thickness in the window opening and that is visible from the exterior of the building.

Sketch plan means an informal development plan presented by a PUD applicant as provided in section 86-140.

Solar collector means any device relying upon direct solar energy that is employed in the collection of solar energy for heating and/or cooling of a structure, building or water.

Solar energy system means any solar collector or other solar device or any structural design of a building whose primary purpose is to collect, convert or store solar energy for useful purposes including heating and cooling of buildings, domestic water heating, electric power generation, and other energy using processes.

Staff development review committee shall be appointed by the city administrator and will conduct a review of all development plans for any PUD. The committee shall include the city engineer and any other members of the city staff or city consultants.

Story, half, means that portion of a building under a gable, hip or gambrel roof, the wall plates of which, on at least two opposite exterior walls, are not more than two feet above the floor of such story.

Street means a public way set aside for vehicular traffic regardless of size or designation but excluding alleys as defined therein and driveways serving only one parcel of land.

Structural alterations means any change in the supporting members of a building such as bearing walls, columns, beams or girders.

Structure means anything constructed or erected, the use of which requires location on the ground or attachment to something having a location on the ground.

Thoroughfare means a major public roadway set aside for heavy continuous vehicular traffic through the city and designated as such on the city zoning map.

Townhouse means three or more one-family dwellings under separate ownership constructed as a group of attached units in which each unit extends from the foundation to roof.

Use means the purpose for which land or premises or a building thereon is designated, arranged or intended, or for which it is or may be occupied or maintained.

Use, accessory, means a use occurring along with, and related to, the principal use in the same lot and occupying more than 10% but less than 25% of the principal building area or a separate accessory building incidental to the principal use of a lot or a building and located on the same lot as the principal use.

Use, incidental, means a use occurring along with, and related to, the principal use in the same lot and occupying 10% or less of the principal building area. Incidental use shall not be considered in determination of the zoning district placement.

Use, mixed, means a single building containing more than one type of land use or a single development of more than one building and use, where different types of land uses are in close proximity, planned as a unified complementary whole, and functionally integrated to the use of shared vehicular and pedestrian access and parking areas.

Use, principal, means the main use of the property occupying at least 75% of the building area and determining the zoning district placement.

ORDINANCE NO. _____, SECOND SERIES

**ORDINANCE AMENDING
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86
RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinances, Chapter 86 – 1 Definitions is amended by excluding up to two electric vehicle charging stations from accessory equipment definitions and revising various Use definitions.

Section 2: It is hereby determined that publication of this Title and Summary Ordinance will clearly inform the public of the intent and effect of Ordinance No. _____, Second Series. A copy of the entire Ordinance will be posted at the Marshall City Hall.

It is hereby directed that only the above Title and Summary of Ordinance No. _____, Second Series be published conforming to Minnesota Statutes §331A.01 with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Hall, 344 West Main Street, Marshall, Minnesota 56258.

Section 3: This Ordinance shall take effect after its passage and summary publication.

Passed and adopted by the Common Council this 26th day of November, 2019.

THE COMMON COUNCIL

ATTEST:

Mayor of the City of Marshall, MN

City Clerk

Introduced on: November 12, 2019

Final Passage on: November 26, 2019

Published in the Marshall Independent: _____



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Front End Loader and Push Blade with Aviation Radio for the Airport – 1) Consider Resolution Authorizing Execution of Mn/DOT Grant Agreement No. 1035857 (S.P. A4201-101) for the Purchase of a Heavy Duty 4-Wheel Drive Articulating Wheel Loader with Push Blade for the Airport.
Background Information:	<p>The City received notification from Mn/DOT-Aeronautics that MML has been identified as a recipient of a State grant (State participation rate of 70% / 30% local) for a new front-end loader and push blade. The Mn/DOT-Aeronautics Capital Improvement Program (CIP) for the Airport includes the acquisition of a Front-End Loader and Push Blade in the amount of \$225,000. The unit would be primarily utilized for cleaning snow from aprons, runway ends and T-Hangar areas. The unit would also be used for filling dump trucks and snow hauling.</p> <p>Seven proposals were received for this unit on November 21, 2019, as shown on the attached bid tabulation. The low bidder was RDO Equipment Co. of Marshall, Minnesota, in the amount of \$246,025, including aviation radio, in the amount of \$1,025.</p>
Fiscal Impact:	This unit is included in the Airport CIP in the amount of \$225,000 with participation rates of 70% State (\$157,500.00) / 30% local (\$67,500.00). The actual cost of this unit is \$246,025 with participation rates of 70% State (\$172,217.50) / 30% local (\$73,807.50). Per Finance, the City's participation will be funded from the Capital Equipment Fund (401).
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER XXXX, which is the Resolution of Authorization to Execute Mn/DOT Grant Agreement No. 1035857 (S.P. A4201-101) for Airport Improvement Excluding Land Acquisition for the purchase of a Heavy Duty 4-Wheel Drive Articulating Wheel Loader with Push Blade and Aviation Radio for the Airport.

RESOLUTION

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Marshall as follows:

1. That the state of Minnesota Agreement No. 1035857,

"Grant Agreement for Airport Improvement Excluding Land Acquisition," for

State Project No. A4201-102 at the Southwest Minnesota Regional Airport is

accepted.

2. That the _____ and _____ are
(Title) (Title)

authorized to execute this Agreement and any amendments on behalf of the

City of Marshall.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____

as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation ("State"), and the City of Marshall ("Recipient").

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project ("Project") as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until June 30, 2022.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
John Deere 644L Wheel Loader and Push Blade, and Aviation Radio	0%	70%	30%
	0%	0%	0%

3. The Project costs will not exceed \$ 246,025.00. The proportionate shares of the Project costs are: Federal: \$ 0.00, State: \$ 172,217.50, and Recipient: \$ 73,807.50. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the "Project Engineer") to oversee the Project work. If, with the State's approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the "Project Engineer" will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

- b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
 - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
 - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
 8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
 9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
 10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
 11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
 12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.

13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.
14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any cost incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

By: _____

Date: _____

MAPS Order No: _____

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

Mn/DOT Contract Management

as to form & execution

By: _____

Date: _____

BID TABULATION
PURCHASING ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE
ARTICULATING WHEEL LOADER WITH PUSH BLADE
FOR SOUTHWEST MINNESOTA REGIONAL AIRPORT/RYAN FIELD, MARSHALL MN

DATE: NOVEMBER 21, 2019
TIME: 10:00 A.M. (Local Time)

BIDDER	PROPOSAL A	PROPOSAL B	PROPOSAL C	COMMENTS
Titan Machinery Case Loader	NA	921 G 254,594	821 G 243,940	
Ziegler Cat	950 M 298,295.50	NA	NA	
RDO John Deere	644 L 246,025	644 L 239,025	NA	
	644 K → 644K 10 HRS →	New 237,110 212,680	NA	

PROPOSAL A: ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER WITH A PUSH BLADE

PROPOSAL B: ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER WITH PUSH BLADE. IN LIEU OF AUTO LOCKUP AXLES, A MACHINE WITH AUTO FRONT LOCKUP AND OPEN REAR AXLE LESS AXLE COOLERS.

PROPOSAL C: ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER WITH PUSH BLADE. IN LIEU OF AUTO LOCKING AXLES, A MACHINE WITH LIMITED SLIP FRONT AND REAR LESS AXLE COOLING



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Front End Loader and Push Blade with Aviation Radio for the Airport – 2) Consider Award of Bids.
Background Information:	<p>The City has received notification from Mn/DOT-Aeronautics that MML has been identified as a recipient of a State grant (State participation rate of 70% / 30% local) for a new front-end loader and push blade with aviation . The Mn/DOT-Aeronautics Capital Improvement Program (CIP) for the Airport includes the acquisition of a Front-End Loader and Push Blade in the amount of \$225,000. The unit would be primarily utilized for cleaning snow from aprons, runway ends and T-Hangar areas. The unit would also be used for filling dump trucks and snow hauling.</p> <p>The Council Equipment Review Committee met on November 7, 2019 to review the specifications. The Council Equipment Review Committee approved the minimum specifications for the unit with revision of the specifications to include three proposal options as follows:</p> <p style="padding-left: 40px;">PROPOSAL A: One (1) New 2019/2020 Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade</p> <p style="padding-left: 40px;">PROPOSAL B: One (1) New 2019/2020 Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade in lieu of Auto Lockup Axles, a Machine with Auto Front Lockup and Open Rear Axle Less Axle Coolers</p> <p style="padding-left: 40px;">PROPOSAL C: One (1) New 2019/2020 Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade in lieu of Auto Locking Axles, a Machine with Limited Slip Front and Rear Less Axle Cooling</p> <p>Seven proposals were received for this unit on November 21, 2019, as shown on the attached bid tabulation. The low bidder was RDO Equipment Co. of Marshall, Minnesota, in the amount of \$246,025, including aviation radio, in the amount of \$1,025.</p>
Fiscal Impact:	This unit is included in the Airport CIP in the amount of \$225,000 with participation rates of 70% State (\$157,500.00) / 30% local (\$67,500.00). The City has authorized execution of Mn/DOT-Aeronautics Grant Agreement 1035857 / A4201-102 in the amount of \$246,025. The actual costs of this unit based on said participation rates are 70% State (\$172,217.50) / 30% local (\$73,807.50). Per Finance, the City's participation will be funded from the Capital Equipment Fund (401).
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council award the proposal for a John Deere 644L Heavy Duty 4-Wheel Drive Articulating Wheel Loader and Push Blade, including aviation radio, for the Airport to RDO Equipment Co. of Marshall, Minnesota, in the amount of \$246,025.

BID TABULATION
PURCHASING ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE
ARTICULATING WHEEL LOADER WITH PUSH BLADE
FOR SOUTHWEST MINNESOTA REGIONAL AIRPORT/RYAN FIELD, MARSHALL MN

DATE: NOVEMBER 21, 2019
TIME: 10:00 A.M. (Local Time)

BIDDER	PROPOSAL A	PROPOSAL B	PROPOSAL C	COMMENTS
Titan Machinery Case Loader	NA	921 G 254,594	821 G 243,940	
Ziegler Cat	950 M 298,295.50	NA	NA	
RDO John Deere	644 L 246,025	644 L 239,025	NA	
	644 K → 644K 10 HRS →	New 237,110 212,680	NA	

PROPOSAL A: ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER WITH A PUSH BLADE

PROPOSAL B: ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER WITH PUSH BLADE. IN LIEU OF AUTO LOCKUP AXLES, A MACHINE WITH AUTO FRONT LOCKUP AND OPEN REAR AXLE LESS AXLE COOLERS.

PROPOSAL C: ONE (1) NEW 2019/2020 HEAVY DUTY 4-WHEEL DRIVE ARTICULATING WHEEL LOADER WITH PUSH BLADE. IN LIEU OF AUTO LOCKING AXLES, A MACHINE WITH LIMITED SLIP FRONT AND REAR LESS AXLE COOLING



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 12, 2019
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Consider authorization to approve Towing and Storage Agreement between the City of Marshall and Pulver Motor Service, LLC
Background Information:	<p>The City of Marshall solicits bids for towing and storage of vehicle services every two years. Pulver Motor Service, LLC holds the current contract which is set to expire December 31, 2019.</p> <p>The City of Marshall did solicit bids for the 2020 and 2021 time period. The only bid submitted was the bid from Pulver Motor Service, LLC. A copy of the bid proposal form as submitted by Pulver Motor Service, LLC is attached.</p> <p>The bid as submitted by Pulver Motor Service, LLC is for the price of \$75.00 per tow and storage fees of \$25.00 per day for outside storage and \$40.00 per day for inside storage.</p> <p>The City of Marshall has only received one bid and it is recommended that the bid be award to Pulver Motor Service, LLC.</p>
Fiscal Impact:	The City pays the towing and storage fees per the bid.
Alternative/ Variations:	None recommended.
Recommendations:	Approve Towing and Storage Agreement between the City of Marshall and Pulver Motor Service, LLC and authorize the appropriate officials to sign said agreement.

TOWING AND STORAGE AGREEMENT

THIS AGREEMENT is made and entered into this 26th day of November, 2019, by and between the City of Marshall, a municipal corporation, which has an address of 344 West Main Street, Marshall, MN 56258, party of the first part, referred to as “the City,” and “Pulver Motor Service, LLC”, who has an address of 2554 County Road 7, Marshall, MN 56258, party of the second part, referred to herein as “Pulver Motor Service.”

WITNESSETH:

WHEREAS, Pulver Motor Service, LLC does operate a business known as Pulver Motor Service which includes the towing and hauling of vehicles; and

WHEREAS, the City periodically does need to have vehicles towed and hauled; and

WHEREAS, Pulver Motor Service has provided verification to the City, and the City has independently verified that Pulver Motor Service has an area available to be used for storage of impounded vehicles which are towed and hauled. Pulver Motor Service either owns or has leased appropriate and adequate impound area for the storage of vehicles; and

WHEREAS, Pulver Motor Service is agreeable to towing and hauling vehicles, as well as impounding them, and the City is agreeable to hiring Pulver Motor Service, LLC for these purposes; and

WHEREAS, the parties wish to reduce to writing their understanding of the terms and conditions of this agreement.

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. Pulver Motor Service agrees to provide towing services for the hauling of vehicles at the request of the City and further agrees to impound those vehicles after they have been hauled. Pulver Motor Service agrees to provide the City with the number of vehicles towed and where each vehicle is towed. This report will be provided to the City Public Safety Department within 24 hours of vehicles towed.

2. The services provided by Pulver Motor Service for the City will commence January 1, 2020 and will continue through December 31, 2021.

3. The City agrees to pay Pulver Motor Service, LLC and Pulver Motor Service, LLC agrees to accept the prices and the City’s bidding requirements for vehicle towing and storage in accordance with regular City accounts payable payment practices, and as set forth below:

- a. Price per vehicle tow: \$85.00/ vehicle tow;
- b. Storage fees: \$25.00/ day outside storage
\$40.00/ day inside storage

Payment of all towing and storage fees paid by customers at time of vehicle pick up shall be paid Pulver Motor Service, LLC and shall be property of Pulver Motor Service, LLC. No donation required.

4. Towing services provided by Pulver Motor Service to the City does not include any towing or hauling of vehicles which may be necessary as a result of a traffic accident. The

City will have no responsibility to pay any amount to Pulver Motor Service when vehicles are towed or hauled from the scene of a traffic accident, and the amount Pulver Motor Service is paid for the towing or hauling of vehicles from an accident scene will be between Pulver Motor Service and the owner of the vehicle or the vehicle owner's insurance company.

5. Pulver Motor Service agrees that they will provide insurance covering any claims which may be presented as a result of the towing, hauling and impounding of vehicles in accordance with City Ordinance Sec. 74.63 (3). That insurance will include naming the City as an additional insured. Pulver Motor Service will provide the City with a copy of the insurance policy.

6. Pulver Motor Service agrees that "priority" will be given to the City for the towing and hauling of vehicles. This priority means that Pulver Motor Service will respond to a request by the City for towing and hauling, in as reasonable a period of time as can be expected at all times on every day of the year.

7. Either party does reserve the right to cancel this agreement at any time by providing 30 days notice, in writing, to the other party of their intention to cancel the agreement.

8. Pulver Motor Service acknowledges that they are not an employee of the City. For that reason, they are not entitled to any benefits from the City, which benefits are generally extended to City employees. Further, there is no amount of tax or Social Security withholding from the amounts which are paid to Pulver Motor Service by the City, and it shall be up to Pulver Motor Service to report the amounts received to the appropriate taxing authorities and to pay the amount of taxes on what is paid to Pulver Motor Service by the City.

9. Pulver Motor Service agrees to release, save, defend, and hold harmless the City from any claim which may be presented resulting from the towing and hauling of vehicles as well as the impoundment of vehicles.

10. This agreement constitutes the entire agreement made between the parties and any term or provision not included in this agreement is a term or provision which has not been agreed to between the parties.

11. This agreement is exclusive to and binding upon the parties hereto. Pulver Motor Service may not assign, sub-let or sub-contract any of the duties or obligations herein without the prior written consent of the City. Any assignment, sub-letting, or sub-contracting of any of the duties or obligations herein without prior written consent, shall constitute a breach of this agreement and the City shall immediately terminate said agreement. Upon termination Pulver Motor Service, LLC shall be liable for any and all financial loss suffered by the City as a result of said breach.

12. Time is of the essence in the performance of each and every term and provision of this agreement.

Dated the day and year first above written.

CITY OF MARSHALL

By: Robert J. Byrnes
Its: Mayor

ATTESTED TO:

By: Kyle Box
Its: City Clerk

Contract Holder

By: Josh Schafer
Its: Marshall Division Manager



Dear Mayor and Council Members,

Our company along with other companies in the towing industry have had a significant increase in insurance premiums. The matrix we use to determine our rates shows a 7% to 10% increase would be needed to cover the increased expenses. The increase would put the Marshall towing rate back to what it was in 2016 (\$85 per tow)

Pulver is now the primary service provider for AAA in southwest Minnesota. With that said we have had an increase in business that will help offset the increase on our rates.

We have reviewed the numbers and other factors and have determined that we will be able to leave the towing rate at \$75 per tow.

The most relevant factors in keeping the rate the same:

1. The outstanding relationship that has developed with the Marshall Police and Fire Departments. Both departments have gone above and beyond to ensure our operators are safe when performing their duties. The police department is always quick to provide a squad with lights when we request them. The fire department always makes sure we have a safe zone to load vehicles at accidents.
2. Both agencies have included Pulver in community events and training courses. The professionalism set forth by the departments is second to none. We can truly see that both departments are committed to the community and focused on making Marshall the best place to live and conduct business in.

We truly appreciate what they do to keep us safe when we are providing service.

Thank you,

Josh Schafer
Marshall Division Manager
597.828.5720
pulversouthwest@gmail.com

**BID PROPOSAL FORM
FOR
CITY DESIGNATED TOWING SERVICES**

TO THE CITY OF MARSHALL, MINNEOSTA

I/We Pulver Motor Service LLC
(Firm Name)

1. The undersigned bidder hereby propose(s) and agree(s) to enter into an agreement with the City of Marshall for the towing and storage/impoundment of motor vehicles as described in City Ordinance 74-63 for a two (2) year period beginning January 1, 2020, and ending December 31, 2021. (Current storage facility, capacity and insurance requirements are attached).
2. Bidder agrees to supply and include all necessary labor, equipment, materials, winching, towing vehicle, flatbed, rollback, etc. to be used in the computation of their proposed "price per vehicle tow charge." The price per vehicle for towing shall reflect towing costs for any type of vehicle, to include, but not limited to autos, vans, SUVs, and pick-up trucks.
3. Bidder agrees to keep impounded vehicles in storage and the City agrees to pay the proposed daily storage rate for up to a maximum period of twenty-one (21) days. Following this time period, if the vehicle has been categorized as abandoned by the Public Safety Department, the bidder agrees to keep the vehicle in storage (at bidders expense) until they are placed on the State's vehicle auction at no additional cost to the City.
4. The City shall utilize an annual estimate of seventy-five (75) vehicle tows and a total of 240 days of daily storage (outside rate/day) to compute the lowest, responsible total bid.
5. It is assumed that all bidders responding to this bid request have received or have provided to the City Clerk's Office all of the required information to be eligible for a towing contract with the City of Marshall for 2020 and 2021. The City of Marshall reserves the right to withdraw their award of bid for "City Designated Towing Service" of the bidder is determined to be in non-compliance with the City's towing contract requirements.

TOWING FEE

A. The proposed "price per vehicle tow" to be charged by the bidder for 2020 and 2021 shall be: \$ 75 / vehicle tow.

STORAGE FEES

B. The proposed daily rate for storage of vehicles for 2020 and 2021 shall be:

- Per Day Outside \$25
(All storage shall be outside unless requested otherwise by the Public Safety Department).
- Per Day Inside \$40

The undersigned agrees as follows:

- (1) Within ten (10) days after the contract is awarded, to execute a contract and deliver it to the City of Marshall.
- (2) That this bid cannot be withdrawn for a period of thirty (30) days after the scheduled time for receipt of bids.
- (3) That the City may accept or reject all bids and waive any informality in the bidding.
- (4) That I have read and agreed to all of the bid requirements prior to submission of my bid.

FIRM NAME: Pulver Motor Service LLC

BY: Josh Schafer

ADDRESS: 2554 County Road 7
Marshall, MN 56258

DATE: 11/5/19

ARTICLE III. - VEHICLE TOWING AND IMPOUNDMENT

DIVISION 1. - GENERALLY

Secs. 74-46—74-60. - Reserved.

DIVISION 2. - TOWING ON ORDER OF POLICE

Sec. 74-61. - Purpose and intent of division.

This division is enacted to promote the health, safety and general welfare of the inhabitants of the city by regulating the towing and storage of motor vehicles that have been ordered towed and stored by the city police department.

(Code 1976, § 6.42(1)(A))

Sec. 74-62. - Scope of division.

The towing and storage of motor vehicles at the request of the city police, within the city, shall be in conformity with the provisions of this division.

(Code 1976, § 6.42(2))

Sec. 74-63. - Contracting for towing/storage services.

Operator requirements. The city shall contract for police requested towing and storage of motor vehicles services only upon the following conditions:

- (1) *Availability of facility.* The towing and storage facility shall be available upon the request of the city police department at all times on every day of the year.
- (2) *Outside and inside storage.* The storage facility shall include outside storage and inside storage. The outside storage shall be for at least 30 cars and shall be surrounded by a six-foot high fence, and shall be secured and locked at all times. The inside storage shall be for at least six cars. Any storage facility under this division shall be located within a distance of no more than one-half mile of the city limits.
- (3) *Insurance provisions.* The towing operator must carry, at his own expense, premises, general liability, automobile combined single limit and garage keepers' liability insurance with an approved reliable insurance company licensed to do business in the state, and which insurance shall include the city as an additional named insured and contain coverage in amounts of not less than the following: general liability coverage, \$1,000,000.00; automobile combined single limit coverage \$500,000.00; and \$50,000.00 garage keepers' insurance. The operator shall furnish and file with the city clerk a policy or a certificate of such insurance of the insurer which shall contain a clause providing for a ten-day notice to the city before cancellation. If any policy of insurance required in this subsection is cancelled, the towing operator before the date of cancellation shall furnish and file a similar new certificate. Failure to comply with the provisions of this subsection shall automatically suspend the agreement as of the date of the cessation of any such insurance coverage. Insurance provisions shall apply and are effective after January 1, 2014.
- (4) *Impounding, towing and release.* The operator shall take immediate possession of any vehicle duly ordered impounded and ticketed for any traffic or parking violation and shall tow such vehicle to the car pound. No such vehicle shall thereafter be released without authorization by the director of public safety or other duly authorized city official.

- (5) *Storage of impounded vehicles.* Any vehicle directed to be towed and impounded as provided in this section, from the time it is taken possession of by the operator to the owner as provided in this section, shall be considered to be in the custody of the law, and no work shall be done thereon, except the impounding and storage of such vehicle, of the employee or the agent until such car has been released to the owner. All such cars, when ordered released by the city police department, shall be released to the owner by the operator without charge. The operator during the time the vehicle is impounded shall not permit the owner or any other person to take or remove from the vehicle any parts, or change or repair any parts.
- (6) *Release form.* At the time of return of the vehicle, the towing operator shall release the vehicle upon written copy of the release form by the police department. Of such two copies the city police department shall deliver one to the director of finance of the city.
- (7) *Rate regulation for towing and storage.* The towing operator shall set the towing and storage rates pursuant to a competitive bidding process. A two-year contract shall be awarded by the city to the lowest responsible bidder pursuant to city procedures. The city shall pay towing and storage fees pursuant to the contract entered into between the operator and city.
- (8) *Towing operator and employees.* Towing operators and employees must maintain proper licensure to operate motor vehicles in the state at all times throughout the terms of the contract to be awarded by the city. The towing operator shall sign the appropriate releases so as to authorize criminal background check as deemed necessary and appropriate by public service director. The city hereby reserves the right to reject a bid or rescind an agreement if criminal background check reveals relevant criminal offenses which would reflect negatively upon the towing operator's ability to provide appropriate towing service for the city. For example, if towing operator is convicted of vehicle theft charge, or theft by swindle, or other fraud conviction, city reserves the right to reject bids or rescind agreement.

(Ord. No. 647, § 1, 12-27-2011; Ord. No. 723 2nd Series, § 1, 8-8-2017)

Editor's note— Ord. No. 647, § 1, adopted December 27, 2011, amended section 74-63 in its entirety to read as herein set out. Formerly, section 74-63 pertained to the licensing of tow trucks and derived from the Code of 1976, § 6.42(3)—(6).

Cross reference— Business licenses, § 22-21 et seq.

Sec. 74-64. - Notice of impoundment to owner.

The department of public safety shall give notice of the impounding of any such vehicle to the owner thereof, as shown upon or in records of the state motor vehicle department of the secretary of state, by telephone immediately upon the receipt of notice of such impounding, if possible, and if it is not possible, shall notify such owner by certified mail, addressed as indicated in the records of the state department of motor vehicles, within 72 hours after receipt of such notice.

(Code 1976, § 6.42(7))

Sec. 74-65. - Impoundment and sale.

After any motor vehicle has been towed and stored and unclaimed for a period of three weeks, the city clerk may immediately proceed to have a sale of such vehicle in the same process as abandoned vehicles under Minn. Stat. ch. 168B.

(Code 1976, § 6.42(8); Ord. No. 723 2nd Series, § 1, 8-8-2017)

Secs. 74-66—74-85. - Reserved.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of a Partnership Agreement between the City of Marshall and Marshall Municipal Utilities
Background Information:	This agreement is brought to the Council for consideration on an annual basis. Please see the updated 2020 proposed Partnership Agreement with MMU. The joint committee met on November 18, 2018, reviewed the document in detail, and unanimously recommended approval.
Fiscal Impact:	Attached
Alternative/ Variations:	None recommended
Recommendations:	Approve the 2020 joint partnership agreement between the City of Marshall and Marshall Municipal Utilities.



MEMORANDUM

TO: Mayor and City Councilmembers
FROM: Sharon Hanson, City Administrator
DATE: November 22, 2019
SUBJECT: City of Marshall IT System Separation

Starting in June of this year, Marshall Municipal Utilities (MMU), in agreement with the City, contracted with RSM, MMU's Information Technology (IT) consultant, to provide a Technical Action Plan (TAP) that would assess MMU's IT systems and the IT systems specific to the City of Marshall. This included: business needs assessment, technology needs including network, data center systems, back-up/recovery systems, security and segmentation, and a three-year plan in order to meet the recommendation of the plan.

On Wednesday October 23th City and MMU staff reviewed the TAP along with RSM and Brian Hart from the Computer Man. Following this meeting, there was an internal review of the TAP by the City conducted by Brian Hart and third-party IT expert consultant Shawn Larsen. This review led the City to explore the option of separation from the MMU system. This included not only equipment needs, but overall IT goals for the City, day to day IT service needs and security needs for the City. The following was determined:

- City end users exceed MMU and thus end user desk help and IT software analysis are greater
- City software needs are different than MMU, i.e. CAMA, RT Vision, Incode 10 to name a few)
- The security needs of MMU exceeded the needs of the City thus creating a cost-share that did not equal shared benefit
- The shared equipment has reached the end of life, and thus separation timing would be ideal now rather than later
- There is an opportunity for server room capabilities within the renovated City Hall that could be utilized
- There is an opportunity with the initial temporary office space to utilize the ISP service from State of Minnesota Information Technology (MNIT) and still utilizing the MMU/City fiber network to connect City facilities in the same manner as currently done. The City Network set up in this way would be reviewed while in temporary offices in order to evaluate permanent ISP connection when located at renovated City Hall
- The cost of RSM TAP plan exceeded the cost of proposed City proposed network solutions:
 - The implementation of the TAP was to begin in the 4th quarter of 2019 and continue for three years until 2022. The total projected cost of the TAP and associated annual operating costs for 2019-2020 is \$601,648, with the City's portion estimated at \$286,305.
 - The 2021-2022 TAP costs are projected at \$416,000, with the City's portion estimated at \$226,500. The operating IT costs for 2021- 2022 are estimated at \$364,396, with the City's portion estimated at \$184,560.

- The overall projected IT costs for 2019-2022 are \$1,382,044, with the City's portion estimated at \$697,365. MMU's portion at the end of 2022 is estimated at \$684,679. These are estimations and are not actual costs.

As a result of the above City determination, the City notified MMU on November 12, 2019 of the City's intention to separate the City's IT network from MMU. Please note, the fiber optic system owned by MMU and utilized by the City of Marshall to tie their buildings together will remain used and useful to the City. In addition, the GIS contractual agreement would remain in place.

The separation from MMU means the City hires an IT consulting firm to purchase equipment needed to "stand-up" their own IT system. MMU would plan for its IT system needs without consideration for the City's future IT system needs. The costs to follow this option for the City would be determined and paid for by the City.



344 West Main Street
 Marshall, MN 56258
 Telephone: 507-537-6767
 www.marshallmn.com



113 S. 4th Street
 Marshall, MN 56258
 Telephone: 507-537-7005
 www.marshallutilities.com

**Joint Resolution of the
 City of Marshall and Marshall Municipal Utilities
 Approving the 2020 Partnership Agreement**

Whereas on Monday, November 18, 2019, Mayor Robert Byrnes, City Councilmember John DeCramer, City Administrator, Sharon Hanson, and Finance Director, Karla Drown and MMU Commissioners Cindy Verschaetse, Jeff Haukom, and Kris Carrow joined by MMU’s General Manager Brad Roos, Customer Service Manager Leslie Hisken, and Finance Manager Kevin Lee, reviewed the 2020 Partnership Agreement material, and

Whereas, the representative group reviewed and discussed the individual agreements and attachments outlined below. Following discussion, the committee recommends the City Council and the Marshall Municipal Utilities Commission reaffirm the agreements.

Now therefore be it resolved, the individual agreements that comprise the 2020 Partnership Agreement and their attachments listed below are hereby approved and the Mayor, City Clerk, Chairman of the Commission and Secretary to the Commission are hereby authorized to sign this Joint Agreement and said individual agreements:

1A.1	Payment- In-Lieu-Of-Taxes (PILOT)	Modified Attachments
2A.1.4	Street Lighting	Modified Agreement and Attachments
3A.1.3	Fire Protection	Modified Agreement and Attachments
4A.1	Wastewater & Surface Water Management Billing & Collections	Modified Attachments
5A.1.1	Professional Engineering Services	No Change
6A.1.4	Joint Industrial Land Development	Modified Agreement
7A.1.9	MMU Capital Funding Plan	Modified Agreement
8A.1.9	Fiber Optic Utilization	Modified Agreement
9A.1.9	Information Technology Sharing	Modified Agreement and Attachments
10A.1.5	Chloride Reduction Coordination	Modified Agreement
11A.2	GIS Coordination	Modified Agreement and Attachment
12A.1	Radio Frequency (RF) Coordination	New Agreement

The City Council approved this Agreement on _____ 2019.

The MMU Commission approved this Agreement on _____ 2019.

Marshall Municipal Utilities Commission

City of Marshall

 Chairperson of the Commission

 Mayor

 Date

 Date

 Secretary of the Commission

 City Clerk

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Payment-In-Lieu-Of-Taxes (PILOT)		Agreement Number: 1A.1
Date of Adoption:	Updated: Reaffirmed: November 18, 2019	Effective: January 1, 2011

Subject Matter:

As a Municipal Utility, Marshall Municipal Utilities (MMU) is exempt from paying property tax. Due to being a tax-exempt entity, MMU will remit a Payment in Lieu of Tax (PILOT) to the City of Marshall.

Scope of Activity:

The purpose of the Agreement is to define the basis of the PILOT payment remitted to the City of Marshall by MMU.

PILOT Calculation:

The annual PILOT calculation is based on the average annual kilowatt hour (kWh) sales using the most recent audited five years information. The calculation is based on a five-year average instead of the prior year's kWh sales to allow payment to be less volatile. To calculate the PILOT, an energy rate of \$.0014 is multiplied by the average kWh sales (attachment A).

Funding:

On a monthly basis, MMU will remit one twelfth of the annual PILOT to the City.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

ATTACHMENT A

PAYMENT IN LIEU OF TAXES (PILOT) AND INDUSTRIAL LAND DEVELOPMENT PAYMENTS TO THE CITY OF MARSHALL MARSHALL, MINNESOTA

2020 Payment in Lieu of Taxes (PILOT) Calculation

<u>Audit Year</u>	<u>kWh Electric Sales</u>	
2014	591,425,915	
2015	587,485,240	
2016	572,499,415	
2017	570,043,971	
2018	573,113,094	
Total	2,894,567,635	/ 5 years =
5 Year Rolling Average kWh Electric Sales (Based on audit years 2014 through 2018)		578,913,527
Target Rate Per kWh	\$ 0.001400	
PILOT amount for 2020		\$ 810,479

2020 Industrial Land Development PILOT

Maximum Annual Industrial Land Development Payment (Per Joint Industrial Land Development Agreement 6A.1.1)	500,000
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Maximum PILOT Payment to City of Marshall for 2020	\$ 1,310,479
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CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

ATTACHMENT B

MARSHALL MUNICIPAL UTILITIES ESTIMATED NET FUNDS AVAILABLE TO CITY OF MARSHALL

YEAR	MMU PAYMENTS			CITY OF MARSHALL COSTS		NET FUNDS AVAILABLE FOR CITY USE
	PAYMENT IN LIEU OF TAXES (PILOT)	PILOT INDUSTRIAL LAND DEVELOPMENT*	TOTAL MMU PAYMENTS	STREET LIGHTING	FIRE PROTECTION	
2014	\$ 846,022	\$ 22,821	\$ 868,843	\$ (281,172)	\$ (145,000)	\$ 442,671
2015	\$ 846,433	\$ (10,503)	\$ 835,930	\$ (281,172)	\$ (145,000)	\$ 409,758
2016	\$ 846,225	\$ 18,521	\$ 864,746	\$ (281,172)	\$ (145,000)	\$ 438,574
2017	\$ 840,349	\$ 500,000	\$ 1,340,349	\$ (241,575)	\$ (145,000)	\$ 953,774
2018	\$ 828,669	\$ 500,000	\$ 1,328,669	\$ (241,575)	\$ (145,000)	\$ 942,094
2019	\$ 819,195	\$ 500,000	\$ 1,319,195	\$ (241,575)	\$ (145,000)	\$ 932,620
2020	\$ 810,479	\$ 500,000	\$ 1,310,479	\$ (277,316)	\$ (145,000)	\$ 888,163

Historical amounts paid
 Projected amounts based on 2019 activity to date
 Estimated amounts for 2020 activity

* Funds received from the sale of property jointly developed by the parties will be shared with MMU and will be handled as a credit on the next PILOT calculation.

Note:

- The City and MMU will equally share the fully allocated cost of providing Street and Park lighting in Marshall.
- The costs will be established during the Electric Cost of Service and Rate Design study resulting in a rate established for a three year period.

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Street Lighting		Agreement Number: 2A.1.4
Date of Adoption: October 20, 2004	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter: Marshall Municipal Utilities (MMU) will work in partnership with the Marshall City Government to provide street lighting to enhance public safety and improve the aesthetics of the community of Marshall. For purposes of this policy, street lighting includes lights on poles used to light public roadways, public bicycle paths, municipal parking lots and municipal park lands. It does not include lighting used for athletic recreational fields.

Scope of Activity:

- **Design:**
The design selection of the street light pole and lamp will be determined by a committee consisting of the City of Marshall’s Director of Public Works and Marshall Municipal Utilities (MMU) Electric Operations Manager. They will consider input from the constituency groups that are affected. The committee will take into consideration, budgetary, aesthetic, operations and maintenance costs as they select the street lighting design.

- **Placement:**
The selection of the location or placement of all street lighting facilities will be made by MMU’s Electric Operations Manager or his designated electric utility employee. Locations will be selected that comply with the design goals of the Director of Public Works or the Minnesota Department of Transportation if a State Highway.

- **Ownership:**
The street lights shall be owned by Marshall Municipal Utilities. Their value will be accounted for in the accounting records of MMU.

- **Decision Making Process:**
The responsibility for making decisions regarding construction, repairs, replacement, inventory and timing of the same rests with MMU’s Electric Operations Manager. If needed, MMU’s Electric Operations Manager will solicit input from the Director of Public Works using prior practices as a template.

- **Funding:**
On a monthly basis, MMU will invoice the City an amount which is calculated based on an annual amount that is mutually agreed upon at the annual partnership meeting between MMU and the City of Marshall. The amount will be based upon the fully allocated costs to furnish the street lighting as determined in the Electric Cost of Service and Rate Design Study updated every 3 years. These expenditures include the cost of electricity, O&M as well as the capital cost of new light purchases. It also covers the cost of electricity for signalization; however, does not include the capital or O&M costs for signalization.

When there may be grant money available for lighting streets and parks, the City of Marshall shall provide the grant writing assistance to attempt to secure said grant funding.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

ATTACHMENT A

**Street Lighting Services for
City of Marshall
Marshall, Minnesota**

The fee for providing Street Lighting Services to the City of Marshall is based on the following:

The fully allocated cost per the most recent Electric Cost of Service and Rate Design Study, shared equally (50/50) by the City of Marshall and Marshall Municipal Utilities.

Fully Allocated Cost (per Electric Cost of Service and Rated Design Study, October 15, 2019)	\$554,631
City of Marshall allocation	<u> </u> x 50%
2020 Annual Street Lighting Services funded by the City of Marshall	\$277,316

**Allocation of System Costs
Marshall Municipal Utilities - Electric**

Item	Total System	Residential		Commercial			Demand Metered					Street Lighting	Industrial GS4	Standby Rate SB4
		Firm GS1	Interr GS1.1	Firm_GS2		Interr Heat GS2.1	Firm_GS3 & GS3.1		Interruptible_GS3.2 & GS3.3					
				No Credit	1% Credit		No Credit	1% Credit	No Credit	1% Credit	2% Credit			
Summary Allocated Cost Of Service:														
Cost Of Power:														
Energy	15,915,261	1,701,275	36,836	992,609	11,257	10,343	1,423,677	1,913,022	216,795	237,503	201,654	34,546	9,135,743	-
Demand	11,307,909	1,413,770	7,653	960,826	10,896	2,503	1,353,069	1,509,104	48,946	48,638	36,796	-	5,915,707	-
MRES Large Customer Incentive	(1,745,481)	-	-	-	-	-	-	-	-	-	-	-	(1,745,481)	-
Total Cost Of Power	25,477,689	3,115,045	44,489	1,953,435	22,153	12,846	2,776,746	3,422,127	265,741	286,142	238,451	34,546	13,305,969	-
Cost Of Transmission	3,799,397	470,452	2,547	319,729	3,626	833	450,253	502,176	16,288	16,185	12,244	-	2,005,064	3,265,043
Total Power Supply Cost	29,277,087	3,585,497	47,035	2,273,164	25,779	13,679	3,226,999	3,924,303	282,029	302,327	250,695	34,546	15,311,033	3,265,043
Operation Expenses	3,508,219	1,163,402	14,543	586,590	3,189	1,812	376,717	332,094	41,684	35,493	27,087	65,283	860,324	606,964
Maintenance Expenses	1,105,636	250,413	3,809	118,836	845	610	146,772	95,045	16,507	11,776	8,433	83,855	368,734	344,865
Depreciation Expenses	3,227,486	622,136	10,061	304,142	2,834	1,984	438,568	344,725	46,503	36,477	26,596	258,609	1,134,850	829,095
Amortization Of Acquisition Adjustment	23,801	4,622	78	2,249	22	16	3,277	2,655	360	290	214	919	9,099	8,489
Taxes & Tax Equivalents	1,115,414	135,306	2,930	79,251	899	826	114,250	153,519	17,398	19,060	16,183	2,749	573,044	737,712
Debt Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Income Deductions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Revenue Credits:														
Fixed (Investment) Charges	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Other Income	(566,941)	(110,105)	(1,859)	(53,577)	(516)	(378)	(78,058)	(63,231)	(8,579)	(6,920)	(5,091)	(21,894)	(216,735)	(202,210)
Revenue From Late Payments	(54,600)	(33,893)	(330)	(17,549)	(36)	-	(2,218)	(270)	(210)	(60)	(30)	(6)	(0)	(0)
Miscellaneous Service Revenue	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Rent From Electric Property	(429,200)	(88,340)	(1,913)	(41,675)	(473)	(434)	(48,659)	(54,270)	(7,041)	(6,996)	(5,293)	(1,204)	(172,902)	(0)
Other Electric Revenue	(300,000)	(58,262)	(983)	(28,350)	(273)	(200)	(41,305)	(33,459)	(4,540)	(3,662)	(2,694)	(11,585)	(114,686)	(107,001)
Total Expenses Before Operating Margin	7,629,814	1,885,279	26,337	949,917	6,491	4,235	909,345	776,809	102,082	85,459	65,405	376,726	2,441,727	2,217,915
Operating Margin	1,050,000	183,150	3,092	89,120	858	629	129,842	105,179	14,271	11,510	8,468	143,359	360,521	491,791
Total Expenses Including Operating Margin	8,679,814	2,068,429	29,428	1,039,037	7,349	4,865	1,039,188	881,988	116,353	96,969	73,873	520,085	2,802,248	2,709,706
Total Revenue Requirement	37,956,901	5,653,926	76,463	3,312,202	33,128	18,544	4,266,187	4,806,291	398,382	399,296	324,568	554,631	18,113,281	5,974,749

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

Agreement Title: Fire Protection		Agreement Number: 3A.1.3
Date of Adoption: September 28, 2010	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter:

To enhance Public Safety by partially funding the development and maintenance of a water system designed to enable city wide fire protection.

Scope of Activity:

Water System Design:

The MMU Water Operations Manager in collaboration with the City of Marshall’s Director of Public Works will design and construct water distribution and storage facilities that permit adequate fire flows to meet industry standards. The selection of materials and appurtenances to the water distribution system will be determined by Marshall Municipal Utilities.

Ownership and Management:

The water supply, water mains, storage facilities, and the fire hydrants located on public land and right of ways in the City of Marshall shall be owned, maintained, and replaced as needed by Marshall Municipal Utilities.

Funding:

Currently, every three years, a rate analyst is engaged to perform a Water Cost of Service and Rate Design Study. In the study, the American Water Works Association’s (AWWA) accounting guidelines will be applied to establish the annual allocation of costs for fire protection.

For the rate period of 2020 through 2022, the total annual cost allocated to fire protection is \$348,445. The City of Marshall will provide the initial \$145,000 in annual funding and MMU will provide the balance of funds as needed.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

ATTACHMENT A

**Fire Protection Services for
City of Marshall
Marshall, Minnesota**

The fee for providing Fire Protection Services to the City of Marshall is based on the following:

The fully allocated cost per the most recent Water Cost of Service and Rate Design Study, shared by the City of Marshall and Marshall Municipal Utilities.

Fully Allocated Cost (per Water Cost of Service and Rated Design Study, October 15, 2019)	\$348,445
Less: Marshall Municipal Utilities funding	(\$203,445)

2020 Fire Protection Services funded by the City of Marshall	\$145,000
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**Marshall Municipal Utilities - Water
Allocation of Fire Protection Costs**

Exhibit 3-D

Line No.	Item	Current Cost of Service Amounts	Allocation Percentage	Current Allocated Amount
	(1)	(2)	(3)	(4)
1	<u>Annual Expense Allocation to Fire Protection:</u>			
2	Production:			
3	Operation:			
4	Salary - Operating Supervision	56,356	10%	5,636
5	Salary - Water Station Labor	231,385	2%	4,628
6	Station Supplies & Expense	8,065	5%	403
7	Power for Pumping	263,510	2%	5,270
8	Maintenance:			-
9	Water Station Maintenance	100,815	2%	2,016
10	Salary - Water Station Maintenance Labor	68,392	2%	1,368
11	Salary - Maintenance of Wells	16,198	2%	324
12	Salary - Aquifer Monitoring	9,336	2%	187
13	Maintenance of Wells	20,163	2%	403
14	Insurance	26,318	2%	526
15	Employee Welfare	127,222	2%	2,544
16	Distribution:			
17	Salary - Maintenance Supervision	56,468	25%	14,117
18	Salary - Maintenance of Hydrants	20,473	25%	5,118
19	Salary - Water Distribution Maintenance	114,961	25%	28,740
20	Maintenance of Distribution Mains	106,121	25%	26,530
21	Maintenance of Hydrants	5,306	100%	5,306
22	Maintenance of Towers & Tanks	299,000	25%	74,750
23	Equipment & Repair Expense	19,102	5%	955
24	Insurance	41,387	25%	10,347
25	Employee Welfare	101,463	25%	25,366
26	Customer Service & Information:			
27	Salary: Office/Customer Records & Collections	108,762	10%	10,876
28	Administrative & General:			
29	Salary: Administration	138,921	10%	13,892
30	Insurance	5,837	10%	584
31	Employees' Welfare	78,965	10%	7,897
32	Total Annual Expense	2,024,526		247,783
33	<u>Annual Capital Cost Allocable to Fire Protection:</u>			
34	Transmission & Distribution Depreciation Expense:			
35	Wells	137,700	2%	2,754
36	Transmission Mains	201,493	10%	20,149
37	Distribution Mains	752,873	10%	75,287
38	Transportation Equipment	30,796	5%	1,540
39	Tools & Work Equipment	18,620	5%	931
40	Total Annual Capital Cost	1,141,482		100,661
41	<u>Annual Fire Protection Costs</u>			348,445
42	<u>Present & Proposed Fire Protection Cost Recovery:</u>			
43	City of Marshall			145,000
44	Private Parties			
45	Total Proposed Rate Revenue			145,000
46	<u>Proposed Rate Revenue Over (Under) Cost of Service:</u>			(203,445)

Item 8.

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Wastewater and Surface Water Management Billing and Collections		Agreement Number: 4A.1 Formerly 2A.1
Date of Adoption: December 6, 2004	Updated: September 20, 2010 Reaffirmed: November 18, 2019	Effective: January 1, 2011

Subject Matter:

Wastewater and the Surface Water Management (SWM) Utilities are operated and the rates are set by the City of Marshall. Marshall Municipal Utilities facilitates the billing and collection of these fees for the City.

Scope of Activity:

Merging Utility Bills: MMU’s monthly utility bill will default to include Wastewater and SWM billing when the customer is also a customer of MMU. An MMU customer is defined as someone being billed for any utility services provided by MMU. For SWM customers not purchasing electric, water, wastewater services or other MMU utility services, a monthly SWM utility bill will be generated.

Billing - On the 1st working day of each month, MMU shall bill the prior months Wastewater and Surface Water Management (SWM) fee as it does the electric and water.

Collections – The Wastewater and SWM fee will be due and payable on the same terms as the electric and water utility bills (the 21st day of each month).

Payment Distribution - Payment will be applied proportionately to electric, water, wastewater and surface water management charges.

Penalty - If payment is not received by the due date, a penalty of 5% shall be incurred on the current billing period. This is consistent with MMU’s current policy for other services billed. Any revenue collected in the application of a penalty, is retained by MMU to offset the cost to effect collection of the late payment.

Collection Remedies -

- If payment is not received by the 21st, a past due notice shall be mailed by first class presort mail to the party responsible for the bill.
- If payment is not received by the end of the last business day of the month, a notice of past due utility bill will be mailed to the customer. Electricity may be disconnected on the date as stated on notice of past due utility.
- For SWM customers who receive only a SWM bill for their parcel, any unpaid SWM fees as of September 30th each year will be deemed uncollectible and forwarded to the City of Marshall for collection under the collection remedy the City chooses to utilize.

Deposit - A customer deposit is required if a customer previously had unpaid balances with MMU for electric, water, wastewater or surface water that were turned over to our collection agency; the unpaid balance and a deposit of \$100.00 will need to be paid in full before services may begin. A customer deposit of \$100.00 will also be required each time a customer is shut off for non-payment, including limiters that are placed on the electric meters. A business will be charged twice the amount of an average monthly billing or \$100.00; whichever is greater. The customer is required to pay in full the outstanding bill, the deposit, and all other costs incurred, before MMU will reconnect service.

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Non-Sufficient Funds - Collection fees on all non sufficient fund payments shall follow MMU’s policy.

Change of Accounts -

- MMU shall have the authority to make appropriate changes to existing Wastewater and SWM accounts as requested by property owner. Property owner shall complete the application form.
- The City of Marshall shall be responsible to notify MMU of new additions to the City and or splits/combinations of existing parcels and any other changes to any parcel, including ownership changes for purposes of SWM billing.

Payment Arrangements -

- MMU shall work with Wastewater and SWM customers on all special payment arrangements as needed and available as with electric and water utility services.
- MMU shall offer multiple payment methods for Wastewater and SWM as with other utility services.
- If requested, all services, including Wastewater and SWM, will be calculated into a monthly budget billing.

Funding of Activity:

MMU Payment of Wastewater and SWM funds to the City - Marshall Municipal Utilities will remit customer payments collected for Wastewater and SWM on a monthly basis. In the event there is a billing correction resulting in an overpayment/ underpayment or an amount written off, the adjustment will be reflected and so noted in the monthly payment information to the City.

Fees for Service: MMU will invoice and the City of Marshall will pay for MMU to bill and collect Wastewater and SWM service fees on a monthly basis pursuant to this agreement. The amount of the invoice will be based upon 50% of the fully allocated cost (attachment A&B). It is anticipated this amount will change on an annual basis to reflect actual costs incurred by MMU; however, the allocation factors will remain fixed unless both parties mutually agree to a change.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

ATTACHMENT A

**Wastewater Billing and Collections Services for
City of Marshall
Marshall, Minnesota**

Estimated value of monthly billing and collections of Wastewater services provided to the City of Marshall.

Allocation of billing/collection costs: 50% Electric, 20% Water, 20% Wastewater, 10% Surface Water

The following costs are based on 2018 actual expenses:

Staff Position	Staff Position % of Time spent on Billing & Collections	WASTEWATER % of Time	Salary & Benefits	Annual Hours	Monthly Hours
Data Analyst	75%	20%	\$ 12,779	312	26.0
Customer Service Supervisor	80%	20%	\$ 17,555	333	27.7
Customer Service Accounts Receivable	95%	20%	\$ 14,322	395	32.9
Customer Service Billing Clerk	95%	20%	\$ 15,574	395	32.9
Accountant	40%	20%	\$ 9,659	166	13.9
Customer Service Manager	25%	20%	\$ 6,820	104	8.7
Finance Manager	15%	20%	\$ 4,007	62	5.2
Lead Water Distribution Operator	15%	20%	\$ 3,087	62	5.2
TOTAL			\$ 83,803	1,830	152.5

General Office Expense (per 2018 audit)

MMU Meter Reader	100%	20%	\$ 15,780	416	34.7
Contracted Meter Reader	100%	20%	\$ 8,619	416	34.7
TOTAL			\$ 24,399	832	69.3

General Office Expense (per 2018 audit)	100%	20%	\$ 40,196		
Fees: (Software, Licensing, Maintenance)	100%	20%	\$ 7,276		

Meter Maintenance and Capitalization

Water Meter Maintenance (per acct #02-5-300-2-59700~2018)	100%	50%	\$ 1,766		
Water Meter Capitalization (per acct #02-1-11880~2018)	100%	50%	2,797		
TOTAL			\$ 4,563		

ESTIMATED TOTAL WASTEWATER PORTION COSTS:			\$ 160,236		
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2020 WASTEWATER FEE FOR BILLING & COLLECTIONS	50% of fully allocated costs	\$ 80,119			
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**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

ATTACHMENT B

**Surface Water Management Billing and Collections Services for
City of Marshall
Marshall, Minnesota**

Estimated value of monthly billing and collections of Surface Water Management services provided to the City of Marshall.

Allocation of billing/collection costs: 50% Electric, 20% Water, 20% Wastewater, 10% Surface Water

The following costs are based on 2018 actual expenses:

Staff Position	Staff Position % of Time spent on Billing & Collections	SURFACE WATER % of Time	Salary & Benefits	Annual Hours	Monthly Hours
Data Analyst	75%	10%	\$ 6,389	156	13.0
Customer Service Supervisor	80%	10%	8,777	166	13.9
Customer Service Accounts Receivable	95%	10%	7,161	198	16.5
Customer Service Billing Clerk	95%	10%	7,787	198	16.5
Accountant	40%	10%	4,829	83	6.9
Customer Service Manager	25%	10%	3,410	52	4.3
Finance Manager	15%	10%	2,004	31	2.6
	TOTAL		\$ 40,358	884	73.7

General Office Expense (per 2018 audit Customer Service & Info)	100%	10%	\$ 20,098
Fees: (Software, Licensing, Maintenance)	100%	10%	\$ 3,638

ESTIMATED TOTAL SURFACE WATER MANAGEMENT PORTION COSTS:	\$ 64,094
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2020 SURFACE WATER MANAGEMENT FEE FOR BILLING & COLLECTIONS	50% of fully allocated costs	\$ 32,047
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CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Professional Engineering Services		Agreement Number: 5A.1.1
Date of Adoption: January 3, 2006	Updated: December 17, 2013 Reaffirmed: November 18, 2019	Effective: January 1, 2014

Subject Matter:

Marshall Municipal Utilities (MMU) requests to utilize the Professional Engineering Services of the City of Marshall for the design, inspection, and contract administration for various watermain and water service projects within the City of Marshall. The City of Marshall currently provides a portion of these services presently for various special assessment projects. Therefore, the City of Marshall and Marshall Municipal Utilities agree to enter into this Agreement.

Scope of Activity:

The purpose of the Agreement is to define the responsibilities of the City as to certain Professional Engineering Services for MMU and to define compensation from Marshall Municipal Utilities to the City of Marshall for said services.

The responsibilities and compensation are included in Attachment A of this Agreement and are attached hereto.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

ATTACHMENT A

Scope of Work for Professional Engineering Services for Marshall Municipal Utilities Marshall, Minnesota

I. Services to be Provided By the City of Marshall:

Marshall Municipal Utilities (MMU) desires to utilize the Professional Engineering Services of the City of Marshall (City) for watermain project development including Preliminary Planning and Conceptual Design, Design, Construction Inspection, and Post Construction, as outlined herein. The City and MMU will begin each project by completing a Project Authorization form that demonstrates the project has secured necessary commitment from the elected and/or appointed local officials. The Project Authorization form can be signed by the City's and MMU's management staff. Any engineering work accomplished under this agreement prior to the Project Authorization Form being completed requires the approval of MMU's General Manager or Operations Manager. It is recognized this will occur from time to time when there are joint development aspects to a project.

A. Preliminary Planning and Conceptual Design Services –

1. Basic Services

- a. Meet with MMU on a regular basis to determine the project needs for upcoming new and replacement watermain project.
- b. Provide a conceptual design or project layout for proposed projects.
- c. Revise the concept as necessary for MMU to confirm the scope of work and implementation schedule.
- d. Provide budgetary preliminary cost estimates of the concept project.

B. Design Services –

1. Basic Services

- a. Prepare plans and specifications, contract documents, and detailed estimates for the Construction projects and submit them to MMU and necessary permitting agencies for approval. Make necessary changes to the plans as required.
- b. Reproduce final plans and specifications for bidding purposes.
- c. Assist in reviewing bids, tabulation and analyses of bid results, and forward the results to MMU for their approval.

C. Construction Services –

1. Basic Services

- a. Assist MMU in execution of the Construction Documents.
- b. Conduct the pre-construction conference.
- c. Provide construction controls and verification surveys.
- d. Consult with and advise MMU during construction and act as MMU's representative as provided in the Contract Documents.
- e. Interpret plans and specifications during construction.
- f. Review required submittals to determine compliance with Contract Documents.

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

- g. Construction observation and documentation including digital photography to ensure compliance with the Contract Documents and for providing an adequate construction record or “as-built” record.
- h. Review performance and laboratory test data for compliance with project specifications.
- i. Review required payroll and advise contractors of deficiencies, if any.
- j. Review and make recommendations on requests for partial payments and change orders.
- k. Conduct final inspection and recommend final acceptance and payment.

D. Post Construction Services –

- 1. Prepare project record drawings (as built)
- 2. Provide any warranty inspections required.

II. Additional Services:

The following items are not included in the basic services under this Agreement:

- 1. Registered land surveying or right-of-way services, legal descriptions, and related services.
- 2. Environmental Impact Statements.
- 3. Construction Materials Testing.
- 4. Soil Borings and geotechnical recommendations.
- 5. Structural analysis.
- 6. Transmission (trunk line) design/sizing water treatment, or water storage projects.
- 7. Any legal, bonding or administrative costs

III. Period of Services:

This Agreement commences January 1, 2011 and will renew for subsequent five-year terms unless terminated by either party. Either party may terminate this contract by giving notice of intention to terminate to the other party. Notice to be provided as follows: City of Marshall; Attention City Administrator, 344 West Main Street, Marshall, MN 56258. MMU; Attention General Manager, 113 South 4th Street, Marshall, MN 56258. Said notice shall be by Certified Mail, return receipt requested to the address as listed above. Termination and subsequent cancellation of this contract shall be effective 12 months after the date said notice is received by the other party.

IV. Compensation:

The Basic Services in this agreement will be provided to MMU by the City of Marshall for a base annual fee of \$65,000.

This base fee is based upon current projected MMU needs and is estimated on a minimum amount of \$406,250 of water distribution construction work annually. For purposes of this calculation, it will not matter if the work has been designed with the City Engineer’s services or if the City Engineer utilizes the services of a 3rd party for purposes of designing the water distribution work.

If the construction cost of watermain and associated items in any calendar year exceeds \$406,250, MMU will be billed the at the rate of 16% for projects that require full engineering services as outlined above. For projects that are mutually agreed upon to need more or less than full engineering services due to their size or complexity, the City Engineer and MMU General Manager may agree to a greater or lesser percentage.

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

V. Miscellaneous Provisions:

1. Modification. This Agreement may be modified by the parties only by written supplemental Agreement.
2. Binding Effect. The terms and conditions as set forth herein are binding upon the parties hereto, their legal representatives, successors and assigns.
3. Entire Agreement. This Agreement supersedes all agreements previously made between the parties relating to the subject matter of this Agreement. There are no other understandings or agreements.
4. Headings. Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
5. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together constitute one and the same agreement.

City of Marshall & Marshall Municipal Utilities Water Project Authorization/Request Form

In accordance with the Professional Engineering Service Agreement between the City of Marshall (City) and Marshall Municipal Utilities (MMU), it is envisioned that water projects will be initiated for various reasons. The Project Authorization form is intended to serve as a document for the parties which will, to the extent possible, indicate the project scope authorized hereunder.

Project Title: _____

Project Description:

Is the project part of a larger joint project? Yes or No (circle one). If yes, who is (are) the other project participant(s)? _____ (list)

What is the non-water distribution portion of the joint project?

Phase 1: Preliminary Planning and Conceptual Design

Authorization for Water Distribution Engineering:

For MMU:

Name	Title	Date
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If a joint project with MMU is anticipated for water distribution, then City authorization to proceed with preliminary planning and conceptual design activities for non-water distribution joint work is requested.

Authorization to proceed with preliminary planning and conceptual design for the non-water distribution joint work:

For the City:

Name	Title	Date
------	-------	------

Phase 2: Design Services

If the project moves into the design phase, both parties stipulate they will continue to proceed as envisioned in the Professional Engineering Agreement and as outlined. Following design, the City Engineer will provide a final *estimate* showing the cost breakdown and item of work by each utility prior to bidding the work. Final *estimate* will be attached to this form by the City Engineer for consideration by MMU.

Following the bidding and award of contract, a *final cost breakdown* will be prepared by the City Engineer which shall be agreed upon by both parties and amended, if necessary, following project completion.

My signature attests that all public processes required by the City and/or MMU have been accomplished and that authorization has been granted by the City Council and/or the Utility Commission to complete the final design and seek bids for this public improvement.

For the City:

Name	Title	Date

For MMU:

Name	Title	Date

Phase 3: Construction Services:

If the project moves from design to construction, both parties stipulate they will continue to proceed as envisioned in the Professional Engineering Agreement and as outlined. Both parties stipulate that funding for their respective items of work under the joint project have been approved and will be available for their portion of joint work in a timely manner. Abstract of bids and cost breakdown for the project shall be attached to this document, when available.

My signature attests that all public processes required by the City and /or MMU have been accomplished and that authorization has been granted by the City Council and/ or the MMU Commission to construct the public improvement.

For the City:

Name	Title	Date

For MMU:

Name	Title	Date

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Joint Industrial Land Development		Agreement Number: 6A.1.4
Date of Adoption: July 18, 2007	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter:

The purpose of the agreement is to establish the procedures that will be used to accomplish the goals as established by Marshall Municipal Utilities (MMU) resolution #54, and the City of Marshall (City) Resolution #3041, second series.

Scope of Activity:

The City of Marshall or the Marshall Economic Development Authority (EDA) acting on its behalf, will act as the developer and project manager for work that will be accomplished to acquire, develop and market land developed hereunder. Development expenses that are eligible for cost sharing under the terms of this agreement include: 1). land acquisition, surveying, abstracting, and appraisals, 2). all water main within Commerce Park, whether WAC designated or designated as distribution, said main’s design and installation, 3). Wastewater collection system design and installation, including a proportionate share of the lift station and force main capital expense if required to serve the development. 4). Surface Water Management collection system design and installation, 5). Land management such as seeding, mowing and property tax, 6). Marketing, 7). Engineering for planning purposes, 8). Roadway design and installation, 9). Rough grading of development, 10). Land acquisition, design and construction of surface water treatment and/or holding ponds when construction of said holding ponds is required for the development of the Industrial land that is the subject of the Joint Development Agreement.

Expenses that are not eligible for cost sharing include design and installation of electric system, street lights, and treatment or storage of water and waste water.

Any revenue from WAC Charges on land sold in Commerce Park Subdivision will be shared equally with the City and MMU. If the developer is the City, the WAC charges may be deferred by agreement between the City and MMU until the land is sold to a third party. If the developed property is discounted for sale to a third party, the WAC charge will be discounted equally, and collected from the City when said land is sold and the WAC has been collected from the party purchasing the parcel.

Title to the property developed shall remain with the City until such time the property is sold for the intended purpose of supporting industrial expansion in Marshall. Project financing and accounting will be the responsibility of the City.

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Funding:

In support of the resolutions referenced above, MMU will provide an equal amount of funding to match the funding provided by the City subject to an annual calendar limit from MMU of \$500,000. If total eligible expenditures incurred in support of the resolutions referenced above exceed \$1,000,000 in a single calendar year, the request for matching funds from MMU may be carried over to succeeding years.

A project developed under the terms of this agreement, that exceeds \$2,000,000 in scope, will require prior written approval of MMU. MMU will honor any prior project commitments made, whether the agreement is in place or is terminated pursuant to the terms of this paragraph. MMU reserves the right to modify or discontinue their annual commitment made herein, subject to a twenty-four (24) month written notice.

If the City, acting as the developer, succeeds in securing grant funding for any portion of the costs incurred under the agreement, those revenues will be used to offset the related expenditure.

As it relates to the Commerce Park Industrial land development, if at any time, the transfer of land within the development from the City of Marshall or it's HRA to MMU, triggers a repayment obligation to the State of Minnesota pursuant to Mn Statute 16A.695, the City of Marshall and MMU will equally share said repayment cost. In no event will MMU portion of said repayment cost exceed fifty percent (50%) of the grant funds received for the project's development.

Any use of Tax Increment Financing (TIF) or Tax Abatement shall be at the City's, Economic Development Authority's, or Housing and Redevelopment Authority's sole discretion and use and not subject to any terms or conditions of revenue sharing under this agreement.

As the land developed by this joint action is marketed for its intended purposes, the property sales revenue so generated will be shared proportionately to the investment made, between the City and MMU. Any profit or loss on property development will be shared proportionately as well.

The funds provided by MMU hereunder will be provided as an increase in the payment in lieu of taxes (PILOT) made by MMU to the City under terms of the "Partnership Agreement", between the parties. The funds provided will be remitted as a reimbursement of funds rather than as funds provided in anticipation of project expenditure. MMU agrees to reimburse the City up to 50% of all the expenditures incurred in the acquisition, development and marketing of the industrial park land. MMU agrees to reimburse the City within 30 calendar days of submitting the request based upon the submittal of a detailed project billing invoice.

Funds received from the sale of property jointly developed by the parties will be shared with MMU and will be handled as a credit on the next PILOT calculation made at the time of the next "Partnership" agreement. Revenue realized from renting the land for farming purposes will be used to offset the total development costs.

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

The City of Marshall herein conveys by option granted and recorded on June 25, 2019 land in Commerce Park described as Lot Two (2) Block seven (7), Commerce Park Industrial Park Addition to the City of Marshall, Lyon County, Minnesota. In addition, a second lot has been transferred described as Lot 1; Block 2 of Sonstegard Subdivision I. MMU shall remit one dollar and other consideration to the City of Marshall for the two lots. The lots will not be assessed for any improvements made pursuant to this agreement.

In the event the City of Marshall changes the use of the land developed hereunder, whether by zoning change or accommodation, causing the initial use of the land to no longer be used to support industrial purposes, the City of Marshall shall reimburse Marshall Municipal Utilities for the proportionate share of the development costs expended. It is agreed that using the land for purposes of development and expansion of the Merit Center Training Facilities, is a non-industrial and non-complying use, pursuant to the terms and conditions of this agreement.

Prior expenditures made by either party may be considered a project expense by agreement. An example of such expenditure is the investment made by Marshall Municipal Utilities to upsize the surface water collection system infrastructure during the construction of the Marshall Municipal Utilities warehouse on Lake Street in 2006.

The City will present a report showing revenues and expenses for the prior year, current year-to-date expenditures, and projected future estimates in support of this joint development agreement.

Revisions to the agreement will be utilized retroactively to October 15, 2007, the date the City of Marshall adopted Resolution 3041, except those revisions made this date related to the WAC water main, which shall apply to the Commerce Park development

This joint agreement initially adopted July 18, 2007, between the City of Marshall and the Marshall Municipal Utilities Commission is hereby amended and restated.

Marshall Municipal Utilities Commission

City of Marshall

Chairman of the Commission

Mayor

Secretary of the Commission

City Clerk

Date

Date

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Marshall Municipal Utilities Capital Funding Plan		Agreement Number: 7A.1.9
Date of Adoption: November 19, 2008	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter:

Two local public entities, the City of Marshall and Marshall Municipal Utilities (MMU) have the ability to utilize tax exempt bonding for capital improvements. When these entities determine a need to issue bonds, their preference is to issue bonds within the federally established bank qualified (BQ) limit.

Scope of Activity:

On an annual basis, the City Administrator and the General Manager of MMU coordinate their organization’s respective capital funding needs.

The coordination of public improvements requires a joint planning effort between all local public bodies. In cooperation and with joint planning, the City of Marshall and Marshall Municipal Utilities agree to work together on the coordination of their respective capital improvements funded by municipal bonding.

Funding:

During the last quarter of the year, MMU will communicate the subsequent year’s utility bonding needs to the Marshall City Council through their City Administrator. Further, Marshall Municipal Utilities agrees to engage the same Financial Advisor and Bond Counsel to stream line the joint planning between bodies. MMU does not anticipate issuing any additional Public Utility revenue bonds during 2020 for “new money” issues.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Fiber Optic Utilization		Agreement Number: 8A.1.9
Date of Adoption: November 19, 2008	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter:

Marshall Municipal Utilities (MMU) owns and maintains a fiber optic network as part of its electric utility. Over the years, public entities in Marshall have participated in the planning and funding of the network and have connected their buildings to the network to provide fiber connectivity. This connectivity allows greater efficiency in the planning and utilization of public Information Technology (IT) resources. While MMU owns the network, its joint utilization serves to provide a secure and robust network or Wide Area Network (WAN) within Marshall. Participants include the Lyon County Government, Marshall Public Schools, the City of Marshall and MMU. This agreement acts to do the annual planning between the City of Marshall and MMU for any planned fiber WAN improvements or expansions.

Scope of Activity:

MMU’s involvement is carried out in part, pursuant to the Marshall City Charter chapter 13.01, Subd.1. In satisfaction of the provisions of the chapter, MMU herein requests, and the City of Marshall herein grants the authority and ability to own, operate, maintain, replace and enhance the fiber optic facilities. The MMU owned fiber optic facilities can use public rights of way, consistent with Chapter 13.04 Subd 5 of the City Charter.

Funding:

The City of Marshall will provide the capital to expand the fiber system, if the expansion is solely for the purposes of serving a City of Marshall function and no joint use is contemplated. When there is a joint use, MMU will provide funding for the non-City portion of the project. MMU’s fixed term “Dark Fiber” agreements are also an available funding mechanism the City can utilize.

Future Cost:

No fiber additions are planned for 2020.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

Agreement Title: Information Technology Sharing		Agreement Number: 9A.1.9
Date of Adoption: November 19, 2008	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter:

The City of Marshall (COM) and Marshall Municipal Utilities (MMU), referred to as the parties, share hardware, software, electronic files and consulting services in the execution of their respective work in Information Technology (IT). The City has decided to separate and establish their own IT system to serve their needs during 2020 and beyond.

Scope of Activity:

The City will hire an IT consulting firm to create a transition plan for separation from MMU. The Plan will enable the City to use their IT consulting firm to purchase equipment and implement needed changes to create their own IT system. All costs associated with this transition will be determined and paid for by the City. The physical space to locate the new City IT system would eventually be in a City Hall IT room; however, until then, it could be located in MMU’s IT server room.

Until the transition is completed the parties will continue to share hardware and associated operating costs as appropriate.

The **Hardware** that is currently shared is noted in Table 1 which is attached to this Agreement. This hardware is primarily located in Marshall Municipal Utilities’ server room. The hardware utilizes the fiber optic system owned and operated by MMU for the benefit of the City of Marshall and MMU. If the hardware is in an alternate location, it is so indicated. The **Annual Operating Costs** that are shared are noted in Table 2 also attached to this Agreement.

Funding:

Beginning in 2020, the parties will purchase and pay for their own respective IT hardware, software, and services. Operating costs incurred for the continued IT system until full separation will be funded by both parties as appropriate.

MMU agrees to:

- 1) Recognize the City’s decision to create their own IT system; and therefore will not proceed with any further shared Capital work as described in Table 2. Operating costs to maintain the current system would still be share by both parties respectively until full separation.
- 2) Work with the City’s consulting firm(s) to develop a plan that provides a seamless transition to the extent possible for both parties. If there is City IT equipment located at MMU that serves the City exclusively, those would be given to the City.

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

City of Marshall agrees to:

- 1) Develop a mutually agreed upon transition plan between the COM and MMU.
- 2) Pay their share of operating costs of the shared system until such time as any or all the shared system is no longer used by the City.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

Table 1: Network Devices and Servers

NETWORK DEVICES	
Device Name	Function
Fiber Converter	Fiber Converter
Trendnet 8port switch	
Rugged Switch RS900	
Cisco 3400EG	
APC Rack PDU	
MITEL 3300 Cxi Controller	VOIP telephone communications
iboss	internet filtering and bandwidth monitoring.
Cisco ASA 5516-X	Border firewall
Catalyst 4510R+E	switch for routing of network communications.
24 Port Patch Panel	
Cisco ASA 5505	SCADA Firewall
Cisco ASA 5512-X	Gateway Firewall
Rugged Router RX1100	CGR router
Linksys SRW2016	fiber sfp module running into it
Cisco Catalyst 2960-X	SCADA Switch
Netapp FAS2240	Onsite SAN storage
NetApp E2812	Offsite SAN Storage (highschool)
NetApp 2520	Offsite SAN Storage Watertown)
Cisco Catalyst 9200	2nd ISP thru MNIT (SMSU)

SERVERS				
Server Name	Operating System	Purpose	Owner	Type
CITY1OFF	Windows Server 2008 R2 Enterprise	RtVision	City	Virtual
CMMUSRCS	Windows Server 2012 R2 Standard	SQL Only	City	Virtual
CMMUSRTG	Windows Server 2012 R2 Standard	City CAMAvision	City	Virtual
CMMUWKIN	Windows 7		City	Virtual
COMMAINC00DE	Windows Server 2016 Standard	City InCode	City	Virtual
COMMASQL	Windows Server 2016 Standard	City SQL	City	Virtual
COMPW1	Windows Server 2012 Standard	PermitWorks	City	Virtual
MUCMSRMADB1	Windows Server 2016 Standard	SQL Only	City	Virtual
MMUACHPC01	Windows 7	Accounting PC	MMU	Virtual
MUMOSRFT	Windows Server 2012 R2 Standard	FTP Server	MMU	Virtual
MUMOSRNT	Windows Server 2012 R2 Standard	netTerrain	MMU	Virtual
PNWSQL	Windows Server 2008 R2 Standard	Incode	MMU	Virtual
SARCH1	Windows Server 2008 R2 Standard	Survalent	MMU	Virtual
HOSTA		SCADA Host	MMU	Physical
HOSTB		SCADA Host	MMU	Physical
FIRESIGHT	Linux	Web Filtering	Shared	Virtual
MMUDCBK01	Windows Server 2012 R2 Standard	Veeam	Shared	Virtual
MMUMADC01	Windows Server 2016 Standard	Domain Controller	Shared	Virtual
MMUMADC02	Windows Server 2016 Standard	Domain Controller	Shared	Virtual
MMUMAOM01	Windows Server 2016 Standard	OM	Shared	Physical
MMUMAVCSA	VMware vCenter 6.7	vCenter	Shared	Virtual
MMUMAVI01	VMware ESXi 6.7.0	vSphere	Shared	Physical
MMUMAVI02	VMware ESXi 6.7.0	vSphere	Shared	Physical
MUMOSRAV	Windows Server 2012 R2 Standard	Symantec Management	Shared	Virtual
MUMOSRG1	Windows Server 2012 R2 Standard	ArcGIS	Shared	Virtual
MUMOSRGI	Windows Server 2012 Standard	ArcGIS	Shared	Virtual
MUMOSRMA	Windows Server 2012 R2 Standard	GFI Archiver	Shared	Virtual
MUMOSRSP	Windows Server 2008 R2 Standard	Kiwi Syslog	Shared	Virtual
MUMOSRWB	Windows Server 2012 Standard	AAD Connect	Shared	Virtual
NTP Server	Linux	Linux	Shared	Virtual
PNWDC01	Windows Server 2008 Standard	DC / File Server	Shared	Virtual
PNWDC02	Windows Server 2008 Standard	DC / File Server	Shared	Virtual
PNWEXC10	Windows Server 2008 R2 Enterprise	Exchange 2010	Shared	Virtual
PNWSBG	Linux	Symantec Messaging Gateway	Shared	Virtual
PNWSR1	Windows Server 2008 R2 Standard	Laserfisch	Shared	Virtual
PWMUSRNV	Linux	Mitel	Shared	Virtual

Table 2: Capital and Operating Costs

CAPITAL BUDGET:				
2019 TASK	2019 TAP AMOUNT	%	2019 COM	2019 MMU
Create new LAN design for improved City/MMU segmentation	\$ 12,800	50/50	\$ 6,400	\$ 6,400
Update LAN with new design	\$ 12,300	50/50	\$ 6,150	\$ 6,150
Add new server host capacity	\$ 68,500	50/50	\$ 34,250	\$ 34,250
Create new Active Directory for MMU	\$ 6,400	100% MMU	\$ -	\$ 6,400
Create new Active Directory for City	\$ 9,900	100% COM	\$ 9,900	\$ -
Update Windows 7 and Windows 2008	\$ 60,850	50/50	\$ 30,425	\$ 30,425
	TOTAL \$		\$ 87,125	\$ 83,625

2020 TASK	2020 TAP AMOUNT	%	2020 COM	2020 MMU
Lifecycle & Redesign of Perimeter Security	\$ 46,000	100% MMU	\$ -	\$ 46,000
Migrate to new IP and VLAN design	\$ 18,500	20% MMU; 80% COM	\$ 14,800	\$ 3,700
Replace primary data storage system	\$ 112,000	50/50	\$ 56,000	\$ 56,000
Separate shared systems	\$ 7,500	50/50	\$ 3,750	\$ 3,750
Establish MMU Office 365 Tenancy	\$ 2,000	100% MMU	\$ -	\$ 2,000
Establish City Office 365 Tenancy	\$ 2,000	100% COM	\$ 2,000	\$ -
Migrate MMU email and user file storage to O365	\$ 24,900	100% MMU	\$ -	\$ 24,900
Migrate City email and user file storage to O365	\$ 24,900	100% COM	\$ 24,900	\$ -
Decommission on-premises email system	\$ 3,500	50/50	\$ 1,750	\$ 1,750
Lifecycle replacement of APC Symmetra batteries	\$ 7,400	50/50	\$ 3,700	\$ 3,700
	TOTAL \$		\$ 106,900	\$ 141,800

OPERATING BUDGET:				
2020 RSM CONTRACT	AMOUNT	%	2020 COM	2020 MMU
Remediation	\$ 60,480	50/50	\$ 30,240	\$ 30,240
Monitoring	\$ 6,300	50/50	\$ 3,150	\$ 3,150
Patch Management	\$ 21,552	50/50	\$ 10,776	\$ 10,776
Active Directory	\$ 2,700	based on users	\$ 2,250	\$ 450
Sophos	\$ 4,320	based on users	\$ 1,872	\$ 2,448
Duo	\$ 2,100	based on users	\$ 1,020	\$ 1,080
	TOTAL \$		\$ 49,308	\$ 48,144

2020 FEES/LICENSING	AMOUNT	%	2020 COM	2020 MMU
Penetration Testing	\$ 31,000	50/50	\$ 15,500	\$ 15,500
VEEAM	\$ 3,500	50/50	\$ 1,750	\$ 1,750
IBOSS	\$ 4,800	50/50	\$ 2,400	\$ 2,400
Laserfiche	\$ 13,900	based on user	\$ 4,798	\$ 3,600
Cisco HW/SW total care	\$ 12,200	50/50	\$ 6,100	\$ 6,100
Mitel Software	\$ 5,200	50/50	\$ 2,600	\$ 2,600
APC Symetra	\$ 2,100	50/50	\$ 1,050	\$ 1,050
Net App Support (3 yrs.)	\$ 11,500	50/50	\$ 5,750	\$ 5,750
2nd ISP	\$ 6,048	50/50	\$ 3,024	\$ 3,024
	TOTAL \$		\$ 42,972	\$ 41,774

TOTAL 2019-2020				
Capital and Operating	\$ 601,648		\$ 286,305	\$ 315,343

Item 8.

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

Agreement Title: Chloride Reduction Coordination		Agreement Number: 10A.1.5
Date of Adoption: December 17, 2013	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter:

The Minnesota Pollution Control Agency (MPCA) has communicated to Marshall the need to comply with the new water quality based effluent limit (WQBEL) in Marshall’s National Pollutant Discharge Elimination System (NPDES) to the Redwood River. One standard is in regard to the amount of chloride that enters the river.

One of Marshall’s primary sources of chloride is salt used in softening the potable (drinking) water supply. Water quality analysis from multiple samples collected over a period from January 2015 to May 2016 have indicated that the Redwood River receives an average of 11,350 pounds per day of chloride discharged from the Marshall Wastewater Treatment Facility (WWTF). Of this amount, residential, commercial and light industrial water softening systems contribute 7,330 pounds per day of chlorides. The City of Marshall’s current NPDES permit contains the requirement to attain a chloride (salt) concentration limit of 261 mg/l or less by 2024.

To succeed in reducing the amount of chlorides discharged, it will be necessary for the City of Marshall’s wastewater and MMU’s water supply to work together in reducing the need for salt-based softening of the community water supply along with reduction in chloride discharge from industrial sources. To this end, the City adopts City Resolution No.4430, Second Series which outlines its commitment to MMU to support the creation of a softer drinking water, copy attached.

Scope of Activity:

The City of Marshall pursuant to Resolution 4637, funds their portion of the construction of the Water Softening Enhancement Project. The City stands ready to provide their portion of the capital to construct the improvements up to the limit of \$2,555,953, which sum is inclusive of the design funds previously provided by the City.

Marshall Municipal Utilities by this agreement resolves to:

Accept and Use PSIG grant funding in the amount of \$7,000,000 and provide \$2,029,539 in MMU funding for the construction of said improvement. Current total project costs are estimated to be \$11,585,492.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

Resolution No. 4637, Second Series
A Resolution Amending Resolution 4608, Second Series
in Support of Chloride Reduction in Water
Discharged to the Redwood River

Whereas, the City of Marshall (City) operates a wastewater treatment facility that treats the community's wastewater prior to its discharge into the Redwood River, pursuant to a National Pollutant Discharge Elimination System (NPDES) Permit issued by the Minnesota Pollution Control Agency (MPCA). The City's NPDES permit contains a chloride (salt) limitation that must be achieved by 2024. The City and Marshall Municipal Utilities (MMU) have been in discussion about methods to attain the reduction in chloride (salt) discharged into the Redwood River; and

Whereas, City and MMU have each retained the services of qualified consultants to provide analysis and recommendations regarding the most cost-efficient methods to attain compliance with the required chloride limits as set forth by the MPCA permit. That analysis has included both a review of upgrades to the existing water treatment plant and has also included a review of retrofitting the City's wastewater treatment plant; and

Whereas, the City and MMU desire to coordinate the planning between the community's water utility and its wastewater treatment facility by developing a process to lower the wastewater treatment facility's chloride discharge. Based upon the consultant's analysis, it has been determined that the most significant measure to lower the chloride is to provide softer water from MMU's Water Treatment Plant. To achieve the permit's required result, upgrades to the existing Water Treatment Plant would have to occur at an estimated cost of \$10,606,000 based upon fully designed plans by MMU's water engineering consultant, AE2S. MMU applied for a \$7,000,000 Minnesota Public Facilities Authority Point Source Implementation Grant (PSIG) and has received notice the PSIG funding will be available for upgrades to MMU's Water Treatment Plant, the "project". With the "project" fully designed and with notice of the PSIG grant, the local funding must be put in place; and

Whereas, bids for the "project" were solicited, were reviewed and were opened on July 9, 2019. MMU received bids from two (2) responsible bidders. The estimated "project" costs as set forth above have been replaced by actual bids as received. The low responsible bid exceeded the engineer's estimate and further exceeded the amount as previously approved by Council Resolution No. 4608; and

Whereas, the low responsible bid received for the "project" plus engineering costs contracted to date totaled \$11,104,492. In addition to the bid, it is recommended that a 5% contingency amount be added to "project" costs for a total "project" cost of \$11,585,492; and

Whereas, the total local funding for the "project" is now projected to be \$4,585,492 (total project costs \$11,585,492 minus PSIG grant \$7,000,000.00 = \$4,585,492).

Now Therefore Be It Resolved, that the local funding for the "project" is set forth below:

With the local funding for the "project" is projected to be \$4,585,492.00, the City commits to funding 55.74% of the local portion of the "project" costs projected to be \$2,555,953. The remaining local portion of projected funding shall be paid by MMU providing 44.26% of the local portion of funding projected to be \$2,029,539. To the extent the actual "project" costs are different than the projected total of \$11,585,492 the City and MMU will share said differences according to the stated percentages herein; and

Be it Further Resolved, the City hereby:

1. Commits to all measures required to attain NPDES Chloride compliance including the measures as outlined in the City's August 3, 2017 report prepared and submitted by their consultant, Bolton & Menk, as set forth below:
 - a. Support Marshall Municipal Utilities further softening of the community water supply quality to 5-8 grains using Lime/Soda Ash Softening to reduce Ion Exchange softening brine discharge.
 - b. Establish chloride surcharge on customers of the City of Marshall wastewater treatment facilities that have an industrial treatment agreement. Remit revenue collected from the surcharge to MMU in support of their further softening.
 - c. If it is determined by MMU to be required, authorize MMU adding chloride surcharge to the monthly utility bill for wastewater (sewer) customers invoiced by MMU. MMU is authorized to collect and retain said revenue. Currently, MMU is not contemplating the need for this type of surcharge.
 - d. Public and Industry education to reduce chlorides at the source.
 - e. Potential incentive program to set all softeners to the most efficient settings.
 - f. Set industrial limits in SIU Agreements.
 - g. Apply for MPCA Variance on chloride limit.
 - h. If all of the above measures have been implemented and chloride limits are not met; the City should, by ordinance, end the practice of Ion Exchange softening, if needed to reach final limit; and

Be it Further Resolved, the City hereby:

Approves the award by the Marshall Municipal Utilities of the "project" contract to the low bidder KHC Construction Company of Marshall, and authorizes the MMU Commission to enter into said contract, and further recognizes and commits to the City portion of local funding in the amount of \$2,555,953.

Upon vote being taken thereon, the following Council Members voted in favor:

and the following voted against the same:

whereupon the resolution was declared passed and adopted this 23 day of July, 2019.



Robert J. Byrnes, Mayor

ATTEST:



Kyle Box
Its: City Clerk

This Instrument Drafted by:
Dennis H. Simpson
Marshall City Attorney
109 S. 4th Street
Marshall, MN 56258

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

Agreement Title: GIS Coordination		Agreement Number: 11A.2
Date of Adoption: November 7, 2017	Updated: November 18, 2019	Effective: January 1, 2020

Subject Matter:

Geographic Information System (GIS) utilization has increasingly been deployed at Marshall Municipal Utilities (MMU) and the City of Marshall for purposes of accurately recording and preserving the record of where the public assets are located. This work is very important for accurate system planning as well as transferring knowledge as one generation retires and another takes its place. MMU has developed robust capabilities in using a software platform named ESRI and the City of Marshall wishes to migrate their current GIS data to the same platform.

Scope of Activity:

MMU herein offers to support the City of Marshall in deploying the ESRI software for the management of various facility records now maintained by the City such as signage, wastewater, and surface water management. The use of ESRI will enhance the accuracy and functionality of data dealing with location points. MMU will provide the following services:

- A. Human resources to build and maintain the desired data and records related to physical locations in a GIS format.
- B. Software, licenses, and support and hardware located within the MMU/City Network suitable for accomplishing the work.

The City and MMU will provide map information when requested to a shared file for ease of access by staff.

The fee for MMU performing the work for the City will be tracked, and the incremental cost incurred by MMU will be billed to the City. MMU estimates the annual expenses to be approximately \$16,517. This amount will be invoiced to the City on a monthly basis. On an annual basis, during the Joint Partnership Meeting, the costs will be reviewed and agreed upon for the succeeding year.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____

**Marshall Municipal Utilities
City of Marshall
2020 Shared GIS Budget**

Shared GIS Budget 2020 - Software					
			MMU	City	
Area	Product / Purpose	Cost			User
ArcGIS	ESRI Enterprise Licensing	\$ 21,500	\$ 14,333	\$ 7,166.67	City (1/3), MMU (2/3)
Microsoft SQL	Microsoft SQL	\$ 5,500	\$ 2,750	\$ 2,750	City, MMU
TOTAL		\$ 27,000	\$ 17,083	\$ 9,917	

Shared GIS Budget 2020 - MMU Estimated Staff Time					
		Annual			
Area	Product / Purpose	Hours	Rate	City	User
GIS	Estimated MMU Staff Hours for:	120.00	\$ 55.00	\$ 6,600	City, MMU
	- GPS Fieldwork Collection				
	- Fieldwork Conversion to GIS				
	- GIS Database Creation				
	- GIS Database Maintenance				
	- Web and Mobile Map Creation				
	- Web an Mobile Map Maintenance				
TOTAL				\$ 6,600	
Total Cost of GIS Software & MMU Staff Time				\$ 16,517	

CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES AGREEMENT

Agreement Title: Radio Frequency (RF) Coordination		Agreement Number: 12A.1
Date of Adoption: November 18, 2019	Updated:	Effective: January 1, 2020

Subject Matter:

This agreement details the uses of Federal Communication Commission (FCC) regulated Radio Frequency or RF signals used in the transmission and reception of communication for voice and non-voice use in the regular operations of work activity of the employees of the City of Marshall and the Marshall Municipal Utilities (MMU). Generally, RF used by law enforcement is not part of this agreement. FCC also licenses private telecommunication providers who place their equipment for wireless communication on public facilities such as water towers and street light poles which in Marshall are owned by MMU.

The systems and FCC licensees needed to serve this public purpose can be enhanced through good coordination between City and MMU for their use. Currently MMU is experiencing some intermittent lack of service on the shared 158.805 system which uses a repeater located on the Oak St. Water Tower

Scope of Activity:

1. Two-way radio communication:

The FCC license for frequency 158.805 MHz is issued to the City of Marshall and is used by both the MMU employees and the City Public Works employees in the discharge of their duties. Said license renewal has been handled by MMU in the past but is issued to the City of Marshall. The current license is set to expire February 11, 2021. MMU herein request permission to apply for modification to this license relocating the repeater to the MnDOT Marshall site RF Tower to mitigate the intermittency issue.

2. GPS base station transmitter:

The City owns a GPS transmitter placed on the City owned High-rise apartment at 202 N. 1st St. The FCC license for said transmitter operated at 453.2375 Mhz. As the equipment is owned by the City any FCC licensure activity should be handled by the City. Current FCC License expires November 8, 2025. Public and private users of GPS technology use this base station for documenting and locating geospatial information.

3. Private wireless telecommunication providers.

Cell phone service in and around Marshall is provided by the private sector. Agreements between these companies and MMU allow for their equipment to be located upon the MMU owned water towers on Bruce St. and Oak St.

Beginning in 2019, Verizon Wireless started to plan and build “small-cell” equipment on street light poles owned by MMU. Verizon’s vision is to one day in the future, use this equipment as a key part of their 5G build-out. They say 5G will support the triple-play of voice-data-entertainment. The current equipment is not 5G. To facilitate the placement of the small cell equipment, MMU has entered into agreements to allow for the orderly placement and operation of said privately owned equipment.

**CITY OF MARSHALL AND MARSHALL MUNICIPAL UTILITIES
AGREEMENT**

Any revenue received by MMU for use of the Street Light poles will be shared with the City of Marshall. MMU will receive said lease payments and will remit to the City the net revenue after paying for the expenses incurred to lease said street light poles to the companies. The current estimate of net revenue is \$1,000 per pole per year but is expected to change over time. Currently, seven (7) poles are under lease to Verizon Wireless.

2020 Costs:

MMU is experiencing intermittent lapse of service when the Oak Street transmitter at 158.805. We have tried unsuccessfully to locate the source of the interference. MMU proposes to relocate the transmitter and repeater in 2020 to the MnDOT tower located on the Marshall MnDOT office site. The cost to do this is estimated to be \$18,000. MMU and the City both use this frequency with their field service personnel. MMU and the City will evenly split the cost of the project.

Marshall Municipal Utilities Commission

City of Marshall

Chairperson of the Commission

Mayor

Secretary of the Commission

City Clerk

Date: _____

Date: _____



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Joint Powers Agreement between the State of Minnesota (BCA) and the City of Marshall (MPD)
Background Information:	<p>This Joint Powers Agreement is between the State of Minnesota (Bureau of Criminal Apprehension) and the City of Marshall (Marshall Police Department). The purpose of the agreement is to ensure the Marshall Police Department works in partnership with the Minnesota Human Trafficking Investigators Task Force in an effort to prevent sexual exploitation of children and human trafficking.</p> <p>This agreement will allow the Marshall Police Department to request assistance from the Minnesota Human Trafficking Investigators Task Force in the form of personnel and funding in the event a sex trafficking operation is initiated by the Marshall Police Department.</p> <p>The Joint Powers Agreement is similar to the agreement signed with the State of Minnesota (BCA) in May of 2019 that allowed both agencies to exercise our powers in an effort to stop the internet criminal exploitation of children. The Marshall Police Department received CELLBRITE software through this agreement.</p>
Fiscal Impact:	None
Alternative/ Variations:	
Recommendations:	Approve the Human Trafficking Investigators Task Force Joint Powers Agreement between the State of Minnesota and the City of Marshall.



STATE OF MINNESOTA HUMAN TRAFFICKING INVESTIGATORS TASK FORCE JOINT POWERS AGREEMENT

This Joint Powers Agreement (“Agreement”) is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension (“BCA”), and the City of Marshall on behalf of its Police Department (“Governmental Unit”),

Recitals

Under Minnesota Statutes, § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. The parties wish to work together to investigate and prosecute human trafficking and sexual exploitation of children. The Governmental Unit wants to participate in the Minnesota Human Trafficking Investigators Task Force (“MNHITF”) as an affiliate member.

Agreement

1. Term of Agreement

- 1.1 **Effective Date.** This Agreement is effective on the date BCA obtains all required signatures pursuant to Minnesota Statutes, § 16C.05, subdivision 2.
- 1.2 **Expiration Date.** This Agreement expires June 30, 2020, unless terminated earlier pursuant to clause 12.

2. Purpose

The Governmental Unit and BCA enter into this Agreement to make the Governmental Unit part of the Minnesota Human Trafficking Investigators Task Force that will use a three-pronged approach to combat human trafficking and the sexual exploitation of children: **prevention, education and enforcement**. The BCA will provide a Senior Special Agent who will serve as the Commander of the task force.

3. Standards

The Governmental Unit will adhere to the MNHITF Standards identified below.

- 3.1 Investigate human trafficking crimes committed by organized groups or individuals related to child sexual exploitation, sex trafficking with a focus on minors being trafficked, and labor trafficking.
- 3.2 Investigators will follow appropriate state and/or federal laws in obtaining arrest warrants, search warrants and civil and criminal forfeitures. Investigators will follow proper legal procedures in securing evidence, including electronic devices.
- 3.3 Investigators will understand and use appropriate legal procedures in the use of informants including documentation of identity, monitoring of activities, and use and recordation of payments.
- 3.4 Investigators will use, as appropriate, a broad array of investigative technologies and techniques.
- 3.5 Investigators will interview and prepare reports of victim rescues and be able to direct those victims to appropriate public and private resources to help ensure their safety and integration back into society.
- 3.6 Affiliate Task Force members must be able to dedicate sufficient time to the task force to

complete their assigned duties for the duration of the term of this Agreement.

3.7 Investigators must be licensed peace officers.

3.8 Affiliate members will investigate cases involving cross-jurisdictional, high impact and/or organized groups involving human trafficking. The assignment may require investigators to travel to neighboring jurisdictions as investigations expand or as assigned by the task force commander.

3.9 Affiliate members will be asked to participate in pro-active operations deterring sexual exploitation of children and rescuing victims of human trafficking primarily focused on minors with the goal of identifying their traffickers.

3.10 Affiliate Task Force members will prepare an operational briefing sheet for each active operation, to be approved by the task force commander.

3.11 Affiliate Task Force members will prepare investigative reports to be submitted to the task force commander. Affiliate members must submit statistics to the task force commander on a monthly basis.

3.12 Affiliate members are assigned to their home agencies and may request assistance and resources on a case-by-case basis as approved by the task force commander.

3.13 Affiliate members must deconflict case investigations with the MNHITF deconfliction system.

4. Responsibilities of the Governmental Unit and the BCA

4.1 The Governmental Unit will:

4.1.1 Conduct investigations in accordance with provisions of the MNHITF Standards, identified in clause 3 above, and conclude such investigations in a timely manner.

4.1.2 Maintain accurate records of prevention, education, and enforcement activities, to be collected and forwarded quarterly to the BCA for statistical reporting purposes.

4.1.3 Assign, on a part-time basis, one or more employees of the Governmental Unit as members to the MNHITF. All employees of the Governmental Unit assigned as members, and while performing MNHITF assignments, shall continue to be employed and directly supervised by the same Governmental Unit currently employing that member. All services, duties, acts or omissions performed by the MNHITF member will be within the course and duty of the member's employment and therefore covered by the Workers Compensation and other compensation programs of the Governmental Unit including fringe benefits.

4.1.4 Make a reasonable good faith attempt to be represented at all scheduled MNHITF meetings in order to share information and resources among the MNHITF members.

4.1.5 Participate fully in any audits required by the Minnesota Human Trafficking Task Force.

4.2 Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by a member as an employee of the Governmental Unit.

5. Payment

5.1 Governmental Unit must first submit a written request for funds and receive approval for the funds from BCA.

5.2 Governmental Unit must supply original receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the BCA to the Governmental Unit within thirty (30) calendar days of the date of the invoice with payment made to the address listed above.

6. Authorized Representatives

The BCA's Authorized Representative is:

Name: Jeffrey Hansen, Deputy Superintendent
Address: Department of Public Safety; Bureau of Criminal Apprehension
1430 Maryland Street East
Saint Paul, MN 55106
Telephone: 651.793.7000
E-mail Address: jeff.hansen@state.mn.us

The Governmental Unit's Authorized Representative is:

Name: Jim Marshall, Chief
 Address: 611 West Main Street
 Marshall, MN 56258
 Telephone: 507.537.7000
 E-mail Address: jim.marshall@ci.marshall.mn.us

7. Assignment, Amendments, Waiver, and Agreement Complete

- 7.1 Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- 7.2 Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3 Waiver.** If the BCA fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 7.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability

The BCA and the Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes, § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes, §§ 466.01-466.15, and other applicable law.

9. Audits

Under Minnesota Statutes, § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

10. Government Data Practices

The Governmental Unit and the BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 and other applicable law, as it applies to all data provided by the BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.

11. Venue

The venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. Expiration and Termination

- 12.1** Either party may terminate this Agreement at any time, with or without cause, upon 30 days written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.
- 12.2** Upon expiration or earlier termination of this Agreement, the Governmental Unit shall provide the MNHITF Commander all investigative equipment that was acquired under this Agreement.

13. Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: 8, Liability; 9, Audits; 10, Government Data Practices; and 11, Venue.

The parties indicate their agreement and authority to execute this Agreement by signing below.

1. GOVERNMENTAL UNIT

Name: _____

(PRINTED)

Signed: _____

Title: _____

Date: _____

Name: _____

(PRINTED)

Signed: _____

Title: _____

(with delegated authority)

Date: _____

2. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION

Name: _____

(PRINTED)

Signed: _____

Title: _____

(with delegated authority)

Date: _____

4. COMMISSIONER OF ADMINISTRATION

delegated to Materials Management Division

By: _____

Date: _____



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 301 Stephens Ave.
Background Information:	Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	To call for a public hearing for the proposed property tax abatement.

CITY OF MARSHALL
NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENT
FOR HOME TAX ABATEMENT APPLICANT CARR PROPERTIES

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall Minnesota (the “City”), will hold a public hearing at a meeting of the Council beginning at 5:30 p.m., on December 10, 2019 to be held in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street in Marshall, Minnesota, on the request of Home Tax Abatement Applicant that the City abate a portion of property taxes levied by the City in connection with the proposed construction of an approximately 9,358 square foot house structure. The property is located within the City and is currently identified as Parcel No. 27-574061-2. The approximate amount of assistance is \$5,804 over a maximum period of 2 years. The City Council will consider granting a property tax abatement in response to the request.

Information about the proposed tax abatement will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the public hearing and present their views orally or in writing. Following the public hearing, the City Council will take action concerning the adoption or rejection of the proposed tax abatement application.

Dated: November 30, 2019

/s/Kyle Box
City Clerk

Application Review and Approval Process shall be followed as specified in Tax Abatement Policy as specified herein.

Property Information:

Location: 301 Stephens Avenue Access Road: Stephens
Section: 9 Township: 111 Range: 41 Property Identification Number: 27-574061-2
Legal Description: See attached
(attach if needed)
Parcel Width: 431.17 (feet) Length: 249 (feet) Acres: 2.46

Applicant Information:

Applicant Name: Carr Properties Phone: 507-532-2291 (h) _____ (w)
Mailing Address: 1601 N. Hwy 59 PO Box 1215 Marshall, MN 56258
Applicant Signature: [Signature]

Owner Information:

Owner Name: Same as applicant Phone: _____ (h) _____ (w)
Mailing Address: _____
Owner Signature: [Signature]
Contractors or Contract for Deed Holders – owner must sign the application.

Company Information:

Owner Name: Same as applicant Phone: _____ Fax: _____
Location: _____
Type of Company: _____ Service Provided: _____

Please attach the following documentation:

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value.
- A statement identifying the public benefits of the proposal, including estimated increase in property valuation, and other community benefits.
- Statement showing the private investment and any public investment dollars for the project
- Financial information including past performance and pro forma future projections for the project.
- Application Fee (please see City of Marshall Fee Schedule for current fee amount).
- Other information as requested.

Return Completed Applications to:

City Clerk
City of Marshall
344 West Main St.
Marshall, MN 56258

Attached you will find the following:

Legal Description

Written Narrative with project information

Site Plan

Site Elevation

Main Floor Plan

Second Floor Plan

Building Permit Copy

Colonial House:

Legal Description: PT LT 1 BK 7 EX SLY 53' LT 1 & DRAINAGE POND EX PT LT 1 TO CARK ROHLIK

This 9 unit apartment building (301 Stephen Avenue) is similar in size and scope to the adjacent 11 plex building (307 Stephen Avenue). This building will be a mix of studio, modified studio, and 2 bedroom units. Lease durations will vary from 3 months to 1 year. A mix of the units will be furnished, partially furnished, and unfurnished. There are attached garages, along with detached garages to serve the tenants.

The estimated market value upon completion is expected to be similar to 307 Stephens Avenue building (which is estimated at \$514,800) so the estimate for 301 will likely be close to that. The parcel on which the buildings are situated is estimated at \$137,600.

Public benefits are included but not limited to additional housing units to serve the community, especially working professionals that need furnished units, and increases tax capacity for years to come.

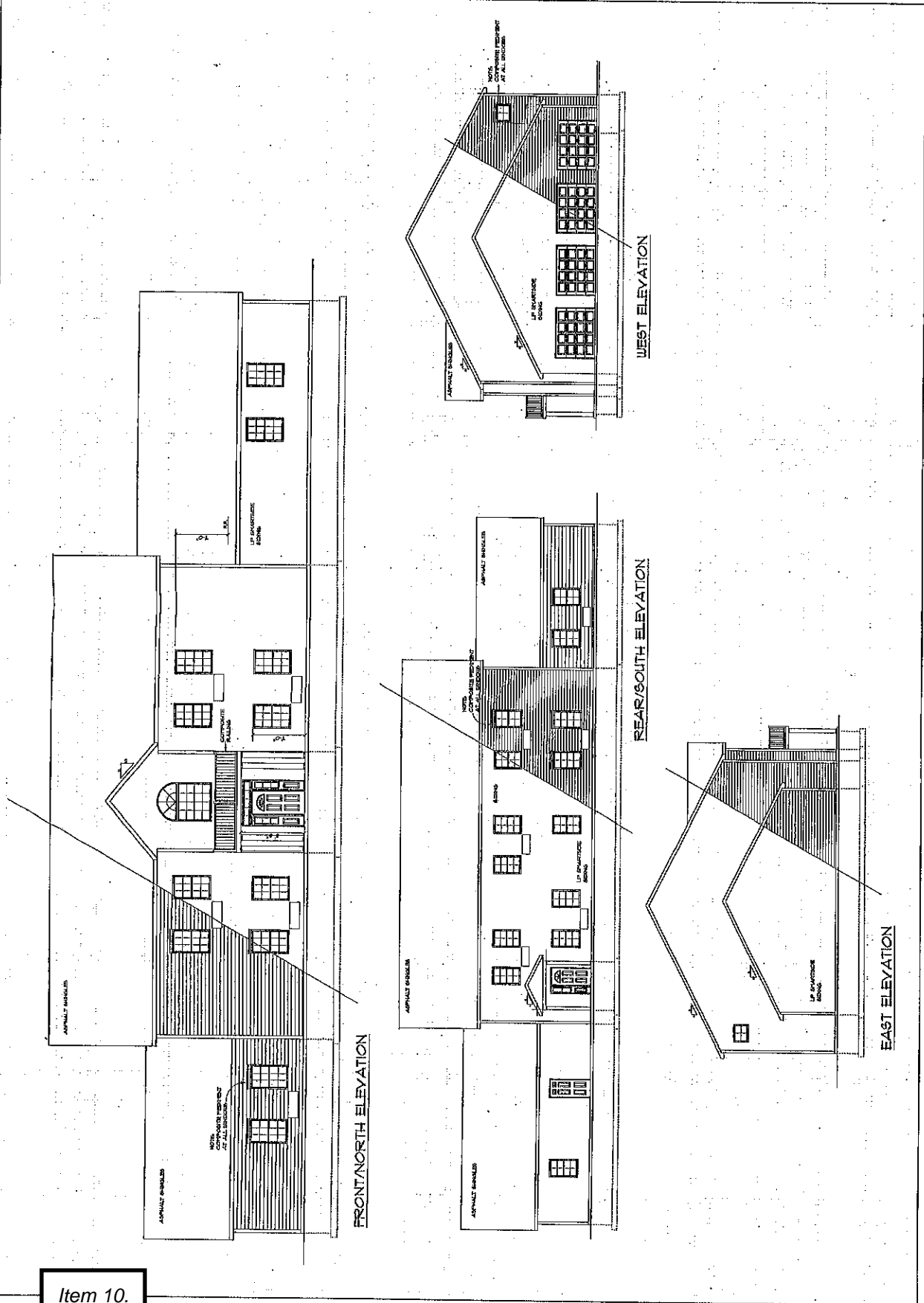
Project completion is estimated late 2019 or early 2020.

This is a private development, there are no public funds being utilized in this development.

DATE: 02/29/19
 DRAWN BY: JH
 CHECKED BY: JH
 PROJECT NO.: 18-033
 SHEET NO.: 4 OF 5

GENEIG ARCHITECTURE
 PHILIP D. ANDERSON - PRINCIPAL ARCHITECT
 1000 MARSHALL AVENUE, SUITE 100
 MINNEAPOLIS, MINNESOTA 55402
 PHONE: 763-429-6666 FAX: 763-429-6663

PROJECTIONS
 GRC HOUSING FACILITY - 2019
 JAMES CARR
 MARSHALL, MINNESOTA

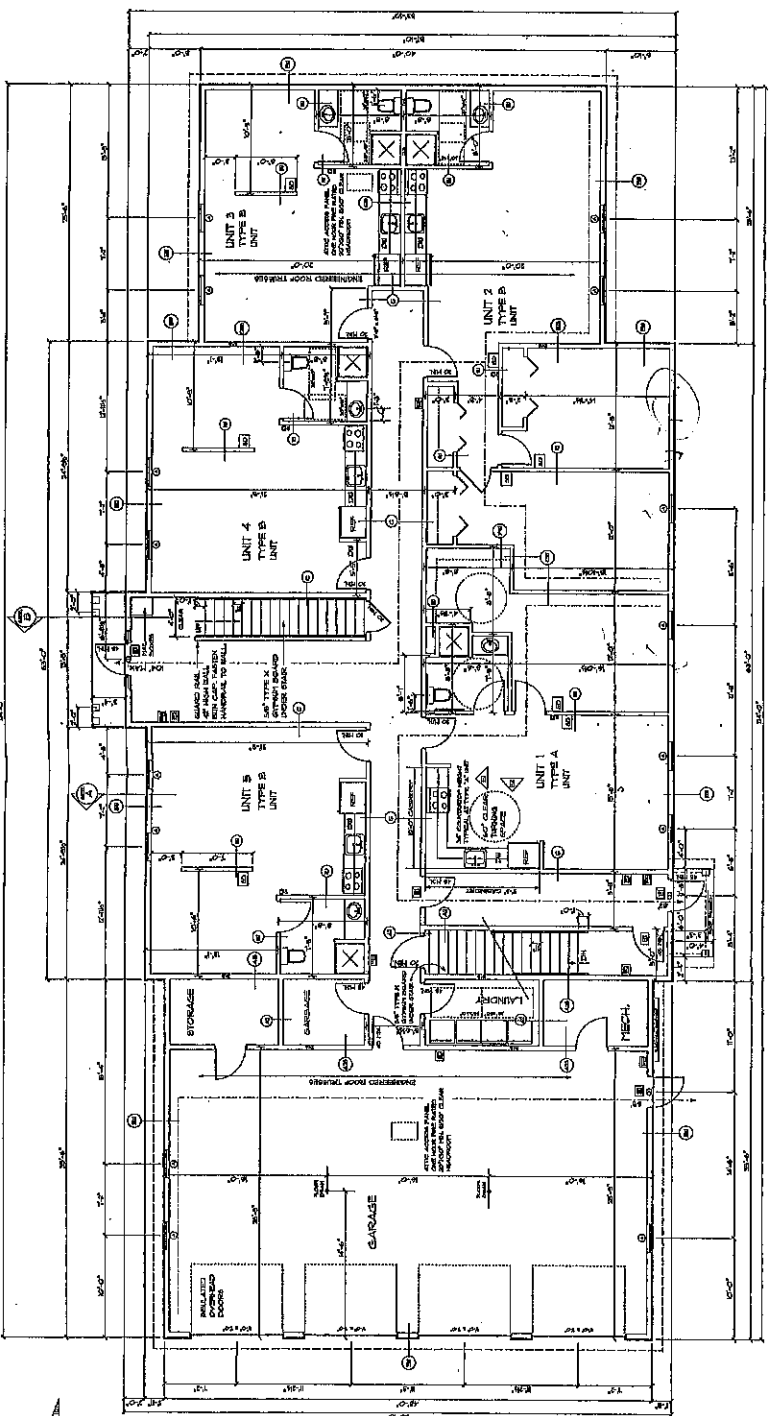


Item 10.

Page 88

1. The architect shall be responsible for the coordination of all trades and shall ensure that the construction is in accordance with the approved plans and specifications. The contractor shall be responsible for the coordination of all trades and shall ensure that the construction is in accordance with the approved plans and specifications.

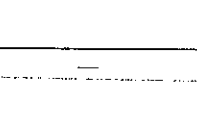
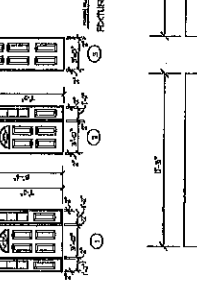
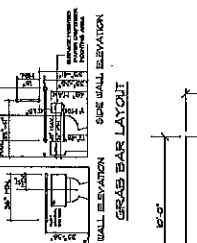
PROJECT NO.	18-033
SHEET NO.	2 OF 5
DATE	APRIL 11, 2018
DESIGNER	GENESIS ARCHITECTURE



MAIN FLOOR PLAN
 3/8" = 1'-0"

GENERAL NOTES:

1. ALL DIMENSIONS UNLESS NOTED OTHERWISE.
2. ALL DIMENSION DIMENSIONS TO CENTERLINE UNLESS NOTED OTHERWISE.
3. ALL DIMENSION DIMENSIONS TO OUTSIDE FACE OF SCHEDULED UNLESS NOTED OTHERWISE.
4. SEE MECHANICAL AND ELECTRICAL SCHEDULES FOR MATERIALS, FINISHES, AND INSTALLATION DETAILS.
5. SEE MECHANICAL AND ELECTRICAL SCHEDULES FOR MATERIALS, FINISHES, AND INSTALLATION DETAILS.
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9. SEE MECHANICAL AND ELECTRICAL SCHEDULES FOR MATERIALS, FINISHES, AND INSTALLATION DETAILS.
10. SEE MECHANICAL AND ELECTRICAL SCHEDULES FOR MATERIALS, FINISHES, AND INSTALLATION DETAILS.



PLAN NOTATIONS:

1. TYPE 'A' UNIT NOTES:
 - LAMINATE COUNTERTOP, 1/2" THICK, 1/4" BEVEL, 1/4" RADIUS CORNER, 1/4" BEVEL, 1/4" RADIUS CORNER.
 - LAMINATE COUNTERTOP, 1/2" THICK, 1/4" BEVEL, 1/4" RADIUS CORNER, 1/4" BEVEL, 1/4" RADIUS CORNER.
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 - LAMINATE COUNTERTOP, 1/2" THICK, 1/4" BEVEL, 1/4" RADIUS CORNER, 1/4" BEVEL, 1/4" RADIUS CORNER.
2. TYPE 'B' UNIT NOTES:
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4. TYPE 'D' UNIT NOTES:
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MECHANICAL NOTATIONS:

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ELECTRICAL NOTATIONS:

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ACCESSIBILITY NOTATIONS:

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FINISHES AND MATERIALS:

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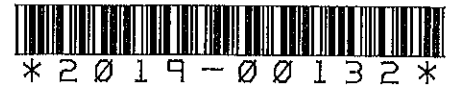
GENERAL NOTES:

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CITY OF MARSHALL
344 WEST MAIN
MARSHALL, MN 56258-1313
(507) 537-6773 FAX: (507) 537-6830



DATE ISSUED:06/20/2019

BUILDING PERMIT

PERMIT NUMBER : 2019-00132
ADDRESS : 301 STEPHEN AVE
PIN : 27-574061-2
LEGAL DESC : NIELSEN'S 9TH ADDN - REPLAT NIELSEN
PERMIT TYPE : BUILDING
PROPERTY TYPE : COMMERCIAL
CONSTRUCTION TYPE : NEW BUILDING
VALUATION : \$ 620,000.00
 NOTE: NEW BUILDING - 9 UNIT APARTMENT

APPLY FOR PLUMBING PERMIT. SUBMIT FIRE SPRINKLER STATE PERMIT AND DRAWINGS

APPLICANT																	
CARR PROPERTIES 1601 HWY 59 N P O BOX 1215 MARSHALL, MN 56258-	<table style="width: 100%;"> <tr> <td>PERMIT FEE</td> <td style="text-align: right;">3,303.75</td> </tr> <tr> <td>STATE SURCHARGE BLDG VAL</td> <td style="text-align: right;">310.00</td> </tr> <tr> <td>PLAN REVIEW COMMERCIAL</td> <td style="text-align: right;">2,147.44</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">5,761.19</td> </tr> </table> <p>Payment(s)</p> <table style="width: 100%;"> <tr> <td>CREDIT CARD</td> <td style="text-align: center;">1009</td> <td style="text-align: center;">1900798</td> <td style="text-align: right;">3,767.18</td> </tr> <tr> <td>CREDIT CARD</td> <td style="text-align: center;">1009</td> <td style="text-align: center;">1900802</td> <td style="text-align: right;">1,994.01</td> </tr> </table>	PERMIT FEE	3,303.75	STATE SURCHARGE BLDG VAL	310.00	PLAN REVIEW COMMERCIAL	2,147.44	TOTAL	5,761.19	CREDIT CARD	1009	1900798	3,767.18	CREDIT CARD	1009	1900802	1,994.01
PERMIT FEE	3,303.75																
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TOTAL	5,761.19																
CREDIT CARD	1009	1900798	3,767.18														
CREDIT CARD	1009	1900802	1,994.01														
OWNER																	
CARR PROPERTIES 1601 HWY 59 N P O BOX 1215 MARSHALL, MN 56258-																	
AGREEMENT																	
<p>All provisions of law and ordinances governing this type of work shall be complied with whether specified herein or not. Separate application must be secured for plumbing work and all electrical work must be inspected by the State Electrical Inspector.</p> <p><u>No work shall begin until the Building Permit is signed and issued by the Building Official.</u></p>	<p>PERMIT: In consideration of the statements and representations made in the above application filed with the Office of the City Engineer, Marshall, Minnesota, this Permit is hereby granted to the applicant. This Permit is granted upon the expressed conditions that said owner and his agents, workmen and employees shall comply in all respects with the ordinances and regulations of the City of Marshall and the State of Minnesota. The granting of a permit does not give authority to violate any provisions of State or Local Law regulating building. Not all deficiencies in documents may have been addressed and/or noted and that shall not be construed as an approval of such code deficiencies. Review for code compliance will continue during inspections as construction progresses. This Permit expires if work is not commenced within 180 days or if work is suspended for 180 days.</p>																
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Item 10.</div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Page 91</div>																
Building Official	Date																

CALCULATING THE CURRNET STRUCTURE EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV PORTION ONLY)

(CITY

	EMV	City Taxes	County Taxes	TOTAL TAXES
Base EMV	\$ 652,400.00	\$ 4,629.00	\$ 2,970.00	\$ 10,783.00
Improvement EMV	\$ 409,000.00	\$ 2,902.00	\$ 1,862.00	\$ 6,759.00
Total EMV	\$ 1,061,400.00	\$ 7,531.00	\$ 4,832.00	\$ 17,542.00

BASED OFF 2019 RATES (NO INFLATOR)	1	2	3	4	5	6	7	8	9	10	
year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
ENTER % OF ABATEMENT HERE →	100%	100%	0%	0%	0%	0%	0%	0%	0%	0%	
Base EMV Captured Taxes	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	\$ 4,629.00	
Improvement EMV Abated Taxes	\$ 2,902.00	\$ 2,902.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Improvement EMV Captured Taxes	\$ -	\$ -	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	\$ 2,902.00	
											TOTAL
Amount of Abatement	\$ 2,902.00	\$ 2,902.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,804.00
Amount of Taxes the City recieves	\$ 4,629.00	\$ 4,629.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 69,506.00
Total Tax Bill (city)	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 7,531.00	\$ 75,310.00
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											TAX ABATEMENT



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Call for a Public Hearing Regarding Proposed Property Tax Abatement at 1500 Travis Road
Background Information:	Per M.S 469.1813 sub 5 The governing body of the political subdivision may approve an abatement under sections 469.1812 to 469.1815 only after holding a public hearing on the abatement
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	To call for a public hearing for the proposed property tax abatement.

CITY OF MARSHALL
NOTICE OF PUBLIC HEARING REGARDING PROPOSED PROPERTY TAX ABATEMENT
FOR TAX ABATEMENT APPLICANT PANTERA, LLP DBA SOUTHWEST COACHES

NOTICE IS HEREBY GIVEN that the City Council of the City of Marshall Minnesota (the “City”), will hold a public hearing at a meeting of the Council beginning at 5:30 p.m., on December 10, 2019 to be held in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street in Marshall, Minnesota, on the request of a Tax Abatement Applicant that the City abate a portion of property taxes levied by the City in connection with the proposed construction of an approximately 28,000 square foot addition and remodel to the existing structure. The property is located within the City and is currently identified as Parcel No. 27-945001-0. The approximate amount of assistance is \$24,608.00 over a maximum period of 4 years. The City Council will consider granting a property tax abatement in response to the request.

Information about the proposed tax abatement will be on file and available for public inspection at the office of the City Clerk at City Hall.

All interested persons may appear at the public hearing and present their views orally or in writing. Following the public hearing, the City Council will take action concerning the adoption or rejection of the proposed tax abatement application.

Dated: November 30, 2019

/s/Kyle Box
City Clerk

City of Marshall

Tax Abatement

Application Review and Approval Process shall be followed as specified in Tax Abatement Policy as specified herein.

Property Information:

Location: 1500 Travis Road Access Road: _____
Section: N/A Township: N/A Range: N/A Property Identification Number: 27-945001-0
Legal Description: Lot 1 Block 1, Water Bus Addition (attach if needed)
Parcel Width: _____ (feet) Length: _____ (feet) Acres: 3.099

Applicant Information (Person):

Applicant Name: _____
Phone: (Work) _____ (Cell) _____
E-Mail Address: _____
Mailing Address: _____
Applicant Signature: _____

Owner Information (Person, primary contact) (If different than applicant information above):

Owner Name: Pantera, LLP Phone: _____ (h) _____ (w)
Mailing Address: 811 Westmar Circle
Owner Signature: _____
Contractors or Contract for Deed Holders – owner must sign the application.

Business Entity/Company Information (If property held by LLC, Corp, etc.):

Owner Name: Pantera, LLP Phone: 507-532-4043 Fax: _____
Location: 1500 Travis Road, Marshall, MN 56258
Type of Company: Bus Garage Service Provided: Transportation

Please attach the following documentation (incomplete applications will not be accepted):

- Map or site plan, prepared by an architect or engineer, showing the boundaries of the proposed development, the size and location of the building(s) and parking areas, if applicable.
- Written narrative describing the project, the size and type of building(s), business type and use, traffic information (parking capacity, vehicle counts, traffic flow, pedestrian facilities), project timing, and estimated market value. Project renderings or building plans/specs if available at time of application.

Return Completed Applications to:

City Clerk
City of Marshall
344 West Main Street
Marshall, MN 56258

PROJECT

The building is 280' X 100' one story metal building housing bus garage and travel agency.
The project started April 2019 and finished September 2019.



CALCULATING THE CURRNET STRUCTURE EMV AS BASE - ONLY HAVING ABATEMENT ON IMPROVEMENT EMV PORTION ONLY)

(CITY

	EMV	City Taxes	County Taxes	TOTAL TAXES
Base EMV	\$ 174,600.00	\$ 1,556.00	\$ 999.00	\$ 4,089.00
Improvement EMV	\$ 1,083,700.00	\$ 12,304.00	\$ 7,894.00	\$ 36,937.00
Total EMV	\$ 1,258,300.00	\$ 13,860.00	\$ 8,893.00	\$ 41,026.00

BASED OFF 2019 RATES (NO INFLATOR)	1	2	3	4	5	6	7	8	9	10	
year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
ENTER % OF ABATEMENT HERE →	80%	60%	40%	20%	0%	0%	0%	0%	0%	0%	
Base EMV Captured Taxes	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	\$ 1,556.00	
Improvement EMV Abated Taxes	\$ 9,843.20	\$ 7,382.40	\$ 4,921.60	\$ 2,460.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Improvement EMV Captured Taxes	\$ 2,460.80	\$ 4,921.60	\$ 7,382.40	\$ 9,843.20	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	\$ 12,304.00	
											TOTAL
Amount of Abatement	\$ 9,843.20	\$ 7,382.40	\$ 4,921.60	\$ 2,460.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,608.00
Amount of Taxes the City recieves	\$ 4,016.80	\$ 6,477.60	\$ 8,938.40	\$ 11,399.20	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 113,992.00
Total Tax Bill (city)	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 13,860.00	\$ 138,600.00
											REQUESTED \$\$\$
											\$ -
											\$ 24,608.00
											BALANCE OF
											\$ -
											SPECIALS FORGAVE
											\$ -
											TAX ABATEMENT
											\$ -



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider approval of a Temporary On-Sale Intoxicating Liquor Licenses for Friends of the Orchestra, LTD
Background Information:	Attached is an application for a Temporary On-Sale Liquor License for the Friends of the Orchestra, LTD to use at First Lutheran Church, 100 Church St. on December 12, 2019.
Fiscal Impact:	\$30.00
Alternative/ Variations:	Non recommended
Recommendations:	To approve a Temporary On-Sale Liquor License for Friends of the Orchestra, LTD to use at First Lutheran Church, 100 Church St. on December 12, 2019..



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Friends of the Orchestra, LTD
 Date organized: 10/2/2007
 Tax exempt number: []

Address: P. O. Box 191
 City: Lynd
 State: MN
 Zip Code: 56157

Name of person making application: Kristin Gruhot
 Business phone: 507-532-2334
 Home phone: 507-865-4466

Date(s) of event: 12/12/2019
 Type of organization: Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name: Kristin Gruhot
 City: Lynd
 State: MN
 Zip Code: 56157

Organization officer's name: []
 City: []
 State: MN
 Zip Code: []

Organization officer's name: []
 City: []
 State: MN
 Zip Code: []

Organization officer's name: []
 City: []
 State: MN
 Zip Code: []

Location where permit will be used. If an outdoor area, describe.
 First Lutheran Church, 100 Church Street, Marshall, MN 56258

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL
 APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

_____ City or County approving the license	_____ Date Approved
_____ Fee Amount	_____ Permit Date
_____ Date Fee Paid	_____ City or County E-mail Address
	_____ City or County Phone Number

Signature City Clerk or County Official
 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Introduction of Ordinance amendment to add Interim Use Permit with associated changes and Call for Public Hearing
Background Information:	<p>Some time ago it was brought to staff's attention that the ordinance requiring a Conditional Use Permit renewal for home occupation contradicts the statutes that don't allow time limits to be attached to a Conditional Use Permit. To correct this, staff proposes to introduce an Interim Use Permit and make home occupation an interim use.</p> <p>The statutes allow using Interim Use Permit if time limit for a permit is desired. Many cities have provisions for Interim Use Permit, but many do not. Additionally, among cities that define them within their ordinances, some do not have any specific uses listed as interim uses. How each city approaches home occupations also varies among the cities with some listing them as accessory uses with limitations on what may be considered a home occupation, some allow them as Conditional Use Permit, similar to Marshall's past approach, and some have them as interim use. Staff believes that making home occupation an interim use and issuing a time limited Interim Use Permit offers the city the greatest amount of flexibility. It provides for public input through a public hearing and allows issuing those permits on a temporary basis.</p> <p>To accomplish this task, Conditional Use Permit Division was amended to describe Interim Use Permit parallel with Conditional Use Permit, while keeping most of the sections intact since procedures and standards for hearings are practically the same for both permits.</p> <p>A home occupation section has been updated to make home occupation and business an interim use and a few more conditions were also added, mostly copied from other cities. Sections 86 - 96 thru 86 - 102 were amended by removing home occupation from conditional uses.</p> <p>At the October 9, 2019, regular Planning Commission meeting Fox made a motion, second by Knieff to recommend to city council an approval as recommend by staff. All voted in favor of the motion.</p> <p>At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending zoning ordinance by introducing Interim Use Permit, making home occupation a conditional use, and making associated changes as recommended by staff.</p>
Fiscal Impact:	None.
Alternative/Variations:	None.
Recommendations:	Staff recommends that the Council introduce the Ordinance amending Article II Division 2 Conditional Use Permit, by adding Interim Use Permit provisions, and making related changes and call for Public Hearing to be held on December 10, 2019.

ORDINANCE NO. _____, SECOND SERIES

**ORDINANCE AMENDING
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86
RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinance Chapter 86, Article II, Division 2 Conditional Use Permit is hereby amended in its entirety and Sections 86 – 96 thru 86 -102 are amended by removing home occupation from conditional use lists.

Section 2: It is hereby determined that publication of this Title and Summary Ordinance will clearly inform the public of the intent and effect of Ordinance No. _____, Second Series. A copy of the entire Ordinance will be posted at the Marshall City Hall.

It is hereby directed that only the above Title and Summary of Ordinance No. _____, Second Series be published conforming to Minnesota Statutes §331A.01 with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Hall, 344 West Main Street, Marshall, Minnesota 56258.

Section 3: This Ordinance shall take effect after its passage and summary publication.

Passed and adopted by the Common Council this 10th day of December, 2019.

THE COMMON COUNCIL

ATTEST:

Mayor of the City of Marshall, MN

City Clerk

Introduced on: November 26, 2019

Final Passage on: December 10, 2019

Published in the Marshall Independent: _____

DIVISION 2. - CONDITIONAL AND INTERIM USE PERMITS

Sec. 86-46. - Issuance; purposes.

(a) Conditional use permits may be issued for any of the following:

- (1) Any of the uses or purposes for which such permits are required by the provisions of this chapter.
- (2) To classify as a conforming use any nonconforming use existing in any district at the time of the establishment of such district or before April 6, 1964, or on the effective date of amendments to this chapter.
- (3) Any permitted principal use that occupies more than 75% but less than 90% of the building, unless the remaining use is listed as a permitted or permitted accessory use.

(b) Interim use permits may be issued for any of the following:

- (1) Any of the uses or purposes for which such permits are required by the provisions of this chapter.
- (2) Any use for a limited period of time not to exceed 180 days until a permanent location is obtained or while the permanent location is under construction.
- (3) Any use that is seasonal or temporary in nature.
- (4) Any use for a limited period of time not to exceed 180 days that reasonably uses the property where it is not reasonable to use it in the manner otherwise provided in the zoning ordinance or comprehensive plan.
- (5) Any use for a limited period of time that reasonably uses the property in the manner not provided in the zoning ordinance or comprehensive plan but which the Council deems appropriate for future consideration as a permitted or conditional use.

(Code 1976, § 11.21(1); Ord. No. 680 2nd series, § 1, 9-24-2013)

Sec. 86-47. - Application; fee.

- (a) Conditional and interim use permits may be applied for only on the forms prepared by the city zoning administrator. All applications shall be accompanied by a list of names and addresses of the owners of lands within 350 feet of the property described on the application as the same appear on the records of the county.
- (b) The council may, by resolution, establish a fee for the filing of applications for conditional and interim use permits. The fee shall be paid before the application shall be considered, and shall not be refundable.

(Code 1976, § 11.21(2), (3); Ord. No. 680 2nd series, § 1, 9-24-2013)

Sec. 86-48. - Procedure.

- (a) Application for the issuance of a conditional or interim use permit shall be made to the planning commission. The planning commission may hold such hearings on the proposal to issue a conditional or interim use permit as it may consider necessary, but at least one public hearing shall be held pursuant to Minn. Stat. § 462.357, subd. 3. Following the hearing, the planning commission shall make a report upon the proposal to the council and shall recommend to the council whatever action it deems advisable.
- (b) Upon receipt of the report of the planning commission, the council may hold whatever hearings it deems advisable and shall make a decision upon the request for a conditional or interim use permit.

When the council is making such decision, it is acting as a board of zoning adjustments and appeals. The council may impose conditions and require guarantees in the granting of conditional or interim use permits to ensure compliance and to protect adjacent properties. If planning commission meetings are cancelled due to lack of quorum and recommendations are not presented to the council within 30 days of the day of submitting application to the planning commission, the council may proceed without receiving a planning commission report; in this case, at least one public hearing shall be held pursuant to Minn. Stat. § 462.357, subd. 3.

- (c) Any use permitted under the terms of any conditional or interim use permit shall be established and conducted in conformity to the terms of such permit and of any conditions designated in connection therewith.
- (d) The conditions in the granting of conditional or interim use permit imposed by the council are binding for the applicant and all its successors and assigns. Violation of any of the conditions shall result in the granted conditional use permit becoming null and void unless a variance for condition modification is applied for and approved pursuant to this chapter. Whenever an application for a conditional use permit has been considered and approved by the council which imposed certain conditions, an application for a condition modification variance shall not be considered by the planning commission or council for at least one-year from the date of a conditional use permit approval or when circumstance sufficiently change to justify a review. Interim use permits are issued to an applicant and cannot be transferred to another entity.
- ~~(e) Whenever within one year after granting a conditional use permit, except home occupation, the work as permitted by the conditional use permit shall not have been commenced, then the conditional use permit shall become null and void unless a petition for extension of time in which to complete the work has been granted by the council. The extension shall be requested in writing and filed with the zoning administrator at least 30 days before the expiration of the original conditional use permit. There shall be no charge for the filing of the petition. The request for extension shall state facts showing a good faith attempt to complete the work permitted in the conditional use permit. The petition shall be presented to the planning commission for a recommendation and to the council for a decision.~~
- (ef) A certified copy of all conditional use permits ~~except home occupation~~ shall be filed with the county recorder.
- (fg) Any person aggrieved by the granting or denial of the issuance of a conditional or interim use permit shall have the right to appeal such decision to the state district court located in the county. Such appeal shall be filed with the court within 30 days of the date of the decision of the council.

(Code 1976, § 11.21(4); Ord. No. 680 2nd series, § 1, 9-24-2013)

Sec. 86-49. - Standard for hearing.

(a) When the planning commission, or the city council, is reviewing the proposed conditional or interim use permit, besides the special conditions, if any, provided for in each zoning district and for each specific conditional or interim use, it shall also evaluate the following when applicable:

- (1) Whether the proposed use is ~~designed to be~~ compatible with the existing neighborhood environment and use.
- (2) The adequacy of the ~~Whether the proposed use has adequate~~ access to roads and rights-of-way.
- (3) The ~~effect of any~~ additional traffic generated by facility.
- (4) The landscaping, fencing and/or screening provisions plan.
- (5) The outside storage provisions.
- (6) The accessory buildings provisions.

- (7) The facility size.
- (8) The area of site.
- (9) The off-street parking facilities.
- (10) The density of the population and structures.
- (11) The duration of proposed interim conditional use.
- (12) ~~The open space, recreational/plat areas proposed.~~ The natural features of the area.
- (13) The availability of existing utility and public service facility.
- (14) The future maintenance provisions.
- ~~(15) Whether the proposed use has a positive community need as defined in the comprehensive plan.~~
- ~~(16) The effect upon the public welfare in general.~~
- ~~(17) The effect upon the welfare of the adjacent area, and persons residing or working in the area adjacent to the area.~~
- (158) Whether the proposed use will be injurious to the property or improvements in the area adjacent to such proposed use and the community as a whole, including planned development.

(b) In evaluating the above considerations, additional conditions that may be necessary to protect the best interests of the surrounding area or community as a whole, may be considered and imposed.

(Code 1976, § 11.21(5); Ord. No. 680 2nd series, § 1, 9-24-2013))

Sec. 86-50. - ~~Offices of persons and H~~home occupations and businesses.

- (a) An interim conditional use permit shall be required for all home occupations unless any of the following three conditions exist:
 - (1) Such home occupation is supplementary to a business that has its principal place of business legally located elsewhere.
 - (2) Such home occupation is entirely computer and/or internet based.
 - (3) Such home occupation is conducted entirely outside the premises except bookkeeping and regular mail delivery.

In addition to any of the above conditions, the home occupation must be such that the traffic entering such dwelling does not exceed that which is normal and customary for a residence, no business related vehicles or vehicles with business advertisement are parked or stored outside, no vehicular traffic or street parking is generated in greater volume than would normally be expected in a residential neighborhood, no direct sale of goods to the consumer occurs on premises, and it meets all relevant provisions of subsection (b), except item (16). As an exception, for businesses compliant with conditions (1) or (3), one business related car, van or light truck with business advertisement may be parked outside at nights and on weekends.

- (b) ~~Offices of persons and H~~home occupations shall at a minimum meet the following conditions:
 - (1) The use of the dwelling unit for the ~~office or~~ home occupation shall be clearly incidental and subordinate to its residential use by the applicant.
 - (2) The ~~office or~~ home occupation related space may not exceed one-third of the living space of the dwelling, excluding garages and accessory buildings.
 - (3) The conduct of the ~~office or~~ home occupation shall not result in any change in the outside appearance of the building or land.

- (4) No exterior display or signs related to the home occupation shall be installed.
- (5) No direct sale of goods that are not produced on site shall take place, except during home parties not scheduled on a regular basis.
- (6) No equipment shall be used which creates offensive noise, vibration, sound, smoke, dust, odors, heat, glare or electrical disturbance to radio or television reception and no hazard beyond the one customary for dwellings is created.
- (7) Only persons that are members of the family and residing in the premises shall be employed on the premises.
- (8) There shall be no exterior storage of materials, business equipment ~~or vehicles and business machinery~~ except one business related car, van or light truck with business advertisement may be parked outside at nights and on weekends.
- (9) There shall not be more than one-~~half~~^{third} of the accessory buildings used for the storage of merchandise, business equipment, materials ~~or and business~~ machinery.
- (10) No separate entrance for customers may be provided or used.
- (11) No sewer, water or electric usage beyond what is typical for a dwelling shall occur.
- (12) No regular business hours shall be advertised, and all services shall be rendered by appointment only.
- (13) If at any time more than two customers may be present, off-street parking shall be provided in addition to parking required by the Ordinance for a dwelling. Such parking shall be provided in a location customarily associated with single family dwellings.
- (14) No customers shall be present between 9 p.m. and 8 a.m.
- (15) Additional home occupation related vehicular traffic, including delivery, shall not exceed 4 vehicles per day.
- (c) All home occupation ~~interim conditional~~ use permits are issued for initial one-year term and may be renewed for future ~~five-year~~ terms.
- (d) The home ~~interim occupation~~ conditional use permit is granted to an applicant for a specific property and is not transferable to another person or property.
- (e) The applicant, upon making application, grants to the city upon issuing any home occupation permit the right to inspect the premises in which the occupation is being conducted to ensure compliance with the provisions of this section and any conditions additionally imposed.
- (f) All home occupations involving the following activities, even if formally compliant with subsection (b), are prohibited:
 - (1) Any automotive related activity including, but not limited to, auto repair and detailing.
 - (2) Any children related activity except those licensed by the State and individual lessons.
 - (3) Any animal related activity including, but not limited to, kenneling and breeding, except grooming.
 - (4) Any funeral related activity including, but not limited to, mortuaries and embalming services.
 - (5) Any activity involving commercial cooking, including restaurants, except dessert making for individual parties, such as weddings and graduations.
 - (6) Any activity involving multiple garage sales.
 - (7) Any illegal activity and activity that may be considered objectionable i.e. massage or tattoo parlors, pawn shops, adult oriented businesses, and tobacco or alcohol production.
- (g) Home occupations shall be an interim use in agricultural and all residential districts.

(Code 1976, § 11.21(6); Ord. No. 680 2nd series, § 1, 9-24-2013)

Editor's note— Ord. No. 6802nd series, § 1, adopted September 24, 2013, amended § 86-50 to read as set out herein. Previously § 86-50 was titled offices of persons and home occupations in existing structures.

Sec. 86-51. - Bed and breakfast.

(a) A conditional use permit shall be required for all Bed and breakfast facilities.

(ba) Bed and breakfast facilities shall at a minimum meet the following conditions:

- (1) The facility shall comply with all health, fire, safety rules and other regulations of the state and the city and all required licenses shall be made available to the city staff upon request.
- (2) The maximum number of bedrooms shall be established for each facility and no more than four bedrooms shall be available to guests. No more than two persons shall be staying in each bedroom.
- (3) Off-street parking shall be provided as required in section 86-230 and shall be screened from adjacent properties as required by section 86-204 this article.
- (4) Exterior appearance and lighting shall be compatible with the neighborhood.
- (5) Identification signs shall be limited to one 6-12-square-foot nameplate sign mounted on the building near the main entrance door.
- (6) The owners of such facility shall operate and occupy such facilities.
- (7) No food or beverage service shall be provided to anyone other than transient guests.
- (8) All bedroom units shall be established within and have primary entrances from the principal structure.
- (9) Cooking facilities shall not be permitted in the guest rooms.
- (10) Appropriate insurance including liability insurance shall be filed with the city clerk/financial director for a minimum amount of \$1,000,000.00.
- (11) Other commercial enterprises shall not be operated in conjunction with this facility without a home occupation interim conditional permit.

~~(b) All bed and breakfast conditional use permits are issued for initial five-year term and may be renewed for the future.~~

~~(c) The bed and breakfast conditional use permit is granted to an applicant for a specific property and is not transferable to another person or property.~~

(cd) The applicant, upon making application, grants to the city upon issuing any bed and breakfast permit the right to inspect the premises in which bed and breakfast is located to ensure compliance with the provisions of this section and any conditions additionally imposed.

(d) Bed and Breakfast shall be a conditional use in all residential districts.

(Code 1976, § 11.21(7); Ord. No. 680 2nd series, § 1, 9-24-2013)

Secs. 86-52—86-70. - Reserved.

Sec. 86-96. - A agricultural district.

(a) *Intent; scope.* This section applies to the A agricultural district. This A district preserves land for agricultural or undeveloped uses until development pressures require that such land be released and rezoned for purposes of controlled and orderly growth according to the comprehensive plan pending proper timing and allowance for the economical provision of urban services.

(b) *Permitted uses.* The following uses shall be permitted in the A agricultural district:

Agricultural, farming and truck gardening, shrimp growing in enclosed facilities, nurseries and greenhouses, except kennels, terrestrial (land) animal or poultry farms operated for commercial purposes.

Golf courses, except clubhouses.

Parks and recreational areas owned or operated by governmental agencies.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the A agricultural district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.

Fallout shelters.

Keeping of not more than two boarders and/or roomers by a resident family.

Private garage.

Private swimming pool when completely enclosed within a chainlink or similar fence five feet high.

Single-family farm residences if used by the farm owner or operator, member of the immediate family, or an employee working on the premises.

Solar energy collectors and systems.

(d) *Conditional uses.* All conditional use permits for the A district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the A agricultural district by conditional use permit:

Driving tracks and automobile, motorcycle, go-cart or snowmobile race tracks.

Archery range.

Cemetery, memorial garden.

Crematorium.

Golf clubhouse, country club, public swimming pool, private swimming pool serving more than one-family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Outdoor gun range.

Keeping of three or more roomers or boarders.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b).

Water supply buildings, reservoirs, wells, elevated tanks and similar essential public utility structures.

- (e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the A district are as follows:
- (1) *Height regulations.* No building hereafter erected or altered shall exceed 2½ stories or 30 feet in height.
 - (2) *Front yard regulations.*
 - a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.
 - b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.
 - c. Where a lot is located at the intersection of two or more streets, there shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard of either street.
 - (3) *Side yard regulations.* There shall be a side yard, on each side of a building, each having a width of not less than five feet.
 - (4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot depth.
 - (5) *Lot area regulations.* Every lot on which a single-family dwelling is erected shall contain an area of not less than 22,000 square feet.
 - (6) *Lot width and depth regulations.* Every lot or plot of land on which a single-family dwelling is erected shall have a minimum width of not less than 110 feet at the building setback line, and a minimum depth of not less than 200 feet.
- (f) *General regulations.* Additional regulations in the A agricultural district are set forth in article VI of this chapter.
- (g) *Future annexation.* Any land annexed to the city in the future shall be placed in the A agricultural district until placed in another district by action of the council after recommendation of the planning commission.

(Code 1976, § 11.06; Ord. No. 404 2nd series, § 1, 11-16-1998; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 720 2nd series, § 1, 5-9-2017)

Cross reference— Animals, ch. 14.

Sec. 86-97. - R-1 one-family residence district.

(a) *Intent; scope.* This section applies to the R-1 one-family residence district. This R-1 district is intended to preserve and enhance residential areas for one-family detached dwellings.

(b) *Permitted uses.* The following uses shall be permitted in the R-1 residence district:

Churches, provided that no building shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

One-family manufactured homes

Residential facility serving six or fewer individuals.

Day care facility, limited to those required by Minn. Stat. § 462.357, subd. 7, serving 14 or fewer individuals.

One-family detached dwellings, occupied by persons related by blood, marriage, adoption, or by three unrelated persons.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the R-1 residence district:

Accessory uses customarily incidental to the uses permitted in this section, such as private vehicle garages and storage sheds.

Accessory building complying with section 86-163.

Accessory equipment complying with section 86-164.

Fallout shelters.

Keeping of not more than two boarders and/or roomers by a resident family.

Private swimming pool and hot tub when completely enclosed within a non-climbable fence five feet high with openings no greater than four inches in any dimension and self-closing and self-locking gate. Swimming pools exempt from the building permit requirements as defined in the state building code and hot tubs with latchable covers do not need to be enclosed.

Private solar energy collectors and systems.

Private radio towers and antennas complying with division 6.

(d) *Conditional uses.* All conditional use permits for the R-1 district may only be issued if the proposed use meets the specific requirements of this section and also meets the supplemental regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-1 district by conditional use permit:

~~Bed and breakfast facility meeting the conditions of section 86-51.~~

Fire stations, community center buildings, public libraries, museums, art galleries, post office, greenhouses (excluding commercial), and essential public utility structures.

Golf course and clubhouse, country club, public swimming pool, private swimming pool serving more than one-family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Keeping of three or more roomers or boarders.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50 except motor vehicle repair, tobacco sales, sales of alcoholic beverages, adult entertainment, adult book or video sales, motor vehicle or machinery sales, or restaurants are not permitted.~~

Other residential uses of the same general character as listed in subsection (b).

Parks and recreational areas.

Residential facility serving more than six individuals.

Day care facility, limited to those required by Minn. Stat. § 462.357, subd. 7, serving more than 14 individuals.

School, public or private, kindergarten through grade 12.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings.
- (3) Proper separation of units exist as provided by the building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) Landscaping, fencing, grading, exterior lighting, and driveway conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this [use] unless the division of the dwelling occurs along the lot lines.

(e) *Height and yard regulations.* Height, yard, area and lot width and depth regulations for the R-1 district are as follows:

- (1) *Height regulations.* No building hereafter erected or altered shall exceed 30 feet in height.
- (2) *Front yard regulations.*
 - a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.
 - b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.
 - c. Where a lot or plot is located at the intersection of two or more streets there shall be a front yard on each street side of each corner lot.
 - d. No accessory buildings shall project beyond the front yard line of any street.
- (3) *Side yard regulations.* There shall be a side yard on each side of a building, each having a width of not less than five feet.

- (4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot or plot depth, or 18 percent of the lot or plot depth for a corner lot.
- (5) *Lot or plot area regulations.*
 - a. Every lot or plot upon which a one-family dwelling is erected shall contain an area of not less than 8,000 square feet.
 - b. Every lot or plot upon which a two-family dwelling is erected or altered shall contain an area of not less than 10,000 square feet.
- (6) *Lot width and depth regulations.* Every lot or plot on which a one-family dwelling or a two-family dwelling is erected shall have a minimum width of not less than 70 feet at the building setback line, and a minimum depth of not less than 110 feet.
- (f) *Supplemental regulations.* Additional regulations in the R-1 residence district are set forth in article VI.

(Code 1976, § 11.07; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-00; Ord. No. 529 2nd series, § 1, 7-5-2005; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

Sec. 86-98. - R-2 one- to four-family residence district.

(a) *Intent; scope.* This section applies to the R-2 one- to four-family district. This R-2 district is intended to create, preserve and enhance residential areas for single-family dwellings, townhouses and apartment buildings (containing no more than four dwelling units), for the purpose of achieving a mix of housing types and densities.

(b) *Permitted uses.* The following uses shall be permitted in the R-2 residence district:

Churches, provided that no building shall be located within 25 feet of any lot line of any abutting lot in any of the classes of residence districts.

Golf courses, except clubhouses, miniature golf courses, and driving ranges operated for commercial purposes.

Manufactured homes Multiple-family dwellings, apartment buildings or townhouses, containing not more than four dwelling units.

Parks and recreational areas owned or operated by governmental agencies.

Residential facility serving 16 or fewer individuals, or day care facility serving 14 or fewer individuals.

Single-family detached dwellings.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the dwelling.
- (3) Proper separation of units exist as provided by the building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) A landscaping, fencing and grading plan, exterior lighting plan, construction plan, floor plan and driveway plan conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the R-2 residence district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b).

Fallout shelters.

Private garage.

Private swimming pool and hot tub when completely enclosed within a non-climbable fence five feet high with openings no greater than four inches in any dimension and self-closing and self-locking

gate. Swimming pools exempt from the building permit requirements as defined in the state building code and hot tubs with latching covers do not need to be enclosed.

Solar energy collectors and systems.

Storage garages where the lot is occupied by a multiple-family dwelling.

- (d) *Conditional uses.* All conditional use permits for the R-2 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-2 residence district by conditional use permit:

Automobile parking lots or garages, excluding repairs.

Golf clubhouse, country club, public swimming pool, private swimming pool serving more than one family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Manufactured home park meeting all requirements of section 86-101 and all additional conditions established by the council in accordance with section 86-49.

Municipal or other government administration buildings, police or fire stations, community center buildings, public libraries, museums, art galleries, post office substations, greenhouses (excluding commercial), and essential public utility structures.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b).

Schools: public, parochial or private; not operated for profit; kindergarten through twelfth grade; offering a curriculum equivalent to the public school system.

Residential facility serving more than 16 individuals, or a day care facility serving more than 14 individuals.

- (e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the R-2 district are as follows:

(1) *Height regulations.* No building hereafter erected or altered shall exceed three stories or 25 feet in height.

(2) *Front yard regulations.*

a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.

b. There shall be a front yard on each street side of a corner lot. No accessory buildings shall project into the front yard line on either street.

(3) *Side yard regulations.*

a. There shall be a side yard on each side of a building, each having a width of not less than five feet for buildings not exceeding 20 feet in height.

b. For buildings exceeding 20 feet in height, there shall be a side yard on each side of a building having a width of five feet plus one-foot of side yard for each one-foot of building height over 20 feet.

(4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot depth, or 18 percent of the lot depth for corner lots.

(5) *Lot area regulations.*

- a. Every lot upon which a multiple dwelling is erected or altered shall contain an area of not less than 11,500 square feet for a three-family dwelling, plus 1,500 square feet for each additional dwelling unit.
- b. Every lot upon which a one-family dwelling is erected or altered shall contain an area of not less than 8,000 square feet and shall contain 9,000 square feet for a two-family dwelling.
- c. Where a lot has less area than required in this subsection (e)(5), and was vacant and of record at the time of the passage of this chapter, that lot may be used only for single-family dwelling purposes.

(6) *Lot coverage regulations.* Additional regulations in the R-2 residence district are set forth in article VI.

(Code 1976, § 11.08; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-2000; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

Sec. 86-99. - R-3 low to medium density, multiple-family residence district.

(a) *Intent; scope.* This section applies to the R-3 low to medium density, multiple-family district. This R-3 district is intended to create, preserve and enhance residential areas for multifamily use at low to medium densities (up to eight dwelling units) for families and singles. It is typically appropriate as a transition area between low density residential districts and high intensity residential or business districts.

(b) *Permitted uses.* The following uses shall be permitted in the R-3 residence district:

Assisted living facility.

Boardinghouses and lodginghouses; convalescent, nursing and rest homes.

Churches.

Congregate living facility.

Golf courses, except clubhouses, miniature golf courses and driving ranges operated for commercial purposes.

Manufactured homes Multiple-family dwellings, apartment buildings or townhouses, containing not more than eight dwelling units.

Parks and recreational areas owned or operated by governmental agencies.

Residential facility serving 16 or fewer individuals, or day care facility serving 14 or fewer individuals.

Single-family detached dwellings.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the building.
- (3) Proper separation of units exist as provided by the building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) A landscaping, fencing and grading plan, exterior lighting plan, construction plan, floor plan and driveway plan conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the R-3 residence district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.

Fallout shelters.

Private garage.

Private swimming pool when completely enclosed within a chainlink or similar fence five feet high.

Solar energy collectors and systems.

Storage garages where the lot is occupied by a multiple-family dwelling.

- (d) *Conditional uses.* All conditional use permits for the R-3 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI, and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-3 residence district by conditional use permit:

Golf clubhouse, country club, public swimming pool, private swimming pool serving more than one-family, provided that no principal structure shall be located within 25 feet of any lot line of an abutting lot in any of the classes of residence districts.

Heliport use when associated with a hospital use, located no less than 500 feet from an abutting property line of any residential use.

Hospitals.

Manufactured home park meeting all requirements of section 86-101 and all additional conditions established by the council in accordance with section 86-49.

Medical clinics.

Multiple-family dwellings, apartment buildings or townhouses, containing more than eight dwelling units, but not more than 12 units.

Municipal or other government administration buildings, police or fire stations, community center buildings, public libraries, museums, art galleries, post office substations, greenhouses (excluding commercial), and essential public utility structures.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b) of this section.

Residential facility serving more than 16 individuals, or a day care facility serving more than 14 individuals.

Schools: public, parochial, or private; not operating for profit: kindergarten through twelfth grade; offering a curriculum equivalent to the public school system.

- (e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the R-3 district are as follows:

(1) *Height regulations.* No building hereafter erected or altered shall exceed three stories or 35 feet in height.

(2) *Front yard regulations.*

a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.

b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.

- c. Where a lot is located at the intersection of two or more streets there shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard of either street.

(3) *Side yard regulations.*

- a. There shall be a side yard on each side of a building, each having a width of not less than ten feet for buildings not exceeding 20 feet in height.
- b. For buildings exceeding 20 feet in height, there shall be a side yard on each side of a building having a width of ten feet, plus one foot of side yard for each one foot of building height over 20 feet.

(4) *Rear yard regulations.* There shall be a rear yard having a depth of not less than 25 percent of the lot depth.

(5) *Lot area regulations.*

- a. Every lot upon which a multiple dwelling is erected or altered shall contain an area of not less than 11,500 square feet for a three-family dwelling plus 1,500 square feet for each additional dwelling unit.
- b. Every lot upon which a one-family dwelling or a two-family dwelling is erected or altered shall contain an area of not less than 8,000 square feet.
- c. Where a lot has less area than required in this subsection (e)(5), and was vacant and of record at the time of the passage of this chapter, that lot may be used only for single-family dwelling purposes.

(6) *Lot coverage regulations.* Not more than 50 percent of a lot shall be occupied by building.

- (f) *General regulations.* Additional regulations in the R-3 residence district are set forth in article VI of this chapter.

(Code 1976, § 11.09; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-2000; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 512 2nd series, § 1, 3-1-2004; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

State Law reference— Conditional uses, Manufactured home park, Minn. Stat. § 462.357, subd. 1b.

Sec. 86-100. - R-4 higher density, multiple-family residence district.

- (a) *Intent; scope.* This section applies to the R-4 high density, multiple-family district. This R-4 district is intended to create, preserve and enhance residential areas for multifamily use at high densities (over eight dwelling units per structure) for families and singles. It is typically appropriate in areas of good accessibility to thoroughfares, open space, public transportation, public community centers, libraries, education institutions, and commercial centers.
- (b) *Permitted uses.* The following uses shall be permitted in the R-4 residence district:
- Assisted living facility.
 - Boardinghouses and lodginghouses; convalescent, nursing and rest homes.
 - Congregate living facility.
 - Churches.
 - Golf courses, except clubhouses, miniature golf courses and driving ranges operated for commercial purposes.
 - Manufactured homes Multiple-family dwellings, apartment buildings or townhouses containing more than eight dwelling units.
 - Parks and recreational areas owned or operated by governmental agencies.
 - Residential facility serving 16 or fewer individuals, or day care facility serving any number of individuals.
 - Single-family detached dwellings.
 - Two-family dwellings under single ownership, joint ownership or tenants in common.
 - Two-family dwellings under split ownership under the following conditions:
 - (1) The dwelling have separate utility service lines to each unit.
 - (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the building.
 - (3) Proper separation of units exist as provided by the city building code.
 - (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.
 - (5) The dwelling location on the lot be compatible with the neighborhood.
 - (6) Landscaping, fencing, grading, exterior lighting, construction and driveway conform to the surrounding neighborhood.
 - (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
 - (8) The dwellings shall be a maximum height of two stories. Not more than 50 percent of the lot area shall be occupied by buildings.
 - (9) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.
- (c) *Permitted accessory uses.* Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.
- (d) *Conditional uses.* All conditional use permits for the R-4 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as

outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-4 residence district by a conditional use permit:

Business and professional office buildings.

College, university, post high school education or training institution, or seminary; public or private; with the nearest building line to property line distance of 150 feet to any single family dwelling property.

Heliport use when associated with a hospital use, located no less than 500 feet from a property line of any residential use.

Hospitals.

Manufactured home park meeting all requirements of section 86-101 and all additional conditions established by the Council in accordance with section 86-49

Medical clinics.

Municipal or other government administration buildings, police or fire stations, community center buildings, public libraries, museums, art galleries, post office substations, greenhouses (excluding commercial), and essential public utility structures.

Neighborhood convenience stores.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other residential uses of the same general character as listed in subsection (b).

Residential facility serving more than 16 individuals.

Schools: public, parochial, or private; not operated for profit; kindergarten through twelfth grade; offering a curriculum equivalent to the public school system.

(e) *Height, yard, area and lot width and depth regulations.* Height, yard, area and lot width and depth regulations for the R-4 district are as follows:

(1) *Height regulations.* No building hereafter erected or altered shall exceed three stories or 35 feet in height.

(2) *Front yard regulations.*

a. There shall be a front yard having a depth of not less than 25 feet except as otherwise provided in this section.

b. There shall be a front yard of not less than 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan.

c. Where a lot is located at the intersection of two or more streets there shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard of either street.

d. No front yard shall be required in the downtown business district.

(3) *Side yard regulations.*

a. There shall be a side yard on each side of a building, each having a width of not less than ten feet for buildings not exceeding 20 feet in height.

- b. For buildings exceeding 20 feet in height, there shall be a side yard on each side of a building having a width of ten feet, plus one foot of side yard for each one foot of building height over 20 feet.
- c. No side yard shall be required in the downtown district.
- (4) *Rear yard regulations.*
 - a. There shall be a rear yard having a depth of not less than 25 percent of the lot depth.
 - b. No rear yard shall be required in the downtown district.
- (5) *Lot area regulations.*
 - a. Every lot upon which a multiple dwelling is erected or altered shall contain an area of not less than 11,500 square feet for a three-family dwelling, plus 1,500 square feet for each additional dwelling unit.
 - b. Every lot upon which a one-family dwelling or a two-family dwelling is erected or altered shall contain an area of not less than 8,000 square feet.
 - c. Where a lot has less area than required in this subsection (e)(5), and was vacant and of record at the time of the passage of this chapter, that lot may be used only for single-family dwelling purposes.
- (6) *Lot coverage regulations.* Not more than 40 percent of a lot shall be occupied by building. No lot coverage restrictions apply in the downtown district.
- (f) *General regulations.* Additional regulations in the R-4 residence district are set forth in article VI of this chapter.

(Code 1976, § 11.10; Ord. No. 407 2nd series, § 1, 12-21-1998; Ord. No. 443, § 3, 11-6-2000; Ord. No. 512 2nd series, § 1, 3-1-2004; Ord. No. 590 2nd series, § 1, 2-19-2008; Ord. No. 712 2nd series, § 1, 9-13-2016; Ord. No. 732 2nd Series, § 1, 1-8-2019)

State Law reference— Conditional uses, Manufactured home park, Minn. Stat. § 462.357, subd. 1b.

Sec. 86-101. - R-M manufactured home park district.

(a) *Intent; scope.* This section applies to the R-M manufactured home park district. This R-M district is intended to create, preserve and enhance areas for the development of manufactured home parks.

(b) *Permitted uses.* The following uses shall be permitted in the R-M district:

Manufactured home parks of ten or more sites.

Parks and recreational areas.

Residential facility serving six or fewer individuals, or a day care facility serving 14 or fewer individuals.

Water supply buildings, reservoirs, wells, elevated tanks and similar essential public utility structures and facilities serving the manufactured home park.

(c) *Permitted accessory uses.* The following accessory uses shall be permitted in the R-M district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b).

Fallout and/or storm shelters.

Facilities required or customarily provided in manufactured home park such as office, laundry, and public toilets.

Private garage.

Private swimming pool or hot tub when completely enclosed within a non-climbable fence five feet high with openings no greater than four inches in any dimension and self-closing and self-locking gate. Swimming pools exempt from the building permit requirements as defined in the state building code and hot tubs with latchable covers do not need to be enclosed.

Solar energy collectors and systems.

Storage sheds.

(d) *Conditional uses.* All conditional use permits for the R-M district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the R-M district by conditional use permit:

Day care facility for more than 14 individuals, when located within a permanent structure.

~~Home occupations when they meet the specific conditions of section 86-50.~~

(e) *Manufactured home park regulations.* Manufactured home park regulations for the R-M district are as follows:

(1) *Yard and separation regulations.*

- a. No manufactured home site, off-street parking space or any building shall be located within 20 feet of the non-frontage boundary of any manufactured home park. Such required boundary perimeter yard shall be fully landscaped and shall include minimum 6-foot-high screening with live vegetation or a maintenance-free opaque fence and at least one tree per 30 feet of the boundary length. Manufactured home park frontage boundary yards facing public streets shall be not less than 25 feet except 35 feet is required for boundary yards facing thoroughfares.

- b. No manufactured home, including any attached and unattached structures, shall be installed less than 15 feet from the front site line abutting a private street and 25 feet from the front site line abutting a public street.
- c. No manufactured home, including any attached structures, shall be installed less than 15 feet from rear to rear, nor 20 feet from side to side or side to rear of another manufactured home.
- d. No detached accessory structure shall be installed less than five feet from manufactured home or other accessory structure.

(2) *Site coverage and area regulations.*

- a. Each manufactured home site shall have a minimum area of 5,000 square feet with a minimum frontage of 50 feet.
- b. The occupied area of a manufactured home site shall not exceed 50 percent of the total area of the site. This restriction shall apply to total coverage by the home, parking space and any attached or detached structures.
- c. No more than one manufactured home shall be installed within an individual site.

(3) *Parking and landscaping regulations.*

- a. No on-street parking shall be permitted.
- b. There shall be concrete or bituminous paved parking space on each site with minimum dimensions of 18 feet by 18 feet. Such space shall be more than five feet from a manufactured home.
- c. In addition to parking space required on the individual manufactured home sites, the park shall provide one parking space (200 square feet per space), for every four developed sites, for off-street parking. Such parking spaces shall be conveniently located to the sites they are to serve.
- d. The front yard shall be landscaped except for the driveway and parking which shall not exceed one-half of the front yard area. At least one tree shall be provided per each manufactured home site.
- e. Except for one unit stored in accordance with section 74-131 of this Code, all boats, boat trailers, snowmobiles, hauling trailers and all other equipment not stored within the utility structures shall be stored in a separate area provided by the park, and not on the sites occupied by manufactured homes nor upon the streets within the manufactured home park. Such storage area shall be clearly identified and screened from the rest of the park.

(4) *Site regulations.*

- a. It shall not be permitted to construct, erect, or attach any enclosed room, wing, garage, annex, entrance or other similar structure to any manufactured home or site unless the same is so designed and constructed of compatible material retaining the basic design of the original manufactured home.
- b. A concrete or bituminous paved walkway at least three feet wide shall be provided between the street walk and the manufactured home entrance.
- c. Each manufactured home site shall be identified by street address number, which should be minimum four-inch high, of contrasting color, and conspicuously posted.
- d. All manufactured homes shall be installed and maintained in accordance with section 18-101 and 38-93 of this Code. All manufactured homes shall be maintained in good repair, including sanitary and structural conditions.

(5) *Park standards.*

- a. Each manufactured home park shall have an office which is distinctly marked. Provisions shall be made for an adult caretaker to be on duty at the park during regularly scheduled business hours. The manufactured home park office shall maintain a registry showing the names and addresses of each resident and the make, type and license of each manufactured home and recreational vehicles belonging to occupants of the manufactured home sites along with dates of arrival and departure for each unit.
- b. No person, except manufactured home park owner, shall own more than ten percent of the number of manufactured homes that may be placed within the manufactured home park.
- c. It shall be the responsibility of the manufactured home park owners to see that good housekeeping and living conditions are maintained in the manufactured home park, that the park operates in compliance with all applicable codes, rules, and regulations, and that all residents are aware of such requirements.
- d. Up to ten percent of sites may be used for temporary recreational vehicle parking and occupancy for no longer than 30 days. Up to ten percent of manufactured homes owned by manufactured home park owner may be used for transient occupancy. The remainder of the sites shall be leased to owner occupied manufactured homes for a period of not less than 30 days occupancy.
- e. The owner of a manufactured home park shall maintain all street and sidewalk areas within the park in good conditions, including timely snow removal and surface repairs.
- f. The owner of a manufactured home park shall permit access at any reasonable hour to any and all premises or buildings in the park by the zoning administrator and enforcement officials in performance of their duties.
- g. The sale of homes within a park shall be restricted to not more than 30 percent of the total number of homes that may be placed in the park, and their display shall be compatible with that of normally occupied units, and the use of advertising signs shall be permitted on the saleable homes and nowhere else.
- h. Each manufactured home park shall have one or more central community buildings providing the following facilities:
 1. Public toilets and lavatories.
 2. Storm shelter.
- i. Each manufactured home park shall have at least two access points to a public right-of way which are deemed adequate to serve the anticipated traffic generated by the park.
- j. Each manufactured home site shall be fronting a street. Such streets may be either public or private as agreed upon between the manufactured home park developer and the city. Private streets shall have a minimum surface width of 28 feet, and a minimum right-of-way width of 40 feet and shall be of hard surface according to standards specified by the city engineer. All dead-end streets shall be marked and shall be limited in length to 250 feet or terminate at cul-de-sac. Public street construction shall be as determined by the city engineer. Each street shall have sidewalks of at least four feet in width for the entire length; such sidewalks shall meet accessibility requirements.
- k. All utilities shall be underground.
- l. Each manufactured home park shall provide public water and sewer facilities in accordance with standards determined by the city. Water facilities, sewage facilities and street lighting shall be installed and maintained by the owner of the manufactured home park.
- m. At least five percent of the gross land area within each park shall be allocated for recreational purposes. Such spaces shall be developed and maintained by the owner of the park and shall contain, at a minimum, a children's playground and an open shelter.

- n. Fire hydrants shall be installed in accordance with the fire code and their design and placement shall be approved by the city fire chief.
 - o. Mobile home parks grounds shall be kept free of litter, rubbish and other flammable materials. The storage, collection and disposal of refuse in the mobile home park shall not create a health hazard, rodent harborage, insect breeding ground, fire hazard or odor. The handling of solid waste must also conform to applicable City Code regulations
 - p. Adequate street lighting with intensity of at least 0.6 foot-candle on the ground shall be provided in all areas of the manufactured home park.
- (f) *Required plans.* All manufactured home parks developed after January 1, 1998, shall be constructed in conformance with the standards of this subsection:
- (1) Construction of manufactured home parks will not be permitted for development until the developer provides site and construction plans including the following:
 - a. Location and size of the manufactured home park.
 - b. Location and size of each site, office building, storm shelter, storage areas, recreation areas, laundry facilities, roadways and parking sites.
 - c. Detailed landscaping boundary screening plans and specifications.
 - d. Location and width of sidewalks.
 - e. Plans for sanitary sewer disposal, surface drainage, including grading, water systems, electrical services and fuel systems.
 - f. Location and detailed plans for all streets and proposed driveways within the park.
 - g. Complete construction plans for all proposed structures, exclusive of manufactured homes.
 - h. Such other information as determined necessary by the city engineer to ensure conformance with the requirements of this section.
 - (2) Manufactured home parks shall be developed in accordance with the subdivision chapter.
 - (3) The developer shall provide copies of the above required plans and shall submit a detailed description of construction plans, stage development, if any, and a description of maintenance procedures and ground supervision, and methods proposed for disposal of garbage and refuse.
 - (4) Each manufactured home park shall be of sufficient size to contain at least ten fully developed sites and required accessory areas and buildings.
 - (5) The city shall require performance bonds in amounts adequate to ensure that development proposed in the plan submitted is actually completed.
 - (6) The developer of a manufactured home park shall provide evidence that the plans have been approved by the state department of health and that the developer will comply with all recommendations, suggestions and regulations specified by that department.
- (g) *General regulations.* Additional regulations in the R-M residence district are set forth in article VI.

(Code 1976, § 11.11; Ord. No. 387 2nd series, § 1, 1-20-1998; Ord. No. 699 2nd series, § 1, 9-9-2015; Ord. No. 732 2nd Series, § 1, 1-8-2019)

Cross reference— Manufactured homes, § 18-101 et seq.; manufactured homes and manufactured home parks and placement of travel trailers and travel vehicles, § 38-93.

Sec. 86-102. - B-1 limited business district.

(a) *Intent; scope.* This section applies to the B-1 limited business district. This B-1 district is intended to permit selected businesses in areas adjacent to residential neighborhoods where analysis of the population demonstrates that such establishment are required and desirable.

(b) *Permitted uses.* The following uses shall be permitted in the B-1 district:

Antique, gift or florist shops.

Automobile parking lots excluding repairs and the parking of trucks and buses.

Barbershops or beauty shops.

Business or professional offices.

Candy, ice cream, soft drinks or confectionery stores.

Churches.

Day care facility serving any number of individuals.

Fallout shelter.

Jewelry stores.

Laundromats and dry cleaning laundry pickup store.

Leather goods and luggage shops.

Medical clinics.

Municipal or other government administration buildings, police or fire stations, community center buildings, museums or art galleries, and post office stations.

Pharmacies or drugstores, including gifts, stationery and similar items.

Photography studios.

Pipe or tobacco shops.

Public libraries.

Retail bake or pastry shops.

Retail medical supply stores.

Tailor shops.

(c) *Permitted accessory uses.* The following uses shall be permitted accessory uses in the B-1 business district:

Accessory uses customarily incident to the uses permitted in subsections (a) and (b) of this section.

Living quarters of persons employed on the premises.

Private garage.

Private swimming pool when completely enclosed within a chainlink or similar fence five feet high.

Solar energy collectors and systems.

Storage garages where the lot is occupied by a multiple-family dwelling or an institutional dwelling.

- (d) *Conditional uses.* All conditional use permits for the B-1 district may only be issued if the proposed use meets the specific requirements of this section and also meets the general regulations as outlined in article VI and meets the eligibility for conditional use permits as specified in article II, division 2. The following uses may be allowed in the B-1 business district by conditional use permit:

Boardinghouses and lodginghouses.

Gas station or car wash.

Grocery stores, fruit and vegetable markets.

Liquor stores (for consumption off the premises).

Meat shops and cold storage lockers (excluding slaughtering).

Medical, dental and optical labs.

Mortuaries or funeral homes.

Motels.

Multiple-family dwellings, apartment buildings or townhouses containing not more than eight dwelling units.

~~Offices of persons and home occupations in existing structures when they meet the specific conditions of section 86-50.~~

Other business uses of the same general character as listed in subsection (b).

Parks and recreational areas.

Public, parochial or other private elementary, middle, junior high or senior high schools offering a curriculum equivalent to the public school system, and not operated for profit.

Public utility stations and structures.

Residential facility serving six or fewer individuals.

Restaurants, cafes, delicatessens or tearooms.

Shoe stores and shoe repair stores.

Single-family detached dwellings.

Two-family dwellings under single ownership, joint ownership or tenants in common.

Two-family dwellings under split ownership under the following conditions:

- (1) The dwelling have separate utility service lines to each unit.
- (2) The owner execute a common maintenance agreement containing covenants as to uniformity of exterior appearance of the dwellings for the life of the building.
- (3) Proper separation of units exist as provided by the city building code.
- (4) Such dwellings comply with all yard regulations for single-family dwellings, except side yard regulations between the dwelling units.

- (5) The dwelling location on the lot be compatible with the neighborhood.
- (6) Landscaping, fencing, grading, exterior lighting, construction and driveway conform to the surrounding neighborhood.
- (7) Any accessory building is compatible with the dwellings and the surrounding neighborhood.
- (8) The dwellings shall be a maximum height of two stories.
- (9) Not more than 50 percent of the lot area shall be occupied by buildings.
- (10) No unit shall be eligible under this use unless the division of the dwelling occurs along the lot lines.

Water supply buildings, reservoirs, wells, elevated tanks, and other similar essential public utility structures, municipal or other government service buildings.

(e) *Height, yard and lot coverage regulations.* Height, yard and lot coverage regulations for the B-2 district are as follows:

(1) *Height regulations.* No building shall hereafter be erected or structurally altered to exceed three stories or 35 feet in height.

(2) *Front yard regulations.*

- a. There shall be a front yard having a depth of not less than 25 feet on a lot or plot that abuts a minor street or a marginal access service street.
- b. There shall be a front yard having a depth of 35 feet on a lot or plot that abuts a thoroughfare as shown on the adopted city thoroughfares plan, except that an 80-foot setback shall be required when the council determines that a service road is necessary.
- c. There shall be a front yard on each street side of each corner lot. No accessory buildings shall project into the front yard line on either street.
- d. No front yard shall be required in the downtown district.

(3) *Side yard regulations.*

- a. There shall be a side yard on each side of a building, having a width of not less than ten feet.
- b. No building shall be located within 20 feet of any side lot line abutting a lot in any of the classes of residence districts.
- c. No side yard shall be required in the downtown district.

(4) *Rear yard regulations.*

- a. There shall be a rear yard having a depth of not less than 25 percent of the lot depth or a maximum required rear yard of 25 feet.
- b. No building shall be located within 20 feet of any rear lot line abutting a lot in any of the classes of residence districts.
- c. No rear yard shall be required in the downtown district.

(f) *Lot coverage regulations.* Not more than 50 percent of a lot shall be occupied by buildings. No lot coverage restrictions apply in the downtown district.

(g) *General regulations.* Additional regulations in the B-1 business district are set forth in article VI of this chapter, except that no outside storage or displays of property for sale shall be permitted on any premises in such district.

(Code 1976, § 11.12; Ord. No. 443, § 3, 11-6-2000; Ord. No. 463, § 1, 7-2-2001; Ord. No. 590 2nd series, § 1, 2-19-2008)



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Introduction of Ordinance amendment to Section 62-2 Snow Removal on Private Streets and Call for Public Hearing
Background Information:	<p>Recently, the Ordinance has been amended to ensure that owners plow snow on their private streets to allow for emergency vehicle and resident access. There was some confusion about the required width of the plowed path, so the suggestion was to amend the ordinance by including a specific width. The attached ordinance amendment refers to 16-foot clear path. However, currently, the way it's written, the Ordinance states that "all snow and ice remaining upon ... private streets..." constitute a hazard, which means that the entire width of the street shall be cleared of those hazards even without specifying certain width.</p> <p>At the meeting on November 6, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 62-2 Snow Removal on Private Streets to include required width of 16 feet.</p>
Fiscal Impact:	None.
Alternative/Variations:	None.
Recommendations:	Staff recommends, that the Council introduce the Ordinance amendment to Section 62-2 Snow Removal on Private Streets and call for Public Hearing to be held on December 10, 2019.

Sec. 62-2. - Ice and snow on public sidewalks and private streets.

- (a) *Declared a hazard.* All snow and ice remaining upon public sidewalks or private streets is hereby declared to constitute a public health and safety hazard and shall be abated by the owner of the abutting or surrounding, respectively, private property within 24 hours after such snow and ice has ceased to be deposited, to provide a minimum 16-foot clear drivable path on the street. This requirement shall not impose obligations on owners greater than those followed by the City of Marshall for snow and ice removal on city streets and sidewalks on city owned properties.
- (b) *City to remove.* The city may cause to be removed, or otherwise abated, from all public sidewalks and private streets, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of such removal, or abatement, and the private property adjacent to, or surrounded by, which such accumulations were found and removed or otherwise abated.
- (c) *Cost of removal.* The cost of snow or ice removal or abatement done in accordance with subsection (b) of this section shall be billed to the owner of the abutting or surrounding property. If such bill is not paid within 30 days, the city administrator shall, upon direction of the council after public hearing, and on receipt of the information provided for in subsection (b) of this section, extend the cost of such removal or abatement of snow or ice as a special assessment against the property abutting public sidewalks, or surrounding private streets, which were cleared. Such special assessments shall, at the time of certifying taxes to the county auditor, be certified for collection as other special assessments are certified and collected in accordance with applicable state statutes.
- (d) *Placing snow or ice in public street, walks or on other city property.* It is a misdemeanor for any person, not acting under a specific contract with the city, to remove snow from private property or alleys and place the snow on a public street or walks in such quantity, or in such manner, as to cause a hazard to travel, without adequate arrangements for the immediate removal of the snow. It is also a misdemeanor for any person not acting under a contract with the city to dump snow on other city property.

(Code 1976, § 7.04; Ord. No. 733 2nd Series, § 1, 2-12-2019)

State Law reference— Special assessments for snow and ice removal, Minn. Stat. § 429.101.

ORDINANCE NO. _____, SECOND SERIES

**ORDINANCE AMENDING
MARSHALL CITY CODE OF ORDINANCES – CHAPTER 86
RELATING TO ZONING**

The Common Council of the City of Marshall does ordain as follows:

Section 1: City Code of Ordinances, Chapter 86, Sec. 62-2. – Snow Removal on Private Streets is amended by adding a requirement to provide a minimum 16 foot clear path on the street.

Section 2: It is hereby determined that publication of this Title and Summary Ordinance will clearly inform the public of the intent and effect of Ordinance No. _____, Second Series. A copy of the entire Ordinance will be posted at the Marshall City Hall.

It is hereby directed that only the above Title and Summary of Ordinance No. _____, Second Series be published conforming to Minnesota Statutes §331A.01 with the following:

NOTICE

Persons interested in reviewing a complete copy of the Ordinance may do so at the office of the City Clerk, City Hall, 344 West Main Street, Marshall, Minnesota 56258.

Section 3: This Ordinance shall take effect after its passage and summary publication.

Passed and adopted by the Common Council this 10th day of December, 2019.

THE COMMON COUNCIL

ATTEST:

Mayor of the City of Marshall, MN

City Clerk

Introduced on: November 26, 2019

Final Passage on: December 10, 2019

Published in the Marshall Independent: _____



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of an Outdoor Public Fireworks Display
Background Information:	Prairie Home Hospices - Community Care, will be hosting a firework display at Independence Park on November 29, 2019 at 8:00 PM.
Fiscal Impact:	\$30.00
Alternative/ Variations:	Non recommended
Recommendations:	To approve the outdoor public firework display for Prairie Home Hospice – Community Care for an event to be held on November 29, 2019.

OUTDOOR PUBLIC FIREWORKS DISPLAY

Applicant Instructions:

- 1. This application is for an outdoor public fireworks display only and is not valid for an indoor fireworks display.
- 2. This application must be completed and returned at least 15 days prior to date of display.
- 3. Fee upon application is \$ _____ and must be made payable to _____

Name of Applicant (Sponsoring Organization): Prairie Home Hospice - Community Care
 Address of Applicant: 408 East Main Suite 8 Marshall, MN 56258
 Name of Applicant's Authorized Agent: Tam T. Plante

Address of Agent: same as above
 Telephone Number of Agent: 337-0080 Date of Display: 11/29/19 Time of Display: 8pm

Location of Display: Independence Park - East Lynn St. Marshall

Manner and place of storage of fireworks prior to display: enclosed trailer
to be supervised by Paul Tol

Type and number of fireworks to be discharged: 20-5" 1.3gms 96-1 3/4" 1.4 shells
10-1.4gms 3" 8 fan slices 1.3gms 9-500gms 9-250gms 1.4 8 skeets, 8-smoke

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: Paul Tol Certificate No.: 01037

Required attachments. The following attachments must be included with this application:

- 1. Proof of a bond or certificate of insurance in amount of at least \$ 1,000,000
(Suggested Amount: \$1.2 million minimum. \$1.5 million minimum beginning July 1, 2009.)
- 2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
- 3. Names and ages of all assistants that will be participating in the display. Paul Tol 43 yrs
Jeff Ferguson 43 yrs

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.






Signature of Applicant (or Agent): [Signature] Date: 8/22/19
 Signature of Fire Chief/County Sheriff: [Signature] Date: 10/22/19
 Signature of Issuing Authority: _____ Date: _____

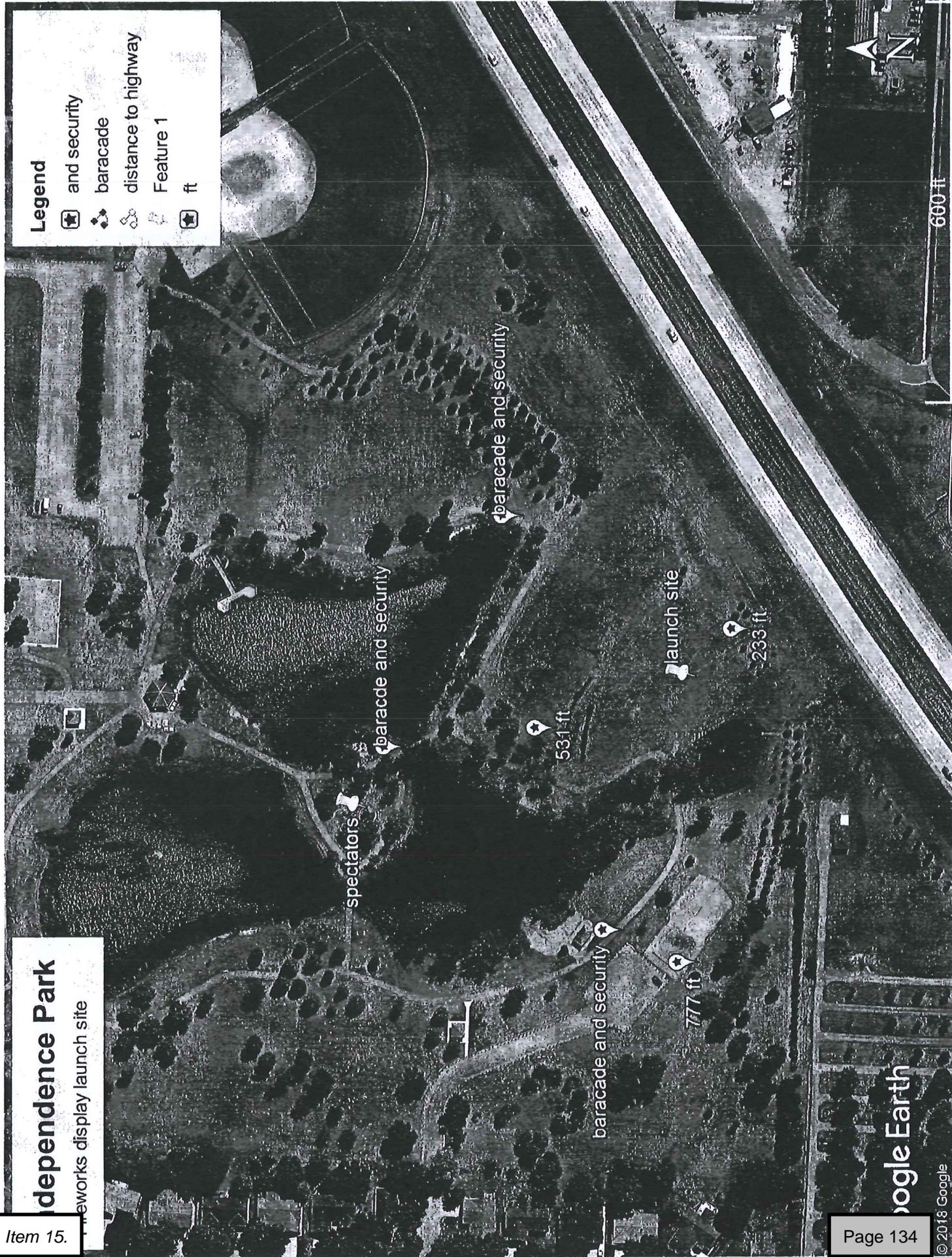
Revised June 2008

dependence Park

fireworks display launch site

Legend

-  and security
-  barcade
-  distance to highway
-  Feature 1
-  ft





CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	That the following bills and project payments be authorized for payment

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1480	LAW ENFORCEMENT LABOR S					
		I-80 201911134078	101-21265	UNION DUES	LELS UNION DUES	001726 1,020.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 1,020.00
01-0378	BUYASSE, JASON					
		I-110119-CELL PHON	101-50151-3321	TELEPHONE & C		001741 30.00
01-0512	VANLEEUEWE, SARA J.					
		I-110119-CELL PHON	101-50151-3321	TELEPHONE & C		001747 70.00
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	101-50151-3386	STORM WATER U	09/27-10/29/19	001727 80.59
01-1958	NORTHERN BUSINESS PRODU					
		I-430494-0	101-50151-2211	GENERAL SUPPL	TONER	001753 244.40
		I-434235-0	101-50151-2211	GENERAL SUPPL	TAGS	001753 79.32
		I-434865-0	101-50151-2211	GENERAL SUPPL	FILE ORGANIZERS	001753 23.48
01-4549	A & B BUSINESS, INC					
		I-IN671270	101-50151-3405	MAINTENANCE A	CT2910-01, 11/06-12/05/19	001733 58.50
01-4826	RIEKE, BENJAMIN					
		I-110119-CELL PHON	101-50151-3321	TELEPHONE & C		001762 30.00
01-5327	BAUMANN, ADAM					
		I-110119-CELL PHON	101-50151-3321	TELEPHONE & C		001763 30.00
01-5377	KRUK, CHRISTOPHER					
		I-110119-CELL PHON	101-50151-3321	TELEPHONE & C		001764 30.00
01-6251	SHRED RIGHT					
		I-513701	101-50151-3311	GENERAL PROFE	10/31/19 SVC	001739 15.00
				DEPARTMENT 0151	POLICE ADMINISTRATION	TOTAL: 691.29
01-4595	TRAVIS PRILL					
		I-201911144081	101-50156-3331	TRAVEL, CONFE	10/29/19 TAC MTG, BAXTER	001761 181.04
PROJ: PC5-3331		10/14-09/16 CAT GRANT		TRAVEL, CONFERENCES, AND SCHOO		
		I-201911144081	101-50156-3332	MILEAGE ALLOW	10/29/19 TAC MTG, BAXTER	001761 50.04
PROJ: PC5-3332		10/14-09/16 CAT GRANT		MILEAGE ALLOWANCES & REIMBURSE		
				DEPARTMENT 0156	CHEMICAL ASSESSMENT TEAM	TOTAL: 231.08
01-0473	OLSON, GLENN					
		I-110119-CELL PHON	101-60162-3321	TELEPHONE & C		001744 80.00

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0162 ENGINEERING
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0473	OLSON, GLENN			continued		
		I-201911154093	101-60162-3331	TRAVEL, CONFE CEAM, MNDOT MTG, FALL PRE-SCREE	001744	19.00
		I-201911154093	101-60162-3332	MILEAGE ALLOW CEAM, MNDOT MTG, FALL PRE-SCREE	001744	45.24
01-6183	LEE, JERRED					
		I-110119-CELL PHON	101-60162-3321	TELEPHONE & C	001770	30.00
				DEPARTMENT 0162 ENGINEERING	TOTAL:	174.24
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	101-70176-3381	ELECTRIC UTIL 09/27-10/29/19	001727	55.62
		I-201911144084	101-70176-3382	WATER UTILITI 09/27-10/29/19	001727	784.72
		I-201911144084	101-70176-3385	SEWER UTILITI 09/27-10/29/19	001727	22.88
				DEPARTMENT 0176 AQUATIC CENTER	TOTAL:	863.22
01-0380	CALLENS, DAVID					
		I-110119-CELL PHON	101-60211-3321	TELEPHONE & C	001742	30.00
01-0815	CATTOOR OIL COMPANY INC					
		I-2067	101-60211-2212	MOTOR FUELS, DEF FLUID	001719	7.79
01-1020	DUININCK BROS., INC.					
		I-539681	101-60211-2227	OTHER REPAIRS F ST PATCHING	001721	522.75
		I-539695	101-60211-2227	OTHER REPAIRS STREET PATCHING	001721	906.75
		I-539708	101-60211-2227	OTHER REPAIRS ASPHALT PATCHING	001721	1,183.50
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	101-60211-3381	ELECTRIC UTIL 09/27-10/29/19	001727	398.20
		I-201911144084	101-60211-3382	WATER UTILITI 09/27-10/29/19	001727	71.77
01-1635	MARSHALL NORTHWEST PIPE					
		I-437545	101-60211-2227	OTHER REPAIRS S 2ND, DONITA PROVATE LINE REP	001728	168.52
01-3557	POMP'S TIRE SERVICE, IN					
		I-680046254	101-60211-2221	EQUIPMENT REP 770 BLADE TIRES	001731	459.50
01-3564	KESTELOOT ENTERPRISES,					
		I-IN38415	101-60211-2221	EQUIPMENT REP KUBOTA BROOM	001732	95.58
				DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL:	3,844.36
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	101-50251-3381	ELECTRIC UTIL 09/27-10/29/19	001727	231.50
				DEPARTMENT 0251 EMERGENCY MANAGEMENT SERV	TOTAL:	231.50

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1020	DUININCK BROS., INC.	I-539720	101-70276-2227	OTHER REPAIRS INDY TRAIL PATCHING	001721	369.75
01-1243	HARDWARE HANK	I-52723	101-70276-2211	GENERAL SUPPL SPRAYPAINT	001723	13.47
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	101-70276-3381	ELECTRIC UTIL 09/27-10/29/19	001727	1,643.76
		I-201911144084	101-70276-3382	WATER UTILITI 09/27-10/29/19	001727	626.90
		I-201911144084	101-70276-3385	SEWER UTILITI 09/27-10/29/19	001727	23.09
01-2318	SOUTHWEST SANITATION IN	I-01-2518 8-1019	101-70276-3384	REFUSE DISPOS 10/19 SVC	001754	512.44
		I-01-2775 4-1019	101-70276-2227	OTHER REPAIRS 10/19 PORTABLE TOILET	001754	410.13
01-4134	STENSrud, PRESTON	I-110119-CELL PHON	101-70276-3321	TELEPHONE	001760	30.00
01-5891	ONE OFFICE SOLUTION	I-1952048-0	101-70276-2211	GENERAL SUPPL INK PAD	001737	4.69
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						3,634.23
01-1267	HEIMAN INC.	I-0884014-IN	101-50352-2245	EQUIPMENT/TOO TURNOUT GEAR THOOFT	001724	2,429.18
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	101-50352-3381	ELECTRIC UTIL 09/27-10/29/19	001727	349.81
		I-201911144084	101-50352-3382	WATER UTILITI 09/27-10/29/19	001727	91.25
		I-201911144084	101-50352-3385	SEWER UTILITI 09/27-10/29/19	001727	22.43
		I-201911144084	101-50352-3386	STORM WATER U 09/27-10/29/19	001727	14.93
		I-201911144084	101-50352-3418	FIRE PROTECTI 09/27-10/29/19	001727	12,083.33
01-3568	BRUNSVOLD, QUENTIN	I-110119-CELL PHON	101-50352-3321	TELEPHONE & C	001758	30.00
		I-201911154086	101-50352-3331	TRAVEL, CONFE 10/17/19 CHIEFS CONF-DULUTH	001758	341.18
		I-201911154086	101-50352-3332	MILEAGE ALLOW 10/17/19 CHIEFS CONF-DULUTH	001758	317.84
DEPARTMENT 0352 FIRE SERVICES						TOTAL: 15,679.95
01-0384	COUDRON, DEAN	I-110119-CELL PHON	101-60364-3321	TELEPHONE	001743	30.00
01-1243	HARDWARE HANK	I-52804	101-60364-2221	EQUIPMENT REP JD1445 MOWER	001723	258.00
		I-68495	101-60364-2211	GENERAL SUPPL A/D HVAC FILTERS	001723	114.87

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1565	MACQUEEN EQUIPMENT INC.	I-P23331	101-60364-2221	EQUIPMENT REP OSHKOSH BLOWER	001751	1,500.54
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	101-60364-3381	ELECTRIC UTIL 09/27-10/29/19	001727	2,036.70
		I-201911144084	101-60364-3381	ELECTRIC UTIL 09/27-10/29/19	001727	962.08
	PROJ: E19-3381		ARRIVAL DEPARTURE BLDG	ELECTRIC UTILITIES		
		I-201911144084	101-60364-3382	WATER UTILITI 09/27-10/29/19	001727	109.86
		I-201911144084	101-60364-3382	WATER UTILITI 09/27-10/29/19	001727	252.62
	PROJ: E19-3382		ARRIVAL DEPARTURE BLDG	WATER UTILITIES		
		I-201911144084	101-60364-3385	SEWER UTILITI 09/27-10/29/19	001727	24.74
		I-201911144084	101-60364-3386	STORM WATER U 09/27-10/29/19	001727	77.36
01-3971	MEULEBROECK, ANDY	I-110119-CELL PHON	101-60364-3321	TELEPHONE	001759	30.00
01-5696	BROTHERS FIRE PROTECTIO	I-31634	101-60364-3311	GENERAL PROFE A/D BLDG	001735	389.00
				DEPARTMENT 0364 AIRPORT	TOTAL:	5,785.77
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	101-50453-3381	ELECTRIC UTIL 09/27-10/29/19	001727	99.10
		I-201911144084	101-50453-3382	WATER UTILITI 09/27-10/29/19	001727	16.88
				DEPARTMENT 0453 ANIMAL IMPOUNDMENT	TOTAL:	115.98
		I-201911144084	101-60465-3381	ELECTRIC UTIL 09/27-10/29/19	001727	20,131.25
				DEPARTMENT 0465 STREET LIGHTING	TOTAL:	20,131.25
01-1575	MAILBOXES & PARCEL DEPO	I-83428	101-40671-3322	POSTAGE SHIPPING FOR EQUIPMENT REPAIR	001752	63.02
				DEPARTMENT 0671 CABLE COMMISSION	TOTAL:	63.02
01-6092	VANDERMILLEN, SCOTT	I-110119-CELL PHON	101-70675-3321	TELEPHONE & C	001769	80.00
				DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL:	80.00
01-5491	STORM, ANNETTE	I-110119-CELL PHON	101-40821-3321	TELEPHONE & C	001765	80.00
				DEPARTMENT 0821 FINANCE	TOTAL:	80.00

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0973 RECREATION-FALL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2318	SOUTHWEST SANITATION IN					
		I-01-1065009-1019	101-70973-2211	GENERAL SUPPL 10/19 PORT TOILET	001754	83.77
	PROJ: 610-2211		FOOTBALL FLAG	GENERAL SUPPLIES		
					DEPARTMENT 0973 RECREATION-FALL	TOTAL: 83.77
01-6387	NORTH STAR DESTINATION					
		I-INV-4852	101-41136-3311	GENERAL PROFE BRANDING PYMT #2	001740	16,667.00
					DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL: 16,667.00
01-0491	ST AUBIN, GREGORY					
		I-110119-CELL PHON	101-41231-3321	TELEPHONE & C	001746	30.00
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	101-41231-3381	ELECTRIC UTIL 09/27-10/29/19	001727	3,413.79
		I-201911144084	101-41231-3382	WATER UTILITI 09/27-10/29/19	001727	133.39
01-3441	PROUTY, MICHELLE					
		I-110119-CELL PHON	101-41231-3321	TELEPHONE & C	001756	30.00
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL: 3,607.18
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	101-42071-3381	ELECTRIC UTIL 09/27-10/29/19	001727	387.57
		I-201911144084	101-42071-3382	WATER UTILITI 09/27-10/29/19	001727	108.68
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL: 496.25
					FUND 101 GENERAL FUND	TOTAL: 73,480.09

PACKET: 07120 EFT Payments

VENDOR SET: 01

FUND : 207 PARKWAY ADDITION III & IV

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	207-41136-3386	STORM WATER U 09/27-10/29/19	001727	16.62
					DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:	16.62
					FUND 207 PARKWAY ADDITION III & IV TOTAL:	16.62

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 230 TAX INCREMENT FINANCING
 DEPARTMENT: 1136 GEN COMM DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1313	I & S ENGINEERS & ARCHI					
		I-60506	230-41136-3311	GENERAL PROFE FINAL DRONE FOOTAGE	001725	474.92
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	230-41136-3386	STORM WATER U 09/27-10/29/19	001727	32.24
PROJ: F05-3386	NW PIPE, RITTERS, ERIE RO			STORM WATER UTILITY		
		I-201911144084	230-41136-3386	STORM WATER U 09/27-10/29/19	001727	6.96
PROJ: F21-3386	INDUSTRIAL PK DEV 1-11			SURFACE WATER MANAGEMENT		
		I-201911144084	230-41136-3386	STORM WATER U 09/27-10/29/19	001727	41.61
PROJ: F24-3386	COMM IND PARK DIST 1-14			SURFACE WATER		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	555.73
FUND 230 TAX INCREMENT FINANCING					TOTAL:	555.73

PACKET: 07120 EFT Payments
VENDOR SET: 01
FUND : 258 ASC ARENA
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0815	CATTOOR OIL COMPANY INC	I-162031	258-70579-2212	MOTOR FUELS, GENERATOR FUEL	001719	244.00
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	258-70579-3381	ELECTRIC UTIL 09/27-10/29/19	001727	5,418.56
		I-201911144084	258-70579-3382	WATER UTILITI 09/27-10/29/19	001727	531.48
		I-201911144084	258-70579-3385	SEWER UTILITI 09/27-10/29/19	001727	445.68
		I-201911144084	258-70579-3386	STORM WATER U 09/27-10/29/19	001727	652.59
01-2201	RUNNINGS SUPPLY INC	I-4745450	258-70579-2227	OTHER REPAIRS PAINING SUPPLIES, HEATER	001729	112.97
		I-4751227	258-70579-2211	GENERAL SUPPL SUPPLIES	001729	36.35
01-3557	POMP'S TIRE SERVICE, IN	I-680046525	258-70579-2221	EQUIPMENT REP MOWER TIRES	001731	142.50
01-6025	MELLENTHIN, CODY	I-110119-CELL PHON	258-70579-3321	TELEPHONE & C	001768	30.00
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	7,614.13
FUND 258 ASC ARENA					TOTAL:	7,614.13

PACKET: 07120 EFT Payments

VENDOR SET: 01

FUND : 260 MARSHALL INDUSTRIAL FOUND

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	260-41136-3386	STORM WATER U 09/27-10/29/19	001727	166.96
DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:						166.96
FUND 260 MARSHALL INDUSTRIAL FOUNDTOTAL:						166.96

PACKET: 07120 EFT Payments
VENDOR SET: 01
FUND : 270 MERIT
DEPARTMENT: 0551 MERIT OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	270-50551-3381	ELECTRIC UTIL 09/27-10/29/19	001727	487.41
		I-201911144084	270-50551-3382	WATER UTILITI 09/27-10/29/19	001727	116.56
		I-201911144084	270-50551-3385	SEWER UTILITI 09/27-10/29/19	001727	35.52
01-5696	BROTHERS FIRE PROTECTIO					
		I-31625	270-50551-3311	GENERAL PROFE 2019 INSPECTION	001735	498.00
01-5702	B & H PHOTO & ELECTRONI					
		I-163752625	270-50551-2211	GENERAL SUPPL LAPTOP FOR CLASSROOM D	001766	446.76
					DEPARTMENT 0551 MERIT OPERATIONS	TOTAL: 1,584.25
					FUND 270 MERIT	TOTAL: 1,584.25

PACKET: 07120 EFT Payments

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0671 CABLE COMMISSION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5702	B & H PHOTO & ELECTRONI	I-163761970	401-40671-5540	MACHINERY & E DRONE BATTERIES & ACCESSORIES	001766	918.53
					DEPARTMENT 0671 CABLE COMMISSION	TOTAL: 918.53
					FUND 401 CAPITAL EQUIPMENT FUND	TOTAL: 918.53

PACKET: 07120 EFT Payments

VENDOR SET: 01

FUND : 456 2013 AMATEUR SPORTS CTR

DEPARTMENT: 0579 AMATEUR SPORTS CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0934	D & G EXCAVATING INC	I-84139	456-70579-5530	IMPR OTHER TH ROCK FOR PARKING LOT	001720	960.45
DEPARTMENT 0579 AMATEUR SPORTS CENTER TOTAL:						960.45
FUND 456 2013 AMATEUR SPORTS CTR TOTAL:						960.45

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 495 PUBLIC IMPROVE REVOLVING
 DEPARTMENT: 1136 GEN COMM DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	495-41136-3381	ELECTRIC UTIL 09/27-10/29/19	001727	0.00
	PROJ: F23-3381	BLOCK 11		ELECTRIC UTILITIES		
		I-201911144084	495-41136-3382	WATER UTILITI 09/27-10/29/19	001727	0.00
	PROJ: F23-3382	BLOCK 11		WATER UTILITIES		
		I-201911144084	495-41136-3385	SEWER UTILITI 09/27-10/29/19	001727	0.00
	PROJ: F23-3385	BLOCK 11		SEWER UTILITIES		
		I-201911144084	495-41136-3386	STORM WATER U 09/27-10/29/19	001727	74.17
	PROJ: F23-3386	BLOCK 11		STORM WATER UTILITY		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	74.17
FUND 495 PUBLIC IMPROVE REVOLVING					TOTAL:	74.17

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: 0581 WW OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0477	PRZYBILLA, SCOTT	I-110119-CELL PHON	602-90581-3321	TELEPHONE & C 07/19-09/19	001745	30.00
01-0513	VANMOER, ROBERT	I-110119-CELL PHON	602-90581-3321	TELEPHONE & C	001748	30.00
01-0818	CAUWELS, ROGER	I-110119-CELL PHON	602-90581-3321	TELEPHONE & C	001749	30.00
01-1090	FASTENAL COMPANY	I-99628	602-90581-2211	GENERAL SUPPL TOWELS, GLOVES	001722	86.66
		I-99704	602-90581-2211	GENERAL SUPPL BOLTS	001722	36.18
		I-99736	602-90581-2211	GENERAL SUPPL MATERIALS	001722	39.36
01-1201	GRAINGER INC	I-9337274782	602-90581-2211	GENERAL SUPPL HANGING STRAP	001750	25.92
01-1243	HARDWARE HANK	I-2085	602-90581-2211	GENERAL SUPPL PARTS FOR SAMPLER FRIDGE	001723	88.95
01-1633	MARSHALL MUNICIPAL UTIL	I-201911144084	602-90581-3381	ELECTRIC UTIL 09/27-10/29/19	001727	22,908.13
		I-201911144084	602-90581-3382	WATER UTILITI 09/27-10/29/19	001727	227.97
		I-201911144084	602-90581-3386	STORM WATER U 09/27-10/29/19	001727	1,136.63
01-1635	MARSHALL NORTHWEST PIPE	I-437591	602-90581-3322	POSTAGE FREIGHT	001728	8.03
		I-437628	602-90581-2211	GENERAL SUPPL FLAME SENSOR	001728	3.94
		I-437719	602-90581-3322	POSTAGE FREIGHT	001728	6.65
01-2201	RUNNINGS SUPPLY INC	I-475031	602-90581-2211	GENERAL SUPPL HEATER	001729	119.94
01-3342	TRUEDSON, SCOTT	I-110119-CELL PHON	602-90581-3321	TELEPHONE & C	001755	30.00
01-5891	ONE OFFICE SOLUTION	I-1948083-0	602-90581-2211	GENERAL SUPPL SUPPLIES	001737	35.02
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	24,843.38
FUND 602 WASTEWATER OPERATING					TOTAL:	24,843.38

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 609 LIQUOR
 DEPARTMENT: 0991 LIQUOR OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0658	AP DESIGN					
		I-71931	609-90991-3347	MARKETING ARTWORK CHG	001717	26.98
01-0688	BELLBOY CORPORATION					
		I-0100406200	609-90991-3333	FREIGHT .	001718	5.99
		I-0100406200	609-90991-2211	GENERAL SUPPL .	001718	151.22
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	609-90991-3381	ELECTRIC UTIL 09/27-10/29/19	001727	1,331.94
		I-201911144084	609-90991-3382	WATER UTILITI 09/27-10/29/19	001727	178.71
		I-201911144084	609-90991-3385	SEWER UTILITI 09/27-10/29/19	001727	33.53
		I-201911144084	609-90991-3386	STORM WATER U 09/27-10/29/19	001727	171.65
01-3545	MARSHALL RADIO					
		I-201911154092	609-90991-3345	ADVERTISING 09/29-10/31/19 ADVERTISING	001757	345.00
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1887454	609-90991-3333	FREIGHT .	001734	23.40
		I-1887456	609-90991-3333	FREIGHT .	001734	32.40
		I-5049497	609-90991-3333	FREIGHT .	001734	7.20
		I-5049501	609-90991-3333	FREIGHT .	001734	12.00
		I-5049542	609-90991-3333	FREIGHT .	001734	24.00
01-5891	ONE OFFICE SOLUTION					
		I-1950073-0	609-90991-2211	GENERAL SUPPL GIFT CERTIFICATES, INK CARTRID	001737	70.99
		I-1950073-0	609-90991-2211	GENERAL SUPPL GIFT CERTIFICATES, INK CARTRID	001737	0.00
01-6323	LUTHER, ERIC					
		I-110119-CELLPHONE	609-90991-3321	TELEPHONE	001771	30.00
		I-201911154090	609-90991-2211	GENERAL SUPPL LIGHT SIGN	001771	97.09
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	2,542.10
01-0688	BELLBOY CORPORATION					
		I-0081406800	609-90992-2251	LIQUOR PURCHA .	001718	3,058.00
		I-0081432000	609-90992-2251	LIQUOR PURCHA .	001718	237.00
		I-0100406200	609-90992-2254	GEN MDSE PURC .	001718	288.15
01-2201	RUNNINGS SUPPLY INC					
		I-4751397	609-90992-2254	GEN MDSE PURC .	001729	104.85
01-2538	VIKING COCA COLA BOTTLI					
		I-2433088	609-90992-2254	GEN MDSE PURC .	001730	218.70
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1887454	609-90992-2251	LIQUOR PURCHA .	001734	2,337.19
		I-1887455	609-90992-2254	GEN MDSE PURC .	001734	1.20
		I-1887455	609-90992-2254	GEN MDSE PURC .	001734	38.87

PACKET: 07120 EFT Payments
VENDOR SET: 01
FUND : 609 LIQUOR
DEPARTMENT: 0992 LIQUOR PURCHASES
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4855	SOUTHERN GLAZER'S OF MN		continued			
		I-1887456	609-90992-2253	WINE PURCHASE .	001734	1,130.00
		I-5049497	609-90992-2251	LIQUOR PURCHA .	001734	674.50
		I-5049501	609-90992-2253	WINE PURCHASE .	001734	960.00
01-5731	DOLL DISTRIBUTING					
		C-204352	609-90992-2254	GEN MDSE PURC .	001736	37.37-
		I-202690	609-90992-2252	BEER PURCHASE .	001736	3,034.95
		I-202690	609-90992-2254	GEN MDSE PURC .	001736	124.60
		I-202692	609-90992-2252	BEER PURCHASE .	001736	25.50
		I-204351	609-90992-2254	GEN MDSE PURC .	001736	28.00
		I-204351	609-90992-2252	BEER PURCHASE .	001736	6,714.55
01-6156	TRUE BRANDS					
		I-548927	609-90992-2254	GEN MDSE PURC .	001738	58.44
		I-561541	609-90992-2254	GEN MDSE PURC .	001738	621.69
		I-561831	609-90992-2254	GEN MDSE PURC .	001738	43.96
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 19,662.78
					FUND 609 LIQUOR	TOTAL: 22,204.88

PACKET: 07120 EFT Payments
 VENDOR SET: 01
 FUND : 630 SURFACE WATER MGT UTILITY
 DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-201911144084	630-90661-3381	ELECTRIC UTIL 09/27-10/29/19	001727	2,022.14
		I-201911144084	630-90661-3386	STORM WATER U 09/27-10/29/19	001727	264.74
01-5837	ANDERSON, JASON					
		I-110119-CELL PHON	630-90661-3321	TELEPHONE & C	001767	70.00
DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:						2,356.88
FUND 630 SURFACE WATER MGT UTILITYTOTAL:						2,356.88
REPORT GRAND TOTAL:						134,776.07

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21265	UNION DUES	1,020.00						
	101-40671-3322	POSTAGE	63.02	150	77.07				
	101-40821-3321	TELEPHONE & CELLULAR PHONE	80.00	1,000	387.79-	Y			
	101-41136-3311	GENERAL PROFESSIONAL SERVI	16,667.00	44,536	30,226.50-	Y			
	101-41231-3321	TELEPHONE & CELLULAR PHONE	60.00	1,400	319.48				
	101-41231-3381	ELECTRIC UTILITIES	3,413.79	45,000	10,397.35				
	101-41231-3382	WATER UTILITIES	133.39	1,600	211.21				
	101-42071-3381	ELECTRIC UTILITIES	387.57	6,000	1,652.31				
	101-42071-3382	WATER UTILITIES	108.68	1,500	550.62				
	101-50151-2211	GENERAL SUPPLIES	347.20	12,000	2,382.73				
	101-50151-3311	GENERAL PROFESSIONAL SERVI	15.00	145,000	50,021.67				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	190.00	18,500	4,384.77				
	101-50151-3386	STORM WATER UTILITY	80.59	969	145.88				
	101-50151-3405	MAINTENANCE AGREEMENTS	58.50	12,185	6,979.75-	Y			
	101-50156-3331	TRAVEL, CONFERENCES, AND S	181.04	8,000	4,729.47				
	101-50156-3332	MILEAGE ALLOWANCES & REIMB	50.04	0	227.85-	Y			
	101-50251-3381	ELECTRIC UTILITIES	231.50	2,800	368.35				
	101-50352-2245	EQUIPMENT/TOOLS UP TO \$500	2,429.18	35,700	9,997.85				
	101-50352-3321	TELEPHONE & CELLULAR PHONE	30.00	1,500	486.63				
	101-50352-3331	TRAVEL, CONFERENCES AND SC	341.18	16,800	23,135.61-	Y			
	101-50352-3332	MILEAGE ALLOWANCES & REIMB	317.84	2,000	1,627.72-	Y			
	101-50352-3381	ELECTRIC UTILITIES	349.81	4,700	900.78				
	101-50352-3382	WATER UTILITIES	91.25	1,200	148.51				
	101-50352-3385	SEWER UTILITIES	22.43	255	4.31				
	101-50352-3386	STORM WATER UTILITY	14.93	204	17.97-	Y			
	101-50352-3418	FIRE PROTECTION (HYDRANTS)	12,083.33	145,000	24,166.70				
	101-50453-3381	ELECTRIC UTILITIES	99.10	1,800	426.10				
	101-50453-3382	WATER UTILITIES	16.88	200	21.79				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	110.00	5,000	1,321.15				
	101-60162-3331	TRAVEL, CONFERENCES, AND S	19.00	19,000	10,777.10				
	101-60162-3332	MILEAGE ALLOWANCES & REIMB	45.24	600	325.58				
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	7.79	43,300	26,061.40-	Y			
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	555.08	71,500	13,527.28-	Y			
	101-60211-2227	OTHER REPAIRS & MAINTENANC	2,781.52	290,100	99,363.87-	Y			
	101-60211-3321	TELEPHONE & CELLULAR PHONE	30.00	3,200	73.48-	Y			
	101-60211-3381	ELECTRIC UTILITIES	398.20	5,800	1,271.74				
	101-60211-3382	WATER UTILITIES	71.77	900	170.29				
	101-60364-2211	GENERAL SUPPLIES	114.87	14,000	2,694.12-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	1,758.54	15,000	4,166.18-	Y			
	101-60364-3311	GENERAL PROFESSIONAL SERVI	389.00	10,000	951.38				
	101-60364-3321	TELEPHONE	60.00	6,200	159.17				
	101-60364-3381	ELECTRIC UTILITIES	2,998.78	45,000	5,583.34				
	101-60364-3382	WATER UTILITIES	362.48	5,000	1,545.56				
	101-60364-3385	SEWER UTILITIES	24.74	357	117.94				
	101-60364-3386	STORM WATER UTILITY	77.36	918	144.40				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-60465-3381	ELECTRIC UTILITIES	20,131.25	241,575	40,262.50				
	101-70176-3381	ELECTRIC UTILITIES	55.62	13,000	7,743.95				
	101-70176-3382	WATER UTILITIES	784.72	18,000	4,975.33				
	101-70176-3385	SEWER UTILITIES	22.88	255	73.13-	Y			
	101-70276-2211	GENERAL SUPPLIES	18.16	55,000	2,203.98-	Y			
	101-70276-2227	OTHER REPAIRS & MAINTENANC	779.88	150,000	47,963.23				
	101-70276-3321	TELEPHONE	30.00	5,500	1,114.89				
	101-70276-3381	ELECTRIC UTILITIES	1,643.76	26,000	4,482.39				
	101-70276-3382	WATER UTILITIES	626.90	25,000	12,336.10				
	101-70276-3384	REFUSE DISPOSAL	512.44	4,080	1,343.52				
	101-70276-3385	SEWER UTILITIES	23.09	408	164.83				
	101-70675-3321	TELEPHONE & CELLULAR PHONE	80.00	4,300	1,666.33				
	101-70973-2211	GENERAL SUPPLIES	83.77	8,000	3,628.81				
	207-41136-3386	STORM WATER UTILITY	16.62	0	166.61-	Y			
	230-41136-3311	GENERAL PROFESSIONAL SERVI	474.92	1,000	8,151.14-	Y			
	230-41136-3386	STORM WATER UTILITY	80.81	408	260.67-	Y			
	258-70579-2211	GENERAL SUPPLIES	36.35	25,000	10,979.02				
	258-70579-2212	MOTOR FUELS, LUBRICANTS	244.00	6,500	2,222.01-	Y			
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	142.50	17,000	3,566.07				
	258-70579-2227	OTHER REPAIRS & MAINTENANC	112.97	20,000	13,076.05				
	258-70579-3321	TELEPHONE & CELLULAR PHONE	30.00	3,900	1,545.18				
	258-70579-3381	ELECTRIC UTILITIES	5,418.56	81,000	23,877.83				
	258-70579-3382	WATER UTILITIES	531.48	6,000	762.81				
	258-70579-3385	SEWER UTILITIES	445.68	4,080	118.10-	Y			
	258-70579-3386	STORM WATER UTILITY	652.59	7,900	1,374.10				
	260-41136-3386	STORM WATER UTILITY	166.96	0	1,937.84-	Y			
	270-50551-2211	GENERAL SUPPLIES	446.76	3,000	521.60				
	270-50551-3311	GENERAL PROFESSIONAL SERVI	498.00	9,420	2,230.26				
	270-50551-3381	ELECTRIC UTILITIES	487.41	7,000	1,360.94				
	270-50551-3382	WATER UTILITIES	116.56	1,500	348.59				
	270-50551-3385	SEWER UTILITIES	35.52	408	68.04				
	401-40671-5540	MACHINERY & EQUIPMENT	918.53	0	27,866.22-	Y			
	456-70579-5530	IMPR OTHER THAN BLDGS	960.45	0	26,001.59-	Y			
	495-41136-3381	ELECTRIC UTILITIES	0.00	0	905.22-	Y			
	495-41136-3382	WATER UTILITIES	0.00	0	146.36-	Y			
	495-41136-3385	SEWER UTILITIES	0.00	0	205.08-	Y			
	495-41136-3386	STORM WATER UTILITY	74.17	0	787.50-	Y			
	602-90581-2211	GENERAL SUPPLIES	435.97	250,000	45,884.72				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	120.00	7,680	280.60				
	602-90581-3322	POSTAGE	14.68	1,000	840.27				
	602-90581-3381	ELECTRIC UTILITIES	22,908.13	300,000	74,414.84				
	602-90581-3382	WATER UTILITIES	227.97	2,700	462.52				
	602-90581-3386	STORM WATER UTILITY	1,136.63	13,770	2,403.70				
	609-90991-2211	GENERAL SUPPLIES	319.30	7,500	4,733.71-	Y			
	609-90991-3321	TELEPHONE	30.00	2,500	280.46-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	609-90991-3333	FREIGHT	104.99	30,000	280.74		
	609-90991-3345	ADVERTISING	345.00	30,000	5,333.23		
	609-90991-3347	MARKETING	26.98	0	153.03-	Y	
	609-90991-3381	ELECTRIC UTILITIES	1,331.94	18,000	3,154.87		
	609-90991-3382	WATER UTILITIES	178.71	3,700	1,896.09		
	609-90991-3385	SEWER UTILITIES	33.53	408	77.14		
	609-90991-3386	STORM WATER UTILITY	171.65	2,040	323.52		
	609-90992-2251	LIQUOR PURCHASES	6,306.69	1,267,741	31,923.25		
	609-90992-2252	BEER PURCHASES	9,775.00	1,704,028	60,784.85-	Y	
	609-90992-2253	WINE PURCHASES	2,090.00	544,319	45,924.52		
	609-90992-2254	GEN MDSE PURCHASES	1,491.09	70,496	8,499.17		
	630-90661-3321	TELEPHONE & CELLULAR PHONE	70.00	1,190	281.09-	Y	
	630-90661-3381	ELECTRIC UTILITIES	2,022.14	20,000	3,357.22-	Y	
	630-90661-3386	STORM WATER UTILITIES	264.74	3,060	412.60		
** 2019-2020 YEAR TOTALS **			134,776.07				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	1,020.00
101-0151	POLICE ADMINISTRATION	691.29
101-0156	CHEMICAL ASSESSMENT TEAM	231.08
101-0162	ENGINEERING	174.24
101-0176	AQUATIC CENTER	863.22
101-0211	STREET ADMINISTRATION	3,844.36
101-0251	EMERGENCY MANAGEMENT SERV	231.50
101-0276	PARK MAINTENANCE & DEVEL.	3,634.23
101-0352	FIRE SERVICES	15,679.95
101-0364	AIRPORT	5,785.77
101-0453	ANIMAL IMPOUNDMENT	115.98
101-0465	STREET LIGHTING	20,131.25
101-0671	CABLE COMMISSION	63.02
101-0675	COMM SERVICES ADMIN	80.00
101-0821	FINANCE	80.00
101-0973	RECREATION-FALL	83.77
101-1136	GEN COMM DEVELOPMENT	16,667.00
101-1231	MUNICIPAL BLDG MAINT	3,607.18
101-2071	ADULT COMMUNITY CTR	496.25
101 TOTAL	GENERAL FUND	73,480.09

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
207-1136	GENERAL COMMUNITY DEV	16.62

207 TOTAL	PARKWAY ADDITION III & IV	16.62
230-1136	GEN COMM DEVELOPMENT	555.73

230 TOTAL	TAX INCREMENT FINANCING	555.73
258-0579	AMATEUR SPORTS CENTER	7,614.13

258 TOTAL	ASC ARENA	7,614.13
260-1136	GENERAL COMMUNITY DEV	166.96

260 TOTAL	MARSHALL INDUSTRIAL FOUND	166.96
270-0551	MERIT OPERATIONS	1,584.25

270 TOTAL	MERIT	1,584.25
401-0671	CABLE COMMISSION	918.53

401 TOTAL	CAPITAL EQUIPMENT FUND	918.53
456-0579	AMATEUR SPORTS CENTER	960.45

456 TOTAL	2013 AMATEUR SPORTS CTR	960.45
495-1136	GEN COMM DEVELOPMENT	74.17

495 TOTAL	PUBLIC IMPROVE REVOLVING	74.17
602-0581	WW OPERATIONS	24,843.38

602 TOTAL	WASTEWATER OPERATING	24,843.38

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
609-0991	LIQUOR OPERATIONS	2,542.10
609-0992	LIQUOR PURCHASES	19,662.78

609 TOTAL	LIQUOR	22,204.88
630-0661	SURFACE WATER MGT UTILITY	2,356.88

630 TOTAL	SURFACE WATER MGT UTILITY	2,356.88

	** TOTAL **	134,776.07

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
610 FOOTBALL FLAG	2211 GENERAL SUPPLIES	83.77
	** PROJECT 610 TOTAL **	83.77
E19 ARRIVAL DEPARTURE BLDG	3381 ELECTRIC UTILITIES	962.08
	3382 WATER UTILITIES	252.62
	** PROJECT E19 TOTAL **	1,214.70
F05 NW PIPE, RITTERS, ERIE RO	3386 STORM WATER UTILITY	32.24
	** PROJECT F05 TOTAL **	32.24
F21 INDUSTRIAL PK DEV 1-11	3386 SURFACE WATER MANAGEMENT	6.96
	** PROJECT F21 TOTAL **	6.96
F23 BLOCK 11	3381 ELECTRIC UTILITIES	0.00
	3382 WATER UTILITIES	0.00
	3385 SEWER UTILITIES	0.00
	3386 STORM WATER UTILITY	74.17
	** PROJECT F23 TOTAL **	74.17
F24 COMM IND PARK DIST 1-14	3386 SURFACE WATER	41.61
	** PROJECT F24 TOTAL **	41.61
PC5 10/14-09/16 CAT GRANT	3331 TRAVEL, CONFERENCES, AND SCHOO	181.04
	3332 MILEAGE ALLOWANCES & REIMBURSE	50.04
	** PROJECT PC5 TOTAL **	231.08

NO ERRORS

** END OF REPORT **

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1325	ICMA RETIREMENT TRUST #					
		I-31 201911134078	101-21253	DEFERRED COMP ICMA DEFERRED COMP	114852	300.00
01-1757	MN CHILD SUPPORT PAYMEN					
		I-C12201911134078	101-21262	CHILD SUPPORT #0014992937	114867	356.25
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	656.25

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0141 MAYOR & COUNCIL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5006	RAFF, ED	I-201911144082	101-40141-2211	GENERAL SUPPL 2 TRAUMA KITS	114878	107.86
DEPARTMENT 0141 MAYOR & COUNCIL					TOTAL:	107.86

PACKET: 07119 city ap
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0151 POLICE ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0450	KOPITSKI, JASON	I-110119-CELL PHON	101-50151-3321	TELEPHONE & C	114857	30.00
01-0460	MARSHALL JAMES	I-110119-CELL PHON	101-50151-3321	TELEPHONE & C	114863	80.00
01-0503	TOMASEK, TIM	I-110119-CELL PHON	101-50151-3321	TELEPHONE & C	114883	30.00
01-0518	WENKER, JEFFREY	I-110119-CELL PHON	101-50151-3321	TELEPHONE & C	114888	30.00
01-1158	GALLS INC	I-014121149	101-50151-2214	UNIFORMS UNIFORM	114849	175.83
01-1531	LYON COUNTY AUDITOR-TRE	I-201911144079	101-50151-3321	TELEPHONE & C 10/30-11/29/19 PHONE	114859	630.94
01-1791	MINNESOTA COUNTY ATTORN	I-200006365	101-50151-2211	GENERAL SUPPL FORMS	114866	88.00
01-5515	HOFFMANN, RYAN	I-110119-CELLPHONE	101-50151-3321	TELEPHONE & C	114851	30.00
01-5700	WATCH GUARD	I-4BOINV0005304	101-50151-2217	SOFTWARE WATCHGUARD BODY CAMERA SYSTEM	114887	5,990.00
	PROJ: P03-2217	DRUG & ALCOHOL FORFEITURE		SOFTWARE		
01-6412	AG PLUS COOPERATIVE	I-61929	101-50151-2212	MOTOR FUELS, FUEL SQUAD 1604	114834	27.64
DEPARTMENT 0151 POLICE ADMINISTRATION					TOTAL:	7,112.41

PACKET: 07119 city ap
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0156 CHEMICAL ASSESSMENT TEAM
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0644	INDIAN SPRINGS SPECIALT					
		I-19201129	101-50156-2221	EQUIPMENT REP GASKET SETS	114853	2,343.25
	PROJ: PC5-2221		10/14-09/16 CAT GRANT	EQUIPMENT REPAIR & MAINTENANCE		
DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM TOTAL:						2,343.25

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 0162 ENGINEERING

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0481	ROKEH, JASON					
		I-110119-CELL PHON	101-60162-3321	TELEPHONE & C	114879	30.00
01-0495	SWANSON, GREGG					
		I-110119-CELL PHON	101-60162-3321	TELEPHONE & C	114882	30.00
01-3808	STELTER, GEOFFREY					
		I-201911154095	101-60162-3321	TELEPHONE & C 11/19 CELL PHONE	114880	30.00
DEPARTMENT 0162 ENGINEERING					TOTAL:	90.00

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0176 AQUATIC CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5733	VAST BROADBAND	I-015044201-1119	101-70176-3321	TELEPHONE 11/06-12/05/19	114886	56.95
DEPARTMENT 0176 AQUATIC CENTER					TOTAL:	56.95

PACKET: 07119 city ap
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0211 STREET ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC	I-918821052	101-60211-2211	GENERAL SUPPL LIBRARY PARKING LOT	114843	115.08
01-0707	BISBEE PLUMBING AND HEA	I-50904	101-60211-2223	BUILDING REPA RADIANT HEAT FILTERS	114842	355.20
01-0836	CHARTER COMMUNICATIONS	I-0000810110119	101-60211-3321	TELEPHONE & C 11/01-11/30/19	114846	93.24
01-1739	MILLS & MILLER	I-20157	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	4,274.66
		I-20165	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	2,048.36
		I-20168	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	6,528.02
		I-20177	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	2,101.66
		I-20181	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	8,430.42
		I-20188	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	2,331.26
		I-20195	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	8,580.48
		I-20212	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	2,091.00
		I-20223	101-60211-2227	OTHER REPAIRS ROCK SALT	114865	4,114.76
01-5750	TRAFFIC MARKING SVC INC	I-11062	101-60211-2227	OTHER REPAIRS VICTORY DRIVE	114884	1,500.00
01-6412	AG PLUS COOPERATIVE	I-44650	101-60211-2221	EQUIPMENT REP BACKHOE TIRE REPAIRS	114834	1,330.00
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	43,894.14

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC					
		I-918869120	101-70276-2211	GENERAL SUPPL CONTRACTOR BAG	114843	32.69
		I-918900340	101-70276-2211	GENERAL SUPPL .DEMOLITION KIT	114843	29.98
01-0629	ARNOLD MOTOR SUPPLY					
		I-02NV032889	101-70276-2211	GENERAL SUPPL SUPPLIES	114837	7.44
01-1864	MONTES ELECTRIC INC					
		I-18389	101-70276-2227	OTHER REPAIRS CHANNEL PKWY ELECTRICAL	114869	532.91
		I-18394	101-70276-2227	OTHER REPAIRS CHANNEL PKWY ELECTRICAL	114869	339.52
		I-18411	101-70276-2227	OTHER REPAIRS PHOTO EYE @ FREEDOM	114869	86.91
01-1945	NORMS GTC					
		I-99535	101-70276-2221	EQUIPMENT REP FILTER	114872	4.51
		I-99539	101-70276-2221	EQUIPMENT REP OIL DRAIN PLUG	114872	3.99
		I-99563	101-70276-2211	GENERAL SUPPL SUPPLIES	114872	17.94
01-5733	VAST BROADBAND					
		I-001744201-1119	101-70276-3321	TELEPHONE 11/06-12/05/19	114886	208.18
		I-015044201-1119	101-70276-3321	TELEPHONE 11/06-12/05/19	114886	59.95
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						1,324.02

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0352 FIRE SERVICES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0689	BEND RITE FABRICATION I	I-43798	101-50352-2221	EQUIPMENT REP PLUG FOR FOAM INDUSTOR 368	114840	40.18
01-1443	KRULL, DAVID	I-201911154089	101-50352-3331	TRAVEL, CONFE 10/17/19 CHIEFS CONF-DULUTH	114858	341.18
		I-201911154089	101-50352-3332	MILEAGE ALLOW 10/17/19 CHIEFS CONF-DULUTH	114858	317.84
01-3809	O'REILLY AUTOMOTIVE STO	I-1538-225005	101-50352-2221	EQUIPMENT REP OIL FOR PIERCE ARROW	114873	7.98
01-4871	ANDERSON, TIM	I-201911154085	101-50352-2221	EQUIPMENT REP 10/17/19 FIRE CHIEFS CONF-DULU	114835	341.18
01-5126	DESAER, ANDREW	I-201911154088	101-50352-3331	TRAVEL, CONFE 10/17/19 CHIEFS CONF-DULUTH	114848	341.18
		I-201911154088	101-50352-3332	MILEAGE ALLOW 10/17/19 CHIEFS CONF-DULUTH	114848	317.84
01-5733	VAST BROADBAND	I-015038501-1119	101-50352-3321	TELEPHONE & C 11/08-12/07/19	114886	63.97
01-5927	ORTMANN, JARAD	I-201911154094	101-50352-3331	TRAVEL, CONFE 10/17/19 FIRE CHIEFS CONF-DULU	114874	341.18
DEPARTMENT 0352 FIRE SERVICES					TOTAL:	2,112.53

PACKET: 07119 city ap
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0364 AIRPORT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC					
		I-918821053	101-60364-2211	GENERAL SUPPL RAMP LIGHT	114843	27.50
		I-918830932	101-60364-2211	GENERAL SUPPL ROADWAY LIGHTS	114843	86.94
		I-918869119	101-60364-2211	GENERAL SUPPL #1 HANGAR LIGHT BOLLAST	114843	136.19
01-1945	NORMS GTC					
		I-99533	101-60364-2221	EQUIPMENT REP GMC WIPERS	114872	27.98
		I-99561	101-60364-2221	EQUIPMENT REP FILTERS	114872	39.15
01-3606	CBA LIGHTING & CONTROLS					
		I-190322	101-60364-2211	GENERAL SUPPL RUNWAY LIGHTS	114845	426.65
01-5095	KIBBLE EQUIPMENT					
		I-2137236	101-60364-2221	EQUIPMENT REP JD1445	114856	33.41
DEPARTMENT 0364 AIRPORT					TOTAL:	777.82

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0671 CABLE COMMISSION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5733	VAST BROADBAND	I-015790801-1119	101-40671-3321	TELEPHONE 11/06-12/05/19	114886	10.61
DEPARTMENT 0671 CABLE COMMISSION					TOTAL:	10.61

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 0675 COMM SERVICES ADMIN

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2100	QUILL CORPORATION					
		I-2499326	101-70675-2211	GENERAL SUPPL TONER	114877	120.17
				DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL:	120.17

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 0741 CITY ADMINISTRATION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6344	NEOGOV	I-S012921	101-40741-3405	MAINTENANCE A NEOGOV RENEWAL	114871	4,072.95
DEPARTMENT 0741 CITY ADMINISTRATION					TOTAL:	4,072.95

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 0873 COMM ED-FALL

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	ONE TIME VENDOR					
	SUCH A VOICE	I-201911144083	101-70873-3314	INSTRUCTORS F SUCH A VOICE:VOICEOVER CLASS	114881	405.00
	PROJ: 554-3314		GUITAR LESSONS	INSTRUCTOR'S FEES		
DEPARTMENT 0873 COMM ED-FALL					TOTAL:	405.00

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 1231 MUNICIPAL BLDG MAINT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1548	LYON COUNTY LANDFILL	I-299268	101-41231-3311	GENERAL PROFE APPLIANCE RECYCLE	114860	45.00
01-4980	MENARDS INC	I-48758	101-41231-2245	EQUIPMENT/TOO CARPET SHEARS & KNIFE	114864	27.94
DEPARTMENT 1231 MUNICIPAL BLDG MAINT					TOTAL:	72.94

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 1641 INFORMATION TECHNOLOGY

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5857	MORRIS ELECTRONICS	I-2015518	101-41641-3311	GENERAL PROFE DOCUMENT REVIEW	114870	120.00
DEPARTMENT 1641 INFORMATION TECHNOLOGY					TOTAL:	120.00

PACKET: 07119 city ap
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 2071 ADULT COMMUNITY CTR
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0836	CHARTER COMMUNICATIONS					
		I-201911154087	101-42071-2211	GENERAL SUPPL 11/01-11/30/19	114846	11.99
01-5733	VAST BROADBAND					
		I-002685901-1119	101-42071-3321	TELEPHONE & C 11/08-12/07/19	114886	84.06
DEPARTMENT 2071 ADULT COMMUNITY CTR					TOTAL:	96.05
FUND 101 GENERAL FUND					TOTAL:	63,372.95

PACKET: 07119 city ap
VENDOR SET: 01
FUND : 258 ASC ARENA
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0689	BEND RITE FABRICATION I	I-43855	258-70579-2211	GENERAL SUPPL ICE MELT	114840	46.76
01-1602	MARSHALL AMATEUR HOCKEY	I-201911154091	258-70579-2217	COMPUTER SOFT REIM FOR SQUARE HARDWARE	114861	1,676.38
01-1945	NORMS GTC	I-99260	258-70579-2221	EQUIPMENT REP BELTS	114872	15.58
		I-99345	258-70579-2221	EQUIPMENT REP BELT	114872	10.98
01-3819	DACOTAH PAPER CO	I-58459	258-70579-2211	GENERAL SUPPL SUPPLIES	114847	23.46
01-4980	MENARDS INC	I-48395	258-70579-2221	EQUIPMENT REP CURB MARKERS	114864	190.28
		I-48583	258-70579-2211	GENERAL SUPPL MOPS, HANDLES	114864	45.94
01-5733	VAST BROADBAND	I-015511601-1119	258-70579-3321	TELEPHONE & C 11/10-12/09/19	114886	174.88
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	2,184.26
FUND 258 ASC ARENA					TOTAL:	2,184.26

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: 0551 MERIT OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6433	MOBERG MEAT CENTER INC	I-201911144080	270-50551-3347	MARKETING OPEN HOUSE	114868	157.65
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	157.65
FUND 270 MERIT					TOTAL:	157.65

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 377 2017B GO BOND
 DEPARTMENT: 6420 DEBT SERVICE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2499	US BANK	I-5527623	377-96420-6630	FISCAL AGENT 2017B FISCAL AGENT FEE	114885	360.00
					DEPARTMENT 6420 DEBT SERVICE	TOTAL: 360.00
					FUND 377 2017B GO BOND	TOTAL: 360.00

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC	I-918879232	401-70276-5520	BUILDINGS & S LIBERTY BATHROOM ELECTRICAL	114843	80.26
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						80.26
FUND 401 CAPITAL EQUIPMENT FUND TOTAL:						80.26

PACKET: 07119 city ap

VENDOR SET: 01

FUND : 456 2013 AMATEUR SPORTS CTR

DEPARTMENT: 0579 AMATEUR SPORTS CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1215	GREENWOOD NURSERY	I-10343	456-70579-5530	IMPR OTHER TH PARKING LOT LANDSCAPING	114850	4,651.00
					DEPARTMENT 0579 AMATEUR SPORTS CENTER TOTAL:	4,651.00
					FUND 456 2013 AMATEUR SPORTS CTR TOTAL:	4,651.00

PACKET: 07119 city ap
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: 0581 WW OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC	I-918821051	602-90581-2211	GENERAL SUPPL SUPPLIES	114843	20.64
01-0648	AUTOMATIC SYSTEMS CO.	I-34645S	602-90581-2221	EQUIPMENT REP HYW 23 LIFT PROG SVC	114839	1,227.35
	PROJ: W00-2221		SANITARY SEWER	PROJECT COSTS		
01-0689	BEND RITE FABRICATION I	I-43836	602-90581-2211	GENERAL SUPPL TUBING	114840	29.98
01-1548	LYON COUNTY LANDFILL	I-298762	602-90581-3384	REFUSE DISPOS INDUSTRIAL WASTE	114860	67.05
		I-298787	602-90581-3384	REFUSE DISPOS INDUSTRIAL WASTE	114860	67.95
01-1945	NORMS GTC	I-99541	602-90581-2212	MOTOR FUELS, LUBE	114872	7.51
01-2499	US BANK	I-5527623	602-90581-6630	FISCAL AGENT 2017B FISCAL AGENT FEE	114885	90.00
01-4980	MENARDS INC	I-48349	602-90581-2211	GENERAL SUPPL SMALL TOOLS, FAN	114864	72.67
01-5733	VAST BROADBAND	I-005489701-1119	602-90581-3321	TELEPHONE & C 11/08-12/07/19	114886	106.95
		I-015082101-1119	602-90581-3321	TELEPHONE & C 11/06-12/05/19	114886	283.28
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	1,973.38
FUND 602 WASTEWATER OPERATING					TOTAL:	1,973.38

PACKET: 07119 city ap
VENDOR SET: 01
FUND : 609 LIQUOR
DEPARTMENT: 0991 LIQUOR OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1399	JOHNSON BROTHERS LIQUOR					
		C-575463	609-90991-3333	FREIGHT .	114854	1.41-
		I-1422915	609-90991-3333	FREIGHT .	114854	204.45
		I-1422916	609-90991-3333	FREIGHT .	114854	92.93
		I-1428656	609-90991-3333	FREIGHT .	114854	94.35
		I-1428657	609-90991-3333	FREIGHT .	114854	49.01
		I-1431591	609-90991-3333	FREIGHT .	114854	15.50
		I-1431592	609-90991-3333	FREIGHT .	114854	61.84
01-1623	MARSHALL INDEPENDENT, I					
	I-054672		609-90991-3345	ADVERTISING DISPLAY & TELEMARKETER	114862	465.25
01-2019	PAUSTIS WINE COMPANY					
	I-70198		609-90991-3333	FREIGHT .	114875	12.50
	I-70441		609-90991-3333	FREIGHT .	114875	62.50
01-2036	PHILLIPS WINE AND SPIRI					
	I-2652487		609-90991-3333	FREIGHT .	114876	39.01
	I-2652488		609-90991-3333	FREIGHT .	114876	64.22
	I-2654444		609-90991-3333	FREIGHT .	114876	55.22
	I-2654445		609-90991-3333	FREIGHT .	114876	30.42
01-4457	BREAKTHRU BEVERAGE					
	I-1081054571		609-90991-3333	FREIGHT .	114844	26.98
	I-1081054572		609-90991-3333	FREIGHT .	114844	12.95
01-4980	MENARDS INC					
	I-48499		609-90991-2211	GENERAL SUPPL RIBBON	114864	7.99
	I-48684		609-90991-2211	GENERAL SUPPL RIBBON, GARLAND	114864	30.45
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	1,324.16

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0630	ARCTIC GLACIER					
		I-195193170	609-90992-2254	GEN MDSE PURC .	114836	160.38
01-0699	BEVERAGE WHOLESALERS					
		I-088499	609-90992-2252	BEER PURCHASE .	114841	103.50
		I-088583	609-90992-2252	BEER PURCHASE .	114841	5,375.62
		I-088873	609-90992-2254	GEN MDSE PURC .	114841	15.60
		I-088873	609-90992-2252	BEER PURCHASE .	114841	16,899.45
		I-088874	609-90992-2252	BEER PURCHASE .	114841	87.50
		I-088875	609-90992-2253	WINE PURCHASE .	114841	40.40
01-1399	JOHNSON BROTHERS LIQUOR					
		C-575462	609-90992-2253	WINE PURCHASE .	114854	8.66-
		C-575462	609-90992-2251	LIQUOR PURCHA .	114854	16.16-
		C-575463	609-90992-2251	LIQUOR PURCHA .	114854	85.10-
		C-575716	609-90992-2251	LIQUOR PURCHA .	114854	17.03-
		I-1422915	609-90992-2251	LIQUOR PURCHA .	114854	9,200.88
		I-1422916	609-90992-2253	WINE PURCHASE .	114854	1,976.00
		I-1428656	609-90992-2251	LIQUOR PURCHA .	114854	6,034.98
		I-1428657	609-90992-2253	WINE PURCHASE .	114854	1,532.88
		I-1428658	609-90992-2252	BEER PURCHASE .	114854	112.25
		I-1431591	609-90992-2251	LIQUOR PURCHA .	114854	1,526.13
		I-1431592	609-90992-2253	WINE PURCHASE .	114854	2,286.60
01-2019	PAUSTIS WINE COMPANY					
		I-70198	609-90992-2253	WINE PURCHASE .	114875	440.00
		I-70441	609-90992-2253	WINE PURCHASE .	114875	2,857.00
01-2036	PHILLIPS WINE AND SPIRI					
		I-2652487	609-90992-2251	LIQUOR PURCHA .	114876	3,615.07
		I-2652488	609-90992-2253	WINE PURCHASE .	114876	1,704.15
		I-2654444	609-90992-2251	LIQUOR PURCHA .	114876	4,049.57
		I-2654445	609-90992-2253	WINE PURCHASE .	114876	680.00
01-4457	BREAKTHRU BEVERAGE					
		C-2080255334	609-90992-2251	LIQUOR PURCHA .	114844	67.62-
		I-1081054570	609-90992-2254	GEN MDSE PURC .	114844	232.00
		I-1081054571	609-90992-2254	GEN MDSE PURC .	114844	82.44
		I-1081054571	609-90992-2251	LIQUOR PURCHA .	114844	1,129.35
		I-1081054572	609-90992-2253	WINE PURCHASE .	114844	320.00
01-5447	ARTISAN BEER COMPANY					
		I-3384876	609-90992-2252	BEER PURCHASE .	114838	218.70
		I-3385604	609-90992-2252	BEER PURCHASE .	114838	656.65
DEPARTMENT 0992 LIQUOR PURCHASES					TOTAL:	61,142.53

FUND 609 LIQUOR					TOTAL:	62,466.69
REPORT GRAND TOTAL:						135,246.19

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21253	DEFERRED COMP - ICMA	300.00						
	101-21262	CHILD SUPPORT	356.25						
	101-40141-2211	GENERAL SUPPLIES	107.86	9,200	8,175.91				
	101-40671-3321	TELEPHONE	10.61	2,250	98.51				
	101-40741-3405	MAINTENANCE AGREEMENTS	4,072.95	725	3,347.95-	Y			
	101-41231-2245	EQUIPMENT/TOOLS UP TO \$500	27.94	4,400	792.42				
	101-41231-3311	GENERAL PROFESSIONAL SERVI	45.00	2,300	1,130.23				
	101-41641-3311	GENERAL PROFESSIONAL SERVI	120.00	0	37,986.13-	Y			
	101-42071-2211	GENERAL SUPPLIES	11.99	10,815	1,695.53				
	101-42071-3321	TELEPHONE & CELLULAR PHONE	84.06	1,300	366.16				
	101-50151-2211	GENERAL SUPPLIES	88.00	12,000	2,382.73				
	101-50151-2212	MOTOR FUELS, LUBRICANTS &	27.64	32,000	9,553.65				
	101-50151-2214	UNIFORMS	175.83	8,969	1,205.94				
	101-50151-2217	SOFTWARE	5,990.00	0	5,990.00-	Y			
	101-50151-3321	TELEPHONE & CELLULAR PHONE	830.94	18,500	4,384.77				
	101-50156-2221	EQUIPMENT REPAIR & MAINTEN	2,343.25	0	2,730.25-	Y			
	101-50352-2221	EQUIPMENT REPAIR & MAINTEN	389.34	38,800	2,010.54-	Y			
	101-50352-3321	TELEPHONE & CELLULAR PHONE	63.97	1,500	486.63				
	101-50352-3331	TRAVEL, CONFERENCES AND SC	1,023.54	16,800	23,135.61-	Y			
	101-50352-3332	MILEAGE ALLOWANCES & REIMB	635.68	2,000	1,627.72-	Y			
	101-60162-3321	TELEPHONE & CELLULAR PHONE	90.00	5,000	1,321.15				
	101-60211-2211	GENERAL SUPPLIES	115.08	14,500	4,500.87				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	1,330.00	71,500	13,527.28-	Y			
	101-60211-2223	BUILDING REPAIR & MAINTENANC	355.20	9,500	8,418.87				
	101-60211-2227	OTHER REPAIRS & MAINTENANC	42,000.62	290,100	99,363.87-	Y			
	101-60211-3321	TELEPHONE & CELLULAR PHONE	93.24	3,200	73.48-	Y			
	101-60364-2211	GENERAL SUPPLIES	677.28	14,000	2,694.12-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	100.54	15,000	4,166.18-	Y			
	101-70176-3321	TELEPHONE	56.95	1,500	811.95				
	101-70276-2211	GENERAL SUPPLIES	88.05	55,000	2,203.98-	Y			
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	8.50	18,000	1,266.56				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	959.34	150,000	47,963.23				
	101-70276-3321	TELEPHONE	268.13	5,500	1,114.89				
	101-70675-2211	GENERAL SUPPLIES	120.17	4,000	2,197.02-	Y			
	101-70873-3314	INSTRUCTORS FEES	405.00	4,000	921.66-	Y			
	258-70579-2211	GENERAL SUPPLIES	116.16	25,000	10,979.02				
	258-70579-2217	COMPUTER SOFTWARE	1,676.38	0	1,676.38-	Y			
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	216.84	17,000	3,566.07				
	258-70579-3321	TELEPHONE & CELLULAR PHONE	174.88	3,900	1,545.18				
	270-50551-3347	MARKETING	157.65	5,000	2,504.10				
	377-96420-6630	FISCAL AGENT FEES	360.00	400	40.00				
	401-70276-5520	BUILDINGS & STRUCTURES	80.26	0	36,629.89-	Y			
	456-70579-5530	IMPR OTHER THAN BLDGS	4,651.00	0	26,001.59-	Y			
	602-90581-2211	GENERAL SUPPLIES	123.29	250,000	45,884.72				
	602-90581-2212	MOTOR FUELS, LUBRICANTS &	7.51	50,000	12,169.43				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	1,227.35	152,000	2,250.97				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	390.23	7,680	280.60				
	602-90581-3384	REFUSE DISPOSAL	135.00	3,570	712.50				
	602-90581-6630	FISCAL AGENT FEES	90.00	2,975	636.00-	Y			
	609-90991-2211	GENERAL SUPPLIES	38.44	7,500	4,733.71-	Y			
	609-90991-3333	FREIGHT	820.47	30,000	280.74				
	609-90991-3345	ADVERTISING	465.25	30,000	5,333.23				
	609-90992-2251	LIQUOR PURCHASES	25,370.07	1,267,741	31,923.25				
	609-90992-2252	BEER PURCHASES	23,453.67	1,704,028	60,784.85-	Y			
	609-90992-2253	WINE PURCHASES	11,828.37	544,319	45,924.52				
	609-90992-2254	GEN MDSE PURCHASES	490.42	70,496	8,499.17				
**	2019-2020 YEAR TOTALS	**	135,246.19						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	656.25
101-0141	MAYOR & COUNCIL	107.86
101-0151	POLICE ADMINISTRATION	7,112.41
101-0156	CHEMICAL ASSESSMENT TEAM	2,343.25
101-0162	ENGINEERING	90.00
101-0176	AQUATIC CENTER	56.95
101-0211	STREET ADMINISTRATION	43,894.14
101-0276	PARK MAINTENANCE & DEVEL.	1,324.02
101-0352	FIRE SERVICES	2,112.53
101-0364	AIRPORT	777.82
101-0671	CABLE COMMISSION	10.61
101-0675	COMM SERVICES ADMIN	120.17
101-0741	CITY ADMINISTRATION	4,072.95
101-0873	COMM ED-FALL	405.00
101-1231	MUNICIPAL BLDG MAINT	72.94
101-1641	INFORMATION TECHNOLOGY	120.00
101-2071	ADULT COMMUNITY CTR	96.05
101 TOTAL	GENERAL FUND	63,372.95

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
258-0579	AMATEUR SPORTS CENTER	2,184.26

258 TOTAL	ASC ARENA	2,184.26
270-0551	MERIT OPERATIONS	157.65

270 TOTAL	MERIT	157.65
377-6420	DEBT SERVICE	360.00

377 TOTAL	2017B GO BOND	360.00
401-0276	PARK MAINTENANCE & DEVEL.	80.26

401 TOTAL	CAPITAL EQUIPMENT FUND	80.26
456-0579	AMATEUR SPORTS CENTER	4,651.00

456 TOTAL	2013 AMATEUR SPORTS CTR	4,651.00
602-0581	WW OPERATIONS	1,973.38

602 TOTAL	WASTEWATER OPERATING	1,973.38
609-0991	LIQUOR OPERATIONS	1,324.16
609-0992	LIQUOR PURCHASES	61,142.53

609 TOTAL	LIQUOR	62,466.69

	** TOTAL **	135,246.19

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
554 GUITAR LESSONS	3314 INSTRUCTOR'S FEES	405.00
	** PROJECT 554 TOTAL **	405.00
P03 DRUG & ALCOHOL FORFEITURE	2217 SOFTWARE	5,990.00
	** PROJECT P03 TOTAL **	5,990.00
PC5 10/14-09/16 CAT GRANT	2221 EQUIPMENT REPAIR & MAINTENANCE	2,343.25
	** PROJECT PC5 TOTAL **	2,343.25
W00 SANITARY SEWER	2221 PROJECT COSTS	1,227.35
	** PROJECT W00 TOTAL **	1,227.35

NO ERRORS

** END OF REPORT **

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
0966		DELTA DENTAL OF MINNESOTA						
	I-201911204102	DELTA DENTAL OF MINNESOTA	D	11/21/2019		1,060.36	001019	
	I-22F201910294024	DENTAL FAMILY	D	11/21/2019		4,334.58	001019	
	I-22F201911134078	DENTAL FAMILY	D	11/21/2019		4,334.58	001019	
	I-22S201910294024	DENTAL SINGLE	D	11/21/2019		474.81	001019	
	I-22S201911134078	DENTAL SINGLE	D	11/21/2019		474.81	001019	10,679.14
4805		FURTHER						
	I-201911204098	FURTHER	D	11/21/2019		520.84	001020	
	I-5FH201911134078	EMPLOYER CONTRIB FAM HSA 5000	D	11/21/2019		4,333.68	001020	
	I-5FV201911134078	EMPLOYER CONT FAM VEBA 5000	D	11/21/2019		750.00	001020	
	I-5SH201911134078	EMPLOYER CONTRIB SNGL HSA 5000	D	11/21/2019		1,687.50	001020	
	I-5SV201911134078	EMPLOYER CONT SINGL VEBA 5000	D	11/21/2019		833.36	001020	
	I-HEC201911134078	EMPLOYEE HSA CONTRIBUTION	D	11/21/2019		7,612.15	001020	15,737.53
1358		INTERNAL REVENUE SERVICE						
	I-T1 201911134078	FEDERAL W/H	D	11/21/2019		21,117.02	001021	
	I-T3 201911134078	SOCIAL SECURITY W/H	D	11/21/2019		24,318.22	001021	
	I-T4 201911134078	MEDICARE W/H	D	11/21/2019		7,350.00	001021	52,785.24
3669		MINNESOTA STATE RETIREMENT SYST						
	I-27A201911134078	HEALTH CARE SAVINGS PLAN	D	11/21/2019		842.35	001022	
	I-27B201911134078	HEALTH CARE SAVINGS PLAN	D	11/21/2019		170.00	001022	
	I-27L201911134078	HEALTH CARE SAVINGS PLAN	D	11/21/2019		1,275.00	001022	
	I-27N201911134078	HEALTH CARE SAVINGS PLAN	D	11/21/2019		2,338.95	001022	
	I-27S201911134078	HEALTH CARE SAVINGS PLAN	D	11/21/2019		200.00	001022	
	I-36 201911134078	MNDP - DEFERRED COMP	D	11/21/2019		860.00	001022	
	I-36R201911134078	MNDP - ROTH	D	11/21/2019		340.00	001022	6,026.30
1818		MN REVENUE						
	I-T2 201911134078	STATE W/H	D	11/21/2019		10,050.48	001023	10,050.48
2512		NATIONWIDE RETIREMENT						
	I-33 201911134078	USCM	D	11/21/2019		500.00	001024	500.00
2513		NATIONWIDE RETIREMENT-FIRE						
	I-34 201911134078	USCM FIRE DEPT	D	11/21/2019		22.55	001025	22.55
2028		PERA OF MINNESOTA REG						
	I-11 201911134078	PERA COUNCIL	D	11/21/2019		340.90	001026	
	I-12 201911134078	PERA POLICE AND FIRE	D	11/21/2019		17,293.84	001026	
	I-13 201911134078	PERA COORDINATED	D	11/21/2019		28,711.55	001026	46,346.29

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
2321		SOUTHWEST WEST CENTRAL SERVICE						
	I-201911204103	SOUTHWEST WEST CENTRAL SERVICE	D	11/21/2019		13,383.50	001027	
	I-FH5201910294024	FAMILY HSA 5000	D	11/21/2019		44,161.00	001027	
	I-FH5201911134078	FAMILY HSA 5000	D	11/21/2019		44,161.00	001027	
	I-FV5201910294024	FAMILY VEBA 5000	D	11/21/2019		3,397.00	001027	
	I-FV5201911134078	FAMILY VEBA 5000	D	11/21/2019		3,397.00	001027	
	I-SH5201910294024	SINGLE HSA 5000	D	11/21/2019		8,619.75	001027	
	I-SH5201911134078	SINGLE HSA 5000	D	11/21/2019		8,619.75	001027	
	I-SV5201910294024	SINGLE VEBA 5000	D	11/21/2019		2,554.00	001027	
	I-SV5201911134078	SINGLE VEBA 5000	D	11/21/2019		2,554.00	001027	130,847.00
3443		VALIC DEFERRED COMP						
	I-35 201911134078	VALIC DEFERRED COMP	D	11/21/2019		997.00	001028	
	I-35F201911134078	VALIC - FIRE DEPARTMENT	D	11/21/2019		29.32	001028	
	I-35R201911134078	VALIC ROTH	D	11/21/2019		1,250.00	001028	2,276.32
6085		VOYA - INVESTORS CHOICE						
	I-37D201911134078	VOYA DEFERRED	D	11/21/2019		250.00	001029	
	I-37R201911134078	VOYA ROTH PLAN	D	11/21/2019		650.00	001029	900.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	11	0.00	276,170.85	276,170.85
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	11	0.00	276,170.85	276,170.85

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	11	0.00	276,170.85	276,170.85
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	11	0.00	276,170.85	276,170.85

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	11/2019	207,045.45CR
211	11/2019	14,987.11CR
258	11/2019	9,474.86CR
270	11/2019	2,885.80CR
602	11/2019	33,022.58CR
609	11/2019	8,755.05CR
=====		
ALL		276,170.85CR

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5606	LEGALSHIELD					
		I-45 201911134078	101-21272	LEGAL SHIELD LEGALSHIELD	114935	92.70
01-5880	AMERITAS LIFE INSURANCE					
		I-29 201911134078	101-21273	VISION INSURA VISION INSURANCE	114913	222.26
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	314.96
01-6146	WILTS, KEVIN					
		I-201911214116	101-40141-2211	GENERAL SUPPL WALKING CHALLENGE PRIZE	114958	100.00
	PROJ: AAA-2211	WELLNESS PROGRAM		GENERAL SUPPLIES		
				DEPARTMENT 0141 MAYOR & COUNCIL	TOTAL:	100.00
01-0656	AVERA MARSHALL REGIONAL					
		I-201911214105	101-50151-3311	GENERAL PROFE 10/24/19 BLOOD DRAW	114917	38.00
01-1158	GALLS INC					
		I-014161953	101-50151-2214	UNIFORMS UNIFORM	114925	88.29
		I-014161956	101-50151-2214	UNIFORMS UNIFORMS	114925	20.95
		I-014233756	101-50151-2211	GENERAL SUPPL PBT MOUTH PIECES	114925	139.98
01-1199	GRAHAM TIRE AND AUTOMOT					
		I-9325852	101-50151-2221	EQUIPMENT REP TIRES--1503	114926	298.00
01-1508	LOCKWOOD MOTORS INC.					
		I-46907	101-50151-2221	EQUIPMENT REP BATTERY #1309	114937	173.00
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-50151-2212	MOTOR FUELS, 02/19 FUEL	114938	30.89
	PROJ: PG1-2212	BLR GANG/DRUG TF-GANG		MOTOR FUEL, LUBRICANTS		
		I-201911214110	101-50151-2212	MOTOR FUELS, 02/19 FUEL	114938	2,505.96
01-1945	NORMS GTC					
		I-99767	101-50151-2221	EQUIPMENT REP OIL FILTERS	114945	59.09
01-3809	O'REILLY AUTOMOTIVE STO					
		I-1538-227412	101-50151-2221	EQUIPMENT REP BRAKES #1508	114946	137.96
01-4140	KRUSE FORD-LINCOLN-MERC					
		I-123815	101-50151-2221	EQUIPMENT REP BRAKES #1508	114933	101.22
		I-39535	101-50151-2212	MOTOR FUELS, TRANSMISSION FLUSH #1604	114933	223.65
01-5700	WATCH GUARD					
		I-BCMINV0008604	101-50151-2245	EQUIPMENT/TOO BODY CAMERAS	114957	25,080.00
	PROJ: P03-2245	DRUG & ALCOHOL FORFEITURE		EQUIP/TOOLS UP TO \$1000		
		I-BCMINV0008604	101-50151-2217	SOFTWARE BODY CAMERAS	114957	3,300.00
	PROJ: P03-2217	DRUG & ALCOHOL FORFEITURE		SOFTWARE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5700	WATCH GUARD		continued			
		I-BCMINV0008615	101-50151-2245	EQUIPMENT/TOO BWC	114957	2,990.00
	PROJ: P03-2245		DRUG & ALCOHOL FORFEITURE	EQUIP/TOOLS UP TO \$1000		
01-6068	LEHMAN, CHRISTINE					
		I-201911214109	101-50151-2214	UNIFORMS REPLACE PATCHES ON JACKETS	114936	10.00
01-6166	PULVER MOTOR SVC, LLC					
		I-141678	101-50151-3436	TOWING CHARGE TOW CHG	114949	75.00
		I-141679	101-50151-3436	TOWING CHARGE TOW CHG	114949	75.00
		I-141680	101-50151-3436	TOWING CHARGE TOW CHG	114949	75.00
		I-141681	101-50151-3436	TOWING CHARGE TOW CHG	114949	75.00
DEPARTMENT 0151 POLICE ADMINISTRATION					TOTAL:	35,496.99
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-50156-2212	MOTOR FUELS, 02/19 FUEL	114938	43.60
	PROJ: PC5-2212		10/14-09/16 CAT GRANT	MOTOR FUELS, LUBRICANTS & ADDI		
01-4522	ST LOUIS MRO INC.					
		I-48274	101-50156-3311	GENERAL PROFE PRE-EMPLOYMENT	114954	24.50
	PROJ: PC5-3311		10/14-09/16 CAT GRANT	GENERAL PROFESSIONAL SVC		
DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM					TOTAL:	68.10
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-60162-2212	MOTOR FUELS, 02/19 FUEL	114938	474.70
DEPARTMENT 0162 ENGINEERING					TOTAL:	474.70
		I-201911214110	101-60164-2212	MOTOR FUELS, 02/19 FUEL	114938	198.30
01-2493	UNIVERSITY OF MINNESOTA					
		I-201911214115	101-60164-3331	TRAVEL, CONFE CONTINUING EDUCATION-I GUTMAN	114955	620.00
DEPARTMENT 0164 COMMUNITY PLANNING					TOTAL:	818.30
01-0689	BEND RITE FABRICATION I					
		I-43870	101-60211-2221	EQUIPMENT REP AIRPORT RED TRAILER	114918	16.96
01-1371	J.J. KELLER & ASSOCIATE					
		I-9104511656	101-60211-2211	GENERAL SUPPL DAILY LOG BOOKS	114930	95.28
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-60211-2212	MOTOR FUELS, 02/19 FUEL	114938	3,055.05

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1545	LYON COUNTY HIGHWAY DEP		continued			
		I-201911214110	101-60211-2212	MOTOR FUELS, 02/19 FUEL	114938	0.00
01-1548	LYON COUNTY LANDFILL					
		I-298921	101-60211-3384	REFUSE DISPOS OLD XMAS DECORATIONS	114940	24.74
		I-298934	101-60211-3384	REFUSE DISPOS OLD XMAS DECORATIONS	114940	26.84
		I-298957	101-60211-3384	REFUSE DISPOS OLD XMAS DECORATIONS	114940	17.89
		I-299182	101-60211-3384	REFUSE DISPOS OLD XMAS DECORATIONS	114940	12.63
		I-299189	101-60211-3384	REFUSE DISPOS OLD XMAS DECORATIONS	114940	13.68
		I-299202	101-60211-3384	REFUSE DISPOS OLD XMAS DECORATIONS	114940	7.00
01-1945	NORMS GTC					
		I-99742	101-60211-2221	EQUIPMENT REP #10 WIPERS	114945	35.98
		I-99768	101-60211-2221	EQUIPMENT REP FILTERS	114945	183.79
		I-99769	101-60211-2245	EQUIPMENT/TOO BRAKE TOOL	114945	117.00
		I-99839	101-60211-2221	EQUIPMENT REP #1-12 TRUCKS	114945	120.26
01-4522	ST LOUIS MRO INC.					
		I-48274	101-60211-3311	GENERAL PROFE PRE-EMPLOYMENT	114954	24.50
01-5095	KIBBLE EQUIPMENT					
		I-2147986	101-60211-2221	EQUIPMENT REP #1 TRUCK WING	114932	78.36
01-5733	VAST BROADBAND					
		I-002687201-1119	101-60211-3321	TELEPHONE & C 11/08-12/07/19	114956	113.36
01-6212	SANITATION PRODUCTS					
		I-74227	101-60211-2221	EQUIPMENT REP #10, #12 TRUCKS	114951	59.62
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	4,002.94
01-0018	BORDER STATES ELECTRIC					
		I-918935608	101-70276-2245	EQUIPMENT/TOO 18V BATTERIES	114920	199.01
01-0689	BEND RITE FABRICATION I					
		I-43856	101-70276-2227	OTHER REPAIRS ELECTRICAL PANELS FOR INDY	114918	449.44
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-70276-2212	MOTOR FUELS, 02/19 FUEL	114938	1,125.16
		I-201911214110	101-70276-2212	MOTOR FUELS, 02/19 FUEL	114938	0.00
01-1649	MARSHALL TRUCK SALVAGE					
		I-64379	101-70276-2221	EQUIPMENT REP WATER TRUCK REPAIRS	114943	76.00
01-1945	NORMS GTC					
		I-99773	101-70276-2221	EQUIPMENT REP LUBE	114945	13.80
01-3819	DACOTAH PAPER CO					

12/22/2019 9:03 AM
 PACKET: 07127 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 4
 BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3819	DACOTAH PAPER CO		continued			
		I-83211	101-70276-2211	GENERAL SUPPL SUPPLIES	114923	37.46
01-6082	ZEUG, THOMAS					
		I-1622	101-70276-2223	BUILDING REPA SVC DOOR, DOOR OPENER	114960	280.00
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						2,180.87
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-50352-2212	MOTOR FUELS, 02/19 FUEL	114938	454.71
		I-201911214110	101-50352-2212	MOTOR FUELS, 02/19 FUEL	114938	0.00
01-1620	MARSHALL FLORAL					
		I-24140	101-50352-2211	GENERAL SUPPL WREATH FOR 911 SVC	114942	65.00
01-2311	SOUTHWEST GLASS CENTER					
		I-104372	101-50352-2223	BUILDING REPA LOCK REPAIR	114953	55.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						574.71
01-0018	BORDER STATES ELECTRIC					
		I-918882020	101-60364-2211	GENERAL SUPPL T HANGAR LIGHT BULBS	114920	120.00
01-0629	ARNOLD MOTOR SUPPLY					
		I-02NV032956	101-60364-2221	EQUIPMENT REP FUEL PUMP	114915	37.22
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-60364-2212	MOTOR FUELS, 02/19 FUEL	114938	293.90
01-4980	MENARDS INC					
		I-48904	101-60364-2211	GENERAL SUPPL MALSR SOCKETS	114944	10.26
01-5733	VAST BROADBAND					
		I-015187301-1119	101-60364-3321	TELEPHONE 11/06-12/05/19	114956	420.76
DEPARTMENT 0364 AIRPORT TOTAL:						882.14
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	101-40671-2212	MOTOR FUELS, 02/19 FUEL	114938	41.79
DEPARTMENT 0671 CABLE COMMISSION TOTAL:						41.79
01-1481	LEAGUE OF MINNESOTA CIT					
		I-311570	101-70675-2217	COMPUTER SOTW ADOBE LICENSE	114934	152.25

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1545	LYON COUNTY HIGHWAY DEP	I-201911214110	101-70675-2212	MOTOR FUELS, 02/19 FUEL	114938	0.00
				DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL:	152.25
01-1481	LEAGUE OF MINNESOTA CIT	I-311570	101-40741-2217	COMPUTER SOFT ADOBE LICENSE	114934	152.25
				DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL:	152.25
01-0590	AMERICAN SOLUTIONS FOR	I-INV04460828	101-40821-2211	GENERAL SUPPL LASER CHECKS- BLANK	114912	476.99
01-1481	LEAGUE OF MINNESOTA CIT	I-311578	101-40821-2217	COMPUTER SOFT ADOBE LICENSE	114934	50.75
				DEPARTMENT 0821 FINANCE	TOTAL:	527.74
		I-311570	101-40931-2217	COMPUTER SOFT ADOBE LICENSE	114934	101.50
				DEPARTMENT 0931 APPRAISING & ASSESSING	TOTAL:	101.50
01-1552	LYON COUNTY RECORDER	I-4089632	101-41136-3311	GENERAL PROFE RELEASE	114941	46.00
		I-4089920	101-41136-3311	GENERAL PROFE RECORDED DOCUMENT	114941	46.00
		I-4090290	101-41136-3311	GENERAL PROFE CUP	114941	46.00
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	138.00
01-1545	LYON COUNTY HIGHWAY DEP	I-201911214110	101-41231-2212	MOTOR FUELS, 02/19 FUEL	114938	147.43
01-4980	MENARDS INC	I-49091	101-41231-2245	EQUIPMENT/TOO TOTES & LIGHT	114944	28.43
01-6082	ZEUG, THOMAS	I-1622	101-41231-2223	BUILDING REPA SVC DOOR, DOOR OPENER	114960	210.00
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	385.86
01-5733	VAST BROADBAND	I-015038601-1119	101-41641-3321	TELEPHONE 11/06-12/05/19	114956	30.08
				DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:	30.08
			FUND 101	GENERAL FUND	TOTAL:	46,443.18

1/22/2019 9:03 AM
REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 07127 Regular Payments
VENDOR SET: 01
FUND : 106 PROP/MED LIABILITY INS
DEPARTMENT: 0352 FIRE SERVICES
BUDGET TO USE: CB-CURRENT BUDGET

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BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2256	SERVICE MASTER	I-140067	106-50352-3361	GENERAL LIABI WATER MITIGATION	114952	5,000.00
					DEPARTMENT 0352 FIRE SERVICES	TOTAL: 5,000.00
					FUND 106 PROP/MED LIABILITY INS	TOTAL: 5,000.00

1/22/2019 9:03 AM
 PACKET: 07127 Regular Payments
 VENDOR SET: 01
 FUND : 211 LIBRARY FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-5606	LEGALSHIELD						
		I-45 201911134078	211-21272	LEGAL SHIELD LEGALSHIELD	114935	52.80	
01-5880	AMERITAS LIFE INSURANCE						
		I-29 201911134078	211-21273	VISION INSURA VISION INSURANCE	114913	43.24	
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	96.04
				FUND	211 LIBRARY FUND	TOTAL:	96.04

1/22/2019 9:03 AM
PACKET: 07127 Regular Payments
VENDOR SET: 01
FUND : 258 ASC ARENA
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-5880	AMERITAS LIFE INSURANCE						
		I-29 201911134078	258-21273	VISION INSURA VISION INSURANCE	114913	65.23	
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	65.23
				FUND	258 ASC ARENA	TOTAL:	65.23

1/22/2019 9:03 AM
PACKET: 07127 Regular Payments
VENDOR SET: 01
FUND : 270 MERIT
DEPARTMENT: 0551 MERIT OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1545	LYON COUNTY HIGHWAY DEP	I-201911214110	270-50551-2212	MOTOR FUELS, 02/19 FUEL	114938	6.39
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	6.39
FUND 270 MERIT					TOTAL:	6.39

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5606	LEGALSHIELD					
		I-45 201911134078	602-21272	LEGAL SHIELD LEGALSHIELD	114935	18.95
01-5880	AMERITAS LIFE INSURANCE					
		I-29 201911134078	602-21273	VISION INSURA VISION INSURANCE	114913	21.62
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	40.57
01-0629	ARNOLD MOTOR SUPPLY					
		I-02NV033018	602-90581-2211	GENERAL SUPPL TUNE UP GREASE	114915	9.20
01-1256	HAWKINS INC					
		I-4618114	602-90581-2211	GENERAL SUPPL FERRIC CHLORIDE	114927	5,154.29
01-1365	IRONBROOK PARTNERS					
		I-8547	602-90581-2211	GENERAL SUPPL LAMPS/BULBS FOR UV DISENFECTIO	114929	12,914.80
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	602-90581-2212	MOTOR FUELS, 02/19 FUEL	114938	430.99
01-2195	ROYAL TIRE INC					
		I-310-81467	602-90581-2221	EQUIPMENT REP TIRE REPAIR	114950	85.60
01-4980	MENARDS INC					
		I-49161	602-90581-2211	GENERAL SUPPL SHELVING	114944	37.99
01-5632	GADDIS INC					
		I-219-3888	602-90581-2221	EQUIPMENT REP #2 FINAL CLARIFIER PUMP SEALS	114924	2,138.10
01-6238	HYDRO OPERATING LLC					
		I-89133	602-90581-2221	EQUIPMENT REP PARTS SLUDGE BOOST PUMP	114928	148.50
	PROJ: W04-2221	BIOSOLIDS		PROJECT COSTS		
				DEPARTMENT 0581 WW OPERATIONS	TOTAL:	20,919.47
				FUND 602 WASTEWATER OPERATING	TOTAL:	20,960.04

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0740	BREMER BANK NATIONAL AS	I-6811	609-21850	CURRENT BONDS 2015 LEASE REV BOND	114922	205,000.00
01-5880	AMERITAS LIFE INSURANCE	I-29 201911134078	609-21273	VISION INSURA VISION INSURANCE	114913	6.85
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						205,006.85
01-1399	JOHNSON BROTHERS LIQUOR	I-1434770	609-90991-3333	FREIGHT .	114931	38.87
		I-1434771	609-90991-3333	FREIGHT .	114931	28.73
		I-1437915	609-90991-3333	FREIGHT .	114931	16.90
		I-1437916	609-90991-3333	FREIGHT .	114931	31.11
01-2019	PAUSTIS WINE COMPANY	I-70974	609-90991-3333	FREIGHT .	114947	2.50
01-2036	PHILLIPS WINE AND SPIRI	I-2656472	609-90991-3333	FREIGHT .	114948	3.38
		I-2656473	609-90991-3333	FREIGHT .	114948	20.28
		I-2658293	609-90991-3333	FREIGHT .	114948	50.70
		I-2658626	609-90991-3333	FREIGHT .	114948	47.61
		I-2658627	609-90991-3333	FREIGHT .	114948	25.35
01-2605	WINE MERCHANTS	I-7261044	609-90991-3333	FREIGHT .	114959	16.48
01-4457	BREAKTHRU BEVERAGE	I-1081055550	609-90991-3331	TRAVEL, CONFE .	114921	1.24
		I-1081057447	609-90991-3333	FREIGHT .	114921	68.91
		I-1081057448	609-90991-3333	FREIGHT .	114921	38.85
01-4522	ST LOUIS MRO INC.	I-48274	609-90991-3311	GENERAL PROFE PRE-EMPLOYMENT	114954	49.00
				DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	439.91
01-0630	ARCTIC GLACIER	I-1950932402	609-90992-2254	GEN MDSE PURC .	114914	113.65
01-0699	BEVERAGE WHOLESALERS	I-089772	609-90992-2252	BEER PURCHASE .	114919	129.60
		I-089880	609-90992-2254	GEN MDSE PURC .	114919	79.45
		I-089880	609-90992-2252	BEER PURCHASE .	114919	14,681.80
		I-89619	609-90992-2252	BEER PURCHASE .	114919	4,508.56
01-1399	JOHNSON BROTHERS LIQUOR					

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1399	JOHNSON BROTHERS LIQUOR		continued			
		I-1434770	609-90992-2251	LIQUOR PURCHA .	114931	3,840.80
		I-1434771	609-90992-2253	WINE PURCHASE .	114931	905.15
		I-1437915	609-90992-2251	LIQUOR PURCHA .	114931	1,196.30
		I-1437916	609-90992-2253	WINE PURCHASE .	114931	1,161.90
01-2019	PAUSTIS WINE COMPANY					
		I-70974	609-90992-2253	WINE PURCHASE .	114947	104.00
01-2036	PHILLIPS WINE AND SPIRI					
		I-2656472	609-90992-2251	LIQUOR PURCHA .	114948	494.00
		I-2656473	609-90992-2254	GEN MDSE PURC .	114948	22.50
		I-2656473	609-90992-2253	WINE PURCHASE .	114948	691.00
		I-2658293	609-90992-2251	LIQUOR PURCHA .	114948	3,555.00
		I-2658626	609-90992-2251	LIQUOR PURCHA .	114948	2,951.39
		I-2658627	609-90992-2254	GEN MDSE PURC .	114948	18.00
		I-2658627	609-90992-2253	WINE PURCHASE .	114948	691.00
01-2605	WINE MERCHANTS					
		I-7261044	609-90992-2253	WINE PURCHASE .	114959	1,146.00
01-4457	BREAKTHRU BEVERAGE					
		I-1081055550	609-90992-2251	LIQUOR PURCHA .	114921	152.90
		I-1081057446	609-90992-2252	BEER PURCHASE .	114921	32.00
		I-1081057447	609-90992-2254	GEN MDSE PURC .	114921	60.00
		I-1081057447	609-90992-2251	LIQUOR PURCHA .	114921	6,034.38
		I-1081057448	609-90992-2251	LIQUOR PURCHA .	114921	1,228.22
01-5447	ARTISAN BEER COMPANY					
		C-8000120191115	609-90992-2252	BEER PURCHASE .	114916	50.00-
		I-3387234	609-90992-2252	BEER PURCHASE .	114916	665.70
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 44,413.30

01-0740	BREMER BANK NATIONAL AS					
		I-6811	609-96420-6650	BOND INTEREST 2015 LEASE REV BOND	114922	2,152.50
					DEPARTMENT 6420 DEBT SERVICE	TOTAL: 2,152.50

					FUND 609 LIQUOR	TOTAL: 252,012.56

1/22/2019 9:03 AM
 PACKET: 07127 Regular Payments
 VENDOR SET: 01
 FUND : 630 SURFACE WATER MGT UTILITY
 DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1545	LYON COUNTY HIGHWAY DEP					
		I-201911214110	630-90661-2212	MOTOR FUELS, 02/19 FUEL	114938	1,109.17
		I-201911214110	630-90661-2212	MOTOR FUELS, 02/19 FUEL	114938	0.00
01-4193	A & C EXCAVATING					
		I-201911214104	630-90661-5570	INFRASTRUCTUR #4 FINAL HAHN	114911	7,326.49
	PROJ: Z72-5570	HAHN RD		INFRASTRUCTURE		
01-5733	VAST BROADBAND					
		I-015038601-1119	630-90661-3321	TELEPHONE & C 11/06-12/05/19	114956	29.84
DEPARTMENT 0661 SURFACE WATER MGT UTILITYTOTAL:						8,465.50
FUND 630 SURFACE WATER MGT UTILITYTOTAL:						8,465.50
REPORT GRAND TOTAL:						333,048.94

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21272	LEGAL SHIELD	92.70						
	101-21273	VISION INSURANCE	222.26						
	101-40141-2211	GENERAL SUPPLIES	100.00	9,200	8,030.39				
	101-40671-2212	MOTOR FUELS, LUBRICANTS	41.79	700	264.29				
	101-40741-2217	COMPUTER SOFTWARE	152.25	0	152.25-	Y			
	101-40821-2211	GENERAL SUPPLIES	476.99	2,500	376.71				
	101-40821-2217	COMPUTER SOFTWARE	50.75	15,932	7,023.25				
	101-40931-2217	COMPUTER SOFTWARE	101.50	250	148.50				
	101-41136-3311	GENERAL PROFESSIONAL SERVI	138.00	44,536	30,364.50-	Y			
	101-41231-2212	MOTOR FUELS, LUBRICANTS &	147.43	2,500	642.85				
	101-41231-2223	BUILDING REPAIR & MAINTENA	210.00	6,150	2,755.88				
	101-41231-2245	EQUIPMENT/TOOLS UP TO \$500	28.43	4,400	763.99				
	101-41641-3321	TELEPHONE	30.08	500	170.42				
	101-50151-2211	GENERAL SUPPLIES	139.98	12,000	2,211.76				
	101-50151-2212	MOTOR FUELS, LUBRICANTS &	2,760.50	32,000	6,793.15				
	101-50151-2214	UNIFORMS	119.24	8,969	1,120.67				
	101-50151-2217	SOFTWARE	3,300.00	0	9,290.00-	Y			
	101-50151-2221	EQUIPMENT REPAIR & MAINTEN	769.27	10,000	4,557.43				
	101-50151-2245	EQUIPMENT/TOOLS UP TO \$500	28,070.00	28,000	3,881.01-	Y			
	101-50151-3311	GENERAL PROFESSIONAL SERVI	38.00	145,000	49,815.67				
	101-50151-3436	TOWING CHARGES	300.00	15,000	5,480.00				
	101-50156-2212	MOTOR FUELS, LUBRICANTS &	43.60	900	91.48				
	101-50156-3311	GENERAL PROFESSIONAL SERVI	24.50	0	1,993.88-	Y			
	101-50352-2211	GENERAL SUPPLIES	65.00	10,000	160.57-	Y			
	101-50352-2212	MOTOR FUELS, LUBRICANTS &	454.71	5,000	783.60				
	101-50352-2223	BUILDING REPAIR & MAINTENA	55.00	8,000	579.44				
	101-60162-2212	MOTOR FUELS, LUBRICANTS &	474.70	4,000	387.12				
	101-60164-2212	MOTOR FUELS, LUBRICANTS &	198.30	1,500	122.03-	Y			
	101-60164-3331	TRAVEL, CONFERENCES, AND S	620.00	5,000	516.73				
	101-60211-2211	GENERAL SUPPLIES	95.28	14,500	4,405.59				
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	3,055.05	43,300	29,116.45-	Y			
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	494.97	71,500	14,058.86-	Y			
	101-60211-2245	EQUIPMENT/TOOLS UP TO \$500	117.00	6,300	4,743.19				
	101-60211-3311	GENERAL PROFESSIONAL SERVI	24.50	18,500	93,398.25-	Y			
	101-60211-3321	TELEPHONE & CELLULAR PHONE	113.36	3,200	266.86-	Y			
	101-60211-3384	REFUSE DISPOSAL	102.78	4,386	2,091.38				
	101-60364-2211	GENERAL SUPPLIES	130.26	14,000	2,824.38-	Y			
	101-60364-2212	MOTOR FUELS, LUBRICANTS &	293.90	13,000	3,945.08-	Y			
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	37.22	15,000	4,203.40-	Y			
	101-60364-3321	TELEPHONE	420.76	6,200	261.59-	Y			
	101-70276-2211	GENERAL SUPPLIES	37.46	55,000	2,301.72-	Y			
	101-70276-2212	MOTOR FUELS, LUBRICANTS &	1,125.16	13,000	2,329.27-	Y			
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	89.80	18,000	1,176.76				
	101-70276-2223	BUILDING REPAIR & MAINTENA	280.00	15,600	1,748.53-	Y			
	101-70276-2227	OTHER REPAIRS & MAINTENANC	449.44	150,000	47,513.79				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-70276-2245	EQUIPMENT/TOOLS UP TO \$500	199.01	12,000	5,371.24-	Y	
	101-70675-2212	MOTOR FUELS, LUBRICANTS &	0.00	600	45.56		
	101-70675-2217	COMPUTER SOTWARE	152.25	8,000	2,280.75		
	106-50352-3361	GENERAL LIABILITY INSURANC	5,000.00	0	5,000.00-	Y	
	211-21272	LEGAL SHIELD	52.80				
	211-21273	VISION INSURANCE	43.24				
	258-21273	VISION INSURANCE	65.23				
	270-50551-2212	MOTOR FUELS, LUBRICANTS	6.39	2,000	1,150.31		
	602-21272	LEGAL SHIELD	18.95				
	602-21273	VISION INSURANCE	21.62				
	602-90581-2211	GENERAL SUPPLIES	18,116.28	250,000	23,726.18		
	602-90581-2212	MOTOR FUELS, LUBRICANTS &	430.99	50,000	11,738.44		
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	2,372.20	152,000	121.23-	Y	
	609-21273	VISION INSURANCE	6.85				
	609-21850	CURRENT BONDS PAYABLE	205,000.00				
	609-90991-3311	GENERAL PROFESSIONAL SERVI	49.00	14,000	755.80		
	609-90991-3331	TRAVEL, CONFERENCES AND SC	1.24	1,000	516.07-	Y	
	609-90991-3333	FREIGHT	389.67	30,000	342.78-	Y	
	609-90992-2251	LIQUOR PURCHASES	19,452.99	1,267,741	4,731.02-	Y	
	609-90992-2252	BEER PURCHASES	19,967.66	1,704,028	93,785.11-	Y	
	609-90992-2253	WINE PURCHASES	4,699.05	544,319	40,125.47		
	609-90992-2254	BEN MDSE PURCHASES	293.60	70,496	7,066.20		
	609-96420-6650	BOND INTEREST	2,152.50	70,853	33,633.00		
	630-90661-2212	MOTOR FUELS, LUBRICANTS &	1,109.17	7,500	4,500.02		
	630-90661-3321	TELEPHONE & CELLULAR PHONE	29.84	1,190	350.94-	Y	
	630-90661-5570	INFRASTRUCTURE	7,326.49	271,413	273,622.08-	Y	
**	2019-2020 YEAR TOTALS	**	333,048.94				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	314.96
101-0141	MAYOR & COUNCIL	100.00
101-0151	POLICE ADMINISTRATION	35,496.99
101-0156	CHEMICAL ASSESSMENT TEAM	68.10
101-0162	ENGINEERING	474.70
101-0164	COMMUNITY PLANNING	818.30
101-0211	STREET ADMINISTRATION	4,002.94
101-0276	PARK MAINTENANCE & DEVEL.	2,180.87
101-0352	FIRE SERVICES	574.71

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-0364	AIRPORT	882.14
101-0671	CABLE COMMISSION	41.79
101-0675	COMM SERVICES ADMIN	152.25
101-0741	CITY ADMINISTRATION	152.25
101-0821	FINANCE	527.74
101-0931	APPRAISING & ASSESSING	101.50
101-1136	GEN COMM DEVELOPMENT	138.00
101-1231	MUNICIPAL BLDG MAINT	385.86
101-1641	INFORMATION TECHNOLOGY	30.08

101 TOTAL	GENERAL FUND	46,443.18
106-0352	FIRE SERVICES	5,000.00

106 TOTAL	PROP/MED LIABILITY INS	5,000.00
211	NON-DEPARTMENTAL	96.04

211 TOTAL	LIBRARY FUND	96.04
258	NON-DEPARTMENTAL	65.23

258 TOTAL	ASC ARENA	65.23
270-0551	MERIT OPERATIONS	6.39

270 TOTAL	MERIT	6.39
602	NON-DEPARTMENTAL	40.57
602-0581	WW OPERATIONS	20,919.47

602 TOTAL	WASTEWATER OPERATING	20,960.04
609	NON-DEPARTMENTAL	205,006.85
609-0991	LIQUOR OPERATIONS	439.91
609-0992	LIQUOR PURCHASES	44,413.30
609-6420	DEBT SERVICE	2,152.50

609 TOTAL	LIQUOR	252,012.56

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
630-0661	SURFACE WATER MGT UTILITY	8,465.50

630 TOTAL	SURFACE WATER MGT UTILITY	8,465.50

	** TOTAL **	333,048.94

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
AAA WELLNESS PROGRAM	2211 GENERAL SUPPLIES	100.00
	** PROJECT AAA TOTAL **	100.00
P03 DRUG & ALCOHOL FORFEITURE	2217 SOFTWARE	3,300.00
	2245 EQUIP/TOOLS UP TO \$1000	28,070.00
	** PROJECT P03 TOTAL **	31,370.00
PC5 10/14-09/16 CAT GRANT	2212 MOTOR FUELS, LUBRICANTS & ADDI	43.60
	3311 GENERAL PROFESSIONAL SVC	24.50
	** PROJECT PC5 TOTAL **	68.10
PG1 BLR GANG/DRUG TF-GANG	2212 MOTOR FUEL, LUBRICANTS	30.89
	** PROJECT PG1 TOTAL **	30.89
W04 BIOSOLIDS	2221 PROJECT COSTS	148.50
	** PROJECT W04 TOTAL **	148.50
Z72 HAHN RD	5570 INFRASTRUCTURE	7,326.49
	** PROJECT Z72 TOTAL **	7,326.49

NO ERRORS

** END OF REPORT **

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0560	AFSCME COUNCIL 65					
		I-83 201910294024	101-21265	UNION DUES UNION DUES AFSCM	001820	399.00
		I-83 201911134078	101-21265	UNION DUES UNION DUES AFSCM	001820	399.00
		I-85 201910294024	101-21265	UNION DUES UNION DUES AFSCM	001820	26.99
		I-85 201911134078	101-21265	UNION DUES UNION DUES AFSCM	001820	26.99
01-1571	MADISON NATIONAL LIFE I					
		I-201911204099	101-21249	COMBINED INSU Housing	001841	35.46
01-1923	NCPERS MN GROUP LIFE IN					
		I-42 201911134078	101-21256	LIFE INSURANC NCPERS MINNESOTA - 614000	001843	320.00
01-5688	MINNESOTA LIFE					
		I-201911204101	101-21249	COMBINED INSU Housing	001834	78.69
		I-201911204101	101-21249	COMBINED INSU Retirees	001834	160.99
		I-201911204101	101-21271	Voluntary Lif Rounding	001834	0.11-
		I-44 201910294024	101-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001834	416.70
		I-44 201911134078	101-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001834	416.70
				DEPARTMENT NON-DEPARTMENTAL TOTAL:		2,280.41
01-1637	MARSHALL PUBLIC SCHOOLS					
		I-11310	101-40141-2245	EQUIPMENT/TOO LAPTOPS	001842	3,537.75
01-5891	ONE OFFICE SOLUTION					
		I-1951285-0	101-40141-2211	GENERAL SUPPL PENS	001836	45.52
				DEPARTMENT 0141 MAYOR & COUNCIL TOTAL:		3,583.27
01-1267	HEIMAN INC.					
		I-38098	101-50151-3311	GENERAL PROFE ANNUAL INSPECTION	001826	168.00
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001841	127.11
		I-24 201910294024	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001841	3.91
	PROJ: PG1-1133	BLR GANG/DRUG TF-GANG		LIFE INSURANCE		
		I-24 201911134078	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001841	126.48
		I-24 201911134078	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.54
	PROJ: PG1-1133	BLR GANG/DRUG TF-GANG		LIFE INSURANCE		
01-4489	VERIZON WIRELESS					
		I-9841728171	101-50151-3321	TELEPHONE & C 10/09-11/08/19	001845	360.09
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-50151-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	28.80
		I-23F201911134078	101-50151-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	28.80
		I-23S201910294024	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	3.35

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0151 POLICE ADMINISTRATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23S201910294024	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.55
PROJ: PG1-1133			BLR GANG/DRUG TF-GANG	LIFE INSURANCE		
		I-23S201911134078	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	3.27
		I-23S201911134078	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.63
PROJ: PG1-1133			BLR GANG/DRUG TF-GANG	LIFE INSURANCE		
DEPARTMENT 0151 POLICE ADMINISTRATION					TOTAL:	855.53

01-4489	VERIZON WIRELESS					
		I-9841254662	101-50156-3321	TELEPHONE & C 10/02-11/01/19	001845	49.04
PROJ: PC5-3321			10/14-09/16 CAT GRANT	TELEPHONE		
		I-9841689504	101-50156-3321	TELEPHONE & C 10/09-11/08/19	001845	112.91
PROJ: PC5-3321			10/14-09/16 CAT GRANT	TELEPHONE		
DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM					TOTAL:	161.95

01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	22.99
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.52
PROJ: C42-1133			SW REG AMATEUR SPORTS CTR	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	7.52
PROJ: MER-1133			MERIT CENTER	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.65
PROJ: Z47-1133			COMMERCE INDUSTRIAL PARK	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: Z52-1133			WCA BUS SHELTER PROJECT	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.22
PROJ: Z64-1133			SARATOGA STREET RECON	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.60
PROJ: Z67-1133			SUPERIOR/MICHIGAN ROAD	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.71
PROJ: Z70-1133			W RED/W MAR(500 BLK)ALLEY	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.24
PROJ: Z73-1133			COUNTRY CLUB UTILITY IMPR	LIFE INSURANCE		
		I-24 201910294024	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	3.21
PROJ: Z75-1133			S 4TH ST. RECON	LIFE INSURANCE		
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	34.35
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.23
PROJ: C42-1133			SW REG AMATEUR SPORTS CTR	LIFE INSURANCE		
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	2.40
PROJ: MER-1133			MERIT CENTER	LIFE INSURANCE		
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: Z47-1133			COMMERCE INDUSTRIAL PARK	LIFE INSURANCE		
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.33
PROJ: Z64-1133			SARATOGA STREET RECON	LIFE INSURANCE		
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: Z67-1133			SUPERIOR/MICHIGAN ROAD	LIFE INSURANCE		

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0162 ENGINEERING
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I		continued			
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: Z70-1133		W RED/W MAR(500 BLK)ALLEY		LIFE INSURANCE		
		I-24 201911134078	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
01-4489	VERIZON WIRELESS					
		I-9841689504	101-60162-3321	TELEPHONE & C 10/09-11/08/19	001845	65.40
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	4.87
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.10
PROJ: C42-1133		SW REG AMATEUR SPORTS CTR		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.98
PROJ: MER-1133		MERIT CENTER		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.12
PROJ: Z47-1133		COMMERCE INDUSTRIAL PARK		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.03
PROJ: Z52-1133		WCA BUS SHELTER PROJECT		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.05
PROJ: Z64-1133		SARATOGA STREET RECON		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.38
PROJ: Z67-1133		SUPERIOR/MICHIGAN ROAD		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.13
PROJ: Z70-1133		W RED/W MAR(500 BLK)ALLEY		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.04
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
		I-23F201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.93
PROJ: Z75-1133		S 4TH ST. RECON		LIFE INSURANCE		
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	7.92
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.04
PROJ: C42-1133		SW REG AMATEUR SPORTS CTR		LIFE INSURANCE		
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.53
PROJ: MER-1133		MERIT CENTER		LIFE INSURANCE		
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.02
PROJ: Z47-1133		COMMERCE INDUSTRIAL PARK		LIFE INSURANCE		
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.06
PROJ: Z64-1133		SARATOGA STREET RECON		LIFE INSURANCE		
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.02
PROJ: Z67-1133		SUPERIOR/MICHIGAN ROAD		LIFE INSURANCE		
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.02
PROJ: Z70-1133		W RED/W MAR(500 BLK)ALLEY		LIFE INSURANCE		
		I-23F201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.02
PROJ: Z73-1133		COUNTRY CLUB UTILITY IMPR		LIFE INSURANCE		
		I-23S201910294024	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65
		I-23S201911134078	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65
DEPARTMENT 0162 ENGINEERING					TOTAL:	159.53

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-60164-1133	LIFE INSURANC LONG TERM DISABILITY	001841	24.04
		I-24 201911134078	101-60164-1133	LIFE INSURANC LONG TERM DISABILITY	001841	24.03
01-4489	VERIZON WIRELESS					
		I-9841689504	101-60164-3321	TELEPHONE & C 10/09-11/08/19	001845	155.76
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-60164-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.77
		I-23F201911134078	101-60164-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.77
01-5891	ONE OFFICE SOLUTION					
		I-1953114-0	101-60164-2211	GENERAL SUPPL SUPPLIES	001836	11.98
DEPARTMENT 0164 COMMUNITY PLANNING					TOTAL:	229.35
01-1020	DUININCK BROS., INC.					
		I-539837	101-60211-2227	OTHER REPAIRS POTHOLE PATCHING	001823	1,590.75
		I-539842	101-60211-2227	OTHER REPAIRS POTHOLE PATCHING	001823	149.25
01-1090	FASTENAL COMPANY					
		I-99735	101-60211-2221	EQUIPMENT REP BULK BOLTS	001824	30.21
		I-99850	101-60211-2215	SAFETY WEAR & SAFETY GLASSES	001824	26.41
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	5.36
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.14
PROJ: E10-1133		GROUND MAINTENANCE - PW		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.56
PROJ: E11-1133		EQUIPMENT REPAIR - PW		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.45
PROJ: E14-1133		FEMA FLOOD/ICE/SNOW STOR		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.24
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATIO		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.77
PROJ: S02-1133		EQUIPMENT REPAIR & MAINT		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	12.61
PROJ: S03-1133		STREET REPAIR & MAINTENAN		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.93
PROJ: S04-1133		STORM SEWER WORK		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	3.79
PROJ: S05-1133		STREET SIGNING & TRAFFIC		LIFE INSURANCE		
		I-24 201910294024	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	5.77
PROJ: S06-1133		STREET SWEEPING		LIFE INSURANCE		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	10.89
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.71
PROJ: E10-1133		GROUND MAINTENANCE - PW		LIFE INSURANCE		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.41
PROJ: E11-1133		EQUIPMENT REPAIR - PW		LIFE INSURANCE		

PACKET: 07128 EFT Payments
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0211 STREET ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I			continued		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.77
PROJ: S01-1133				LIFE INSURANCE		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.97
PROJ: S02-1133				LIFE INSURANCE		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	11.57
PROJ: S03-1133				LIFE INSURANCE		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.72
PROJ: S04-1133				LIFE INSURANCE		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.17
PROJ: S05-1133				LIFE INSURANCE		
		I-24 201911134078	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	001841	6.14
PROJ: S06-1133				LIFE INSURANCE		
01-2632	ZIEGLER INC					
		I-PC040337608	101-60211-2221	EQUIPMENT REP #1 TRUCK WING HOSE	001831	6.40
01-4489	VERIZON WIRELESS					
		I-9841689504	101-60211-3321	TELEPHONE & C 10/09-11/08/19	001845	80.02
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.42
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.06
PROJ: E10-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.19
PROJ: E11-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.43
PROJ: E14-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.07
PROJ: E22-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.52
PROJ: S02-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	3.84
PROJ: S03-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.59
PROJ: S04-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.84
PROJ: S05-1133				LIFE INSURANCE		
		I-23F201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.94
PROJ: S06-1133				LIFE INSURANCE		
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	3.05
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.29
PROJ: E10-1133				LIFE INSURANCE		
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.51
PROJ: E11-1133				LIFE INSURANCE		
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.60
PROJ: S01-1133				LIFE INSURANCE		
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.68
PROJ: S02-1133				LIFE INSURANCE		

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0211 STREET ADMINISTRATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	3.33
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.54
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.08
PROJ: S05-1133			STREET SIGNING & TRAFFIC	LIFE INSURANCE		
		I-23F201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.83
PROJ: S06-1133			STREET SWEEPING	LIFE INSURANCE		
		I-23S201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.08
		I-23S201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.04
PROJ: E14-1133			FEMA FLOOD/ICE/SNOW STOR	LIFE INSURANCE		
		I-23S201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.22
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23S201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.06
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
		I-23S201910294024	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.25
PROJ: S05-1133			STREET SIGNING & TRAFFIC	LIFE INSURANCE		
		I-23S201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.15
		I-23S201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.30
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23S201911134078	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.20
PROJ: S06-1133			STREET SWEEPING	LIFE INSURANCE		
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	1,987.12
01-1090	FASTENAL COMPANY					
		I-99849	101-70276-2211	GENERAL SUPPL DOG WASTE BAGS	001824	134.57
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-70276-1133	LIFE INSURANC LONG TERM DISABILITY	001841	16.41
		I-24 201911134078	101-70276-1133	LIFE INSURANC LONG TERM DISABILITY	001841	16.41
01-4489	VERIZON WIRELESS					
		I-9841689504	101-70276-3321	TELEPHONE 10/09-11/08/19	001845	35.05
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-70276-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	3.08
		I-23F201911134078	101-70276-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	3.08
		I-23S201910294024	101-70276-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	1.30
		I-23S201911134078	101-70276-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	1.30
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.					TOTAL:	211.20
01-6324	HOOK, MATT					
		I-2987	101-50352-2223	BUILDING REPA 11/14/19 SVC	001853	50.00
DEPARTMENT 0352 FIRE SERVICES					TOTAL:	50.00

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	3.55
		I-24 201910294024	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.65
PROJ: E04-1133	BUILDING MAINTENANCE - AI			LIFE INSURANCE		
		I-24 201910294024	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	2.00
PROJ: E05-1133	GROUND MAINTENANCE - AIRP			LIFE INSURANCE		
		I-24 201910294024	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	2.25
PROJ: E06-1133	EQUIPMENT MAINTENANCE - A			LIFE INSURANCE		
		I-24 201910294024	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.12
PROJ: E07-1133	MOWING AIRPORT			LIFE INSURANCE		
		I-24 201910294024	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.49
PROJ: E10-1133	GROUND MAINTENANCE - PW			LIFE INSURANCE		
		I-24 201910294024	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.25
PROJ: E11-1133	EQUIPMENT REPAIR - PW			LIFE INSURANCE		
		I-24 201911134078	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.11
		I-24 201911134078	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.88
PROJ: E03-1133	SNOW REMOVAL AIRPORT			LIFE INSURANCE		
		I-24 201911134078	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.80
PROJ: E04-1133	BUILDING MAINTENANCE - AI			LIFE INSURANCE		
		I-24 201911134078	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.82
PROJ: E05-1133	GROUND MAINTENANCE - AIRP			LIFE INSURANCE		
		I-24 201911134078	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	2.91
PROJ: E06-1133	EQUIPMENT MAINTENANCE - A			LIFE INSURANCE		
		I-24 201911134078	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.06
PROJ: E11-1133	EQUIPMENT REPAIR - PW			LIFE INSURANCE		
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.00
		I-23F201910294024	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.44
PROJ: E04-1133	BUILDING MAINTENANCE - AI			LIFE INSURANCE		
		I-23F201910294024	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.64
PROJ: E05-1133	GROUND MAINTENANCE - AIRP			LIFE INSURANCE		
		I-23F201910294024	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.75
PROJ: E06-1133	EQUIPMENT MAINTENANCE - A			LIFE INSURANCE		
		I-23F201910294024	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.44
PROJ: E07-1133	MOWING AIRPORT			LIFE INSURANCE		
		I-23F201910294024	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.15
PROJ: E10-1133	GROUND MAINTENANCE - PW			LIFE INSURANCE		
		I-23F201910294024	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.08
PROJ: E11-1133	EQUIPMENT REPAIR - PW			LIFE INSURANCE		
		I-23F201911134078	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.19
		I-23F201911134078	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.27
PROJ: E03-1133	SNOW REMOVAL AIRPORT			LIFE INSURANCE		
		I-23F201911134078	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.49
PROJ: E04-1133	BUILDING MAINTENANCE - AI			LIFE INSURANCE		
		I-23F201911134078	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.29
PROJ: E05-1133	GROUND MAINTENANCE - AIRP			LIFE INSURANCE		
		I-23F201911134078	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.92
PROJ: E06-1133	EQUIPMENT MAINTENANCE - A			LIFE INSURANCE		

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23F201911134078	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.33
	PROJ: E11-1133		EQUIPMENT REPAIR - PW	LIFE INSURANCE		
					DEPARTMENT 0364 AIRPORT	TOTAL: 29.88
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-50453-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.21
		I-24 201911134078	101-50453-1133	LIFE INSURANC LONG TERM DISABILITY	001841	1.21
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-50453-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.46
		I-23F201911134078	101-50453-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.46
					DEPARTMENT 0453 ANIMAL IMPOUNDMENT	TOTAL: 3.34
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-40671-1133	LIFE INSURANC LONG TERM DISABILITY	001841	7.24
		I-24 201911134078	101-40671-1133	LIFE INSURANC LONG TERM DISABILITY	001841	7.23
01-4489	VERIZON WIRELESS					
		I-9841689504	101-40671-3321	TELEPHONE 10/09-11/08/19	001845	96.41
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-40671-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.23
		I-23F201911134078	101-40671-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.24
		I-23S201910294024	101-40671-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65
		I-23S201911134078	101-40671-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65
					DEPARTMENT 0671 CABLE COMMISSION	TOTAL: 114.65
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-70675-1133	LIFE INSURANC LONG TERM DISABILITY	001841	17.38
		I-24 201911134078	101-70675-1133	LIFE INSURANC LONG TERM DISABILITY	001841	17.38
01-4489	VERIZON WIRELESS					
		I-9841689504	101-70675-3321	TELEPHONE & C 10/09-11/08/19	001845	85.74
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-70675-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	3.08
		I-23F201911134078	101-70675-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	3.08
		I-23S201910294024	101-70675-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65
		I-23S201911134078	101-70675-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65
01-5891	ONE OFFICE SOLUTION					
		I-1953116-0	101-70675-2211	GENERAL SUPPL CALENDARS	001836	11.98
					DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL: 139.94

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0741 CITY ADMINISTRATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	001841	25.34
		I-24 201911134078	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	001841	25.34
01-4489	VERIZON WIRELESS					
		I-9841689504	101-40741-3321	TELEPHONE & C 10/09-11/08/19	001845	82.88
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.16
		I-23F201911134078	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.16
01-6231	BOX, KYLE					
		I-201911214106	101-40741-3321	TELEPHONE & C 11/19 CELL	001850	30.00
01-6269	HANSON, SHARON					
		I-201911214107	101-40741-3331	TRAVEL, CONFE 09/14/19 CMC CONF-ALEXANDRIA	001852	114.89
		I-201911214107	101-40741-3332	MILEAGE ALLOW 09/14/19 CMC CONF-ALEXANDRIA	001852	41.87
DEPARTMENT 0741 CITY ADMINISTRATION					TOTAL:	332.64
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-40821-1133	LIFE INSURANC LONG TERM DISABILITY	001841	18.09
		I-24 201911134078	101-40821-1133	LIFE INSURANC LONG TERM DISABILITY	001841	18.09
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-40821-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	4.62
		I-23F201911134078	101-40821-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	4.62
DEPARTMENT 0821 FINANCE					TOTAL:	45.42
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-70873-1133	LIFE INSURANC LONG TERM DISABILITY	001841	3.70
		I-24 201911134078	101-70873-1133	LIFE INSURANC LONG TERM DISABILITY	001841	3.70
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-70873-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54
		I-23F201911134078	101-70873-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54
DEPARTMENT 0873 COMM ED-FALL					TOTAL:	10.48
01-0435	HUBER, DORIS					
		I-201911214108	101-40931-3331	TRAVEL, CONFE 11/13/19 VANGUARD MTG-ST CLOUD	001838	157.00
		I-201911214108	101-40931-3332	MILEAGE ALLOW 11/13/19 VANGUARD MTG-ST CLOUD	001838	148.48
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001841	16.37

PACKET: 07128 EFT Payments
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0931 APPRAISING & ASSESSING
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I			continued		
		I-24 201910294024	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: E15-1133				LIFE INSURANCE		
		I-24 201911134078	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001841	15.59
		I-24 201911134078	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.39
PROJ: D06-1133				LIFE INSURANCE		
		I-24 201911134078	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.39
PROJ: D07-1133				LIFE INSURANCE		
		I-24 201911134078	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: E15-1133				LIFE INSURANCE		
01-5117	PARSONS, DAVE					
		I-201911214111	101-40931-3331	TRAVEL, CONFE 11/12/19 VANGUARD MTG-ST CLOUD	001847	274.74
		I-201911214111	101-40931-3332	MILEAGE ALLOW 11/12/19 VANGUARD MTG-ST CLOUD	001847	148.48
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	4.58
		I-23F201910294024	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.04
PROJ: E15-1133				LIFE INSURANCE		
		I-23F201911134078	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	4.32
		I-23F201911134078	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.13
PROJ: D06-1133				LIFE INSURANCE		
		I-23F201911134078	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.13
PROJ: D07-1133				LIFE INSURANCE		
		I-23F201911134078	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.04
PROJ: E15-1133				LIFE INSURANCE		
01-6106	RUNHOLT, CAROLYN					
		I-201911214112	101-40931-3331	TRAVEL, CONFE 11/12/19 VANGUARD MTG-ST CLOUD	001849	277.00
					DEPARTMENT 0931 APPRAISING & ASSESSING TOTAL:	1,047.92
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-70973-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.94
		I-24 201911134078	101-70973-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.94
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-70973-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54
		I-23F201911134078	101-70973-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54
					DEPARTMENT 0973 RECREATION-FALL TOTAL:	12.96
01-1417	KENNEDY & GRAVEN, CHART					
		I-151042	101-41136-3313	LEGAL FEES 09/19 GENERAL MATTERS	001840	342.00
		I-151591	101-41136-3313	LEGAL FEES 10/19 GEN PUBLIC FINANCE	001840	270.00
		I-151656	101-41136-3313	LEGAL FEES 10/19 GENERAL MATTERS	001840	1,311.00
					DEPARTMENT 1136 GEN COMM DEVELOPMENT TOTAL:	1,923.00

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.01-
		I-24 201910294024	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.12
PROJ: D01-1133	AIRPORT MAINTENANCE			LIFE INSURANCE		
		I-24 201910294024	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.16
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 201910294024	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	8.27
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-24 201910294024	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.11
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 201910294024	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.25
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		
		I-24 201911134078	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.41-
		I-24 201911134078	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.31
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 201911134078	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	7.86
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-24 201911134078	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.28
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 201911134078	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.27
PROJ: L65-1133	JANITORIAL-LIB			LIFE INSURANCE		
		I-24 201911134078	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.56
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		
		I-24 201911134078	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	001841	0.03
PROJ: L67-1133	EXTERIOR MAINTENANCE			LIFE INSURANCE		
01-5688	MINNESOTA LIFE					
		I-23F201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.10-
		I-23F201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.03
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.50
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-23F201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.03
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.08
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		
		I-23F201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.13-
		I-23F201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.10
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.24
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-23F201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.09
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.05
PROJ: L65-1133	JANITORIAL-LIB			LIFE INSURANCE		
		I-23F201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.18
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		
		I-23F201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	0.01
PROJ: L67-1133	EXTERIOR MAINTENANCE			LIFE INSURANCE		

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-5688	MINNESOTA LIFE		continued				
		I-23S201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.05	
		I-23S201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.02	
	PROJ: D01-1133	AIRPORT MAINTENANCE		LIFE INSURANCE			
		I-23S201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.01	
	PROJ: D02-1133	MERIT CENTER MAINTENANCE		LIFE INSURANCE			
		I-23S201910294024	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.57	
	PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC		LIFE INSURANCE			
		I-23S201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.01-	
		I-23S201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.64	
	PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC		LIFE INSURANCE			
		I-23S201911134078	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.02	
	PROJ: L65-1133	JANITORIAL-LIB		LIFE INSURANCE			
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	22.18
01-1633	MARSHALL MUNICIPAL UTIL						
		I-10044	101-41641-2217	COMPUTER SOFT 07/19-11/15/19 GIS SVC	001827	1,375.00	
01-1890	MUNICIPAL CODE CORPORAT						
		I-00333816	101-41641-3311	GENERAL PROFE 10/01/19-09/30/19 HOSTING	001829	950.00	
01-4549	A & B BUSINESS, INC						
		I-IN669451	101-41641-3405	MAINTENANCE A CT6544-01,11/01-11/30/19	001832	329.21	
		I-IN671205	101-41641-3405	MAINTENANCE A CT2911-01,11/06-12/05/19	001832	350.40	
					DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:	3,004.61
01-1571	MADISON NATIONAL LIFE I						
		I-24 201910294024	101-42071-1133	LIFE INSURANC LONG TERM DISABILITY	001841	5.26	
		I-24 201911134078	101-42071-1133	LIFE INSURANC LONG TERM DISABILITY	001841	5.26	
01-5688	MINNESOTA LIFE						
		I-23F201910294024	101-42071-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54	
		I-23F201911134078	101-42071-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54	
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	13.60
					FUND 101 GENERAL FUND	TOTAL:	16,218.98

PACKET: 07128 EFT Payments
VENDOR SET: 01
FUND : 211 LIBRARY FUND
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-1923	NCPERS MN GROUP LIFE IN								
		I-42 201911134078	211-21256	LIFE INS-PERA NCPERS MINNESOTA - 614000	001843	16.00			
01-5688	MINNESOTA LIFE								
		I-44 201910294024	211-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001834	29.22			
		I-44 201911134078	211-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001834	29.22			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	74.44	
01-1571	MADISON NATIONAL LIFE I								
		I-24 201910294024	211-70437-1133	LIFE INSURANC LONG TERM DISABILITY	001841	32.04			
		I-24 201911134078	211-70437-1133	LIFE INSURANC LONG TERM DISABILITY	001841	32.04			
01-5688	MINNESOTA LIFE								
		I-23F201910294024	211-70437-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.16			
		I-23F201911134078	211-70437-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.16			
		I-23S201910294024	211-70437-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	1.30			
		I-23S201911134078	211-70437-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	1.30			
					DEPARTMENT 0437	LIBRARY	TOTAL:	79.00	
					FUND	211	LIBRARY FUND	TOTAL:	153.44

PACKET: 07128 EFT Payments
VENDOR SET: 01
FUND : 221 SM CITIES DEV GRANT 2018
DEPARTMENT: 1136 GENERAL COMMUNITY DEV
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6126	UNITED COMMUNITY ACTION					
		I-201911214113	221-41136-3311	GENERAL PROFE SM CITIES MIF PYMT 3	001837	7,545.86
		I-201911214113	221-41136-2227	OTHER REPAIRS SM CITIES MIF PYMT 3	001837	50,305.00
		I-201911214114	221-41136-3311	GENERAL PROFE SM CITIES MIF PYMT 4	001837	8,052.74
		I-201911214114	221-41136-2227	OTHER REPAIRS SM CITIES MIF PYMT 4	001837	53,685.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:	119,588.60
					FUND 221 SM CITIES DEV GRANT 2018 TOTAL:	119,588.60

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 258 ASC ARENA
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-0560	AFSCME COUNCIL 65							
		I-83 201910294024	258-21265	UNION DUES UNION DUES AFSCM	001820	57.00		
		I-83 201911134078	258-21265	UNION DUES UNION DUES AFSCM	001820	57.00		
01-5688	MINNESOTA LIFE							
		I-44 201910294024	258-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001834	7.27		
		I-44 201911134078	258-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001834	7.27		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	128.54
01-0802	CARLSON & STEWART REFRI							
		I-22383	258-70579-2221	EQUIPMENT REP AMMONIA RELIEF VALVES	001839	3,078.02		
01-0815	CATTOOR OIL COMPANY INC							
		I-162436	258-70579-2212	MOTOR FUELS, GENERATOR FUEL	001821	1,052.00		
01-1571	MADISON NATIONAL LIFE I							
		I-24 201910294024	258-70579-1133	LIFE INSURANC LONG TERM DISABILITY	001841	16.45		
		I-24 201911134078	258-70579-1133	LIFE INSURANC LONG TERM DISABILITY	001841	16.46		
01-5688	MINNESOTA LIFE							
		I-23F201910294024	258-70579-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.47		
		I-23F201911134078	258-70579-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	6.46		
01-5965	R&R SPECIALTIES OF WISC							
		I-0069083-IN	258-70579-2211	GENERAL SUPPL BREMER LOGO & PAINT	001848	691.00		
		I-0069086-IN	258-70579-2211	GENERAL SUPPL ICE PAINT	001848	1,987.25		
		I-0069088-IN	258-70579-2211	GENERAL SUPPL TIGERS LOGO	001848	725.00		
					DEPARTMENT 0579	AMATEUR SPORTS CENTER	TOTAL:	7,579.11
					FUND	258 ASC ARENA	TOTAL:	7,707.65

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE					
		I-44 201910294024	270-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001834	0.65
		I-44 201911134078	270-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	001834	0.65
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						1.30
01-1571	MADISON NATIONAL LIFE I					
		I-24 201910294024	270-50551-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.74
		I-24 201911134078	270-50551-1133	LIFE INSURANC LONG TERM DISABILITY	001841	4.74
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10017	270-50551-3311	GENERAL PROFE 10/19 NETWORK SUPPORT	001827	715.00
01-4489	VERIZON WIRELESS					
		I-9841689504	270-50551-3321	TELEPHONE & C 10/09-11/08/19	001845	42.87
01-5688	MINNESOTA LIFE					
		I-23F201910294024	270-50551-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54
		I-23F201911134078	270-50551-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	1.54
				DEPARTMENT 0551 MERIT OPERATIONS	TOTAL:	770.43
				FUND	270 MERIT	TOTAL:
						771.73

PACKET: 07128 EFT Payments

VENDOR SET: 01

FUND : 401 CAPITAL EQUIPMENT FUND

DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-10043	401-70276-5520	BUILDINGS & S LIBERTY BATHROOM ELECTRICAL	001827	46.56
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						46.56
FUND 401 CAPITAL EQUIPMENT FUND TOTAL:						46.56

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 494 CITY HALL BUILDING
 DEPARTMENT: 1136 ** INVALID DEPT **
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5891	ONE OFFICE SOLUTION					
		I-1953559-0	494-41136-5520	BUILDINGS & S LABELS	001836	15.98
01-6248	ENGAN ASSOCIATES P.A.					
		I-2019-164	494-41136-5520	BUILDINGS & S PHASE 2	001851	13,004.17
	PROJ: CH1-5520	CITY HALL-NEW		BUILDING & STRUCTURES		
DEPARTMENT 1136 ** INVALID DEPT **					TOTAL:	13,020.15
FUND 494 CITY HALL BUILDING					TOTAL:	13,020.15

PACKET: 07128 EFT Payments
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0560	AFSCME COUNCIL 65								
		I-83 201910294024	602-21265	UNION DUES UNION DUES AFSCM	001820	199.50			
		I-83 201911134078	602-21265	UNION DUES UNION DUES AFSCM	001820	199.50			
01-1923	NCPERS MN GROUP LIFE IN								
		I-42 201911134078	602-21256	LIFE INSURANC NCPERS MINNESOTA - 614000	001843	64.00			
01-5688	MINNESOTA LIFE								
		I-44 201910294024	602-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001834	42.37			
		I-44 201911134078	602-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	001834	42.37			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	547.74	
01-1090	FASTENAL COMPANY								
		I-99851	602-90581-2211	GENERAL SUPPL SUPPLIES	001824	108.95			
		I-99909	602-90581-2211	GENERAL SUPPL PAINT MARKERS	001824	13.76			
01-1145	FREMONT INDUSTRIES INC								
		I-2019-63785-00	602-90581-2211	GENERAL SUPPL POLYMER	001825	3,870.00			
01-1571	MADISON NATIONAL LIFE I								
		I-24 201910294024	602-90581-1133	LIFE INSURANC LONG TERM DISABILITY	001841	61.94			
		I-24 201911134078	602-90581-1133	LIFE INSURANC LONG TERM DISABILITY	001841	61.94			
01-1839	MINNESOTA VALLEY TESTIN								
		I-1004628	602-90581-3311	GENERAL PROFE SLUDGE ANALYSIS	001828	794.50			
	PROJ: W04-3311	BIOSOLIDS		GENERAL PROFESSIONAL SERVICES					
		I-1004931	602-90581-3311	GENERAL PROFE BIOSOLIDS SOIL	001828	96.00			
	PROJ: W04-3311	BIOSOLIDS		GENERAL PROFESSIONAL SERVICES					
		I-1005387	602-90581-3311	GENERAL PROFE SALTY DISCHARGE	001828	117.60			
01-2511	USA BLUE BOOK								
		I-059863	602-90581-2211	GENERAL SUPPL ORP STANDARD	001844	49.55			
01-4489	VERIZON WIRELESS								
		I-9841689504	602-90581-3321	TELEPHONE & C 10/09-11/08/19	001845	208.63			
01-5688	MINNESOTA LIFE								
		I-23F201910294024	602-90581-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	18.48			
		I-23F201911134078	602-90581-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	18.48			
		I-23S201910294024	602-90581-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65			
		I-23S201911134078	602-90581-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65			
					DEPARTMENT 0581	WW OPERATIONS	TOTAL:	5,421.13	
					FUND	602	WASTEWATER OPERATING	TOTAL:	5,968.87

PACKET: 07128 EFT Payments
VENDOR SET: 01
FUND : 609 LIQUOR
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-5688	MINNESOTA LIFE							
		I-44 201910294024	609-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001834	9.17		
		I-44 201911134078	609-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	001834	9.17		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	18.34
01-1571	MADISON NATIONAL LIFE I							
		I-24 201910294024	609-90991-1133	LIFE INSURANC LONG TERM DISABILITY	001841	17.08		
		I-24 201911134078	609-90991-1133	LIFE INSURANC LONG TERM DISABILITY	001841	17.08		
01-4594	VINOCUPIA							
		I-0245481-IN	609-90991-3333	FREIGHT .	001846	33.75		
01-4855	SOUTHERN GLAZER'S OF MN							
		I-1890217	609-90991-3333	FREIGHT .	001833	35.60		
		I-1890218	609-90991-3333	FREIGHT .	001833	7.30		
		I-5049496	609-90991-3333	FREIGHT .	001833	30.00		
		I-5049498	609-90991-3333	FREIGHT .	001833	120.00		
		I-5049500	609-90991-3333	FREIGHT .	001833	7.20		
01-5688	MINNESOTA LIFE							
		I-23F201910294024	609-90991-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	4.62		
		I-23F201911134078	609-90991-1133	LIFE INSURANC LIFE INSURANCE FAMILY	001834	4.62		
		I-23S201910294024	609-90991-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65		
		I-23S201911134078	609-90991-1133	LIFE INSURANC LIFE INSURANCE SINGLE	001834	0.65		
					DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	278.55	
01-2538	VIKING COCA COLA BOTTLI							
		I-1002214	609-90992-2254	GEN MDSE PURC .	001830	292.10		
01-4594	VINOCUPIA							
		I-0245481-IN	609-90992-2253	WINE PURCHASE .	001846	104.00		
		I-0245481-IN	609-90992-2251	LIQUOR PURCHA .	001846	2,164.50		
01-4855	SOUTHERN GLAZER'S OF MN							
		I-1890217	609-90992-2251	LIQUOR PURCHA .	001833	4,078.48		
		I-1890218	609-90992-2253	WINE PURCHASE .	001833	484.00		
		I-5049496	609-90992-2251	LIQUOR PURCHA .	001833	2,183.30		
		I-5049498	609-90992-2251	LIQUOR PURCHA .	001833	8,775.00		
		I-5049500	609-90992-2253	WINE PURCHASE .	001833	512.00		
01-5731	DOLL DISTRIBUTING							
		I-207445	609-90992-2254	GEN MDSE PURC .	001835	382.80		
		I-207445	609-90992-2252	BEER PURCHASE .	001835	7,706.95		
		I-209115	609-90992-2254	GEN MDSE PURC .	001835	190.55		
		I-209115	609-90992-2252	BEER PURCHASE .	001835	5,325.65		
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL:	32,199.33	
					FUND 609 LIQUOR	TOTAL:	32,496.22	

PACKET: 07128 EFT Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0934	D & G EXCAVATING INC	I-84148	630-90661-2227	OTHER REPAIRS INVESTIGATION NEAR IND LUMBER	001822	637.50
01-4489	VERIZON WIRELESS	I-9841689504	630-90661-3321	TELEPHONE & C 10/09-11/08/19	001845	40.01
DEPARTMENT 0661 SURFACE WATER MGT UTILITY						TOTAL: 677.51
FUND 630 SURFACE WATER MGT UTILITY						TOTAL: 677.51
REPORT GRAND TOTAL:						196,649.71

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	101-21249	COMBINED INSURANCE	275.14						
	101-21256	LIFE INSURANCE - PERA	320.00						
	101-21265	UNION DUES	851.98						
	101-21271	Voluntary Life Ins.	833.29						
	101-40141-2211	GENERAL SUPPLIES	45.52	9,200	8,030.39				
	101-40141-2245	EQUIPMENT/TOOLS UP TO \$500	3,537.75	0	3,662.07-			Y	
	101-40671-1133	LIFE INSURANCE & LTD	18.24	227	36.16				
	101-40671-3321	TELEPHONE	96.41	2,250	2.10				
	101-40741-1133	LIFE INSURANCE & LTD	63.00	783	78.46				
	101-40741-3321	TELEPHONE & CELLULAR PHONE	112.88	2,468	701.30				
	101-40741-3331	TRAVEL, CONFERENCES AND SC	114.89	7,020	1,225.85				
	101-40741-3332	MILEAGE ALLOWANCE	41.87	1,000	479.67				
	101-40821-1133	LIFE INSURANCE & LTD	45.42	552	79.74				
	101-40931-1133	LIFE INSURANCE & LTD	42.22	505	57.99				
	101-40931-3331	TRAVEL, CONFERENCES AND SC	708.74	3,475	1,020.11				
	101-40931-3332	MILEAGE ALLOWANCE	296.96	700	370.10-			Y	
	101-41136-3313	LEGAL FEES	1,923.00	15,000	3,654.44				
	101-41231-1133	LIFE INSURANCE & LTD	22.18	266	29.99				
	101-41641-2217	COMPUTER SOFTWARE	1,375.00	0	16,985.37-			Y	
	101-41641-3311	GENERAL PROFESSIONAL SERVI	950.00	0	38,936.13-			Y	
	101-41641-3405	MAINTENANCE AGREEMENTS	679.61	140,957	105,131.50				
	101-42071-1133	LIFE INSURANCE & LTD	13.60	163	18.22				
	101-50151-1133	LIFE INSURANCE & LTD	327.44	3,892	528.31				
	101-50151-3311	GENERAL PROFESSIONAL SERVI	168.00	145,000	49,815.67				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	360.09	18,500	4,024.68				
	101-50156-3321	TELEPHONE & CELLULAR PHONE	161.95	0	2,268.19-			Y	
	101-50352-2223	BUILDING REPAIR & MAINTENA	50.00	8,000	579.44				
	101-50453-1133	LIFE INSURANCE & LTD	3.34	40	4.99				
	101-60162-1133	LIFE INSURANCE & LTD	94.13	1,122	128.14				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	65.40	5,000	1,255.75				
	101-60164-1133	LIFE INSURANCE & LTD	61.61	734	83.34				
	101-60164-2211	GENERAL SUPPLIES	11.98	2,000	710.67				
	101-60164-3321	TELEPHONE & CELLULAR PHONE	155.76	3,000	990.68				
	101-60211-1133	LIFE INSURANCE & LTD	104.08	1,342	199.22				
	101-60211-2215	SAFETY WEAR & EQUIPMENT	26.41	5,750	3,120.69				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	36.61	71,500	14,058.86-			Y	
	101-60211-2227	OTHER REPAIRS & MAINTENANC	1,740.00	290,100	101,103.87-			Y	
	101-60211-3321	TELEPHONE & CELLULAR PHONE	80.02	3,200	266.86-			Y	
	101-60364-1133	LIFE INSURANCE & LTD	29.88	316	12.38				
	101-70276-1133	LIFE INSURANCE & LTD	41.58	573	74.63				
	101-70276-2211	GENERAL SUPPLIES	134.57	55,000	2,301.72-			Y	
	101-70276-3321	TELEPHONE	35.05	5,500	1,079.84				
	101-70675-1133	LIFE INSURANCE & LTD	42.22	512	66.50				
	101-70675-2211	GENERAL SUPPLIES	11.98	4,000	2,209.00-			Y	
	101-70675-3321	TELEPHONE & CELLULAR PHONE	85.74	4,300	1,580.59				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-70873-1133	LIFE INSURANCE & LTD	10.48	43		16.93	
	101-70973-1133	LIFE INSURANCE & LTD	12.96	51		25.40	
	211-21256	LIFE INS-PERA	16.00				
	211-21271	Voluntary Life Ins.	58.44				
	211-70437-1133	LIFE INSURANCE/LTD	79.00	976		137.05	
	221-41136-2227	OTHER REPAIRS & MAINTENANC	103,990.00	0		144,284.00-	Y
	221-41136-3311	GENERAL PROFESSIONAL SERVI	15,598.60	0		21,642.60-	Y
	258-21265	UNION DUES	114.00				
	258-21271	VOLUNTARY LIFE INS	14.54				
	258-70579-1133	LIFE INSURANCE & LTD	45.84	507		92.98	
	258-70579-2211	GENERAL SUPPLIES	3,403.25	25,000		7,575.77	
	258-70579-2212	MOTOR FUELS, LUBRICANTS	1,052.00	6,500		3,274.01-	Y
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	3,078.02	17,000		488.05	
	270-21271	Voluntary Life Ins.	1.30				
	270-50551-1133	LIFE INSURANCE & LTD	12.56	154		23.33	
	270-50551-3311	GENERAL PROFESSIONAL SERVI	715.00	9,420		1,515.26	
	270-50551-3321	TELEPHONE & CELLULAR PHONE	42.87	1,500		844.47	
	401-70276-5520	BUILDINGS & STRUCTURES	46.56	0		36,676.45-	Y
	494-41136-5520	BUILDINGS & STRUCTURES	13,020.15	0		272,763.71-	Y
	602-21256	LIFE INSURANCE - PERA	64.00				
	602-21265	UNION DUES	399.00				
	602-21271	Voluntary Life Ins.	84.74				
	602-90581-1133	LIFE INSURANCE & LTD	162.14	1,998		283.42	
	602-90581-2211	GENERAL SUPPLIES	4,042.26	250,000		23,726.18	
	602-90581-3311	GENERAL PROFESSIONAL SERVI	1,008.10	125,625		164,389.42-	Y
	602-90581-3321	TELEPHONE & CELLULAR PHONE	208.63	7,680		71.97	
	609-21271	VOLUNTARY LIFE INS	18.34				
	609-90991-1133	LIFE INSURANCE & LTD	44.70	541		65.76	
	609-90991-3333	FREIGHT	233.85	30,000		342.78-	Y
	609-90992-2251	LIQUOR PURCHASES	17,201.28	1,267,741		4,731.02-	Y
	609-90992-2252	BEER PURCHASES	13,032.60	1,704,028		93,785.11-	Y
	609-90992-2253	WINE PURCHASES	1,100.00	544,319		40,125.47	
	609-90992-2254	GEN MDSE PURCHASES	865.45	70,496		7,066.20	
	630-90661-2227	OTHER REPAIRS & MAINTENANC	637.50	20,000		415.52	
	630-90661-3321	TELEPHONE & CELLULAR PHONE	40.01	1,190		350.94-	Y
**	2019-2020 YEAR TOTALS	**	196,649.71				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	2,280.41
101-0141	MAYOR & COUNCIL	3,583.27
101-0151	POLICE ADMINISTRATION	855.53
101-0156	CHEMICAL ASSESSMENT TEAM	161.95
101-0162	ENGINEERING	159.53
101-0164	COMMUNITY PLANNING	229.35
101-0211	STREET ADMINISTRATION	1,987.12
101-0276	PARK MAINTENANCE & DEVEL.	211.20
101-0352	FIRE SERVICES	50.00
101-0364	AIRPORT	29.88
101-0453	ANIMAL IMPOUNDMENT	3.34
101-0671	CABLE COMMISSION	114.65
101-0675	COMM SERVICES ADMIN	139.94
101-0741	CITY ADMINISTRATION	332.64
101-0821	FINANCE	45.42
101-0873	COMM ED-FALL	10.48
101-0931	APPRAISING & ASSESSING	1,047.92
101-0973	RECREATION-FALL	12.96
101-1136	GEN COMM DEVELOPMENT	1,923.00
101-1231	MUNICIPAL BLDG MAINT	22.18
101-1641	INFORMATION TECHNOLOGY	3,004.61
101-2071	ADULT COMMUNITY CTR	13.60

101 TOTAL	GENERAL FUND	16,218.98
211	NON-DEPARTMENTAL	74.44
211-0437	LIBRARY	79.00

211 TOTAL	LIBRARY FUND	153.44
221-1136	GENERAL COMMUNITY DEV	119,588.60

221 TOTAL	SM CITIES DEV GRANT 2018	119,588.60
258	NON-DEPARTMENTAL	128.54
258-0579	AMATEUR SPORTS CENTER	7,579.11

258 TOTAL	ASC ARENA	7,707.65

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
270	NON-DEPARTMENTAL	1.30
270-0551	MERIT OPERATIONS	770.43

270 TOTAL	MERIT	771.73
401-0276	PARK MAINTENANCE & DEVEL.	46.56

401 TOTAL	CAPITAL EQUIPMENT FUND	46.56
494-1136	** INVALID DEPT **	13,020.15

494 TOTAL	CITY HALL BUILDING	13,020.15
602	NON-DEPARTMENTAL	547.74
602-0581	WW OPERATIONS	5,421.13

602 TOTAL	WASTEWATER OPERATING	5,968.87
609	NON-DEPARTMENTAL	18.34
609-0991	LIQUOR OPERATIONS	278.55
609-0992	LIQUOR PURCHASES	32,199.33

609 TOTAL	LIQUOR	32,496.22
630-0661	SURFACE WATER MGT UTILITY	677.51

630 TOTAL	SURFACE WATER MGT UTILITY	677.51

	** TOTAL **	196,649.71

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
C42 SW REG AMATEUR SPORTS CTR	1133 LIFE INSURANCE	0.89
	** PROJECT C42 TOTAL **	0.89
CH1 CITY HALL-NEW	5520 BUILDING & STRUCTURES	13,004.17
	** PROJECT CH1 TOTAL **	13,004.17
D01 AIRPORT MAINTENANCE	1133 LIFE INSURANCE	0.14
	** PROJECT D01 TOTAL **	0.14
D02 MERIT CENTER MAINTENANCE	1133 LIFE INSURANCE	0.61
	** PROJECT D02 TOTAL **	0.61
D05 MUNICIPAL BLDG MAINTENANC	1133 LIFE INSURANCE	20.08
	** PROJECT D05 TOTAL **	20.08
D06 PURCHASING	1133 LIFE INSURANCE	0.52
	** PROJECT D06 TOTAL **	0.52
D07 NAME SEARCHES	1133 LIFE INSURANCE	0.52
	** PROJECT D07 TOTAL **	0.52
D08 SENIOR CENTER MAINTENANCE	1133 LIFE INSURANCE	0.51
	** PROJECT D08 TOTAL **	0.51
E03 SNOW REMOVAL AIRPORT	1133 LIFE INSURANCE	1.15
	** PROJECT E03 TOTAL **	1.15
E04 BUILDING MAINTENANCE - AI	1133 LIFE INSURANCE	4.38
	** PROJECT E04 TOTAL **	4.38
E05 GROUND MAINTENANCE - AIRP	1133 LIFE INSURANCE	3.75
	** PROJECT E05 TOTAL **	3.75
E06 EQUIPMENT MAINTENANCE - A	1133 LIFE INSURANCE	6.83
	** PROJECT E06 TOTAL **	6.83
E07 MOWING AIRPORT	1133 LIFE INSURANCE	1.56
	** PROJECT E07 TOTAL **	1.56
E10 GROUND MAINTENANCE - PW	1133 LIFE INSURANCE	1.84
	** PROJECT E10 TOTAL **	1.84

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
E11 EQUIPMENT REPAIR - PW	1133	LIFE INSURANCE	4.39
		** PROJECT E11 TOTAL **	4.39
E14 FEMA FLOOD/ICE/SNOW STOR	1133	LIFE INSURANCE	5.92
		** PROJECT E14 TOTAL **	5.92
E15 STORM WATER UTILITY	1133	LIFE INSURANCE	0.32
		** PROJECT E15 TOTAL **	0.32
E22 CORPS/DIKE TREE/VEGETATIO	1133	LIFE INSURANCE	0.31
		** PROJECT E22 TOTAL **	0.31
L65 JANITORIAL-LIB	1133	LIFE INSURANCE	0.34
		** PROJECT L65 TOTAL **	0.34
L66 INTERIOR MAINTENANCE	1133	LIFE INSURANCE	1.07
		** PROJECT L66 TOTAL **	1.07
L67 EXTERIOR MAINTENANCE	1133	LIFE INSURANCE	0.04
		** PROJECT L67 TOTAL **	0.04
MER MERIT CENTER	1133	LIFE INSURANCE	12.43
		** PROJECT MER TOTAL **	12.43
PC5 10/14-09/16 CAT GRANT	3321	TELEPHONE	161.95
		** PROJECT PC5 TOTAL **	161.95
PG1 BLR GANG/DRUG TF-GANG	1133	LIFE INSURANCE	9.63
		** PROJECT PG1 TOTAL **	9.63
S01 SNOW REMOVAL - STREET DEP	1133	LIFE INSURANCE	2.37
		** PROJECT S01 TOTAL **	2.37
S02 EQUIPMENT REPAIR & MAINTEN	1133	LIFE INSURANCE	12.94
		** PROJECT S02 TOTAL **	12.94
S03 STREET REPAIR & MAINTENAN	1133	LIFE INSURANCE	31.87
		** PROJECT S03 TOTAL **	31.87
S04 STORM SEWER WORK	1133	LIFE INSURANCE	4.84
		** PROJECT S04 TOTAL **	4.84

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
S05 STREET SIGNING & TRAFFIC	1133	LIFE INSURANCE	5.13
		** PROJECT S05 TOTAL **	5.13
S06 STREET SWEEPING	1133	LIFE INSURANCE	15.88
		** PROJECT S06 TOTAL **	15.88
W04 BIOSOLIDS	3311	GENERAL PROFESSIONAL SERVICES	890.50
		** PROJECT W04 TOTAL **	890.50
Z47 COMMERCE INDUSTRIAL PARK	1133	LIFE INSURANCE	0.91
		** PROJECT Z47 TOTAL **	0.91
Z52 WCA BUS SHELTER PROJECT	1133	LIFE INSURANCE	0.15
		** PROJECT Z52 TOTAL **	0.15
Z64 SARATOGA STREET RECON	1133	LIFE INSURANCE	0.66
		** PROJECT Z64 TOTAL **	0.66
Z67 SUPERIOR/MICHIGAN ROAD	1133	LIFE INSURANCE	2.12
		** PROJECT Z67 TOTAL **	2.12
Z70 W RED/W MAR(500 BLK)ALLEY	1133	LIFE INSURANCE	0.98
		** PROJECT Z70 TOTAL **	0.98
Z73 COUNTRY CLUB UTILITY IMPR	1133	LIFE INSURANCE	0.42
		** PROJECT Z73 TOTAL **	0.42
Z75 S 4TH ST. RECON	1133	LIFE INSURANCE	4.14
		** PROJECT Z75 TOTAL **	4.14

1 ERROR

** END OF REPORT **

CITY OF MARSHALL, MINNESOTA
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS
 11/26/2019

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2017 PRIOR PAYMENTS	2018 Prior Payments	2019 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE
	475-70276-5520		Justice Park Bathroom										
Z47	462-60211-5570	10/3/2017	Commerce Industrial Park/Michigan Road Imp	117,867.00	1,959.70	119,826.70	0.00	46,762.80	73,063.32			0.58	100.00%
Z67	475-60211-5570	6/12/2018	Michigan Road/Superior Road Reconstuction	4,004,847.25	(6,662.12)	3,998,185.13	1,644,399.13	1,598,388.75	755,397.25			-	100.00%
Z64	475-60211-5570	6/12/2018	Saratoga Street Recon (4th - Southview)	1,022,427.60	3,184.00	1,025,611.60	-	959,481.14	11,130.87		51,084.84	3,914.75	99.62%
Z71	475-60211-5570	9/11/2018	Street Department Parking Lot	2,853,494.04	64,207.67	2,917,701.71	-	2,721,729.47	50,087.15		145,885.09	-	100.00%
Z72	475-60211-5570	9/11/2018	Street Department Parking Lot	277,479.25	15,024.05	292,503.30			292,503.30			(0.00)	100.00%
Z73	630-90661-5570	5/14/2019	Hahn Road Storm Sewer Reconstruction	136,970.00	(23,690.11)	113,279.89			105,953.40	7,326.49		0.00	100.00%
Z74	630-90661-5570	5/14/2019	Country Club Drive Utility Replacement	408,462.50	13,900.84	422,363.34			416,465.34	5,898.00		-	100.00%
W13	260-60211-5570	4/18/2019	Huron Road/Superior Road Reconstruction	787,018.00	1,191.54	788,209.54			749,450.76	38,758.78		0.00	100.00%
Z51	602-90581-5520	5/28/2019	WWTF Improvement Project	14,074,300.00		14,074,300.00			2,977,326.05		156,701.37	10,940,272.58	22.27%
	495-60211-5570	5/28/2019	Resurfacing & Overlay	537,234.20	20,118.05	557,352.25			557,352.25			-	100.00%
	401-60364-5530	6/25/2019	Crack Fill and Seal Runways & Taxiways	50,000.00		50,000.00			50,000.00			-	100.00%
	401-60364-5530	6/25/2019	Chip Seal of Roadways & Parking Lot - Airport	46,255.80		46,255.80						46,255.80	0.00%
MER	493-50551-5530	2/12/2019	MERIT Center Track	2,731,510.08	43,827.46	2,775,337.54			2,636,570.66		138,766.88	0.00	100.00%
	401-70276-5520		Liberty Park Bathroom	78,286.12		78,286.12			36,549.63		1,923.67	39,812.82	49.14%
C42	456-70579-5570	7/23/2019	Red Baron Arena & Expo Parking Lot	423,380.30	(19,473.26)	403,907.04			403,907.04			-	100.00%
Z52	401-41136-5530	8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	185,250.15		185,250.15						185,250.15	0.00%
Z50	101-60211-2227		2019 Chip Seal	164,452.00	(15,335.75)	149,116.25			149,116.25			-	100.00%
Z70	630-90661-5570	9/10/2019	S High St/S Whitey St (100&200 Blk) Ally Improv	41,800.00	(10,050.00)	31,750.00				31,750.00		-	100.00%
F23	495-41136-5520	9/10/2019	Block 11 Demolition of Building Structures	106,300.00		106,300.00						106,300.00	0.00%
E22	630-90661-5530	9/24/2019	COE Flood Control 2019 Betterments	190,000.00		190,000.00			150,483.00			39,517.00	79.20%
				<u>28,237,334.29</u>	<u>88,202.07</u>	<u>28,325,536.36</u>	<u>1,644,399.13</u>	<u>5,326,362.16</u>	<u>9,415,356.27</u>	<u>83,733.27</u>	<u>494,361.85</u>	<u>11,361,323.68</u>	



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	United Community Action Partnership and City of Marshall 2020 Transit Agreement
Background Information:	<p>Please find the attached City of Marshall Transportation Agreement beginning January 1st of 2020.</p> <p>UCAP has historically presented yearly agreements to the City with minimal changes to the operating and capital share. Beginning in 2020 the TAC committee approved recommending to the City Council an ongoing agreement until either party decides to terminate upon 180 days of written notice. This will coincide with having to apply for multiyear contracts with MNDOT for public transit funding. Modifications and amendments can be provided yearly when changes to local share is approved by the council.</p> <p>Another change in the agreement from years past is under paragraphs B1 & B2 where the words 'up to' have been added to adjust for changes in MNDOT's financial participation. Such as in 2020 when MNDOT will provide 90% of funds to vehicle replacement for example.</p> <p>The typical cost share is as follows, with the operational costs for City of Marshall being \$0.00 due to historical fare revenue consistent with operational expenses:</p> <p>Operating - MNDOT 85% Local 15% Capital – MNDOT 80% Local 20% (90% in 2020)</p>
Fiscal Impact:	\$17,600 for 2020 Vehicle Replacement
Alternative/ Variations:	None
Recommendations:	Approve 2020 City of Marshall Transportation Agreement beginning January 1, 2020.



1400 S Saratoga St. Marshall, MN 56258
[p] (507) 537-1416 [f] (507) 537-1849

UNITED COMMUNITY ACTION PARTNERSHIP TRANSPORTATION AGREEMENT

THIS AGREEMENT, as set forth herein between United Community Action Partnership (hereinafter referred to as UCAP) and City of Marshall (hereinafter referred to as City) represents a mutual understanding and commitment on behalf of both contractual parties to cooperatively support, provide and administer public transportation services as outlined below.

I. PURPOSE: The purpose of this Agreement is to designate administration and operation of Community Transit services within the City of Marshall. Administration, dispatching and operations, plus other policy requirements will be the responsibility of UCAP. The City will provide to UCAP financial support and involvement in the operation of public transportation within the City of Marshall service area.

II. OBLIGATION OF THE PARTIES:

A. **United Community Action Partnership shall:**

1. Serve as the MN/DOT Grantee and the administrator/dispatcher of Community Transit services in the City of Marshall service area. All state, federal and local policy requirements governing transportation will be followed.
2. Administer the program, hire drivers to operate the buses and obtain necessary maintenance and storage for the vehicles.
3. Agree to keep and maintain good and proper business records of all services and costs provided for under this Agreement. These records will be available for review to the City upon reasonable notice.
4. Agree to work cooperatively with the City and a Transit Advisory Committee (T.A.C.), which involves community representatives to develop and carry out program policy, organizational structure and monitoring of Community Transit services. Goals will be to enhance safe, quality, and cost-efficient transit operations for the general public and agency/business clients.
5. Agree that in order to protect itself, as well as the City from claims arising out of operational activities under this Agreement, that UCAP will acquire and keep in force insurance as follows:

General Liability Coverage:

- The minimum limits of liability shall be:
 - \$3,000,000 Aggregate
 - \$3,000,000 Products and Completed Operations Aggregate
 - \$1,500,000 Personal Injury and Advertising Injury
 - \$1,500,000 Each Occurrence
 - \$ 100,000 Fire Damage Limit
 - \$ 5,000 Medical Expenses
- The policy should be written on an occurrence basis, not a claims-made basis.
- Excess umbrella/liability coverage may be used to reach the total recommended limits.

Auto Liability Coverage:

- The minimum limits of liability shall be:
 - A Combined Single Limit: \$1,500,000 per occurrence.
- Auto coverage shall include:
 - Any Auto, including Hired and Non-Owned.
- Excess umbrella/liability coverage may be used to reach the total recommended limits.

At all time, UCAP shall at a minimum carry insurance with limits not less than the tort liability limitations set forth in Minnesota Statutes Chapter 466 and shall maintain statutory Workers Compensation as required by law. UCAP shall also maintain physical damage coverage on all buses purchased for Community Transit services operating in the City's service area.

The City shall be endorsed as an Additional Insured on policies obtained to operate Community Transit vehicles in the City of Marshall service area and Certificates of Coverage evidencing the coverage required under this clause must be provided to the City on an annual basis during the terms of this notice of cancellation, nonrenewal, or material change to all named and additional insured.

B. The City shall:

1. Provide local share to cover a portion up to 15% match needed for operations, **only** if passenger fares do not meet or exceed the grant requirement and provided the amount requested is approved in advance by the City Council. It will be the responsibility of UCAP and the Advisory Committee to monitor and inform the City Council if local share funds will be needed or what other action will be taken if fares appear they will not cover the local share needed for operating. Based on current funding from MNDOT, no local share funding from local levy is expected for the year 2020.
2. Provide financial compensation for up to 20% of the capital replacement costs for vehicles that meet the MNDOT replacement criteria and any other vehicle

purchases as approved by all parties for Community Transit services in the City of Marshall service area. For 2020, two replacement vehicles are scheduled for replacement. The estimated amount is \$176,000. **Local share is requested in the amount of \$17,600.**

3. Provide representation to serve on the Transit Advisory Committee to assist in the development and monitoring of goals, marketing, and general service delivery of the Community Transit Operational Policies administered by UCAP.

C. General Terms:

1. Continuation of this Agreement is subject to satisfactory performance and State, Federal and local funding.
2. Any modifications or amendments to this Agreement shall be in writing and when signed by all parties shall be made a part hereof.
3. This Agreement may be terminated by either party upon 180 days written notice to the other.
4. UCAP will comply with all terms of bid specifications for the Community Transit operations in the City of Marshall.
5. The City shall have no legal responsibility for the administration, operation and maintenance of the Community Transit system except their financial contribution under B1 and B2 above.
6. UCAP agrees to indemnify, release and hold harmless the City, its employees and agents from all claims, loss, liability or expense (including attorney's fees) arising from bodily injury, property damage or death to any person or persons resulting directly or indirectly from the provision of transportation services under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates signed below to become effective as of January 1, 2020. The individuals signing this Agreement represent UCAP and the City, and have the power and authority to enter into this Agreement. This Agreement constitutes a valid and binding obligation of each party.

Executed on _____

Mayor
City of Marshall

Board Member
United Community Action Partnership

City Clerk
City of Marshall

Executive Director
United Community Action Partnership



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Saturday, October 26, 2019 <u>Tuesday, November 26, 2019</u>
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Purchase of Self-Contained Breathing Apparatus (SCBA)
Background Information:	<p>A self-contained breathing apparatus (SCBA) is a device worn by rescue workers or firefighters that provides breathable air in an immediately dangerous to life or health atmosphere. A SCBA has four^{three} main components: a high-pressure tank, a pressure regulator, and an inhalation connection (mask) <u>and a PASS (Personal Alert Safety System) device</u>. SCBAs designed for firefighting tend to be expensive because of the materials used to provide flame resistance and to reduce weight on the firefighter. SCBAs used in firefighting must meet guidelines established by the National Fire Protection Association standard.</p> <p>The Marshall Fire Department currently outfits approximately half of the firefighters (28) with SCBAs. The current SCBAs have exceeded their life expectancy (15 years) and no longer meet the minimum standards determined by the NFPA. Efforts to replace parts on older apparatus's is becoming difficult and unsafe to the firefighters.</p> <p>In 2018, the Marshall Fire Department applied for federal funding to help with the purchase of new SCBAs. In October 2019 the MFD was notified that the federal grant money applied for was denied. Because of the immediate need for the replacement of SCBAs, we are asking the council to consider replacing all the outdated SCBAs that are no longer in compliance. In 2019 the Capital Improvement Plan (CIP) has ed \$50,000 earmarked for SCBA <u>cylinder</u> replacement.</p> <p>Two quotes for the SCBAs were received with the lowest quote coming from ALEX Air Apparatus. The lowest quote to replace and fully equip the Marshall Fire Department with new SCBAs is \$214,637.00. Funding for the immediate purchase of the equipment would be through bonds.</p>
Fiscal Impact:	\$214,637.00
Alternative/Variations:	
Recommendations:	Approve the purchase of the Self-Contained Breathing Apparatus (SCBAs) from ALEX Air Apparatus for \$214,637.00



2460 N. 2600 E. Rd.
Donovan, IL 60931

Estimate

Date	Quote #
11/7/2019	191137

3gsafetysupply@gmail.com

Cell: 815.549.4467

Customer
Marshall Fire Department Marshall, MN

Ship To
Marshall Fire Department Marshall, MN

Item	Qty	Description	Cost	Total
PSS 7000 SCBA	28	PSS 7000 W/ Sentinel 7000 HP/QC w/ Buddy Breather and Pouch	4,205.27	117,747.56
Cyl Custom 4500psi / 30...	61	30-minute 4500 PSI Carbon Composite Clear (Custom Logo)	709.48	43,278.28
QC Adapter	33	Cylinder Quick Connect Adapter 4500 PSI HP (Spare)	88.43	2,918.19
FPS 7000 Mask (Med)	50	FPS 7000 Med Mask w/ HUD and Cloth Hairnet included	433.69	21,684.50
FPS-COM 7000 Universal	25	FPS-Com 7000 Universal for FPS-7000 Mask w/ Voice Amp and Team Talk	1,134.74	28,368.50
RIT Pack	2	NFPA 2018 Ed RIT Lifeguard II complete kit comes with RIT Bag, Dual line Pneumatics with whistle, 4500PSI/60 min Custom Logo Clear Carbon Cylinder w/ straight through valve, FPS 7000 mask	3,593.65	7,187.30
Misc	5	Dräger Fill Station Quick Connect Adaptor - HP	608.43	3,042.15
Misc	1	Dräger - Team Talk Programming Cable & Software	304.21	304.21
Misc	50	Lightning-X SCBA Mask Bag / Specify Color	19.95	997.50
Freight Charges		Freight and Handling	450.00	450.00

Thank you for the opportunity to quote.	Total	\$225,978.19
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11897 Co. RD 87 SE
 Alexandria, MN 56308
 Phone: 800-264-2320
 Fax: 320-763-9077
 Email: orders@alexairapparatus.com
 Web Site: www.alexairapparatus.com

QUOTE

Date	Customer PO
10/30/2019	

BILL TO
Marshall Fire Department Marshall, Minnesota

SHIP TO
Marshall Fire Department Marshall, Minnesota

S.O. #	Promise Date	Terms	Sales Rep
		N30	Garrett McCain

QTY	STOCK ORDER	PART NUMBER	DESCRIPTION	PRICE (Each)	PRICE (Extended)
28	ORDER	4050013	Drager PSS 7000 SCBA Backplate w 7000 Sentinel QC HP W/ 40" Buddy Breather in Pouch	\$3,998.00	\$111,944.00
61	ORDER	4059413	Drager 4500psi / 30 Minute Clear Custom Logo Carbon Cylinder	\$674.00	\$41,114.00
33	ORDER	3357114	Drager Spare Cylinder Quick Connect Adaptor- HP	\$84.00	\$2,772.00
50	ORDER	R62986	Drager FPS 7000 Mask w/ HUD "Heads Up Display"	\$412.00	\$20,600.00
25	ORDER	R61343	Drager FPS COM 7000 Voice Amp w/ Team Talk	\$1,078.00	\$26,950.00
2	ORDER	3702124	Drager RIT Lifeguard II Complete Kit- Includes 4500psi/60 Minute Cylinder, RIT Bag, Dual Line RIT Hose, Mask, & LDV	\$3,414.00	\$6,828.00
5	ORDER	3357116	Drager Fill Station Quick Connect Adaptor - HP	\$578.00	\$2,890.00
50	ORDER	LXFB30-?	Lightning-X SCBA Mask Bag Red, Black or Flur Yellow	\$17.00	\$850.00
1	ORDER	R61580	Drager - Team Talk Programming Cable & Software	\$289.00	\$289.00

*CUSTOMERS THAT HAVE NOT PROVIDED TAX EXEMPT FORMS WILL BE CHARGED APPLICABLE SALES TAX
 *FREIGHT PREPAID & ADDED
 *F.O.B SHIPPING POINT
 *THIS IS NOT AN INVOICE

SHIPPING: \$400.00
 SUB: \$214,237.00
 TAX:
TOTAL: \$214,637.00

 Authorized Signature of Approval



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Request for Conditional Use Permit / school in R-1 One Family Residential District located at 1300 East Lyon Street
Background Information:	<p>This is a request by Marshall Public Schools to construct an addition to the existing Parkside elementary school. The Ordinance requires a conditional use permit for schools in an R-1 one family residence district and the original building does not have a conditional use permit on file.</p> <p>The addition is small compared to the existing building and should not have any measurable impact on the neighborhood.</p> <p>The conditional use permit regulations are found in Section 86-46 https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIV2COUSPE_S86-46ISPU and the Standards for Hearing are found in Section 86-49. https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86ZO_ARTIIADEN_DIV2COUSPE_S86-49STHE.</p> <p>Aerial photo, site plans, floor plans and elevations are attached</p> <p>At the Planning Commission meeting on November 13, 2019, after a public hearing, a motion was made by Steen, seconded by Knieff, to recommend approval as recommended by city staff to City Council. ALL VOTED IN FAVOR.</p>
Fiscal Impact:	None known.
Alternative/ Variations:	None recommended.
Recommendations:	<p>Planning Commission recommends to approve the request by Marshall Public Schools for a Conditional Use Permit to construct a new elementary school in an R-1 One Family Residence District at 1300 East Lyon Street with the following conditions applied:</p> <ol style="list-style-type: none"> 1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with. 2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable amount of time in which to repair such default. 3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.

CONDITIONAL USE PERMIT
City of Marshall, Minnesota

WHEREAS, the Planning Commission of the City of Marshall has held a Public Hearing for a Conditional Use Permit to build an addition to the existing school in an R-1 One Family Residential District at the location described as:

Lot 6, Block 3, Prairieview Estates Third Addition
State of Minnesota, County of Lyon, City of Marshall
1300 East Lyon Street

and, in accordance with and pursuant to the provisions of Chapter 86 of the City Code of Ordinances related to zoning; and has written findings that the establishment, maintenance or conducting of the use for which the permit is sought will not under the circumstances be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing or working in the area adjacent to the use, or to the public welfare, or injurious to property or improvements in the area adjacent to such use; and,

WHEREAS, the Planning Commission has designated certain conditions in the granting of such use permit.

NOW, THEREFORE Be It Resolved by the Common Council of the City of Marshall, Minnesota, that a Conditional Use Permit be granted to Marshall Public Schools, to build an addition to the existing school in an R-1 One Family Residential District on the premises described herein subject to the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable amount of time in which to repair such default.
3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.

ADOPTED November 26, 2019.

ATTEST:

Mayor

City Clerk

(SEAL)

File No. 1130

This Instrument Drafted By:
Jason R. Anderson, P.E.
Assistant City Engineer/Zoning Administrator

CONNECTEXPLORER



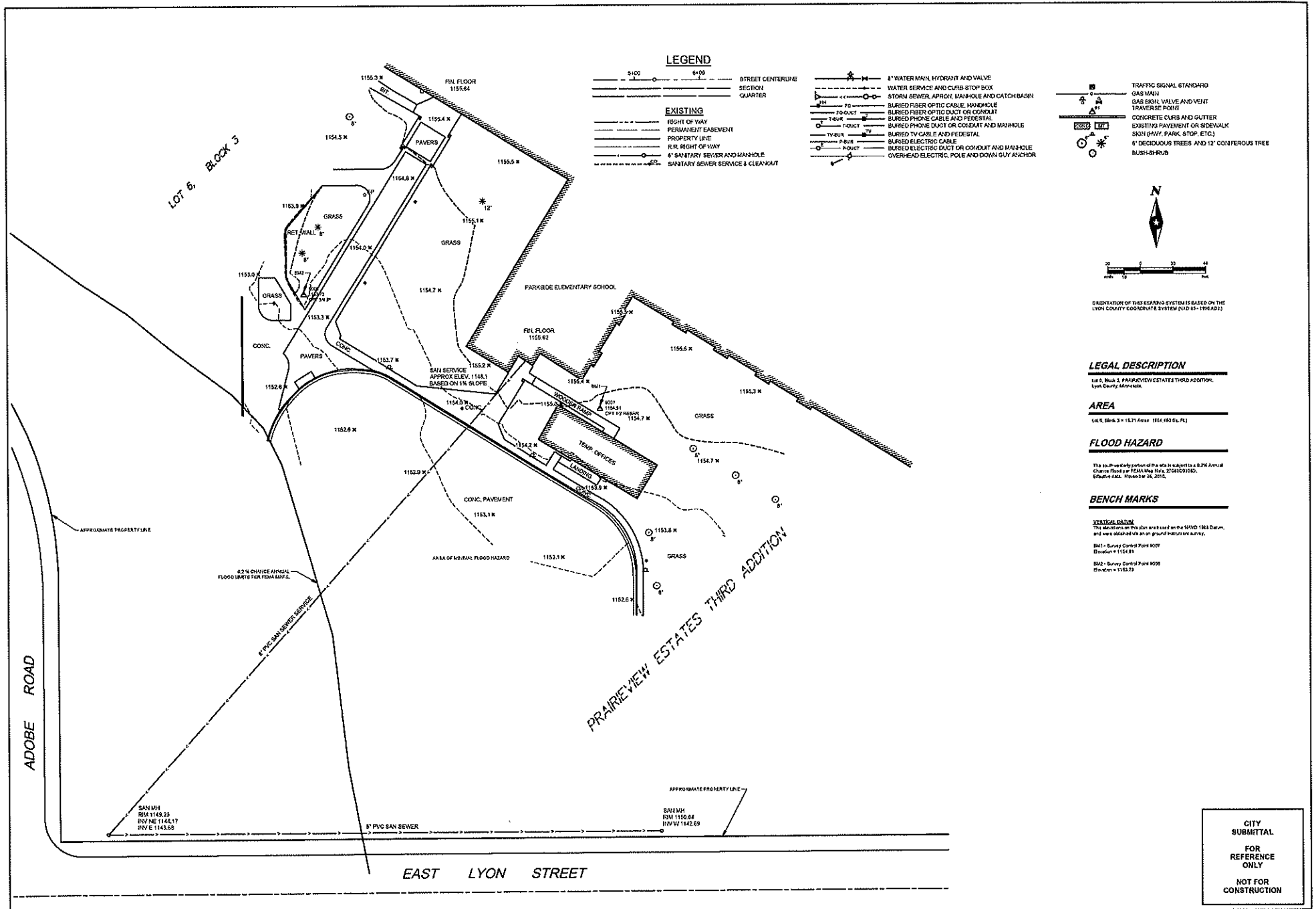
Workspaces ▾



map: Auto (Oblique) ▾ May 2019 - May 2019 ▾ < image 1 of 11 > 05/14/2019

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ATS&R
 ARCHITECTURAL SERVICES & RESEARCH
 8501 OLD HAVEN ROAD
 SUITE 300
 WASHINGTON, MD 20787
 TEL: 301.341.1111
 FAX: 301.341.1111
 WEB: www.atsr.com

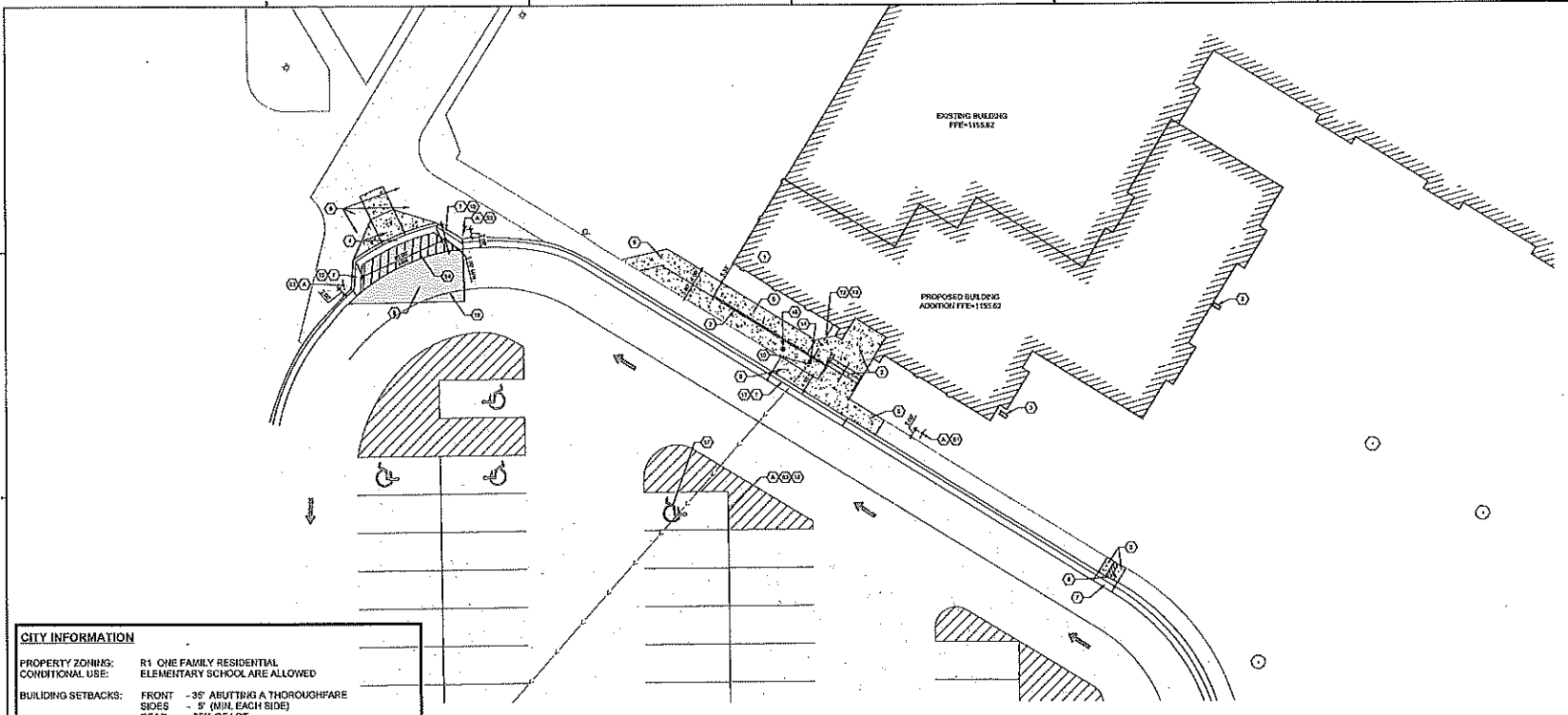


**PARK SIDE ELEMENTARY
 E.C. ADDITION / ALTERATIONS**
 1300 E. LYON STREET
 MARSHALL, MN 55228

FOR
 REFERENCE
 ONLY
 NOT FOR
 CONSTRUCTION

DATE: 10/26/23
 DRAWN BY: JACOB
 CHECKED BY: JACOB
 DATE: 10/26/23
 CITY CLIP SUBMITTAL
 DATE: 10/26/23
 PROJECT: SITE PAVING AND UTILITY PLAN

ITEM # 19
 DATE: 10/26/23
 SHEET: C2.0



CITY INFORMATION
 PROPERTY ZONING: R1 ONE FAMILY RESIDENTIAL
 CONDITIONAL USE: ELEMENTARY SCHOOL ARE ALLOWED
 BUILDING SETBACKS: FRONT - 35' ABUTTING A THOROUGHFARE
 SIDES - 5' (MIN. EACH SIDE)
 REAR - 25% OF LOT
 BUILDING HEIGHT: - 30' MAXIMUM
 PARKING ELEMENTARY: - 1 CLASSROOM (BEST REPRESENTS THE SCHOOLS NEEDS)

CONTRACTOR SHALL MAINTAIN EXISTING SANITARY SEWER SERVICE DURING CONSTRUCTION

PROJECT INFORMATION
 PROPERTY ZONING: R1 ONE FAMILY RESIDENTIAL
 CONDITIONAL USE: REQUEST TO EXPAND EXISTING CONDITIONAL USE FOR A BUILDING ADDITION ONTO THE SOUTH END OF THE SCHOOL
 PROPOSED BUILDING ADDITION: - APPROXIMATELY 4,372 SQFT.
 EXISTING SCHOOL BUILDING: - 82,189.22 SQFT.
 BUILDING SETBACKS: FRONT - +/- 245' SOUTH TO LYON STREET (PROPOSED BUILDING ADDITION)
 SIDES - +/- 210' TO EAST PROPERTY LINE (EXISTING CONDITION)
 REAR - +/- 160' TO WEST PROPERTY LINE (EXISTING CONDITION)
 BUILDING ADDITION HEIGHT: - MATCH EXISTING BUILDING ROOF LINE, HEIGHT AND APPEARANCE
 EXISTING BUILDING HEIGHT: - +/- 31'-0" TOP OF GYMNASIUM PARAPET WALL
 REQUIRED PARKING - +/- 31 EXISTING CLASSROOM + 3 ADDITIONAL CLASSROOM = 34 CLASSROOM x 1.5 = 51 REQUIRED PARKING SPACES
 EXISTING PARKING - 135 TOTAL PARKING SPACES (INCLUDES 7 ACCESSIBLE SPACES)
 135 - 51 = 84 ADDITIONAL PARKING SPACES CURRENTLY PROVIDED
 LANDSCAPING REQUIREMENT: - 1 TREES/600 SQ. FT. OF LANDSCAPE AREA
 - EXISTING SITE LANDSCAPE AREA = +/- 411,344 SQFT IN AREA
 - 411,344/600 = +/- 683 TREES
 - SITE CURRENTLY HAS APPROXIMATELY 86 TREES THROUGHOUT (PER GOOGLE EARTH IMAGERY)
 - 86 TREES - 63 = +/- 23 TREES



- KEY NOTES**
1. PROPOSED BUILDINGS - SEE ARCHITECTURAL PLANS
 2. CONCRETE FLOOR, 3" MIN. AND FILL - SEE ARCHITECTURAL PLANS
 3. SAND/FILL - SEE ARCHITECTURAL PLANS
 4. ACCESSIBLE CURBS - SEE DETAIL C-200-04
 5. CONCRETE SIDEWALKS - SEE DETAIL C-200-04
 6. CONCRETE SIDEWALKS - SEE DETAIL C-200-04
 7. CONCRETE SIDEWALKS - SEE DETAIL C-200-04
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 18. CONCRETE SIDEWALKS - SEE DETAIL C-200-04
 19. CONCRETE SIDEWALKS - SEE DETAIL C-200-04
 20. CONCRETE SIDEWALKS - SEE DETAIL C-200-04

- UTILITY NOTES**
1. ALL UTILITY CONDITIONS AND LOCATIONS TO BE SHOWN ON THIS PLAN SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO UTILITIES THAT OCCUR DURING CONSTRUCTION.
 2. ALL UTILITIES SHALL BE PROTECTED BY A 4" OVER SANITARY SEWER COVER.

- SITE SIGNAGE KEY NOTES**
1. PROPOSED SIGN POST WITH SIGN - SEE ARCHITECTURAL PLANS.
 2. ACCESSIBLE PARKING SIGN - SEE DETAIL C-200-04
- SIGN LEGEND**
- NO PARKING THE LINE SIGN (SEE DETAIL C-200-04)
 - ACCESSIBLE PARKING SIGN (SEE DETAIL C-200-04)

- GENERAL NOTES**
1. ALL DISTINGUISHING INFORMATION TAKEN FROM ANY SOURCE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL VERIFY THE ACCURACY OF ALL INFORMATION PRIOR TO CONSTRUCTION.
 2. ALL UTILITIES SHALL BE PROTECTED BY A 4" OVER SANITARY SEWER COVER.
 3. ALL UTILITIES SHALL BE PROTECTED BY A 4" OVER SANITARY SEWER COVER.
 4. ALL UTILITIES SHALL BE PROTECTED BY A 4" OVER SANITARY SEWER COVER.
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 18. ALL UTILITIES SHALL BE PROTECTED BY A 4" OVER SANITARY SEWER COVER.
 19. ALL UTILITIES SHALL BE PROTECTED BY A 4" OVER SANITARY SEWER COVER.
 20. ALL UTILITIES SHALL BE PROTECTED BY A 4" OVER SANITARY SEWER COVER.

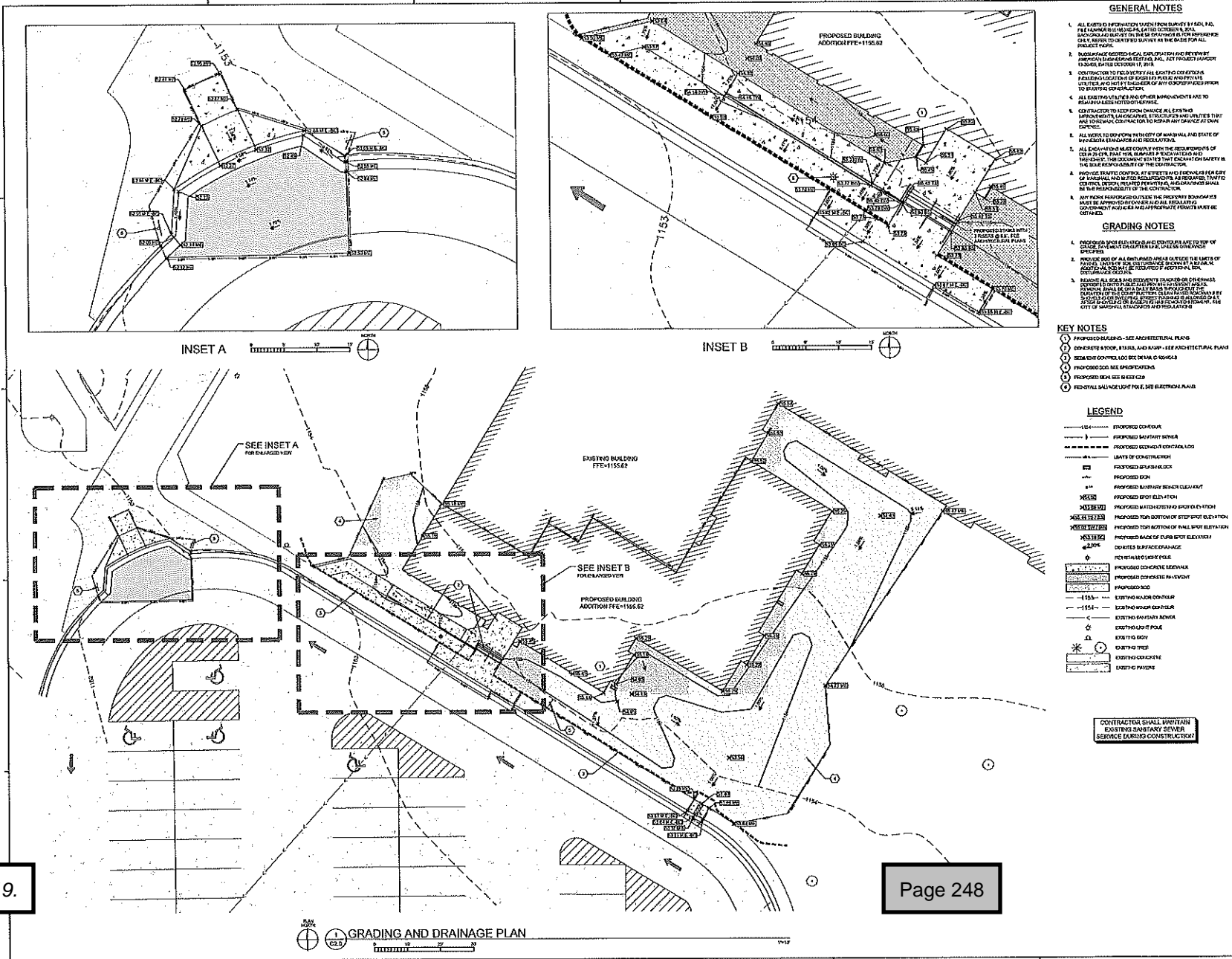
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GENERAL NOTES

1. ALL EXISTING INFORMATION TAKEN FROM SURVEYS BY RAL P&L, THE LANDOWNER RECORDS, LATER SURVEYS, ETC., BACKGROUND SURVEYS OR THE STATE OF MINNESOTA FOR REFERENCE ONLY. THESE DO NOT REPRESENT AS THE BASIS FOR ALL PROJECT DATA.
2. BACKGROUND HISTORICAL EXPLANATION AND REVIEW BY JENSEN/LEONARDSON/STEFAN, INC., SET PROJECT FUNDING DATES BY THE CITY OF ST. PAUL.
3. CONTRACTOR TO FIELD VERIFY ALL EXISTING CONDITIONS AND MAKE ALL NECESSARY ADJUSTMENTS TO THE EXISTING UTILITIES, UTILITIES AND ADJUST TO THE CENTER OF ANY OCCUPYING SPACES PRIOR TO STARTING CONSTRUCTION.
4. ALL EXISTING UTILITIES AND OTHER IMPROVEMENTS ARE TO REMAIN UNLESS NOTED OTHERWISE.
5. CONTRACTOR TO KEEP FROM DAMAGE ALL EXISTING SURFACES WITH UNDESIRABLE SURFACES AND UTILITIES THAT ARE TO REMAIN. CONTRACTOR TO REPAIR ANY DAMAGE AT OWNERS RISK.
6. ALL WORK TO BE DONE IN ACCORDANCE WITH THE CITY OF SAINT PAUL AND STATE OF MINNESOTA REGULATIONS AND REGULATIONS.
7. ALL EXISTING SHALL COMPLY WITH THE REQUIREMENTS OF CITY OF ST. PAUL, MINN. DEPARTMENT OF PUBLIC WORKS AND THE STATE OF MINNESOTA. THE DOCUMENT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
8. PROVIDE EROSION CONTROL AT EXISTING AND PROPOSED AREAS OF EXISTING AND PROPOSED AREAS AS REQUIRED. TRAFFIC CONTROL, SPECIAL RELATED REQUIREMENTS, AND SIGNAGE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
9. ANY WORK REQUIRING PERMITS OR OTHER REGULATORY APPROVALS MUST BE APPROVED PRIOR TO ANY CONSTRUCTION. CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS AND APPROPRIATE FEES THAT BE OBTAINED.

GRADING NOTES

1. PROPOSED GRADE SHALL BE IN ACCORDANCE WITH THE CITY OF SAINT PAUL AND STATE OF MINNESOTA REGULATIONS AND REGULATIONS.
2. FINISH GRADE OF ALL EXISTING AREAS OUTSIDE THE LIMITS OF PROPOSED SHALL BE IN ACCORDANCE WITH THE CITY OF SAINT PAUL AND STATE OF MINNESOTA REGULATIONS AND REGULATIONS.
3. FINISH GRADE OF ALL EXISTING AREAS OUTSIDE THE LIMITS OF PROPOSED SHALL BE IN ACCORDANCE WITH THE CITY OF SAINT PAUL AND STATE OF MINNESOTA REGULATIONS AND REGULATIONS.

KEY NOTES

- ⊕ PROPOSED GRADING - SEE ARCHITECTURAL PLANS
- ⊙ EXISTING FLOOR, STAIRS, AND ROOF - SEE ARCHITECTURAL PLANS
- ⊙ EXISTING CONTROL LOG SEE DATA C-1000-01
- ⊙ PROPOSED SANITARY SEWER
- ⊙ PROPOSED SANITARY SEWER

LEGEND

- PROPOSED CONTOUR
- PROPOSED SANITARY SEWER
- PROPOSED GRADE CONTROL LOG
- LAYERS OF CONSTRUCTION
- PROPOSED GRADE CONTROL LOG
- PROPOSED CON
- PROPOSED SANITARY SEWER CLEANOUT
- PROPOSED FLOOR FINISH
- PROPOSED WATER RETENTION DEPTH ELEVATION
- PROPOSED TOP BOTTOM OF STEP SPOT ELEVATION
- PROPOSED TOP BOTTOM OF WALL SPOT ELEVATION
- PROPOSED BACK OF CURB SPOT ELEVATION
- PROPOSED SURFACE DRAINAGE
- PROPOSED SANITARY SEWER
- PROPOSED CONCRETE SIDEWALK
- PROPOSED CONCRETE PAVEMENT
- PROPOSED ASPHALT
- EXISTING MAJOR CONTOUR
- EXISTING MAJOR CONTOUR
- EXISTING SANITARY SEWER
- EXISTING FLOOR FINISH
- EXISTING FLOOR FINISH
- EXISTING ROOF
- EXISTING TREE
- EXISTING CONCRETE
- EXISTING PAVEMENT

CONTRACTOR SHALL MAINTAIN EXISTING SANITARY SEWER SERVICE DURING CONSTRUCTION

ATS&R
 ARCHITECTURAL & SURVEYING
 1300 E. LYON STREET
 MARSHALL, MN 56258
 TEL: 612-538-3311
 FAX: 612-538-3313
 WEB: www.atsar.com

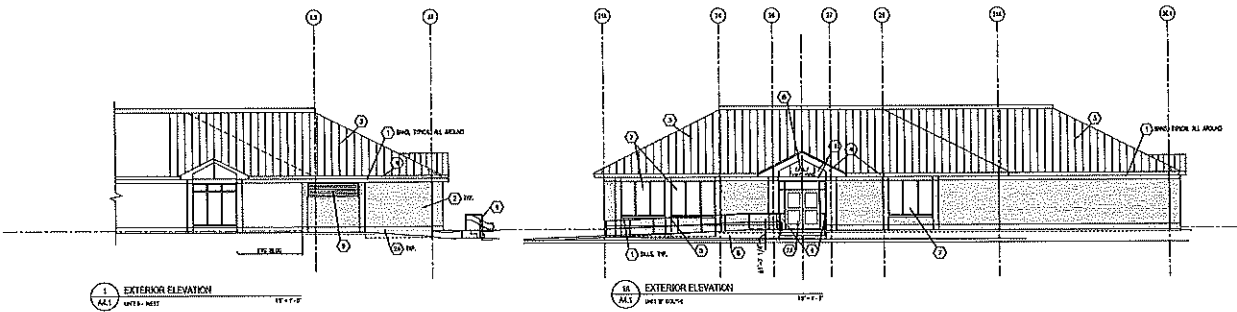
VAA
 VETERAN ARCHITECTS ASSOCIATION
 1300 E. LYON STREET
 MARSHALL, MN 56258
 TEL: 612-538-3311
 FAX: 612-538-3313
 WEB: www.vaa.com

**PARK SIDE ELEMENTARY
 E.C. ADDITION / ALTERATIONS
 MARSHALL PUBLIC SCHOOLS
 1300 E. LYON STREET
 MARSHALL, MN 56258**

FOR REFERENCE ONLY
 NOT FOR CONSTRUCTION

DATE: 11/15/24
 DRAWN BY: JAL
 CHECKED BY: JAL
 CITY CUP SUBMITTAL
 DATE: 11/15/24
 CITY: ST. PAUL
 PROJECT: GRADING AND DRAINAGE PLAN
 SHEET NO.: 19.027
 TOTAL SHEETS: 19

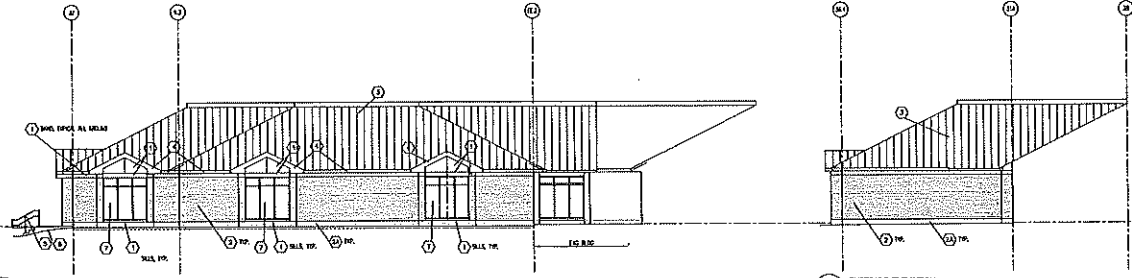
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- EXTERIOR ELEVATION NOTES:**
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 - 2) FACE BRICK TO MATCH EXISTING (SEE SCHEDULE 4E FOR SIZE)
 - 3) FACE BRICK SOLID COLORS FROM ARCH SPEC. 1/4" GROUT TO MATCH EXISTING MATERIAL
 - 4) SHADING FROM METAL BRICK TO MATCH EXISTING
 - 5) METAL BRICK TO MATCH EXISTING
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 A61
 EXTERIOR ELEVATION
 1/4" = 1'-0"

18
 A61
 EXTERIOR ELEVATION
 1/4" = 1'-0"



2
 A61
 EXTERIOR ELEVATION
 1/4" = 1'-0"

21
 A61
 EXTERIOR ELEVATION
 1/4" = 1'-0"

**PARK SIDE ELEMENTARY
 E.C. ADDITION / ALTERATIONS**
 MARSHALL PUBLIC SCHOOLS
 300 E. LYON STREET
 MARSHALL, MN 56256

FOR REFERENCE ONLY
 NOT FOR CONSTRUCTION

DESIGNED BY
 A61
 CHECKED BY
 D.E.F.
 SUBMITTED BY
 CITY CUP SUBMITTAL
 SCALE DATE
 QUANTITY 24, 2/19
 SHEET 1/11
 EXTERIOR
 ELEVATIONS
 DESIGN PROJECT NO.
 10027
 REVISION NO.
 SHEET NUMBER



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Request for Conditional Use Permit / school in R-1 One Family Residential District at 401 South Saratoga Street
Background Information:	<p>This is a request by Marshall Public Schools to construct a new elementary school. The Ordinance requires a conditional use permit for schools in an R-1 One Family Residence District.</p> <p>The new school will be constructed at the same site where the current middle school is located. Since this is a new building intended to accommodate several grade levels, it may have an effect on the neighborhood, so reviewing The Standards for Hearing is important.</p> <p>The major way the new school may influence the neighborhood is through increased traffic. The school has conducted a traffic study, which made recommendations for traffic impact mitigation measures that allowed keeping the level of service at all intersections unchanged from pre-project conditions.</p> <p>The conditional use permit regulations are found in Section 86-46 https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86_ZO_ARTIIADEN_DIV2COUSPE_S86-46ISPU and the Standards for Hearing are found in Section 86-49. https://library.municode.com/mn/marshall/codes/code_of_ordinances?nodeId=PTIICOOR_CH86_ZO_ARTIIADEN_DIV2COUSPE_S86-49STHE.</p> <p>Aerial photo, site plans, floor plans, renderings, and traffic study summary are attached.</p> <p>At the Planning Commission meeting on November 13, 2019, after a public hearing, a motion was made by Schroeder, seconded by Steen, to recommend approval as recommended by city staff to City Council. ALL VOTED IN FAVOR.</p>
Fiscal Impact:	None known.
Alternative/Variations:	None recommended.
Recommendations:	<p>Planning Commission recommends to approve the request by Marshall Public Schools for a Conditional Use Permit to construct a new elementary school in an R-1 One Family Residence District at 401 South Saratoga Street with the following conditions applied:</p> <ol style="list-style-type: none"> 1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with. 2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable amount of time in which to repair such default. 3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties. 4. Combine lots and vacate the utility easement running through the new school building location. 5. Comply with all recommendations listed in the Traffic Impact Study.

CONDITIONAL USE PERMIT
City of Marshall, Minnesota

WHEREAS, the Planning Commission of the City of Marshall has held a Public Hearing for a Conditional Use Permit to build a new elementary school in an R-1 One Family Residential District at the location described as:

Lot 1, Block 1, Progress Addition
State of Minnesota, County of Lyon, City of Marshall
401 South Saratoga Street

and, in accordance with and pursuant to the provisions of Chapter 86 of the City Code of Ordinances related to zoning; and has written findings that the establishment, maintenance or conducting of the use for which the permit is sought will not under the circumstances be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing or working in the area adjacent to the use, or to the public welfare, or injurious to property or improvements in the area adjacent to such use; and,

WHEREAS, the Planning Commission has designated certain conditions in the granting of such use permit.

NOW, THEREFORE Be It Resolved by the Common Council of the City of Marshall, Minnesota, that a Conditional Use Permit be granted to Marshall Public Schools, to build a new elementary school in an R-1 One Family Residential District on the premises described herein subject to the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided first, that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable amount of time in which to repair such default.
3. That the property is maintained to conform to the Housing Code, Zoning Code, Building Code, and not cause or create negative impacts to adjacent existing or future properties.
4. Combine lots and vacate utility easement running through new school building location.
5. Comply with all recommendations listed in the Traffic Impact Study.

ADOPTED November 26, 2019.

ATTEST:

Mayor

City Clerk

(SEAL)

File No. 1129

This Instrument Drafted By:
Jason R. Anderson, P.E.
Assistant City Engineer/Zoning Administrator

Marshall Planning Commission
Report to City Council – Request for Conditional Use Permit
1300 E. Lyon Street and 401 S. Saratoga Street, City of Marshall, Lyon County, Minnesota

Findings of Fact:

1. The office of the City of Marshall Zoning Administrator received an application for Conditional Use Permits related to properties located at 1300 East Lyon Street and 401 South Saratoga Street. The applicant for the Conditional Use Permits was property owner Marshall Public Schools. The application for a Conditional Use Permit was dated October 15, 2019.
2. A written request for a Conditional Use Permit is subject to the Minnesota 60 day rule as codified in Minnesota Statutes §15.99. The 60 day rule requires an approval or denial of a Conditional Use Permit within 60 days of the time Conditional Use Permit request is submitted. If no action occurs on the request for Conditional Use Permit within 60 days, it is deemed approved pursuant to Minnesota Statute.
3. City staff representatives from the Community Planning Department reviewed the application for the Conditional Use Permit. Conditional Use Permits are granted only for uses specifically listed as conditional uses for a particular zoning district. The properties are zoned R-1 One Family Residence District as defined in Ordinance Sec. 86-97. Schools are listed as conditional uses in an R-1 One Family Residence District.
4. Separate public hearings were scheduled for November 13, 2019, to consider the request for Conditional Use Permits. Notice of that hearing was published and was mailed pursuant to provisions of Ordinance Sec. 86-47 and further in compliance with Minnesota Statutes.
5. Public hearings were held as scheduled. At the public hearing, numerous comments were received from the public both recommending denial and recommending approval of the Conditional Use Permit as requested. The Planning Commission considered the following standard criteria for Conditional Use Permit review as outlined in Ordinance Sec. 86-49:
 - (1) Whether the proposed use is designed to be compatible with the existing neighborhood environment and use.
 - (2) Whether the proposed use has adequate access to roads and rights-of-way.
 - (3) The effect of any additional traffic generated by facility.
 - (4) The landscaping, fencing and/or screening plan.
 - (5) The outside storage provisions.
 - (6) The accessory buildings provisions.
 - (7) The facility size.
 - (8) The area of site.
 - (9) The off-street parking facilities.
 - (10) The density of the population and structures.
 - (11) The duration of proposed conditional use.
 - (12) The open space, recreational/plat areas proposed.
 - (13) The availability of existing utility and public service facility.
 - (14) The future maintenance provisions.
 - (15) Whether the proposed use has a positive community need as defined in the comprehensive plan.

- (16) The effect upon the public welfare in general.
 - (17) The effect upon the welfare of the adjacent area, and persons residing or working in the area adjacent to the area.
 - (18) Whether the proposed use will be injurious to the property or improvements in the area adjacent to such proposed use and the community as a whole.
- 6. To properly consider the standard criteria listed above, the Planning Commission review the project site plan and summary traffic study.
 - 7. The conditions proposed by staff were considered and approved by the Planning Commission; those conditions are listed in council memos.
 - 8. At the conclusion of both public hearings, motions were made and seconded to recommend approval of the conditional use permits with the included proposed conditions to the Marshall City Council for consideration. Voting results are listed in council memos.

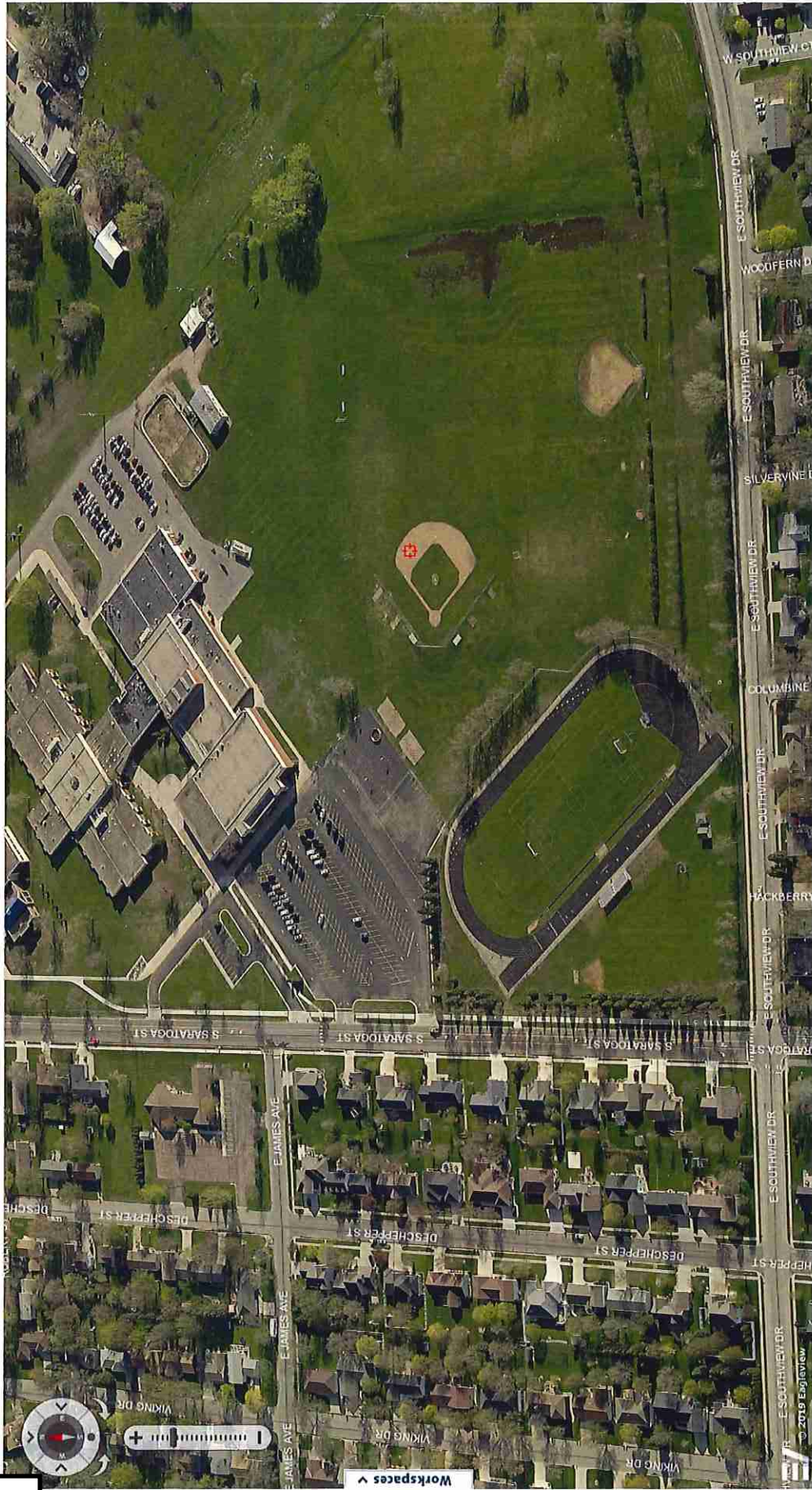
It is therefore recommended that the Conditional Use Permits be recommended for approval to the Marshall City Council.

Marshall Planning Commission

By: Don Edblom
Its: Chair

Item 20.

CONNECTExplorer



map: Auto (Oblique) May 2019 - May 2019 < image 1 of 7 > 05/13/2019

Page 256



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SUMMARY OF FINDINGS

TO: Chris Ziemer, Project Manager
ICS Consulting

FROM: Mike Kotila, PE (MN)
Justin Anibas, EIT

DATE: October 29, 2019

RE: Marshall Elementary School Traffic Impact Study Summary
SEH No. ICSCO 151050

This memorandum provides a summary of traffic study findings and recommendations related to the planned grades 2-4 elementary school in the City of Marshall. Additional detail related to the study process is available in the Final Traffic Study Memorandum dated October 23, 2019.

EXISTING CONDITIONS

The following figure shows the study area, the existing Middle School, and the study intersections and associated intersection numbers that correlate to the map.

Study Area and Intersections



Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10901 Red Circle Drive, Suite 300, Minnetonka, MN 55343-9302
SEH is 100% employee-owned | sehinc.com | 952.912.2600 | 800.734.6757 | 888.908.8166 fax

The study intersections currently have the following intersection control:

1. Main Street (US 59) at C Street – Traffic Signal
2. C Street at Progress Drive – Minor Street Stop
3. Saratoga Street at C Street – Minor Street Stop
4. Saratoga Street at Bus Exit – Minor Street Stop
5. Saratoga Street at James Avenue – Minor Street Stop
6. Saratoga Street at Bus Entrance – Minor Street Stop
7. Saratoga Street North Parking Access – Minor Street Stop
8. Saratoga Street at South Parking Access – Minor Street Stop
9. Saratoga Street at Southview Drive – All-way Stop
10. Southview Drive at Silvervine Drive – Minor Street Stop
11. Southview Drive at Woodfern Drive – Minor Street Stop
12. Southview Drive at W Southview Court – Minor Street Stop
13. Main Street (US 59) at Southview Drive – Traffic Signal

EXISTING TRAFFIC DEMANDS

AM, School Dismissal, and PM peak period (7-9 am, 2-6 pm) turning movements counts were collected at the 13 study intersections in May 2019. 13-hour (6 am – 7 pm) counts were performed at locations where evaluation of potential change to all-way stop control was planned as part of this study. (see Final Traffic Study Memorandum for traffic volume counts)

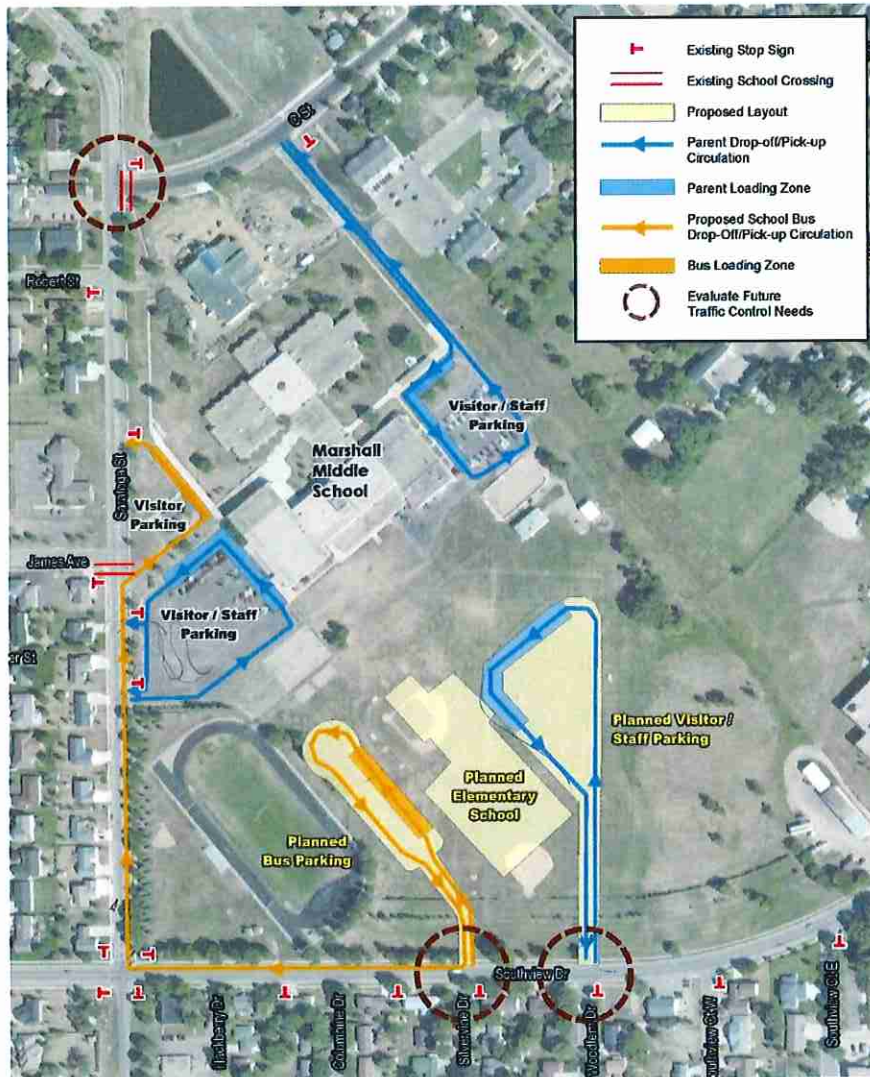
FUTURE TRAFFIC DEMANDS

The proposed Elementary School is projected to have an enrollment of 600 students. The Middle School is projected to grow in enrollment from 700 to 750 students over the same period. **Table 3** shows the AM, School Dismissal, and PM peak hour trips estimated to be generated by both the proposed elementary school and the additional students at the middle school.

Table 3 – New Trips Generated

Land Use	AM Peak Hour			School Dismissal Peak Hour			PM Peak Hour			Daily
	Enter	Exit	Total	Enter	Exit	Total	Enter	Exit	Total	
Elementary School	211	179	390	92	112	204	49	53	102	1,134
Middle School	19	16	35	8	10	18	4	5	9	107
Total	230	195	425	100	122	222	53	58	111	1,241

Site Plan and Traffic Circulation



Summary of Findings and Recommendations

The following improvements are recommended to serve future traffic demands when the new elementary school is constructed:

Middle School Related

Based on existing operational issues observed and new traffic demands at the Middle School, the following treatments would be beneficial.

- Add a northbound right turn lane on Progress Drive approaching C Street to allow elimination of the existing northbound left turn restriction which experiences a poor level of compliance. The need for this improvement should be monitored after relocation of the Early Childhood Education Program from the Middle School to Park Side Elementary.
- To reduce traffic queues from the west parent pick up drive aisle, consider facilitating greater use of available parking spaces for waiting parents; This would require creating a safe walking route from the

school into the parking lot; likely requiring additional staff members to be assigned to manage the conflict areas and walking routes through the parking lot.

- Utilize the City’s Safe Route to School (SRTS) grant to construct an enhanced school crossing warning system with a Rectangular Rapid Flashing Beacons (RRFB’s) on Saratoga Street at the James Avenue crossing; also, with the SRTS grant, install school speed zone signing on Saratoga Street reducing the speed limit from 30 mph to 20 mph when children are present.
- Continue to staff the James Avenue crossing with an adult crossing guard; the guard can use the RRFB system to assist with stopping traffic. While providing safe student crossing opportunities is the priority; traffic queue lengths on Saratoga Street may also be managed based upon the duration of each traffic stoppage for student crossing.

Elementary School Related

Based on existing operational issues and new traffic demands generated by the Elementary School, the following treatments would be beneficial.

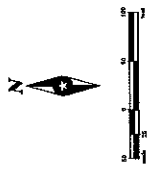
- Prepare educational materials for parents with instructions for safe and efficient procedures for dropping off and picking up students.
- During the first several weeks after school opening, the City should plan for periodic police presence during arrival and dismissal peak traffic periods to manage any safety issues that may occur as drivers become accustomed to the new traffic patterns.
- Provide a sidewalk or trail between the Elementary School drop off lane and the Middle School to make walking between schools convenient to allow parents to potentially drop-off/pick-up elementary and middle school students at one location.
- Maximize on-site (off street) storage of traffic queues generated by parent drop-off and/or pick up lanes. Also maximize the right turn and left/through lane storage length for southbound traffic departing from the school site approaching Southview Drive such that the exiting traffic delays do not interfere with incoming traffic and/or student loading activities.
- Provide left turn lanes on Southview Drive for entering the school main entrance driveway and the bus driveway. The turn lanes will improve operations during the highest school traffic peak periods and will provide storage should the queue in the school parking lot back out of the parking lot onto the street.
- Provide a school crossing of Southview Drive at Silvervine Drive. The crossing should be staffed by an adult crossing guard.
- Utilize the City’s SRTS grant to construct an enhanced school crossing warning system with a Rectangular Rapid Flashing Beacons (RRFB’s) on Southview Drive at the Silvervine school crossing; also, with the SRTS grant, install school speed zone signing on Southview Drive reducing the speed limit from 30 mph to 20 mph when children are present.
- Restripe Southview Drive as a three lane roadway with continuous center left turn lanes serving all intersections from Saratoga Street to Main Street. The three lane configuration will require elimination of parking on one side of the street; eliminating parking on the north side is recommended while retaining parking along the south side. Restriping will require elimination of the existing bike lanes, so a multi-use trail should be constructed along the north side of Southview Drive.
- Because the elementary and middle schools plan to share buses, it is recommended that buses drop-off/pick-up students at the Elementary School first before going to the Middle School. Buses would take a right turn out of the elementary school lot, a right turn onto Saratoga Street, and a right turn into the middle school, all of which are low delay movements.

p:\j\wiscoc\151050\8-planning\87-rpt-stud\memo\final memo\final marshall elementary school tis 102919.summary.docx

- LEGEND**
- STREET CENTERLINE
 - SECTION
 - QUARTER
 - EXISTING
 - RIGHT OF WAY
 - PERMANENT EASEMENT
 - PROPERTY LINE
 - R.R. RIGHT OF WAY
 - SANITARY SEWER SERVICE & CLEANOUT

- 8" WATER MAIN, HYDRANT AND VALVE
- WATER SERVICE AND CURB STOP BOX
- STORM SEWER, APRON, MANHOLE AND CATCH BASIN
- BURIED FIBER OPTIC CABLE, MANHOLE
- BURIED TELEPHONE CABLE, MANHOLE
- BURIED PHONE CABLE AND PERFORAL
- BURIED PHONE CABLE AND CONDUIT AND MANHOLE
- BURIED TELEPHONE CABLE
- BURIED ELECTRIC CABLE
- BURIED ELECTRIC CABLE
- OVERHEAD ELECTRIC, POLE AND DOWNOUT HOOK

- LIGHT POLE
- TRAFFIC SIGNAL STANDARD
- GAS MAIN
- WALK AND VENT
- TRAVERSE POINT
- CONCRETE CURB AND GUTTER
- EXISTING PAVEMENT FOR SIDEWALK
- EXISTING PAVEMENT FOR DRIVEWAY
- 1" DIAMETER TREE AND 12" CONIFEROUS TREE
- BURIAL MARK



EXISTING EASEMENTS

NO.	DESCRIPTION	DATE
1	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
2	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
3	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
4	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
5	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
6	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
7	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
8	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
9	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11
10	EXISTING EASEMENT TO CONDUIT AND MANHOLE	11/15/11

ORIENTATION OF THIS BOARDING SYSTEM IS BASED ON THE
 INFORMATION PROVIDED BY THE SURVEYOR AND THE
 SURVEYOR'S FIELD NOTES AND THE SURVEYOR'S FIELD
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LEGAL DESCRIPTION

Lot 1, Block 1, MARSHALL MIDDLE SCHOOL, City of Marshall, Minnesota.

AREA

Lot 1, Block 1, 15.37 Acres ±, 10, 10, 24, 00, 00

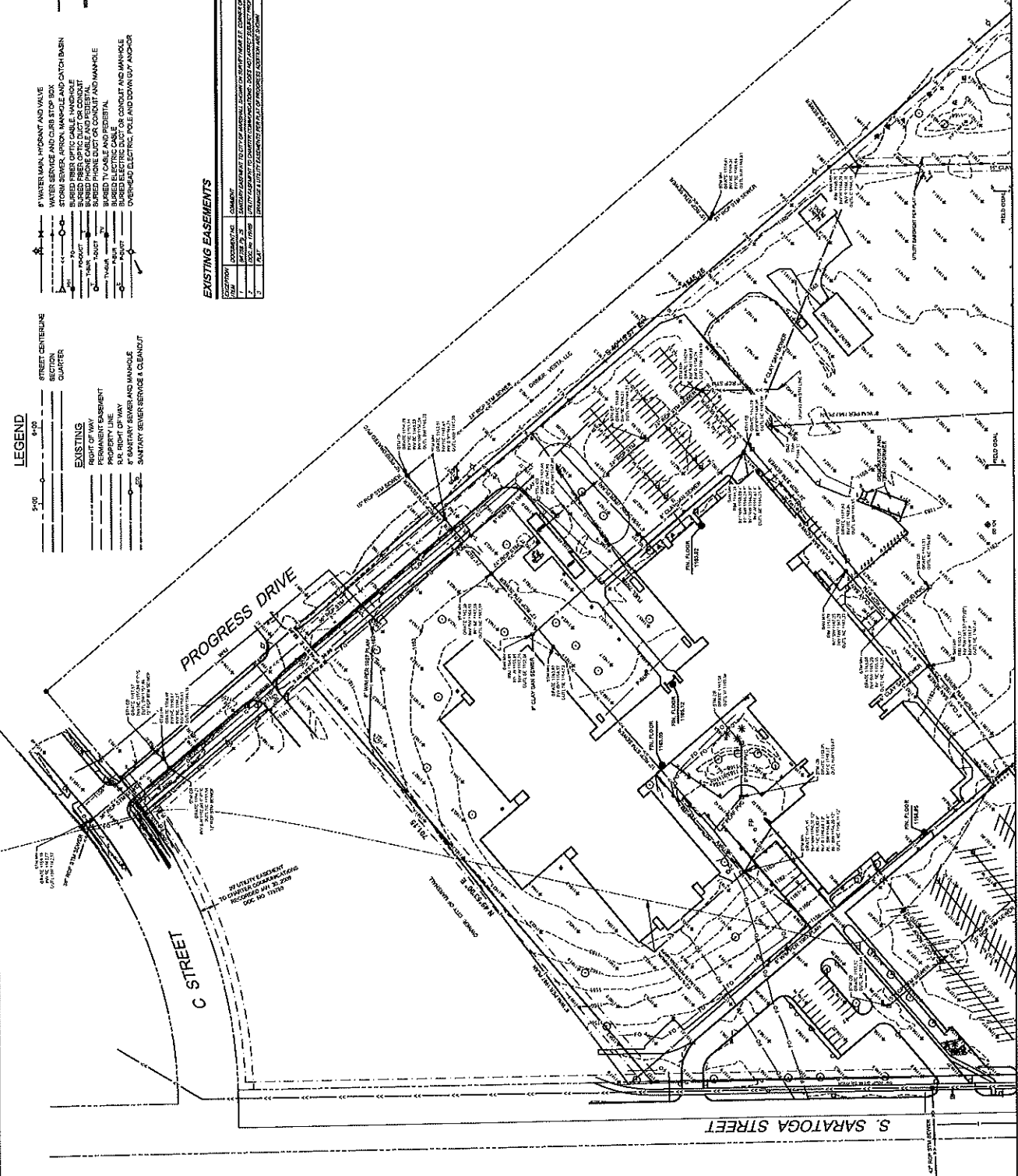
FLOOD HAZARD

The property depicted on this plan is located in the 100-year Flood Zone, Flood Hazard Zone 1, as shown on the Flood Hazard Map of the City of Marshall, Minnesota, dated November 20, 2011.

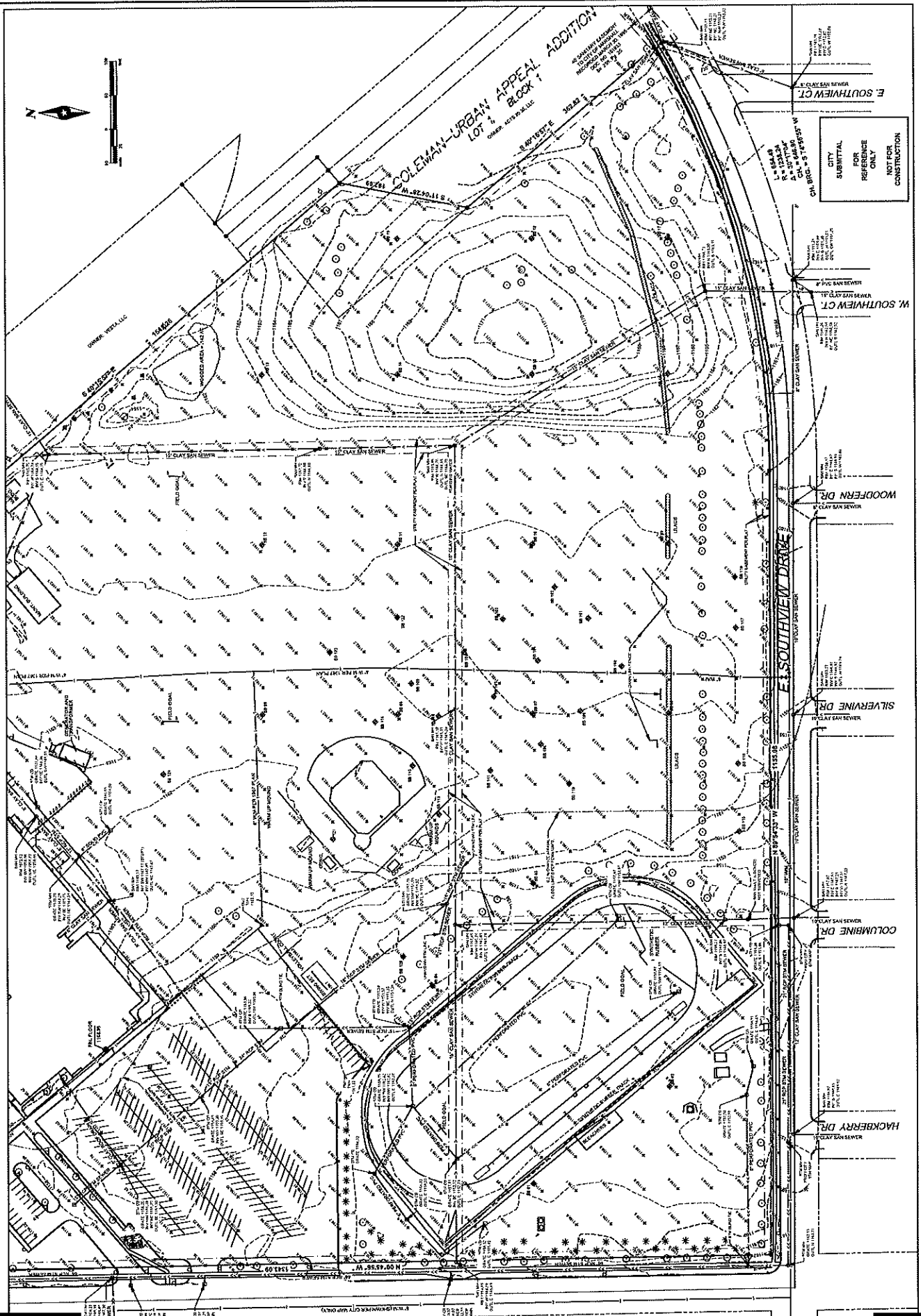
BENCH MARKS

There are no bench marks on this plan. The property is located in the 100-year Flood Zone, Flood Hazard Zone 1, as shown on the Flood Hazard Map of the City of Marshall, Minnesota, dated November 20, 2011. The property is located in the 100-year Flood Zone, Flood Hazard Zone 1, as shown on the Flood Hazard Map of the City of Marshall, Minnesota, dated November 20, 2011. The property is located in the 100-year Flood Zone, Flood Hazard Zone 1, as shown on the Flood Hazard Map of the City of Marshall, Minnesota, dated November 20, 2011.

CITY
 SUBMITTAL
 FOR
 REFERENCE
 ONLY
 NOT FOR
 CONSTRUCTION



MARSHALL MIDDLE SCHOOL EXISTING CONDITIONS SURVEY LOT 1, BLOCK 1, PROGRESS ADDITION	
NO. 1	DATE
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NO. 94	DATE
NO. 95	DATE
NO. 96	DATE
NO. 97	DATE
NO. 98	DATE
NO. 99	DATE
NO. 100	DATE



CITY SUBMITTAL FOR REFERENCE ONLY NOT FOR CONSTRUCTION

THIS PLAN AND SPECIFICATIONS HAVE BEEN PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.



SEH
SURVEY ENGINEERING & HYDROLOGY
1125 UNIVERSITY AVENUE
ST. PAUL, MN 55105
612.222.1234
www.seh.com

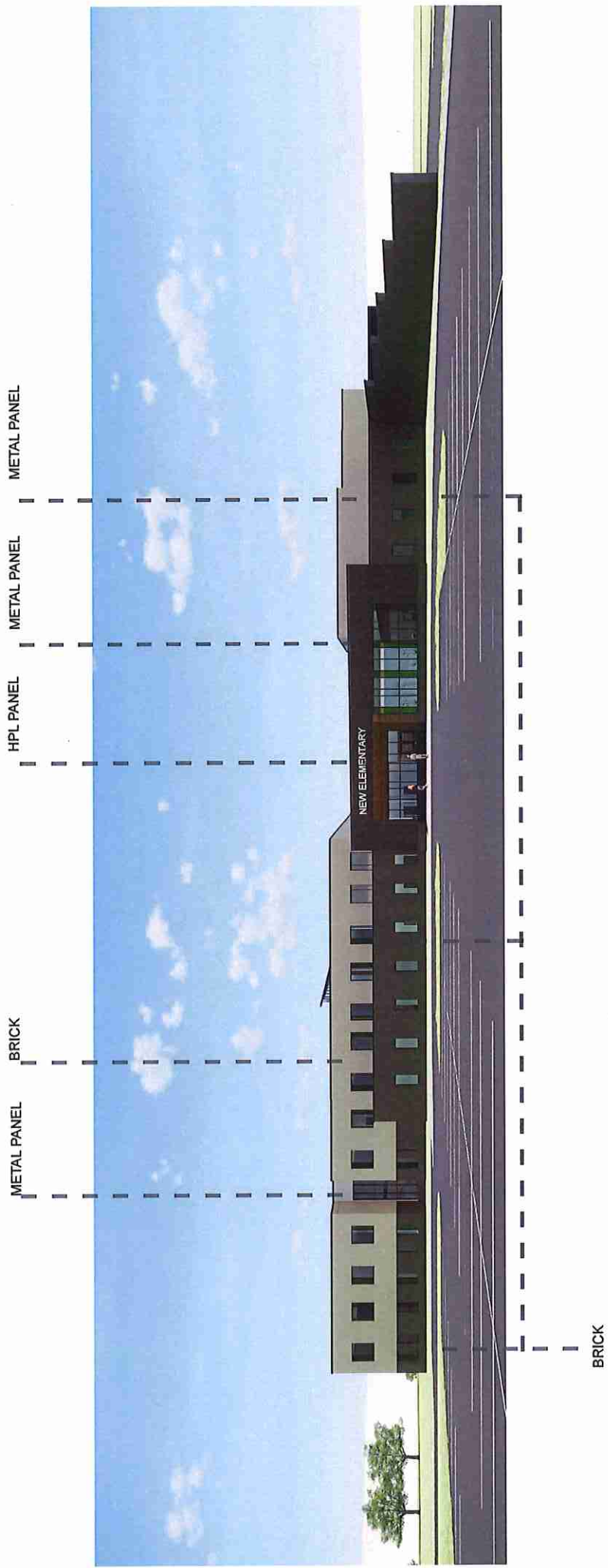
PROJECT NO. 1511-0001
DATE 12/11/11

DATE 12/11/11

DATE	BY	CHK

2

Item 20.

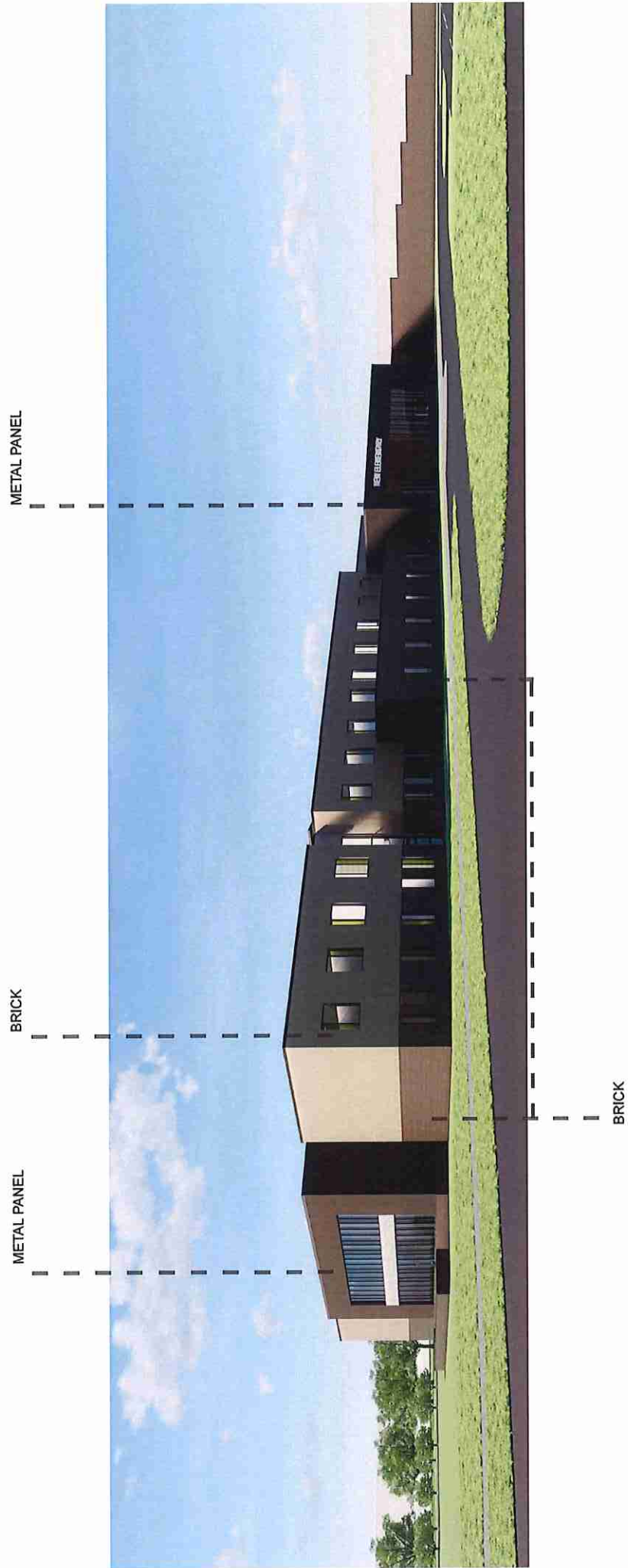


New 2-4 Elementary School
MARSHALL PUBLIC SCHOOL



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Item 20.

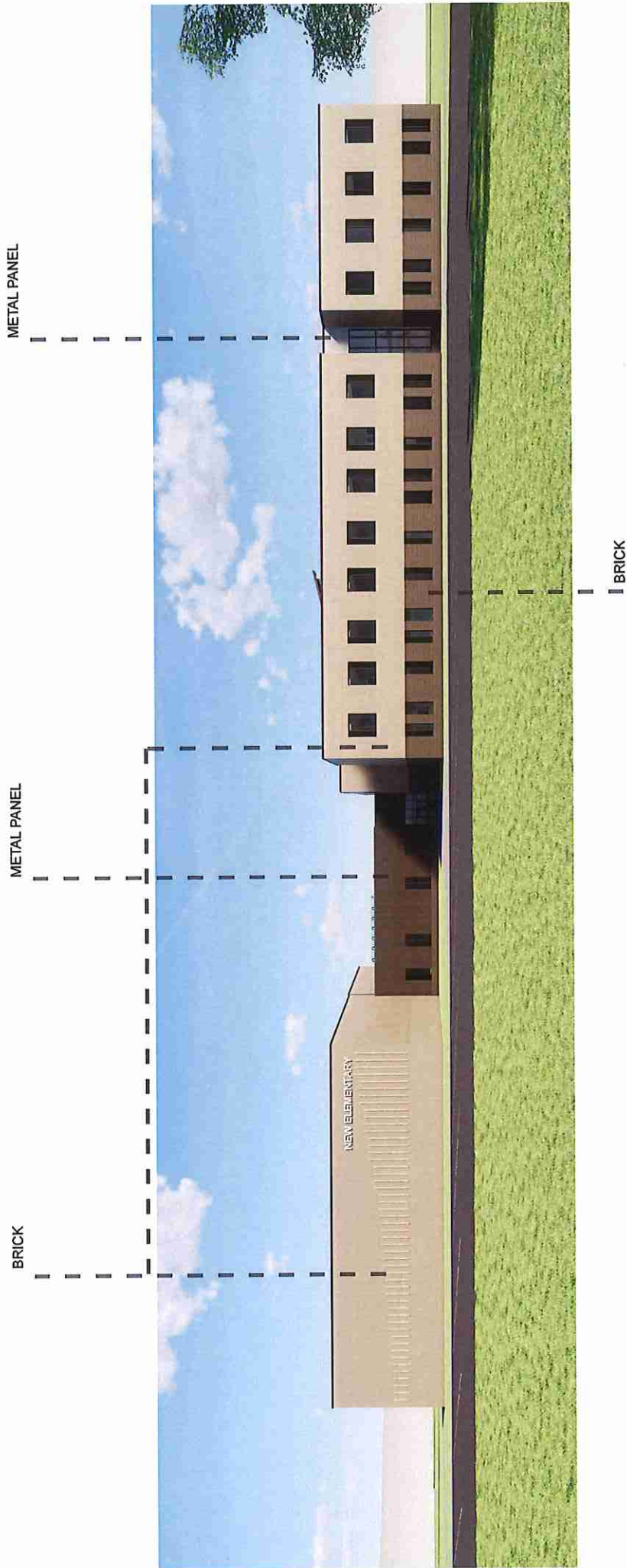


New 2-4 Elementary School
MARSHALL PUBLIC SCHOOL



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Item 20.

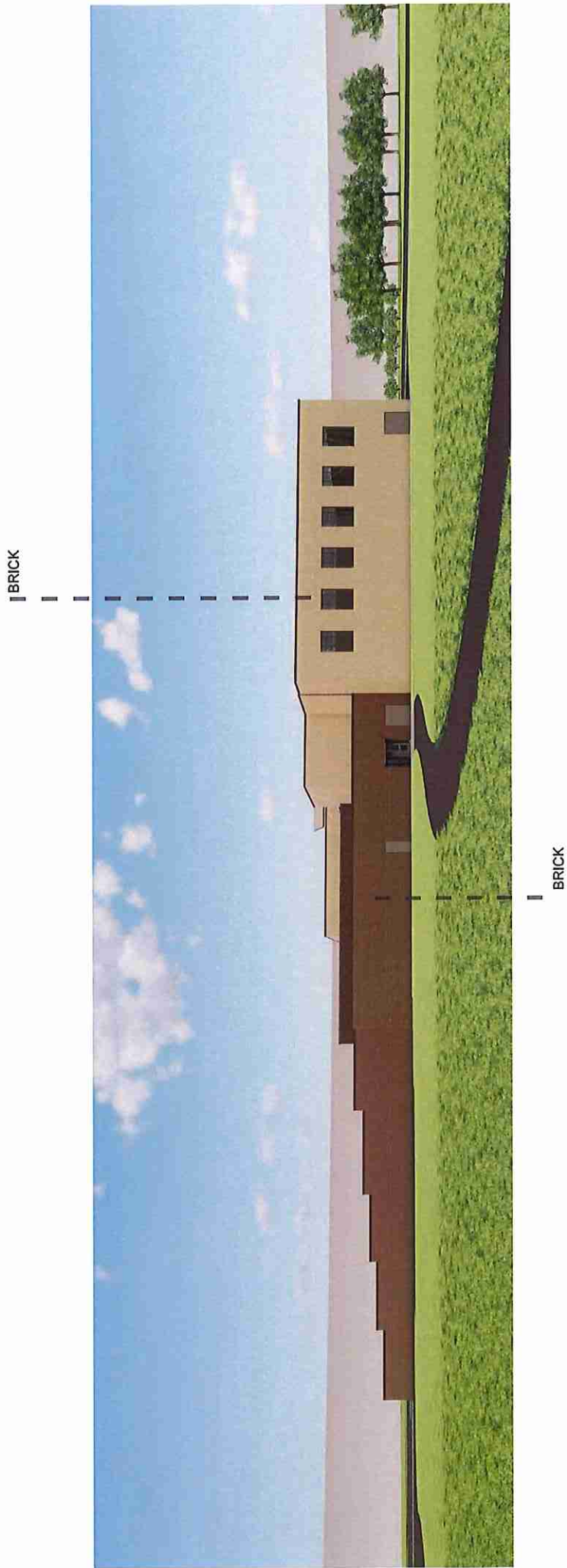


New 2-4 Elementary School
MARSHALL PUBLIC SCHOOL



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Item 20.



New 2-4 Elementary School
MARSHALL PUBLIC SCHOOL



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CITY INFORMATION
 PROPERTY ZONING: R1 ONE FAMILY RESIDENTIAL
 CONDITIONAL USE: ELEMENTARY SCHOOLS ARE ALLOWED

BUILDING SETBACKS: FRONT - 35' ABUTTING A THOROUGHFARE
SIDES - 5' (MIN. EA. SIDE)
REAR - 25% OF LOT

BUILDING HEIGHT: - 30' MAX.
VARIANCE REQUEST - 10' ABOVE MAX BUILDING CLEARSTORY SKYLIGHTS

PARKING ELEMENTARY SCHOOL - 1.5/CLASSROOM FOUND TO BE THE GREATEST FACTOR.

LANDSCAPING: - 1 TREE/50' OF LOT FRONTAGE

PROJECT INFORMATION
 PROPERTY ZONING: R1 ONE FAMILY RESIDENTIAL
 CONDITIONAL USE: REQUEST TO EXPAND EXISTING CONDITIONAL USE FOR NEW SCHOOL

BUILDING SETBACKS: FRONT - 210' FROM SOUTHWIEW DR. R.O.W.
SIDES - 507.42' TO EAST
 - 656.39' TO WEST
REAR - 498.38' TO MIDDLE SCHOOL

BUILDING HEIGHT: - 4' 40" AT BUILDING CLEARSTORY SKYLIGHTS
VARIANCE REQUEST - 10' ABOVE MAX

REQUIRED PARKING (BASED ON 27 CLASSROOMS) - 27 X 1.5 = 40.5 (41) PARKING SPACES
PROPOSED PARKING (EAST) - 90 TOTAL PARKING SPACES
 (88 FACULTY/STAFF, 12 VISITOR, 4 ACCESSIBLE, 6 RECY.)

BUS LOT (WEST) - 12 BUS LOADING AND UNLOADING SPACES
EVENT PARKING (BUS LOT) - 71 ADDITIONAL PARKING SPACES POSSIBLE

LANDSCAPING (783' FRONTAGE) - 1 TREE/50' = 16 REQUIRED TREES

TREE REMOVALS - 7 AT ENTRANCE DRIVE LANE & BUS LOT
 - 11 ASH TREES FOR BIKE PATH MOVED OFF OF SOUTHWIEW DR.

EXISTING REMAINING TREES - 23 ACROSS SAME FRONTAGE AREA
 - OTHER EXISTING TREES THROUGHOUT SITE

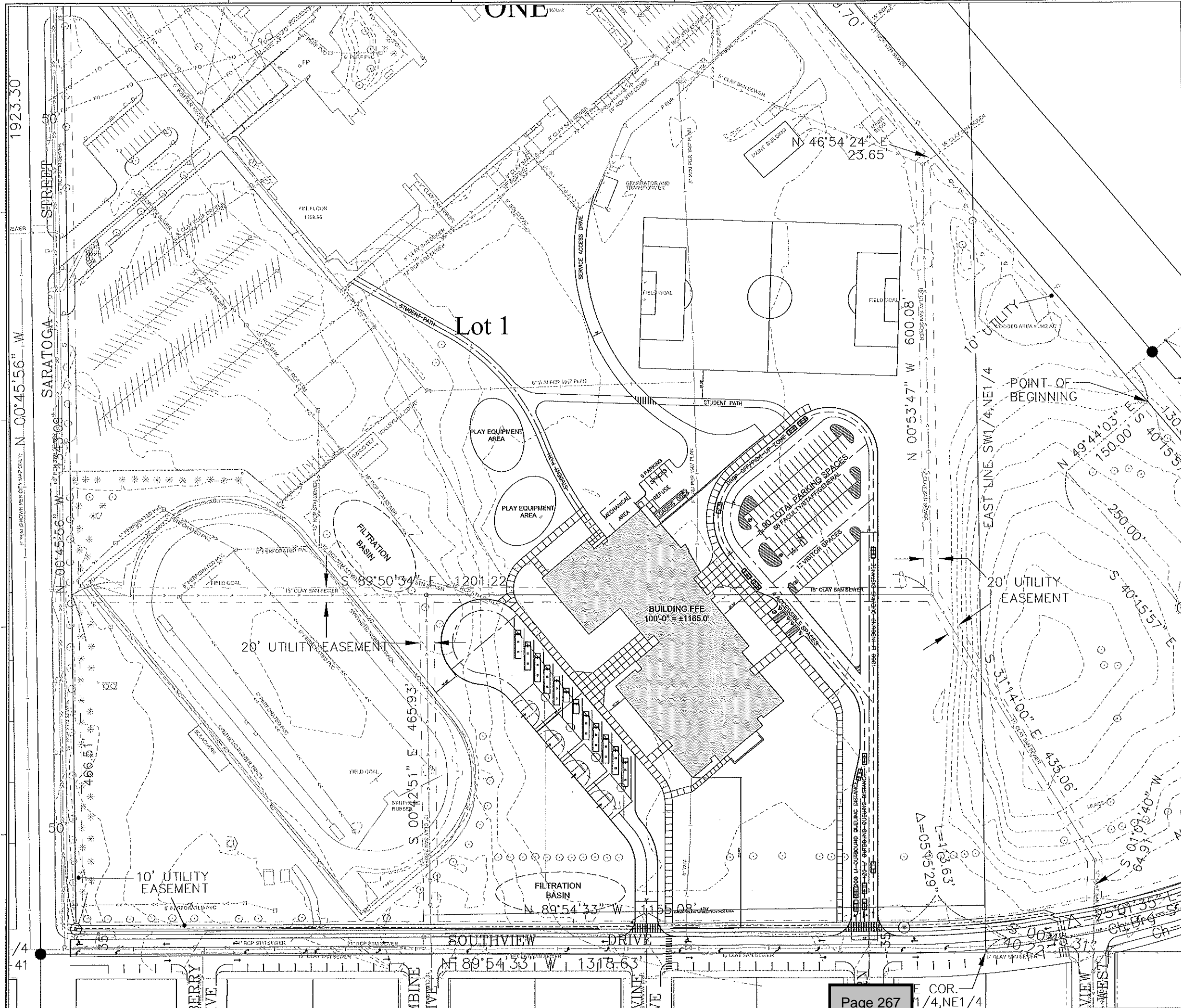
REQUIRED TREES - 16 - 23 = -7 (THERE ARE 7 MORE TREES THAN THAT IS REQUIRED)

NOTE: ALL DISTURBED LAWN AND TURF AREAS SHALL BE SEEDED AND/OR SOODED.
 ADDITIONAL TREES WILL BE POTENTIALLY PLANTED AROUND THE NEW SCHOOL SITE'S EAST PARKING LOT, WEST OF THE BUS LOT, AND AROUND FUTURE PLAYGROUND AREAS.

New 2-4 Elementary School
Marshall Public Schools
 XXX EAST SOUTHWIEW DRIVE
 MARSHALL, MN 56258

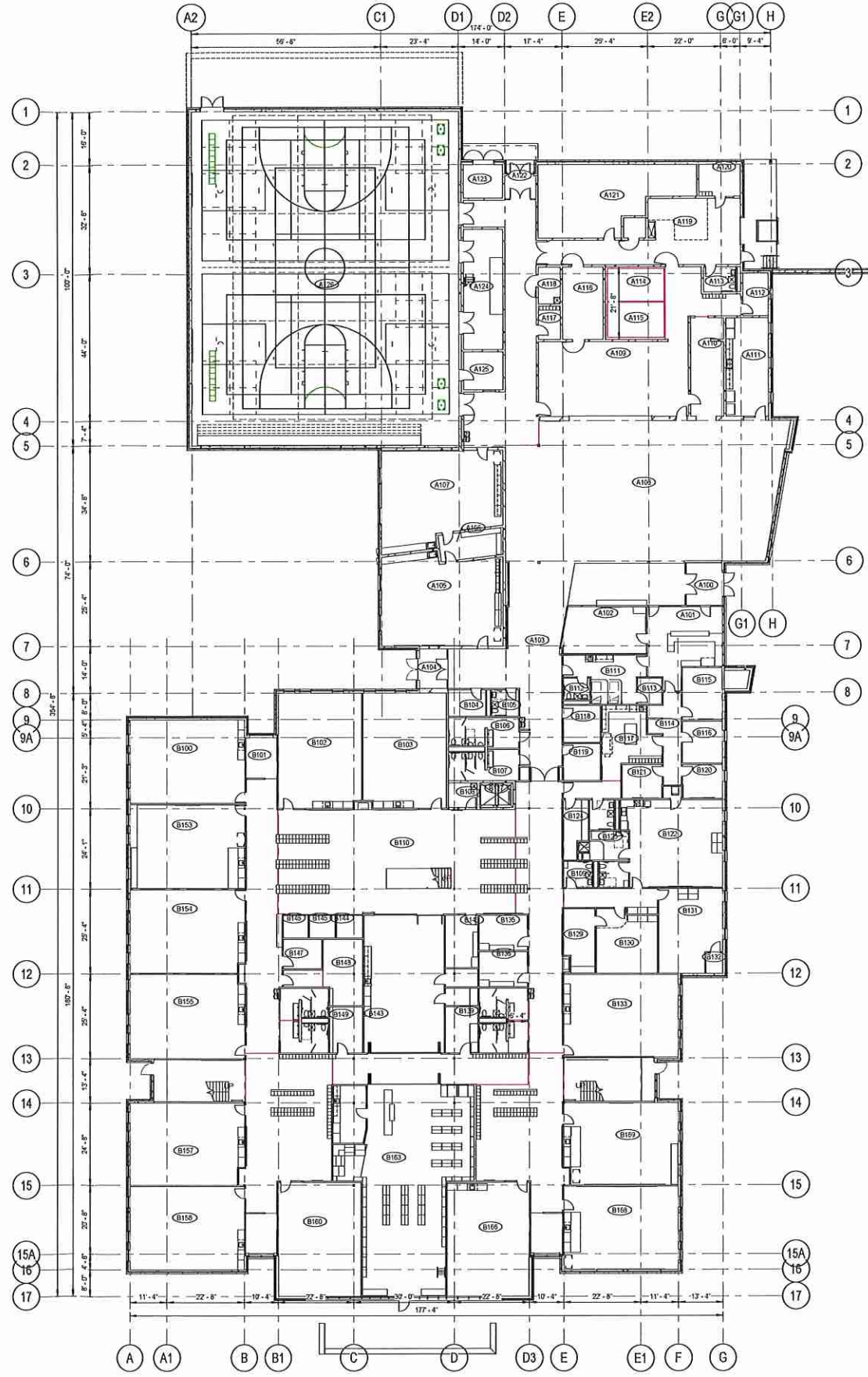
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 NOT FOR CONSTRUCTION
 KEYPLAN

DRAWN BY: RJS
 CHECKED BY: DIMM
 ISSUED FOR: CITY SUBMITTAL
 ISSUE DATE: October 28, 2019
 SHEET NAME: SITE LAYOUT PLAN
 AT&SR PROJECT NO.: 1902B
 REVISION NO.:
 SHEET NUMBER:



1 SITE LAYOUT PLAN - CITY SUBMITTAL
 L1.0 SCALE: 1" = 50'

File - L:\land\001911902B Marshall New 2-4 Elementary\1902B_Site.dwg Date - Oct 25, 2019 Time - 11:11:08am



REVISIONS

REV NO	DESCRIPTION	DATE

NEW 2-4 ELEMENTARY
 Marshall Public Schools
 Marshall, Minnesota 56258

SIGNATURE / SEAL
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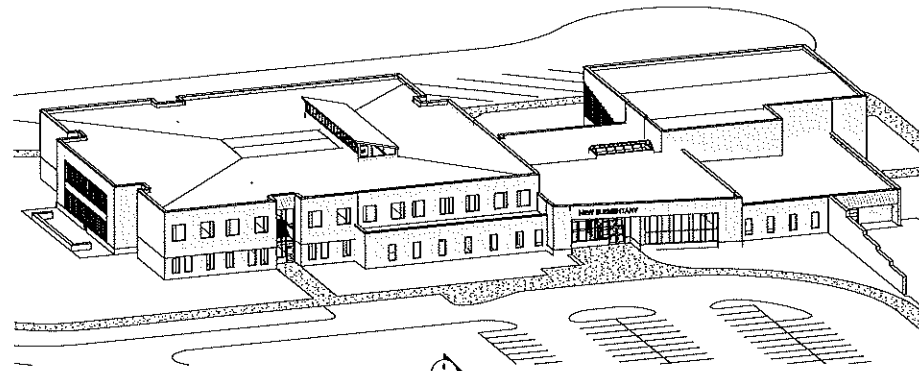
KEY PLAN

DRAWN BY
 SJF
 CHECKED BY
 DMM
 ISSUED FOR
 CITY SUBMITTAL
 ISSUE DATE
 OCTOBER 28, 2019
 SHEET NAME
 REFERENCE PLAN

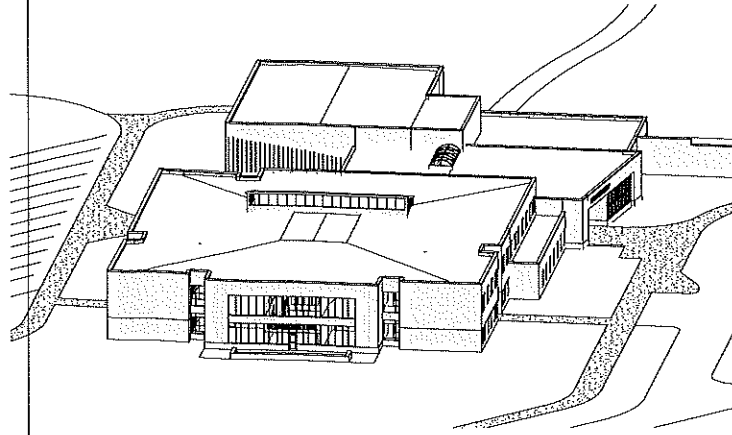
ATS&R PROJECT NO.
 19028
 REVISION NO.
 SHEET NUMBER

Item 20.

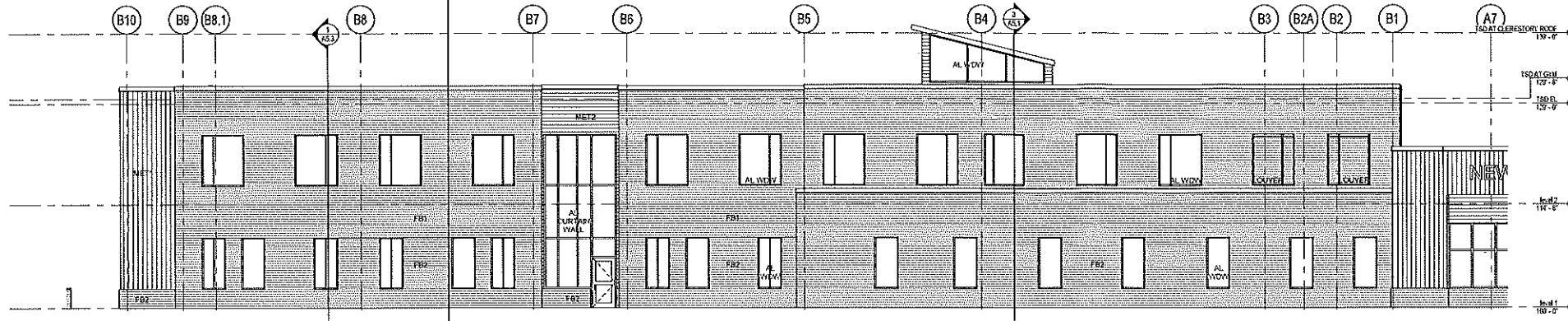




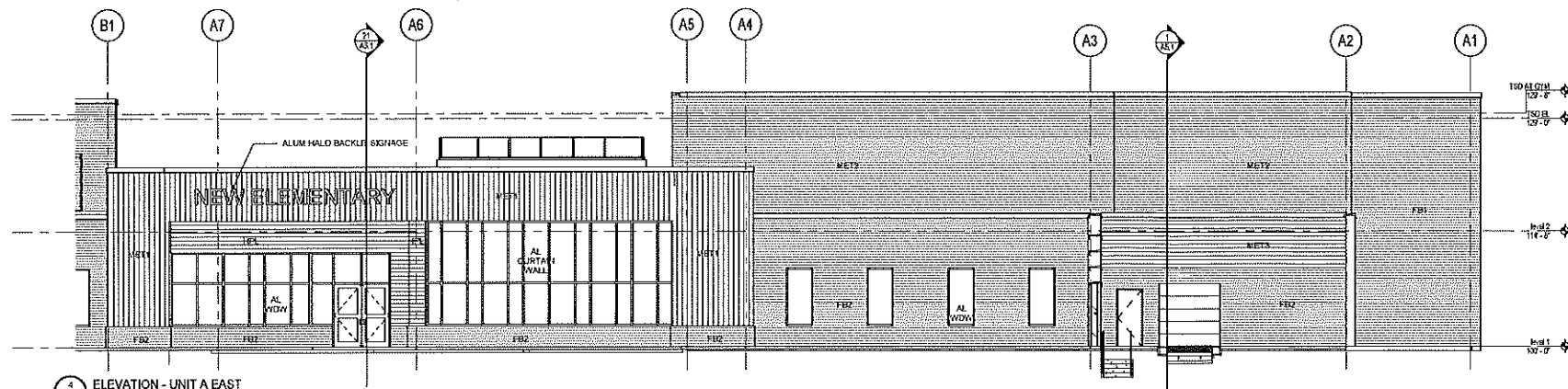
1 A4.1 EXTERIOR - AERIAL VIEW EAST - REFERENCE ONLY



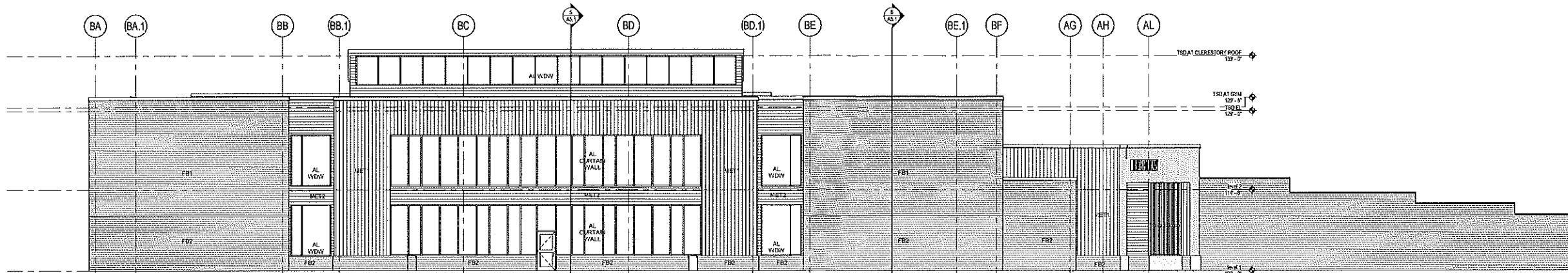
2 A4.1 EXTERIOR - AERIAL VIEW SOUTH - REFERENCE ONLY



3 A4.1 ELEVATION - UNIT B EAST
 1/8" = 1'-0"



4 A4.1 ELEVATION - UNIT A EAST
 1/8" = 1'-0"



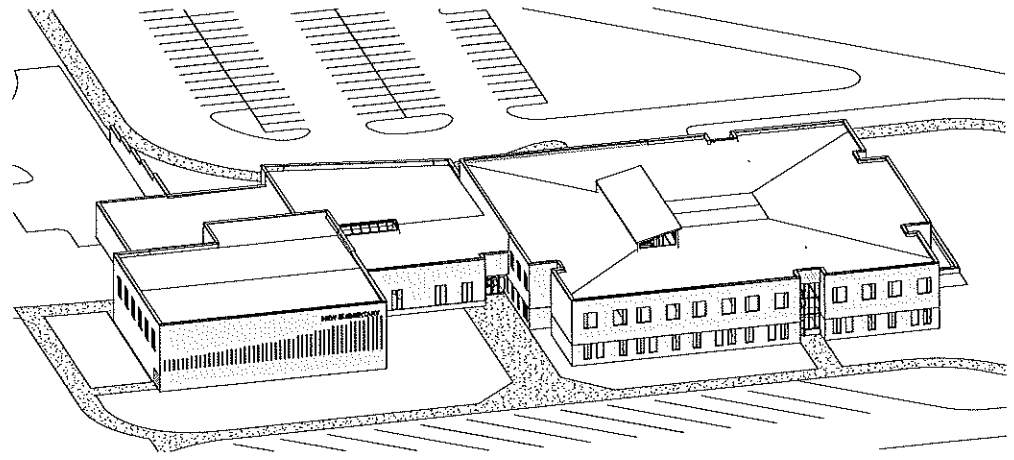
5 A4.1 ELEVATION - UNIT B SOUTH
 1/8" = 1'-0"

REVISIONS	REV NO	DESCRIPTION	DATE

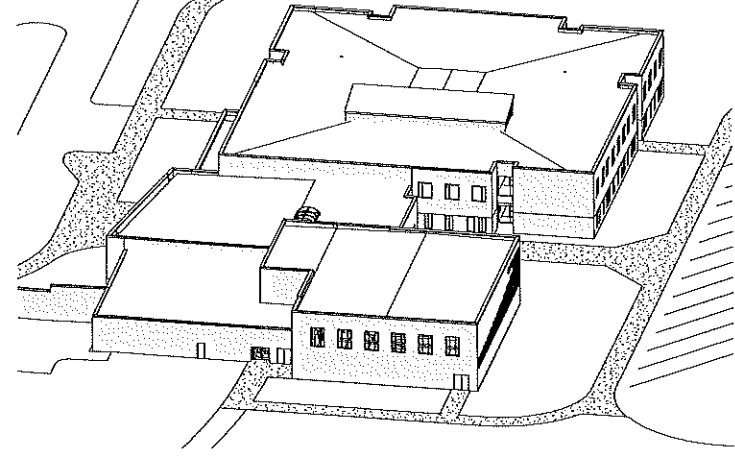
New 2-4 Elementary School
 MARSHALL PUBLIC SCHOOLS
 EAST SOUTHVIEW DRIVE
 MARSHALL, MINNESOTA 56258

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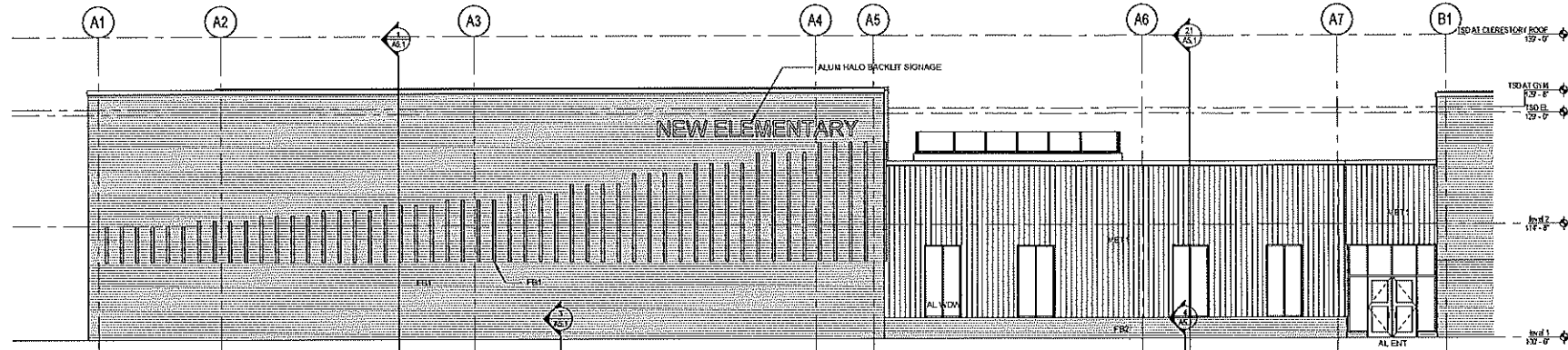
DESIGNED BY
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 ISSUE DATE
 OCTOBER 28, 2019
 SHEET NAME
 EXTERIOR AERIAL VIEWS AND ELEVATIONS
 AT&R PROJECT NO.
 19028
 REVISION NO.
 SHEET NUMBER



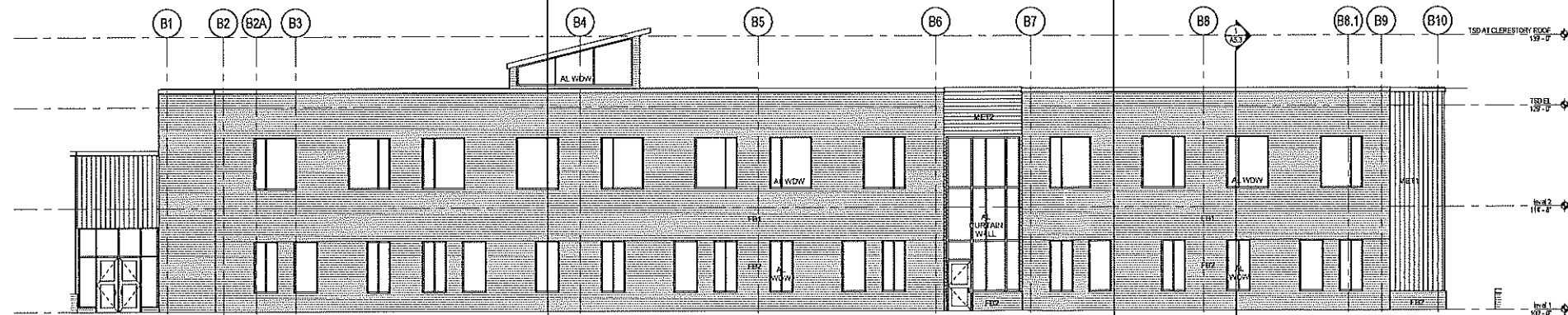
2 EXTERIOR - AERIAL VIEW WEST - REFERENCE ONLY



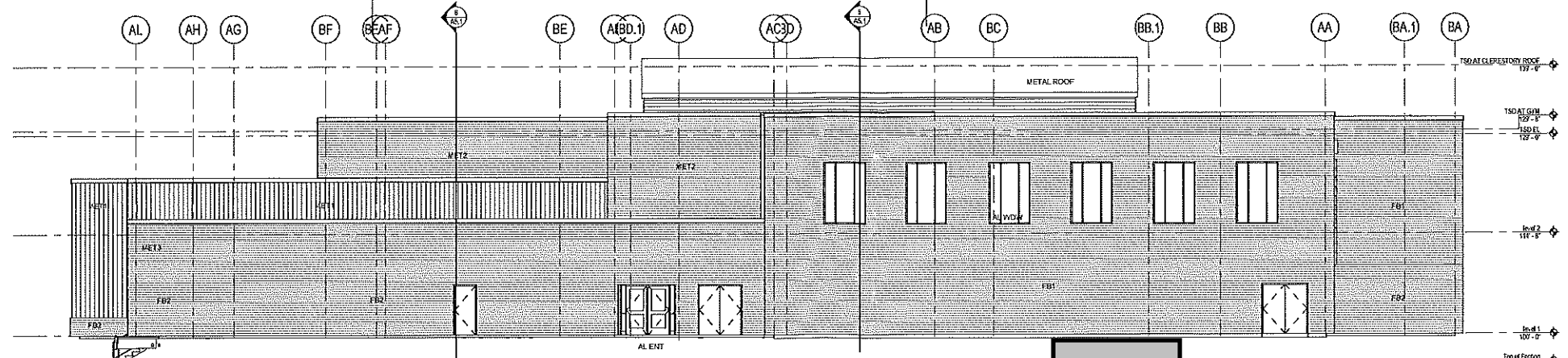
1 EXTERIOR - AERIAL VIEW NORTH - REFERENCE ONLY



4 ELEVATION - UNIT A WEST
 1/8" = 1'-0"



5 ELEVATION - UNIT A WEST 1
 1/8" = 1'-0"



3 ELEVATION - UNIT A NORTH
 1/8" = 1'-0"

REV	NO	DESCRIPTION	DATE

New 2-4 Elementary School
 MARSHALL PUBLIC SCHOOLS
 EAST SOUTHVIEW DRIVE
 MARSHALL, MINNESOTA 56258

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DRAWN BY Author
CHECKED BY Checker
ISSUED FOR CITY SUBMITTAL
ISSUE DATE OCTOBER 28, 2019
SHEET NAME EXTERIOR AERIAL VIEWS AND ELEVATIONS
ATS&R PROJECT NO. 19028
REVISION NO.
SHEET NUMBER

Item 20.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z64 / SAP 139-111-006: Saratoga Street Reconstruction Project -- Consider Resolution for Municipal State Aid Street System (MSAS) 2019 Advance Funds.
Background Information:	<p>The City has completed the project utilizing MSAS funding. A previous application was submitted and the State approved a payment to the City in the amount of \$2,073,844. This amount included engineering costs incurred at that time, as well as 95% of the bid amount.</p> <p>This advance resolution in the amount of \$309,891.54 is the remaining MSAS participating costs for this project. This resolution is required to allow additional MSAS advance funding.</p> <p>The current MSAS account balance as of 11-17-2019 is (\$2,344,203.00). The maximum MSAS advance, set by Minnesota Commissioner of Transportation is five (5) times the City annual construction apportionment. The 2019 City of Marshall annual construction apportionment is \$767,699.00, resulting in an available MSAS advance of up to \$3,838,495.00.</p>
Fiscal Impact:	Total State Aid advance is requested in an amount up to \$330,626.36 required to be repaid in accordance with the regulations established by Mn/DOT from future MSAS disbursements.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER XXXX, which is the "Resolution for Municipal State Aid Street Funds Advance" requesting an additional advance of Municipal State Aid System (MSAS) funding in the amount of \$330,626.36, resulting in a total advance of up to \$2,674,829.36.

**RESOLUTION NUMBER _____, SECOND SERIES
RESOLUTION FOR MUNICIPAL STATE AID STREET FUNDS ADVANCE**

WHEREAS, the Municipality of Marshall plans to utilize Municipal State Aid Street (MSAS) Funds in 2019 which will require State Aid funds in excess of those available in its State Aid Construction Account; and

WHEREAS, said municipality is under construction of 139-111-006 (City Project Z64: Saratoga Street Reconstruction Project) and intends to utilize an advance from the MSAS fund for a partial payment; and

WHEREAS, via Resolution Number 4481, Second Series, on February 27, 2018, the City had previously requested a State Aid Advance for the estimated construction cost of the project; and

WHEREAS, via Resolution Number 4521, Second Series, on June 12, 2018, the City had previously requested an additional State Aid Advance for the estimated construction cost of the project; and

WHEREAS, the awarded contract amount was higher than anticipated; and

WHEREAS, the advance is based on the following determination of estimated expenditures for State Aid eligible items:

Account Balance as of <u>11-17-2019</u>	\$ <u>(2,344,203.00)</u>
Anticipated 2019 Construction Allotment (included in balance above)	\$ <u>0.00.</u>
Anticipated Account Balance	\$ <u>(2,344,203.00)</u>
Less estimated additional disbursements:	
Project #139-111-006 (Saratoga Street Project)	\$ <u>(330,626.36)</u>
Total Estimated Additional Disbursements	\$ <u>(330,626.36)</u>
Amount in Excess of Account Balance	\$ <u>(2,674,829.36)*</u>

* Advance is Limited to 5 times City annual construction allotment (\$3,838,495=Estimated \$767,699 x 5)

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subp. 10b; and

WHEREAS, the Municipality acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Project(s) of the Municipality of Marshall in an amount up to \$2,674,829. The City of Marshall hereby authorizes repayments from subsequent accruals to the Municipal State Aid Street Construction Account of said Municipality in accordance with the regulations established by Mn/DOT from future MSAS disbursements.

Passed and adopted by the Council this 26th day of November, 2019.

Mayor

ATTEST:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Change Order No. 1 (Final) and Acknowledgement of Final Pay Request No. 1.
Background Information:	<p>The project consisted of the installation of new storm sewer main and requested private storm sewer services within and adjacent to the alley lying between the west side of South Whitney Street and the east side of South High Street, between the north line of East Marshall Street and the south line of East College Drive.</p> <p>The items on Change Order No. 1 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction. Each individual line item is shown on the spreadsheet attached to the change order.</p> <p>All work has been completed in accordance with the specifications.</p>
Fiscal Impact:	<p>Change Order No. 1 (Final) results in a contract decrease in the amount of \$10,050.00 and a total contract amount of \$31,750.00. The original contract amount was \$41,800.00.</p> <p>The final payment, including release of retainage, will be funded from Surface Water Management Utility Fund and special assessments.</p>
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council approve Change Order No. 1 (Final), resulting in a contract decrease in the amount of \$10,050.00 and acknowledge Final Pay Request (No. 1) in the amount of \$31,750.00 for the above-referenced project to Towne & Country Excavating LLC of Garvin, Minnesota.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

City/County of City Of Marshall

Change Order No. 1

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. Z70-2	CONTRACT NO.
CONTRACTOR NAME AND ADDRESS Towne & Country Excavating LLC 1191 260th Ave Garvin, MN 56132		LOCATION OF WORK South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project	
		TOTAL CHANGE ORDER AMOUNT (\$10,050.00)	

Final Reconciling Change Order

COST BREAKDOWN

Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 001					
9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$10,050.00)	1	(\$10,050.00)
Funding Category No. 001 Total:					(\$10,050.00)
Change Order No. 1 Total:					(\$10,050.00)

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)
Due to this change the Contract Time:

a. Is Increased by _____ Working Days b. Is Not Changed
 Is Decreased by _____ Working Days
 Is Increased by _____ Calendar Days c. May be revised if work affected the controlling operation
 Is Decreased by _____ Calendar Days

Approved By Project Engineer: Glenn Olson	Approved By Contractor: Towne & Country Excavating LLC
Signed <u><i>Glenn Olson</i></u>	Signed _____
Date: <u>11/15/19</u> Phone: <u>(507) 537-6773</u>	Date: _____ Phone: <u>(507) 746-4563</u>

The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer: _____ Date: _____

Project Z70-2: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project
 "Reconciling Change Order"

	<u>Item</u>	<u>Contract</u> <u>Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>	<u>Final</u> <u>Quantity</u>	<u>Final Quantity</u> <u>Amount</u>	<u>Quantity</u> <u>Difference</u>	<u>Amount</u> <u>Difference</u>
1	2021.501 MOBILIZATION	1.00	LS	\$7,000.00	\$7,000.00	1.00	1.00	0.00	\$0.00
2	2105.507 COMMON EXCAVATION (P)	70.00	C Y	\$22.00	\$1,540.00	59.00	59.00	(11.00)	(\$242.00)
3	2105.533 SALVAGE & REINSTALL AGGREGATE BASE	70.00	CU YD	\$13.00	\$910.00	70.00	70.00	0.00	\$0.00
4	2211.507 AGGREGATE BASE (CV) CLASS 5 MODIFIEI	70.00	C Y	\$24.00	\$1,680.00	59.00	59.00	(11.00)	(\$264.00)
5	2502.503 6" PERF PVC PIPE DRAIN	170.00	L F	\$13.00	\$2,210.00	50.00	50.00	(120.00)	(\$1,560.00)
6	2503.602 CONNECT TO EXISTING STORM SEWER	5.00	EACH	\$2,200.00	\$11,000.00	1.00	1.00	(4.00)	(\$8,800.00)
7	2503.603 12" PIPE SEWER	245.00	L F	\$48.00	\$11,760.00	262.00	262.00	17.00	\$816.00
8	2506.503 CONST DRAINAGE STRUCTURE DES 48-402	5.00	L F	\$1,140.00	\$5,700.00	5.00	5.00	0.00	\$0.00

FINAL CO-1 (\$10,050.00)



CITY OF MARSHALL

344 W. MAIN ST.
MARSHALL, MN 56258

Project Z70-2 - SOUTH HIGH ST / SOUTH WHITNEY ST (100 & 200 BLOCK) ALLEY
IMPROVEMENT PROJECT
Final Pay Request No. 1

Contractor: Towne & Country Excavating LLC
1191 260th Ave
Garvin, MN 56132

Contract No.
Vendor No. 01-6389
For Period: 9/20/2019 - 11/15/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$41,800.00
Contract Changes	(\$10,050.00)
Revised Contract	\$31,750.00

Funds Encumbered

Original	\$41,800.00
Additional	(\$10,050.00)
Total	\$31,750.00

Work Certified To Date

Base Bid Items	\$31,750.00
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$31,750.00

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
Z70-2	\$31,750.00	\$31,750.00	\$0.00	\$0.00	\$31,750.00	\$31,750.00
Percent Retained: 0.0000%						
Amount Paid This Final Pay Request					\$31,750.00	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed

in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By Towne & Country Excavating LLC

Stump Olson
County/City/Project Engineer

Contractor

11/15/19
Date

Date

VENDOR # 6389
INVOICE # #1F-Z70-2
AMOUNT 31,750.00
DATE 11-15-2019
ADDT & PROJ # 630-90661-5570/Z70-2
DESCRIPTION #1F-Z70-2 High/Whitney
SIGNATURE *Stump Olson*

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CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z70-2
 Final Pay Request No. 1

Z70-2 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	09/20/2019	11/15/2019	\$31,750.00	\$0.00	\$31,750.00
Totals:			\$31,750.00	\$0.00	\$31,750.00

Z70-2 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	31,750.00	0.00	0.00	31,750.00	31,750.00	
Totals:		\$31,750.00	\$0.00	\$0.00	\$31,750.00	\$31,750.00

Z70-2 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
630	Local	31,750.00	31,750.00	31,750.00	31,750.00
Totals:		\$31,750.00	\$31,750.00	\$31,750.00	\$31,750.00

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z70-2
 Final Pay Request No. 1

Z70-2 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid									
1	2021.501	MOBILIZATION	LS	\$7,000.00	1	1	\$7,000.00	1	\$7,000.00
2	2105.507	COMMON EXCAVATION (P)	C Y	\$22.00	70	59	\$1,298.00	59	\$1,298.00
3	2105.533	SALVAGE & REINSTALL AGGREGATE BASE	CU YD	\$13.00	70	70	\$910.00	70	\$910.00
4	2211.507	AGGREGATE BASE (CV) CLASS 5 MODIFIED (P)	C Y	\$24.00	70	59	\$1,416.00	59	\$1,416.00
5	2502.503	6" PERF PVC PIPE DRAIN	L F	\$13.00	170	50	\$650.00	50	\$650.00
6	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$2,200.00	5	1	\$2,200.00	1	\$2,200.00
7	2503.603	12" PIPE SEWER	L F	\$48.00	245	262	\$12,576.00	262	\$12,576.00
8	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$1,140.00	5	5	\$5,700.00	5	\$5,700.00
Totals For Section Base Bid:							\$31,750.00		\$31,750.00
Change Order 1									
9	9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$10,050.00)	1	0	\$0.00	0	\$0.00
Totals For Change Order 1:							\$0.00		\$0.00
Project Totals:							\$31,750.00		\$31,750.00

Z70-2 Contract Changes					
No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	11/15/2019	Final Reconciling Change Order	(\$10,050.00)	\$0.00
Contract Change Totals:				(\$10,050.00)	\$0.00

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-324-062-240
Submitted Date and Time: 15-Nov-2019 5:31:28 PM
Legal Name: TOWNE & COUNTRY EXCAVATING LLC
Federal Employer ID: 32-0304536
User Who Submitted: tcland
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 954523648
Minnesota ID: 3823635
Project Owner: CITY OF MARSHALL
Project Number: Z70-2
Project Begin Date: 09-Oct-2019
Project End Date: 16-Oct-2019
Project Location: SOUTH HIGH ST /SOUTH WHITNEY ST
Project Amount: \$31,750.00
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z72: Hahn Road Storm Sewer Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 4.
Background Information:	<p>The project consisted of storm sewer replacement and new storm sewer on Hahn Road at the intersection of CSAH33/Erie Road & Hahn Road. This project will also include ditch cleaning and shaping along BNSF railroad and Schwan's rail spur. This is a utility only project not road reconstruction.</p> <p>The items on Change Order No. 3 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction. Each individual line item is shown on the spreadsheet attached to the change order.</p> <p>All work has been completed in accordance with the specifications.</p>
Fiscal Impact:	<p>Change Order No. 3 (Final) results in a contract decrease in the amount of \$20,865.11 and a total contract amount of \$113,279.89. The original contract amount was \$136,970.00.</p> <p>The final payment, including release of retainage, will be funded from Surface Water Management Utility Fund.</p>
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council approve Change Order No. 3 (Final), resulting in a contract decrease in the amount of \$20,865.11 and acknowledge Final Pay Request (No. 4) in the amount of \$7,326.49 for the above-referenced project to A&C Excavating, LLC of Marshall, Minnesota.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

City/County of City Of Marshall

Change Order No. 3

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. Z72	CONTRACT NO.
CONTRACTOR NAME AND ADDRESS A&C Excavating, LLC PO Box 408 Marshall, Mn 56258		LOCATION OF WORK Hahn Road Drainage Project	
		TOTAL CHANGE ORDER AMOUNT (\$20,865.11)	

Final Reconciling Change Order


COST BREAKDOWN

Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 001					
9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$20,865.11)	1	(\$20,865.11)
Funding Category No. 001 Total:					(\$20,865.11)
Change Order No. 3 Total:					(\$20,865.11)

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)
Due to this change the Contract Time:

a. Is Increased by ___ Working Days b. Is Not Changed
 Is Decreased by ___ Working Days
 Is Increased by ___ Calendar Days c. May be revised if work affected the controlling operation
 Is Decreased by ___ Calendar Days

Approved By Project Engineer: Glenn Olson	Approved By Contractor: A&C Excavating, LLC
Signed <u></u>	Signed _____
Date: <u>11/15/19</u> Phone: (507) 537-6773	Date: _____ Phone: (507) 530-3887

The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer: _____ Date: _____

Project Z72: Hahn Road Drainage Project
 "Reconciling Change Order"

	<u>Item</u>	<u>Contract</u> <u>Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>	<u>Final</u> <u>Quantity</u>	<u>Final Quantity</u> <u>Amount</u>	<u>Quantity</u> <u>Difference</u>	<u>Amount</u> <u>Difference</u>
1	2021.501 MOBILIZATION	1.00	LS	\$15,000.00	\$15,000.00	1.00	15,000.00	0.00	\$0.00
2	2021.601 RAILROAD PROTECTIVE SERVICES	1.00	LS	\$800.00	\$800.00	1.00	800.00	0.00	\$0.00
3	2101.511 CLEARING & GRUBBING	1.00	LS	\$500.00	\$500.00	1.00	500.00	0.00	\$0.00
4	2104.501 REMOVE CURB & GUTTER	105.00	L F	\$3.00	\$315.00	104.50	313.50	(0.50)	(\$1.50)
5	2104.505 REMOVE BITUMINOUS SURFACING	205.00	S Y	\$2.00	\$410.00	177.00	354.00	(28.00)	(\$56.00)
6	2104.509 REMOVE CATCH BASIN	2.00	EACH	\$350.00	\$700.00	2.00	700.00	0.00	\$0.00
7	2105.501 COMMON EXCAVATION	155.00	C Y	\$8.00	\$1,240.00	155.00	1,240.00	0.00	\$0.00
8	2105.507 COMMON BORROW (LV)	75.00	C Y	\$10.00	\$750.00	0.00	0.00	(75.00)	(\$750.00)
9	2105.603 DITCH CLEANING	510.00	L F	\$2.00	\$1,020.00	510.00	1,020.00	0.00	\$0.00
10	2105.604 GEOTEXTILE FABRIC TYPE V	100.00	S Y	\$1.50	\$150.00	83.10	124.65	(16.90)	(\$25.35)
11	2211.503 AGGREGATE BASE (CV) CLASS 5 MODIFIED	106.00	C Y	\$23.00	\$2,438.00	106.00	2,438.00	0.00	\$0.00
12	2360.501 BITUMINOUS PATCHING	205.00	SY	\$150.00	\$30,750.00	177.00	26,550.00	(28.00)	(\$4,200.00)
13	2501.511 24" RC PIPE CULVERT CLASS III	199.00	L F	\$39.00	\$7,761.00	202.50	7,897.50	3.50	\$136.50
14	2501.567 36" RC SAFETY APRON & GRATE DES 3128	1.00	EACH	\$2,623.00	\$2,623.00	1.00	2,623.00	0.00	\$0.00
15	2502.541 3" PERF PE PIPE DRAIN	40.00	L F	\$1.75	\$70.00	0.00	0.00	(40.00)	(\$70.00)
16	2503.603 18" PIPE SEWER	45.00	L F	\$27.00	\$1,215.00	43.00	1,161.00	(2.00)	(\$54.00)
17	2503.603 36" PIPE SEWER	400.00	L F	\$86.00	\$34,400.00	385.50	33,153.00	(14.50)	(\$1,247.00)
18	2506.502 CONST DRAINAGE STRUCTURE DESIGN A	1.00	EACH	\$2,500.00	\$2,500.00	1.00	2,500.00	0.00	\$0.00
19	2506.503 CONST DRAINAGE STRUCTURE DES 48-402	5.80	L F	\$431.03	\$2,500.00	5.80	2,500.00	0.00	\$0.00
20	2506.503 CONST DRAINAGE STRUCTURE DES 60-402	9.30	L F	\$537.63	\$5,000.00	9.70	5,215.05	0.40	\$215.05
21	2511.501 RANDOM RIPRAP CLASS II	27.00	C Y	\$39.00	\$1,053.00	15.71	612.69	(11.29)	(\$440.31)
22	2531.501 CONCRETE CURB & GUTTER DESIGN B618	105.00	L F	\$45.00	\$4,725.00	104.50	4,702.50	(0.50)	(\$22.50)
23	2563.601 TRAFFIC CONTROL	1.00	LS	\$2,500.00	\$2,500.00	1.00	2,500.00	0.00	\$0.00
24	2573.530 STORM DRAIN INLET PROTECTION	6.00	EACH	\$200.00	\$1,200.00	5.00	1,000.00	(1.00)	(\$200.00)
25	2573.602 TEMPORARY ROCK CONSTRUCTION ENTR.	1.00	EACH	\$1,750.00	\$1,750.00	0.00	0.00	(1.00)	(\$1,750.00)
26	2573.602 SEDIMENT CONTROL BARRIER	2.00	EACH	\$6,000.00	\$12,000.00	0.00	0.00	(2.00)	(\$12,000.00)
27	2575.523 RAPID STABILIZATION METHOD 3	2.00	MGAL	\$200.00	\$400.00	0.00	0.00	(2.00)	(\$400.00)
28	2575.555 TURF ESTABLISHMENT	1.00	LS	\$3,200.00	\$3,200.00	1.00	3,200.00	0.00	\$0.00

FINAL CO-3 (\$20,865.11)



CITY OF MARSHALL

344 W. MAIN ST.
 MARSHALL, MN 56258
 Project Z72 - HAHN ROAD DRAINAGE PROJECT
 Final Pay Request No. 4

Contractor: A&C Excavating, LLC
 PO Box 408
 Marshall, Mn 56258

Contract No.
 Vendor No. 01-4193
 For Period: 8/31/2019 - 11/15/2019
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$136,970.00
Contract Changes	(\$23,690.11)
Revised Contract	\$113,279.89

Work Certified To Date

Base Bid Items	\$116,104.89
Backsheet	\$0.00
Change Order	(\$2,825.00)
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$113,279.89

Funds Encumbered

Original	\$136,970.00
Additional	(\$23,690.11)
Total	\$113,279.89

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
Z72	\$1,750.00	\$113,279.89	\$0.00	\$105,953.40	\$7,326.49	\$113,279.89
Percent Retained: 0.0000%						
Amount Paid This Final Pay Request					\$7,326.49	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By A&C Excavating, LLC

Glenn J. Olson
 County/City/Project Engineer

 Contractor

11/15/19
 Date

 Date

VENDOR # 4193
 INVOICE # #4 Final - Z72
 \$ AMOUNT 7,326.49
 DATE 11-15-2019
 ADOPT & PROJ # 630-90661-5570 / Z72
 DESCRIPTION #4 Final - Hahn
 SIGNATURE *Glenn J. Olson*

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CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 4

Z72 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	06/13/2019	06/27/2019	\$63,377.71	\$3,168.89	\$60,208.82
2	06/28/2019	08/02/2019	\$44,952.18	\$2,247.60	\$42,704.58
3	08/03/2019	08/30/2019	\$3,200.00	\$160.00	\$3,040.00
4	08/31/2019	11/15/2019	\$1,750.00	(\$5,576.49)	\$7,326.49
Totals:			\$113,279.89	\$0.00	\$113,279.89

Z72 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	113,279.89	0.00	105,953.40	7,326.49	113,279.89	
Totals:		\$113,279.89	\$0.00	\$105,953.40	\$7,326.49	\$113,279.89

Z72 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
630	Local	7,326.49	113,279.89	113,279.89	113,279.89
Totals:		\$7,326.49	\$113,279.89	\$113,279.89	\$113,279.89

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 4

Z72 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid									
1	2021.501	MOBILIZATION	LS	\$15,000.00	1	0	\$0.00	1	\$15,000.00
2	2021.601	RAILROAD PROTECTIVE SERVICES	LS	\$800.00	1	0	\$0.00	1	\$800.00
3	2101.511	CLEARING & GRUBBING	LS	\$500.00	1	0	\$0.00	1	\$500.00
4	2104.501	REMOVE CURB & GUTTER	L F	\$3.00	105	0	\$0.00	104.5	\$313.50
5	2104.505	REMOVE BITUMINOUS SURFACING	S Y	\$2.00	205	0	\$0.00	177	\$354.00
6	2104.509	REMOVE CATCH BASIN	EACH	\$350.00	2	0	\$0.00	2	\$700.00
7	2105.501	COMMON EXCAVATION	C Y	\$8.00	155	0	\$0.00	155	\$1,240.00
8	2105.507	COMMON BORROW (LV)	C Y	\$10.00	75	0	\$0.00	0	\$0.00
9	2105.603	DITCH CLEANING	L F	\$2.00	510	0	\$0.00	510	\$1,020.00
10	2105.604	GEOTEXTILE FABRIC TYPE V	S Y	\$1.50	100	0	\$0.00	83.1	\$124.65
11	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED (P)	C Y	\$23.00	106	0	\$0.00	106	\$2,438.00
12	2360.501	BITUMINOUS PATCHING	SY	\$150.00	205	0	\$0.00	177	\$26,550.00
13	2501.511	24" RC PIPE CULVERT CLASS III	L F	\$39.00	199	0	\$0.00	202.5	\$7,897.50
14	2501.567	36" RC SAFETY APRON & GRATE DES 3128	EACH	\$2,623.00	1	0	\$0.00	1	\$2,623.00
15	2502.541	3" PERF PE PIPE DRAIN	L F	\$1.75	40	0	\$0.00	0	\$0.00
16	2503.603	18" PIPE SEWER	L F	\$27.00	45	0	\$0.00	43	\$1,161.00
17	2503.603	36" PIPE SEWER	L F	\$86.00	400	0	\$0.00	385.5	\$33,153.00
18	2506.502	CONST DRAINAGE STRUCTURE DESIGN A	EACH	\$2,500.00	1	0	\$0.00	1	\$2,500.00
	Item 23.	CONST							

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 4

Z72 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
19	2506.503	DRAINAGE STRUCTURE DES 48-4020	L F	\$431.0345	5.8	0	\$0.00	5.8	\$2,500.00
20	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$537.6344	9.3	0	\$0.00	9.7	\$5,215.05
21	2511.501	RANDOM RIPRAP CLASS II	C Y	\$39.00	27	0	\$0.00	15.71	\$612.69
22	2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	\$45.00	105	0	\$0.00	104.5	\$4,702.50
23	2563.601	TRAFFIC CONTROL	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00
24	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$200.00	6	0	\$0.00	5	\$1,000.00
25	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$1,750.00	1	0	\$0.00	0	\$0.00
26	2573.602	SEDIMENT CONTROL BARRIER	EACH	\$6,000.00	2	0	\$0.00	0	\$0.00
27	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$200.00	2	0	\$0.00	0	\$0.00
28	2575.555	TURF ESTABLISHMENT	LS	\$3,200.00	1	0	\$0.00	1	\$3,200.00
Totals For Section Base Bid:							\$0.00		\$116,104.89
Change Order 1									
29	2573.602	SEDIMENT CONTROL BARRIER	EACH	\$7,425.00	1	0	\$0.00	1	\$7,425.00
30	2573.602	SEDIMENT CONTROL BARRIER	EACH	(\$6,000.00)	2	0	\$0.00	2	(\$12,000.00)
Totals For Change Order 1:							\$0.00		(\$4,575.00)
Change Order 2									
31	2506.602	MODIFY DRAINAGE STRUCTURE	EACH	\$875.00	2	2	\$1,750.00	2	\$1,750.00
Totals For Change Order 2:							\$1,750.00		

Item 23.

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CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 4

Z72 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Change Order 3									
32	9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$20,865.11)	1	0	\$0.00	0	\$0.00
Totals For Change Order 3:							\$0.00		\$0.00
Project Totals:							\$1,750.00		\$113,279.89

Z72 Contract Changes					
No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	7/30/2019	INSTALL (1) 60" X 57" SAFL BAFFLE IN LIEU OF PLANNED (2) 30" X 36" SAFL BAFFLES	(\$4,575.00)	(\$4,575.00)
CO2	Change Order	11/15/2019	Modify drainage structure	\$1,750.00	\$1,750.00
CO3	Change Order	11/15/2019	Final Reconciling Change Order	(\$20,865.11)	\$0.00
Contract Change Totals:				(\$23,690.11)	(\$2,825.00)



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z73: Country Club Drive Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 6.
Background Information:	<p>The project consisted of watermain, sewer main, and storm sewer replacement on Country Club Drive between South 4th Street and South 2nd Street and street patching on South 4th Street and South 2nd Street. All utilities were replaced, including watermain, sanitary sewer, and storm sewer on Country Club Drive. This was a utility only project not road reconstruction.</p> <p>The items on Change Order No. 3 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction. Each individual line item is shown on the spreadsheet attached to the change order.</p> <p>All work has been completed in accordance with the specifications.</p>
Fiscal Impact:	<p>Change Order No. 3 (Final) results in a contract increase in the amount of \$6,202.84 and a total contract amount of \$422,363.34. The original contract amount was \$408,462.50.</p> <p>The final payment, including release of retainage, will be funded from Surface Water Management Utility Fund, Wastewater, and Marshall Municipal Utilities.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council approve Change Order No. 3 (Final), resulting in a contract increase in the amount of \$6,202.84 and acknowledge Final Pay Request (No. 6) in the amount of \$5,898.00 for the above-referenced project to D&G Excavating, Inc. of Marshall, Minnesota.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

City/County of City Of Marshall

Change Order No. 3

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. Z73	CONTRACT NO.
CONTRACTOR NAME AND ADDRESS D&G Excavating, Inc. 2334 County Road 30 Marshall, MN 56258		LOCATION OF WORK Country Club Drive Utilities Improvement Project	
		TOTAL CHANGE ORDER AMOUNT \$6,202.84	

Final Reconciling Change Order

COST BREAKDOWN

Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 001					
9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	\$6,202.84	1	\$6,202.84
Funding Category No. 001 Total:					\$6,202.84
Change Order No. 3 Total:					\$6,202.84

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)
Due to this change the Contract Time:

a. Is Increased by ___ Working Days b. Is Not Changed
 Is Decreased by ___ Working Days
 Is Increased by ___ Calendar Days c. May be revised if work affected the controlling operation
 Is Decreased by ___ Calendar Days

Approved By Project Engineer: Glenn Olson	Approved By Contractor: D&G Excavating, Inc.
Signed <u><i>Glenn Olson</i></u>	Signed _____
Date: <u>11/19/19</u> Phone: (507) 537-6773	Date: _____ Phone: (507) 532-2334

The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer: _____ Date: _____

Project Z73: Country Club Drive Reconstruction Project
 "Reconciling Change Order"

	<u>Item</u>	<u>Contract</u> <u>Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>	<u>Final</u> <u>Quantity</u>	<u>Final Quantity</u> <u>Amount</u>	<u>Quantity</u> <u>Difference</u>	<u>Amount</u> <u>Difference</u>
1	2021.501 MOBILIZATION	1.00	LS	\$23,000.00	\$23,000.00	1.00	23,000.00	0.00	\$0.00
2	2101.524 CLEARING	8.00	TREE	\$350.00	\$2,800.00	8.00	2,800.00	0.00	\$0.00
3	2101.524 GRUBBING	8.00	TREE	\$350.00	\$2,800.00	8.00	2,800.00	0.00	\$0.00
4	2104.502 REMOVE MANHOLE	8.00	EACH	\$300.00	\$2,400.00	9.00	2,700.00	1.00	\$300.00
5	2104.502 REMOVE CATCH BASIN	1.00	EACH	\$500.00	\$500.00	2.00	1,000.00	1.00	\$500.00
6	2104.502 REMOVE GATE VALVE & BOX	9.00	EACH	\$150.00	\$1,350.00	8.00	1,200.00	(1.00)	(\$150.00)
7	2104.502 REMOVE HYDRANT	2.00	EACH	\$150.00	\$300.00	2.00	300.00	0.00	\$0.00
8	2104.503 SAWING BIT PAVEMENT (FULL DEPTH)	1,026.00	L F	\$5.50	\$5,643.00	1,058.00	5,819.00	32.00	\$176.00
9	2104.503 REMOVE CURB & GUTTER	338.00	L F	\$4.50	\$1,521.00	398.00	1,791.00	60.00	\$270.00
10	2104.504 REMOVE CONCRETE DRIVEWAY PAVEMENT	127.00	S Y	\$16.00	\$2,032.00	100.00	1,600.00	(27.00)	(\$432.00)
11	2104.504 REMOVE BITUMINOUS SURFACING	1,050.00	S Y	\$3.75	\$3,937.50	1,181.00	4,428.75	131.00	\$491.25
12	2104.518 REMOVE SIDEWALK	1,484.00	S F	\$2.00	\$2,968.00	1,234.00	2,468.00	(250.00)	(\$500.00)
13	2211.507 AGGREGATE BASE (CV) CLASS 5 MODIFIED	350.00	C Y	\$30.00	\$10,500.00	442.00	13,260.00	92.00	\$2,760.00
14	2360.509 TYPE SP 12.5 WEARING COURSE MIX (3;B)	241.00	TON	\$139.00	\$33,499.00	256.75	35,688.25	15.75	\$2,189.25
15	2360.509 TYPE SP 12.5 NON WEAR COURSE MIX (3;E)	121.00	TON	\$138.00	\$16,698.00	191.18	26,382.84	70.18	\$9,684.84
16	2451.609 AGGREGATE FOUNDATION	50.00	TON	\$28.00	\$1,400.00	0.00	0.00	(50.00)	(\$1,400.00)
17	2503.503 4" PVC PIPE SEWER	10.00	L F	\$35.00	\$350.00	5.00	175.00	(5.00)	(\$175.00)
18	2503.503 6" PVC PIPE SEWER	10.00	L F	\$45.00	\$450.00	14.00	630.00	4.00	\$180.00
19	2503.503 8" PVC PIPE SEWER	224.00	L F	\$55.00	\$12,320.00	250.00	13,750.00	26.00	\$1,430.00
20	2503.503 12" PVC PIPE SEWER	708.00	L F	\$59.00	\$41,772.00	721.00	42,539.00	13.00	\$767.00
21	2503.602 CONNECT TO EXISTING SANITARY SEWER	3.00	EACH	\$1,800.00	\$5,400.00	3.00	5,400.00	0.00	\$0.00
22	2503.602 CONNECT TO EXISTING STORM SEWER	3.00	EACH	\$1,600.00	\$4,800.00	3.00	4,800.00	0.00	\$0.00
23	2503.602 8" PIPE BEND 45	1.00	EACH	\$750.00	\$750.00	1.00	750.00	0.00	\$0.00
24	2503.602 12"X4" PVC WYE	1.00	EACH	\$450.00	\$450.00	1.00	450.00	0.00	\$0.00
25	2503.602 12"X6" PVC WYE	1.00	EACH	\$500.00	\$500.00	1.00	500.00	0.00	\$0.00
26	2503.603 15" PIPE SEWER	82.00	L F	\$100.00	\$8,200.00	84.00	8,400.00	2.00	\$200.00
27	2504.602 1" WATER SERVICE (COMPLETE)	1.00	EACH	\$2,500.00	\$2,500.00	3.00	7,500.00	2.00	\$5,000.00
28	2504.602 HYDRANT	2.00	EACH	\$4,000.00	\$8,000.00	2.00	8,000.00	0.00	\$0.00
29	2504.602 6" PIPE PLUG	1.00	EACH	\$250.00	\$250.00	1.00	250.00	0.00	\$0.00
30	2504.602 4" SLEEVE	1.00	EACH	\$450.00	\$450.00	2.00	900.00	1.00	\$450.00
31	2504.602 6" SLEEVE	3.00	EACH	\$550.00	\$1,650.00	2.00	1,100.00	(1.00)	(\$550.00)
32	2504.602 10" SLEEVE	1.00	EACH	\$750.00	\$750.00	1.00	750.00	0.00	\$0.00
33	2504.602 6" PIPE BEND 22.5 DEGREE	4.00	EACH	\$550.00	\$2,200.00	4.00	2,200.00	0.00	\$0.00
34	2504.602 6" PIPE BEND 11.25 DEGREE	3.00	EACH	\$550.00	\$1,650.00	3.00	1,650.00	0.00	\$0.00
35	2504.602 10" PIPE BEND 45 DEGREE	1.00	EACH	\$800.00	\$800.00	1.00	800.00	0.00	\$0.00
36	2504.602 2" WATER SERVICE (COMPLETE)	1.00	EACH	\$8,500.00	\$8,500.00	1.00	8,500.00	0.00	\$0.00
37	2504.602 10"X6" TEE FITTING	5.00	EACH	\$750.00	\$3,750.00	5.00	3,750.00	0.00	\$0.00
38	2504.602 10"X4" TEE FITTING	1.00	EACH	\$750.00	\$750.00	1.00	750.00	0.00	\$0.00
39	2504.602 4" GATE VALVE & BOX	1.00	EACH	\$1,000.00	\$1,000.00	1.00	1,000.00	0.00	\$0.00
40	2504.602 6" GATE VALVE & BOX	4.00	EACH	\$1,300.00	\$5,200.00	4.00	5,200.00	0.00	\$0.00
41	2504.602 10" GATE VALVE & BOX	2.00	EACH	\$2,600.00	\$5,200.00	2.00	5,200.00	0.00	\$0.00
42	2504.603 4" PVC WATERMAIN	5.00	L F	\$45.00	\$225.00	5.00	225.00	0.00	\$0.00
43	2504.603 6" PVC WATERMAIN	364.00	L F	\$35.00	\$12,740.00	303.00	10,605.00	(61.00)	(\$2,135.00)
44	2504.603 10" PVC WATERMAIN	1,241.00	L F	\$40.00	\$49,640.00	1,233.00	49,320.00	(8.00)	(\$320.00)
45	2506.502 CONST DRAINAGE STRUCTURE DESIGN A	1.00	EACH	\$4,500.00	\$4,500.00	1.00	4,500.00	0.00	\$0.00
46	2506.503 CONST DRAINAGE STRUCTURE DESIGN F	18.60	L F	\$850.00	\$15,810.00	18.55	15,767.50	(0.05)	(\$42.50)
47	2506.603 48" DIA. SANITARY SEWER MANHOLE	43.60	LIN FT	\$500.00	\$21,800.00	41.60	20,800.00	(2.00)	(\$1,000.00)
	2521.518 4" CONCRETE WALK	1,145.00	S F	\$8.00	\$9,160.00	1,118.00	8,944.00	(27.00)	(\$2,216.00)
	2521.518 6" CONCRETE WALK	338.00	S F	\$12.00	\$4,056.00	311.00	3,732.00	(27.00)	(\$324.00)
50	2531.503 CONCRETE CURB & GUTTER DESIGN B618	338.00	L F	\$42.00	\$14,196.00	274.00	11,508.00	(64.00)	(\$2,688.00)
51	2531.504 6" CONCRETE DRIVEWAY PAVEMENT	122.00	S Y	\$85.00	\$10,370.00	100.00	8,500.00	(22.00)	(\$1,870.00)

Item 24.

Project Z73: Country Club Drive Reconstruction Project
 "Reconciling Change Order"

	<u>Item</u>	<u>Contract</u> <u>Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>	<u>Final</u> <u>Quantity</u>	<u>Final Quantity</u> <u>Amount</u>	<u>Quantity</u> <u>Difference</u>	<u>Amount</u> <u>Difference</u>
52	2531.618 TRUNCATED DOMES	18.00	S F	\$80.00	\$1,440.00	35.00	2,800.00	17.00	\$1,360.00
53	2563.601 TRAFFIC CONTROL	1.00	LS	\$12,500.00	\$12,500.00	1.00	12,500.00	0.00	\$0.00
54	2565.602 SAW CUT LOOP DETECTOR 6' X 6'	4.00	EACH	\$1,600.00	\$6,400.00	4.00	6,400.00	0.00	\$0.00
55	2571.524 CONIFEROUS TREE 3.5' HT CONT	4.00	TREE	\$300.00	\$1,200.00	2.00	600.00	(2.00)	(\$600.00)
56	2571.524 DECIDUOUS TREE 2" CAL CONT	4.00	TREE	\$600.00	\$2,400.00	4.00	2,400.00	0.00	\$0.00
57	2572.510 PRUNE TREES	3.00	HOUR	\$250.00	\$750.00	3.00	750.00	0.00	\$0.00
58	2573.502 STORM DRAIN INLET PROTECTION	17.00	EACH	\$175.00	\$2,975.00	12.00	2,100.00	(5.00)	(\$875.00)
59	2573.602 TEMPORARY ROCK CONSTRUCTION ENTR	1.00	EACH	\$900.00	\$900.00	0.00	0.00	(1.00)	(\$900.00)
60	2574.507 COMMON TOPSOIL BORROW	150.00	C Y	\$25.00	\$3,750.00	0.00	0.00	(150.00)	(\$3,750.00)
61	2575.501 TURF ESTABLISHMENT	1.00	LS	\$4,000.00	\$4,000.00	1.00	4,000.00	0.00	\$0.00
62	2575.523 RAPID STABILIZATION METHOD 3	3.00	MGAL	\$220.00	\$660.00	0.00	0.00	(3.00)	(\$660.00)

FINAL CO-3	\$6,202.84
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CITY OF MARSHALL

344 W. MAIN ST.
MARSHALL, MN 56258

Project Z73 - COUNTRY CLUB DRIVE UTILITIES IMPROVEMENT PROJECT
Final Pay Request No. 6

Contractor: D&G Excavating, Inc.
2334 County Road 30
Marshall, MN 56258

Contract No.
Vendor No. 01-0934
For Period: 10/11/2019 - 11/19/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$408,462.50
Contract Changes	\$13,900.84
Revised Contract	\$422,363.34

Funds Encumbered

Original	\$408,462.50
Additional	\$13,900.84
Total	\$422,363.34

Work Certified To Date

Base Bid Items	\$414,665.34
Backsheet	\$0.00
Change Order	\$7,698.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$422,363.34

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
Z73	\$5,898.00	\$422,363.34	\$0.00	\$416,465.34	\$5,898.00	\$422,363.34
Percent Retained: 0.0000%						
Amount Paid This Final Pay Request					\$5,898.00	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By D&G Excavating, Inc.

Glenn J. Olson

City/Project Engineer

Contractor

11/19/19

Date

Date

VENDOR # 0934
INVOICE # # 6F - Z73
\$ AMOUNT 5,898.00
DATE 11-19-2019
ACCT & PROJ # 630-90661-5570 / Z73
DESCRIPTION #6F-Z73 - Country Club
SIGNATURE *Glenn J. Olson*

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z73
 Final Pay Request No. 6

Z73 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	06/12/2019	06/27/2019	\$76,502.49	\$3,825.12	\$72,677.37
2	06/28/2019	08/02/2019	\$122,434.76	\$6,121.74	\$116,313.02
3	08/03/2019	08/30/2019	\$191,852.83	\$9,592.64	\$182,260.19
4	08/31/2019	10/04/2019	\$26,252.95	\$1,312.65	\$24,940.30
5	10/05/2019	10/10/2019	(\$577.69)	(\$20,852.15)	\$20,274.46
6	10/11/2019	11/19/2019	\$5,898.00	\$0.00	\$5,898.00
Totals:			\$422,363.34	\$0.00	\$422,363.34

Z73 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	422,363.34	0.00	416,465.34	5,898.00	422,363.34	
Totals:		\$422,363.34	\$0.00	\$416,465.34	\$5,898.00	\$422,363.34

Z73 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
630	Local	5,898.00	422,363.34	422,363.34	422,363.34
Totals:		\$5,898.00	\$422,363.34	\$422,363.34	\$422,363.34

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z73
 Final Pay Request No. 6

Z73 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid									
1	2021.501	MOBILIZATION	LS	\$23,000.00	1	0	\$0.00	1	\$23,000.00
2	2101.524	CLEARING	TREE	\$350.00	8	0	\$0.00	8	\$2,800.00
3	2101.524	GRUBBING	TREE	\$350.00	8	0	\$0.00	8	\$2,800.00
4	2104.502	REMOVE MANHOLE	EACH	\$300.00	8	0	\$0.00	9	\$2,700.00
5	2104.502	REMOVE CATCH BASIN	EACH	\$500.00	1	0	\$0.00	2	\$1,000.00
6	2104.502	REMOVE GATE VALVE & BOX	EACH	\$150.00	9	0	\$0.00	8	\$1,200.00
7	2104.502	REMOVE HYDRANT	EACH	\$150.00	2	0	\$0.00	2	\$300.00
8	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$5.50	1026	0	\$0.00	1058	\$5,819.00
9	2104.503	REMOVE CURB & GUTTER	L F	\$4.50	338	0	\$0.00	398	\$1,791.00
10	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$16.00	127	0	\$0.00	100	\$1,600.00
11	2104.504	REMOVE BITUMINOUS SURFACING	S Y	\$3.75	1050	0	\$0.00	1181	\$4,428.75
12	2104.518	REMOVE SIDEWALK	S F	\$2.00	1484	0	\$0.00	1234	\$2,468.00
13	2211.507	AGGREGATE BASE (CV) CLASS 5 MODIFIED (P)	C Y	\$30.00	350	0	\$0.00	442	\$13,260.00
14	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3;B)	TON	\$139.00	241	0	\$0.00	256.75	\$35,688.25
15	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3;B)	TON	\$138.00	121	0	\$0.00	191.18	\$26,382.84
16	2451.609	AGGREGATE FOUNDATION	TON	\$28.00	50	0	\$0.00	0	\$0.00
17	2503.503	4" PVC PIPE SEWER	L F	\$35.00	10	0	\$0.00	5	\$175.00
18	2503.503	6" PVC PIPE SEWER	L F	\$45.00	10	0	\$0.00	14	\$630.00
19	2503.503	8" PVC PIPE SEWER	L F	\$55.00	224	0	\$0.00	250	\$13,750.00
20	2503.503	12" PVC PIPE SEWER	L F	\$59.00	708	0	\$0.00	721	\$42,530.00

Item 24.

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CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z73
 Final Pay Request No. 6

Z73 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
21	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$1,800.00	3	0	\$0.00	3	\$5,400.00
22	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,600.00	3	0	\$0.00	3	\$4,800.00
23	2503.602	8" PIPE BEND 45	EACH	\$750.00	1	0	\$0.00	1	\$750.00
24	2503.602	12"X4" PVC WYE	EACH	\$450.00	1	0	\$0.00	1	\$450.00
25	2503.602	12"X6" PVC WYE	EACH	\$500.00	1	0	\$0.00	1	\$500.00
26	2503.603	15" PIPE SEWER	L F	\$100.00	82	0	\$0.00	84	\$8,400.00
27	2504.602	1" WATER SERVICE (COMPLETE)	EACH	\$2,500.00	1	0	\$0.00	3	\$7,500.00
28	2504.602	HYDRANT	EACH	\$4,000.00	2	0	\$0.00	2	\$8,000.00
29	2504.602	6" PIPE PLUG	EACH	\$250.00	1	0	\$0.00	1	\$250.00
30	2504.602	4" SLEEVE	EACH	\$450.00	1	0	\$0.00	2	\$900.00
31	2504.602	6" SLEEVE	EACH	\$550.00	3	0	\$0.00	2	\$1,100.00
32	2504.602	10" SLEEVE	EACH	\$750.00	1	0	\$0.00	1	\$750.00
33	2504.602	6" PIPE BEND 22.5 DEGREE	EACH	\$550.00	4	0	\$0.00	4	\$2,200.00
34	2504.602	6" PIPE BEND 11.25 DEGREE	EACH	\$550.00	3	0	\$0.00	3	\$1,650.00
35	2504.602	10" PIPE BEND 45 DEGREE	EACH	\$800.00	1	0	\$0.00	1	\$800.00
36	2504.602	2" WATER SERVICE (COMPLETE)	EACH	\$8,500.00	1	0	\$0.00	1	\$8,500.00
37	2504.602	10"X6" TEE FITTING	EACH	\$750.00	5	0	\$0.00	5	\$3,750.00
38	2504.602	10"X4" TEE FITTING	EACH	\$750.00	1	0	\$0.00	1	\$750.00
39	2504.602	4" GATE VALVE & BOX	EACH	\$1,000.00	1	0	\$0.00	1	\$1,000.00
40	2504.602	6" GATE VALVE & BOX	EACH	\$1,300.00	4	0	\$0.00	4	\$5,200.00
41	2504.602	10" GATE VALVE & BOX	EACH	\$2,600.00	2	0	\$0.00	2	\$5,200.00
42	2504.603	4" PVC WATERMAIN	L F	\$45.00	5	0	\$0.00	5	\$225.00
43	2504.603	6" PVC WATERMAIN	L F	\$35.00	364	0	\$0.00	303	\$10,605.00
44	2504.603	10" PVC WATERMAIN	L F	\$40.00	1241	0	\$0.00	1233	\$49,320.00
45	2506.502	CONST DRAINAGE STRUCTURE	EACH	\$4,500.00	1	0	\$0.00	1	\$4,500.00

Item 24.

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CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z73
 Final Pay Request No. 6

Z73 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
		DESIGN A							
46	2506.503	CONST DRAINAGE STRUCTURE DESIGN F	L F	\$850.00	18.6	0	\$0.00	18.55	\$15,767.50
47	2506.603	48" DIA. SANITARY SEWER MANHOLE	LIN FT	\$500.00	43.6	0	\$0.00	41.6	\$20,800.00
48	2521.518	4" CONCRETE WALK	S F	\$8.00	1145	0	\$0.00	775	\$6,200.00
49	2521.518	6" CONCRETE WALK	S F	\$12.00	338	0	\$0.00	459	\$5,508.00
50	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$42.00	338	0	\$0.00	274	\$11,508.00
51	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$85.00	122	0	\$0.00	100	\$8,500.00
52	2531.618	TRUNCATED DOMES	S F	\$80.00	18	0	\$0.00	35	\$2,800.00
53	2563.601	TRAFFIC CONTROL	LS	\$12,500.00	1	0	\$0.00	1	\$12,500.00
54	2565.602	SAW CUT LOOP DETECTOR 6' X 6'	EACH	\$1,600.00	4	0	\$0.00	4	\$6,400.00
55	2571.524	CONIFEROUS TREE 3.5' HT CONT	TREE	\$300.00	4	0	\$0.00	2	\$600.00
56	2571.524	DECIDUOUS TREE 2" CAL CONT	TREE	\$600.00	4	0	\$0.00	4	\$2,400.00
57	2572.510	PRUNE TREES	HOUR	\$250.00	3	0	\$0.00	3	\$750.00
58	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$175.00	17	0	\$0.00	12	\$2,100.00
59	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$900.00	1	0	\$0.00	0	\$0.00
60	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	150	0	\$0.00	0	\$0.00
61	2575.501	TURF ESTABLISHMENT	LS	\$4,000.00	1	0	\$0.00	1	\$4,000.00
62	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$220.00	3	0	\$0.00	0	\$0.00

Item 24.

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CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z73
 Final Pay Request No. 6

Z73 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Totals For Section Base Bid:							\$0.00		\$414,665.34
Change Order 1									
63	2105.607	HAUL & DISPOSE OF CONTAMINATED MATERIAL	C Y	\$45.00	40	0	\$0.00	40	\$1,800.00
Totals For Change Order 1:							\$0.00		\$1,800.00
Change Order 2									
64	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	\$38.00	48	48	\$1,824.00	48	\$1,824.00
65	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	\$49.00	76	76	\$3,724.00	76	\$3,724.00
66	2531.604	7" CONCRETE VALLEY GUTTER	SQ YD	\$87.50	4	4	\$350.00	4	\$350.00
Totals For Change Order 2:							\$5,898.00		\$5,898.00
Change Order 3									
67	9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	\$6,202.84	1	0	\$0.00	0	\$0.00
Totals For Change Order 3:							\$0.00		\$0.00
Project Totals:							\$5,898.00		\$422,363.34

Z73 Material On Hand Balance						
Line	Item	Date	Added	Used	Remaining	
17	2503.503 4" PVC PIPE SEWER	6/27/2019	5 L F \$5.70	5 L F \$5.70	0 L F \$0.00	
18	2503.503 6" PVC PIPE SEWER	6/27/2019	10 L F \$24.80	10 L F \$24.80	0 L F \$0.00	
19	2503.503 8" PVC PIPE SEWER	6/27/2019	224 L F \$922.88	224 L F \$922.88	0 L F \$0.00	
20	2503.503 12" PVC PIPE SEWER	6/27/2019	708 L F \$5,841.00	708 L F \$5,841.00	0 L F \$0.00	
23	2503.602 8" PIPE BEND 45	6/27/2019	1 EACH \$60.69	1 EACH \$60.69	0 EACH \$0.00	
24	2503.602 12"X4" PVC WYE	6/27/2019	1 EACH \$203.41	1 EACH \$203.41	0 EACH \$0.00	
25	2503.602 12"X6" PVC WYE	6/27/2019	1 EACH \$209.76	1 EACH \$209.76	0 EACH \$0.00	
26	2503.603 15" PIPE SEWER	6/27/2019	82 L F \$1,097.98	82 L F \$1,097.98	0 L F \$0.00	
27	2504.602 1" WATER SERVICE (COMPLETE)	6/27/2019	1 EACH \$685.76	1 EACH \$685.76	0 EACH \$0.00	
Item 24.	2504.602	6/27/2019	2 EACH	2 EACH		

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z73
 Final Pay Request No. 6

Z73 Material On Hand Balance					
Line	Item	Date	Added	Used	Remaining
28	HYDRANT		\$5,000.00	\$5,000.00	\$0.00
29	2504.602 6" PIPE PLUG	6/27/2019	1 EACH \$50.21	1 EACH \$50.21	0 EACH \$0.00
30	2504.602 4" SLEEVE	6/27/2019	1 EACH \$141.02	1 EACH \$141.02	0 EACH \$0.00
31	2504.602 6" SLEEVE	6/27/2019	2 EACH \$402.52	2 EACH \$402.52	0 EACH \$0.00
32	2504.602 10" SLEEVE	6/27/2019	1 EACH \$405.74	1 EACH \$405.74	0 EACH \$0.00
33	2504.602 6" PIPE BEND 22.5 DEGREE	6/27/2019	4 EACH \$496.64	4 EACH \$496.64	0 EACH \$0.00
34	2504.602 6" PIPE BEND 11.25 DEGREE	6/27/2019	3 EACH \$557.88	3 EACH \$557.88	0 EACH \$0.00
35	2504.602 10" PIPE BEND 45 DEGREE	6/27/2019	1 EACH \$402.59	1 EACH \$402.59	0 EACH \$0.00
37	2504.602 10"X6" TEE FITTING	6/27/2019	5 EACH \$1,068.75	5 EACH \$1,068.75	0 EACH \$0.00
38	2504.602 10"X4" TEE FITTING	6/27/2019	1 EACH \$295.00	1 EACH \$295.00	0 EACH \$0.00
39	2504.602 4" GATE VALVE & BOX	6/27/2019	1 EACH \$567.14	1 EACH \$567.14	0 EACH \$0.00
40	2504.602 6" GATE VALVE & BOX	6/27/2019	4 EACH \$2,799.84	4 EACH \$2,799.84	0 EACH \$0.00
41	2504.602 10" GATE VALVE & BOX	6/27/2019	2 EACH \$3,287.20	2 EACH \$3,287.20	0 EACH \$0.00
42	2504.603 4" PVC WATERMAIN	6/27/2019	5 L F \$13.80	5 L F \$13.80	0 L F \$0.00
43	2504.603 6" PVC WATERMAIN	6/27/2019	303 L F \$1,372.59	303 L F \$1,372.59	0 L F \$0.00
44	2504.603 10" PVC WATERMAIN	6/27/2019	1233 L F \$14,549.40	1233 L F \$14,549.40	0 L F \$0.00
47	2506.603 48" DIA. SANITARY SEWER MANHOLE	7/1/2019	40 LIN FT \$10,342.53	40 LIN FT \$10,342.53	0 LIN FT \$0.00
Material On Hand Total Amounts:			\$50,804.83	\$50,804.83	\$0.00

Z73 Contract Changes					
No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	10/4/2019	Managing contaminated soils near Ampride gas station. Costs include loading and hauling of contaminated soils to Lyon County landfill and importing clean fill. Costs in accordance with low quote received for MPCA Petrofund process.	\$1,800.00	\$1,800.00
CO2	Change Order	10/8/2019	Curb and gutter quantity adjustments	\$5,898.00	\$5,898.00
CO3	Change Order	11/19/2019	Final Reconciling Change Order	\$6,202.84	\$0.00

Item 24.

Contract Change Totals: \$13,900.84 \$7

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CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z74: Huron Road/Superior Road Reconstruction Project - Consider Change Order No. 3 (Final) and Acknowledgement of Final Pay Request No. 5.
Background Information:	<p>The project consisted of watermain replacement on Huron Road between Superior Road and TH 59 and reconstruction on Superior Road from Huron Road to CSAH 33. All utilities were replaced, including watermain, sanitary sewer, and storm sewer on Superior Road and watermain replacement only on Huron Road.</p> <p>The items on Change Order No. 3 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction. Each individual line item is shown on the spreadsheet attached to the change order.</p> <p>All work has been completed in accordance with the specifications.</p>
Fiscal Impact:	<p>Change Order No. 3 (Final) results in a contract decrease in the amount of \$3,883.47 and a total contract amount of \$788,209.53. The original contract amount was \$787,018.00.</p> <p>The final payment, including release of retainage, will be funded from Surface Water Management Utility Fund, Wastewater, Marshall Municipal Utilities and special assessments.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council approve Change Order No. 3 (Final), resulting in a contract decrease in the amount of \$3,883.47 and acknowledge Final Pay Request (No. 5) in the amount of \$38,758.78 for the above-referenced project to R&G Construction Co. of Marshall, Minnesota.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

City/County of City Of Marshall

Change Order No. 3

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. Z74	CONTRACT NO.
CONTRACTOR NAME AND ADDRESS R&G Construction Co. 2694 County Road 6 Marshall, MN 56258		LOCATION OF WORK Huron Road/Superior Road Reconstruction Project	
		TOTAL CHANGE ORDER AMOUNT (\$3,883.47)	

Final Reconciling Change Order

COST BREAKDOWN

Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 001					
9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$3,883.47)	1	(\$3,883.47)
Funding Category No. 001 Total:					(\$3,883.47)
Change Order No. 3 Total:					(\$3,883.47)

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)
Due to this change the Contract Time:

a. Is Increased by ___ Working Days b. Is Not Changed
 Is Decreased by ___ Working Days
 Is Increased by ___ Calendar Days c. May be revised if work affected the controlling operation
 Is Decreased by ___ Calendar Days

Approved By Project Engineer: Glenn Olson	Approved By Contractor: R&G Construction Co.
Signed <u><i>Glenn Olson</i></u>	Signed _____
Date: <u>11/5/19</u> Phone: (507) 537-6773	Date: _____ Phone: (507) 537-1473

The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer: _____ Date: _____

Project Z74: Superior Road / Huron Road Reconstruction Project
 "Reconciling Change Order"

Item	Contract	Unit	Cost	Total	Final	Final Quantity	Quantity	Amount	Quantity	Amount	Quantity	Amount	Amount
	Quantity				Quantity	Amount	Difference		Difference		Difference		Difference
1	2021.501	MOBILIZATION	1.00	LS	\$16,000.00	\$16,000.00	1.00	16,000.00	0.00	\$0.00			
2	2104.501	REMOVE CURB AND GUTTER	2,207.00	LIN	\$3.00	\$6,621.00	2,214.00	6,642.00	7.00	\$21.00			
3	2104.502	REMOVE GATE VALVE & BOX	9.00	EACH	\$200.00	\$1,800.00	10.00	2,000.00	1.00	\$200.00			
4	2104.502	REMOVE HYDRANT	3.00	EACH	\$350.00	\$1,050.00	3.00	1,050.00	0.00	\$0.00			
5	2104.503	REMOVE SIDEWALK	190.00	SQ FT	\$2.00	\$380.00	254.00	508.00	64.00	\$128.00			
6	2104.505	REMOVE CONCRETE PAVEMENT	350.00	SQ YD	\$6.00	\$2,100.00	390.00	2,340.00	40.00	\$240.00			
7	2104.505	REMOVE BITUMINOUS SURFACING	6,095.00	S Y	\$2.00	\$12,190.00	5,813.00	11,626.00	(282.00)	(\$564.00)			
8	2104.509	REMOVE MANHOLE	8.00	EACH	\$500.00	\$4,000.00	8.00	4,000.00	0.00	\$0.00			
9	2104.509	REMOVE CATCH BASIN	2.00	EACH	\$350.00	\$700.00	2.00	700.00	0.00	\$0.00			
10	2104.511	SAWING CONCRETE PAVEMENT (FULL DEF	250.00	LIN	\$5.00	\$1,250.00	320.00	1,600.00	70.00	\$350.00			
11	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	1,515.00	LIN	\$2.00	\$3,030.00	1,515.00	3,030.00	0.00	\$0.00			
12	2105.501	COMMON EXCAVATION	3,235.00	CU YD	\$7.00	\$22,645.00	3,235.00	22,645.00	0.00	\$0.00			
13	2105.522	SELECT GRANULAR BORROW (CV)	1,520.00	CU YD	\$15.50	\$23,560.00	1,520.00	23,560.00	0.00	\$0.00			
14	2105.526	SELECT TOPSOIL BORROW (LV)	175.00	CU YD	\$20.00	\$3,500.00	180.00	3,600.00	5.00	\$100.00			
15	2105.604	GEOTEXTILE FABRIC	5,120.00	SQ YD	\$1.50	\$7,680.00	5,120.00	7,680.00	0.00	\$0.00			
16	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIE	1,335.00	CU YD	\$23.00	\$30,705.00	1,522.50	35,017.50	187.50	\$4,312.50			
17	2301.504	CONCRETE PAVEMENT 7"	3,900.00	SQ YD	\$53.50	\$208,650.00	3,901.00	208,703.50	1.00	\$53.50			
18	2301.602	1" DOWEL BAR (EPOXY COATED)	1,628.00	EACH	\$9.00	\$14,652.00	1,550.00	13,950.00	(78.00)	(\$702.00)			
19	2301.602	DRILL & GROUT DOWEL BAR #7(EPOXY CO	33.00	EACH	\$30.00	\$990.00	32.00	960.00	(1.00)	(\$30.00)			
20	2301.608	SUPPLEMENTAL PAVT REINF (EPOXY COA	1,096.00	Lin. Ft.	\$3.50	\$3,836.00	1,096.00	3,836.00	0.00	\$0.00			
21	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3,B	480.00	TON	\$109.00	\$52,320.00	473.60	51,622.40	(6.40)	(\$697.60)			
22	2451.609	AGGREGATE FOUNDATION	50.00	TON	\$25.00	\$1,250.00	136.00	3,400.00	86.00	\$2,150.00			
23	2502.541	6" PERF PVC PIPE DRAIN	2,030.00	LIN	\$11.00	\$22,330.00	2,030.00	22,330.00	0.00	\$0.00			
24	2503.511	6" PVC PIPE SEWER	175.00	LIN	\$42.00	\$7,350.00	134.00	5,628.00	(41.00)	(\$1,722.00)			
25	2503.511	8" PVC PIPE SEWER	70.00	L F	\$44.50	\$3,115.00	44.00	1,958.00	(26.00)	(\$1,157.00)			
26	2503.511	10" PVC PIPE SEWER	40.00	L F	\$45.00	\$1,800.00	40.00	1,800.00	0.00	\$0.00			
27	2503.511	12" PVC PIPE SEWER	1,035.00	LIN	\$42.00	\$43,470.00	1,042.00	43,764.00	7.00	\$294.00			
28	2503.602	CONNECT TO EXISTING SANITARY SEWER	3.00	EACH	\$1,800.00	\$5,400.00	3.00	5,400.00	0.00	\$0.00			
29	2503.602	CONNECT TO EXISTING STORM SEWER	1.00	EACH	\$1,000.00	\$1,000.00	1.00	1,000.00	0.00	\$0.00			
30	2503.602	12"X6" PVC WYE	5.00	EACH	\$450.00	\$2,250.00	5.00	2,250.00	0.00	\$0.00			
31	2503.603	16" PVC PIPE SEWER	205.00	LIN	\$52.00	\$10,660.00	205.00	10,660.00	0.00	\$0.00			
32	2504.602	1" WATER SERVICE (COMPLETE)	3.00	EACH	\$1,450.00	\$4,350.00	4.00	5,800.00	1.00	\$1,450.00			
33	2504.602	HYDRANT	4.00	EACH	\$3,600.00	\$14,400.00	4.00	14,400.00	0.00	\$0.00			
34	2504.602	12"X8" REDUCER	1.00	EACH	\$500.00	\$500.00	1.00	500.00	0.00	\$0.00			
35	2504.602	16" PIPE PLUG	1.00	EACH	\$625.00	\$625.00	0.00	0.00	(1.00)	(\$625.00)			
36	2504.602	6" SLEEVE	2.00	EACH	\$450.00	\$900.00	1.00	450.00	(1.00)	(\$450.00)			
37	2504.602	8" SLEEVE	6.00	EACH	\$475.00	\$2,850.00	7.00	3,325.00	1.00	\$475.00			
38	2504.602	6" PIPE BEND 45 DEGREE	6.00	EACH	\$475.00	\$2,850.00	0.00	0.00	(6.00)	(\$2,850.00)			
39	2504.602	8" PIPE BEND 45 DEGREE	3.00	EACH	\$525.00	\$1,575.00	6.00	3,150.00	3.00	\$1,575.00			
40	2504.602	12" PIPE BEND 45 DEGREE	2.00	EACH	\$730.00	\$1,460.00	4.00	2,920.00	2.00	\$1,460.00			
41	2504.602	8"X8" TEE FITTING	2.00	EACH	\$650.00	\$1,300.00	2.00	1,300.00	0.00	\$0.00			
42	2504.602	12"X6" TEE FITTING	6.00	EACH	\$850.00	\$5,100.00	5.00	4,250.00	(1.00)	(\$850.00)			
43	2504.602	16"X12" TEE FITTING	1.00	EACH	\$1,500.00	\$1,500.00	0.00	0.00	(1.00)	(\$1,500.00)			
44	2504.602	12"X8" TEE FITTING	2.00	EACH	\$900.00	\$1,800.00	3.00	2,700.00	1.00	\$900.00			
45	2504.602	12"X12" TEE FITTING	1.00	EACH	\$1,000.00	\$1,000.00	1.00	1,000.00	0.00	\$0.00			
46	2504.602	6" GATE VALVE & BOX	6.00	EACH	\$1,300.00	\$7,800.00	5.00	6,500.00	(1.00)	(\$1,300.00)			
47	2504.602	8" GATE VALVE & BOX	5.00	EACH	\$1,800.00	\$9,000.00	6.00	10,800.00	1.00	\$1,800.00			
48	2504.602	12" GATE VALVE & BOX	3.00	EACH	\$2,900.00	\$8,700.00	3.00	8,700.00	0.00	\$0.00			
49	2504.603	6" PVC WATERMAIN	160.00	L F	\$26.00	\$4,160.00	111.00	2,886.00	(49.00)	(\$1,274.00)			
50	2504.603	8" PVC WATERMAIN	112.00	L F	\$32.00	\$3,584.00	163.19	5,222.21	51.19	\$1,638.21			
51	2504.603	12" PVC WATERMAIN	1,588.00	L F	\$42.00	\$66,696.00	1,608.00	67,536.00	20.00	\$840.00			
52	2504.603	16" PVC WATERMAIN	100.00	L F	\$52.00	\$5,200.00	0.00	0.00	(100.00)	(\$5,200.00)			
53	2506.502	CONST DRAINAGE STRUCTURE DESIGN A	4.00	EACH	\$2,700.00	\$10,800.00	4.00	10,800.00	0.00	\$0.00			
54	2506.503	CONST DRAINAGE STRUCTURE DES 72-40;	4.10	L F	\$1,230.00	\$5,043.00	4.10	5,043.00	0.00	\$0.00			
55	2506.603	48" DIA. SANITARY SEWER MANHOLE	30.10	LIN	\$535.00	\$16,103.50	28.70	15,354.50	(1.40)	(\$749.00)			
56	2521.501	4" CONCRETE WALK	315.00	SQ	\$9.50	\$2,992.50	313.00	2,973.50	(2.00)	(\$19.00)			
57	2531.501	CONCRETE CURB & GUTTER DESIGN B618	2,260.00	L F	\$19.50	\$44,070.00	2,170.00	42,315.00	(90.00)	(\$1,755.00)			
58	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	490.00	S Y	\$51.50	\$25,235.00	540.95	27,858.93	50.95	\$2,623.93			
59	2531.604	7" CONCRETE VALLEY GUTTER	70.00	SQ	\$57.00	\$3,990.00	70.00	3,990.00	0.00	\$0.00			
60	2531.618	TRUNCATED DOMES	20.00	S F	\$65.00	\$1,300.00	20.00	1,300.00	0.00	\$0.00			
61	2563.601	TRAFFIC CONTROL	1.00	LS	\$9,000.00	\$9,000.00	1.00	9,000.00	0.00	\$0.00			
62	2573.530	STORM DRAIN INLET PROTECTION	11.00	EACH	\$100.00	\$1,100.00	11.00	1,100.00	0.00	\$0.00			
63	2573.602	TEMPORARY ROCK CONSTRUCTION ENTR	3.00	EACH	\$750.00	\$2,250.00	0.00	0.00	(3.00)	(\$2,250.00)			
64	2575.555	TURF ESTABLISHMENT	1.00	LS	\$2,700.00	\$2,700.00	1.00	2,700.00	0.00	\$0.00			
	275.571	RAPID STABILIZATION METHOD 3	4.00	MGAL	\$200.00	\$800.00	0.00	0.00	(4.00)				

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FINAL CO-3 (\$3,883.47)



CITY OF MARSHALL

344 W. MAIN ST.
 MARSHALL, MN 56258
 Project Z74 - Superior&Huron Reconstruction
 Final Pay Request No. 5

Contractor: R&G Construction Co.
 2694 County Road 6
 Marshall, MN 56258

Contract No.
 Vendor No. 01-2112
 For Period: 8/31/2019 - 11/5/2019
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$787,018.00
Contract Changes	\$1,191.53
Revised Contract	\$788,209.53

Work Certified To Date

Base Bid Items	\$783,134.54
Backsheet	\$0.00
Change Order	\$5,075.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$788,209.54

Funds Encumbered

Original	\$787,018.00
Additional	\$1,191.53
Total	\$788,209.53

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
Z74	(\$686.00)	\$788,209.54	\$0.00	\$749,450.76	\$38,758.78	\$788,209.54
Percent Retained: 0.0000%						
Amount Paid This Final Pay Request					\$38,758.78	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By R&G Construction Co.

Glenn J. Olson

 County/City/Project Engineer

 Contractor

11/5/19

 Date

 Date

VENDOR # 2112
 INVOICE # #5 Final - Z74
 \$ AMOUNT 38,758.78
 DATE 11-5-2019
 ACCT & PROJ # 260-60211-5570 / Z74
 DESCRIPTION #5 Final - Z74 - Sup/Huron
 SIGNATURE *Glenn J. Olson*

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CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z74
 Final Pay Request No. 5

Z74 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	05/08/2019	05/31/2019	\$141,500.93	\$7,075.05	\$134,425.88
2	06/01/2019	06/28/2019	\$283,756.61	\$14,187.83	\$269,568.78
3	06/29/2019	07/25/2019	\$344,909.71	\$17,245.48	\$327,664.23
4	07/26/2019	08/30/2019	\$18,728.29	\$936.42	\$17,791.87
5	08/31/2019	11/05/2019	(\$686.00)	(\$39,444.78)	\$38,758.78
Totals:			\$788,209.54	\$0.00	\$788,209.54

Z74 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
001	788,209.53	0.00	749,450.75	38,758.78	788,209.53
Totals:	\$788,209.53	\$0.00	\$749,450.75	\$38,758.78	\$788,209.53

Z74 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
260	Local	38,758.78	788,209.53	788,209.53	788,209.53
Totals:		\$38,758.78	\$788,209.53	\$788,209.53	\$788,209.53

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z74
 Final Pay Request No. 5

Z74 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
base bid									
1	2021.501	MOBILIZATION	LS	\$16,000.00	1	0	\$0.00	1	\$16,000.00
2	2104.501	REMOVE CURB AND GUTTER	LIN FT	\$3.00	2207	0	\$0.00	2214	\$6,642.00
3	2104.502	REMOVE GATE VALVE & BOX	EACH	\$200.00	9	0	\$0.00	10	\$2,000.00
4	2104.502	REMOVE HYDRANT	EACH	\$350.00	3	0	\$0.00	3	\$1,050.00
5	2104.503	REMOVE SIDEWALK	SQ FT	\$2.00	190	0	\$0.00	254	\$508.00
6	2104.505	REMOVE CONCRETE PAVEMENT	SQ YD	\$6.00	350	0	\$0.00	390	\$2,340.00
7	2104.505	REMOVE BITUMINOUS SURFACING	S Y	\$2.00	6095	0	\$0.00	5813	\$11,626.00
8	2104.509	REMOVE MANHOLE	EACH	\$500.00	8	0	\$0.00	8	\$4,000.00
9	2104.509	REMOVE CATCH BASIN	EACH	\$350.00	2	0	\$0.00	2	\$700.00
10	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$5.00	250	0	\$0.00	320	\$1,600.00
11	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	\$2.00	1515	0	\$0.00	1515	\$3,030.00
12	2105.501	COMMON EXCAVATION	CU YD	\$7.00	3235	0	\$0.00	3235	\$22,645.00
13	2105.522	SELECT GRANULAR BORROW (CV)	CU YD	\$15.50	1520	0	\$0.00	1520	\$23,560.00
14	2105.526	SELECT TOPSOIL BORROW (LV)	CU YD	\$20.00	175	0	\$0.00	180	\$3,600.00
15	2105.604	GEOTEXTILE FABRIC	SQ YD	\$1.50	5120	0	\$0.00	5120	\$7,680.00
16	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CU YD	\$23.00	1335	0	\$0.00	1522.5	\$35,017.50
17	2301.504	CONCRETE PAVEMENT 7"	SQ YD	\$53.50	3900	0	\$0.00	3901	\$208,703.50

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CITY OF MARSHALL
 344 W. MAIN ST.
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 Project No. Z74
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Z74 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
18	2301.602	1" DOWEL BAR (EPOXY COATED)	EACH	\$9.00	1628	0	\$0.00	1550	\$13,950.00
19	2301.602	DRILL & GROUT DOWEL BAR #7 (EPOXY COATED)	EACH	\$30.00	33	0	\$0.00	32	\$960.00
20	2301.608	SUPPLEMENTAL PAVT REINF (EPOXY COATED)	Lin. Ft.	\$3.50	1096	0	\$0.00	1096	\$3,836.00
21	2360.501	TYPE SP 12.5 WEARING COURSE MIX (3,B)	TON	\$109.00	480	0	\$0.00	473.6	\$51,622.40
22	2451.609	AGGREGATE FOUNDATION	TON	\$25.00	50	108	\$2,700.00	136	\$3,400.00
23	2502.541	6" PERF PVC PIPE DRAIN	LIN FT	\$11.00	2030	0	\$0.00	2030	\$22,330.00
24	2503.511	6" PVC PIPE SEWER	LIN FT	\$42.00	175	-38	(\$1,596.00)	134	\$5,628.00
25	2503.511	8" PVC PIPE SEWER	L F	\$44.50	70	0	\$0.00	44	\$1,958.00
26	2503.511	10" PVC PIPE SEWER	L F	\$45.00	40	0	\$0.00	40	\$1,800.00
27	2503.511	12" PVC PIPE SEWER	LIN FT	\$42.00	1035	0	\$0.00	1042	\$43,764.00
28	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$1,800.00	3	0	\$0.00	3	\$5,400.00
29	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,000.00	1	0	\$0.00	1	\$1,000.00
30	2503.602	12"X6" PVC WYE	EACH	\$450.00	5	0	\$0.00	5	\$2,250.00
31	2503.603	16" PVC PIPE SEWER	LIN FT	\$52.00	205	0	\$0.00	205	\$10,660.00
32	2504.602	1" WATER SERVICE (COMPLETE)	EACH	\$1,450.00	3	0	\$0.00	4	\$5,800.00
33	2504.602	HYDRANT	EACH	\$3,600.00	4	0	\$0.00	4	\$14,400.00
34	2504.602	12"X8" REDUCER	EACH	\$500.00	1	0	\$0.00	1	\$500.00
35	2504.602	16" PIPE PLUG	EACH	\$625.00	1	0	\$0.00	0	\$0.00

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CITY OF MARSHALL
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Z74 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
36	2504.602	6" SLEEVE	EACH	\$450.00	2	0	\$0.00	1	\$450.00
37	2504.602	8" SLEEVE	EACH	\$475.00	6	0	\$0.00	7	\$3,325.00
38	2504.602	6" PIPE BEND 45 DEGREE	EACH	\$475.00	6	0	\$0.00	0	\$0.00
39	2504.602	8" PIPE BEND 45 DEGREE	EACH	\$525.00	3	0	\$0.00	6	\$3,150.00
40	2504.602	12" PIPE BEND 45 DEGREE	EACH	\$730.00	2	0	\$0.00	4	\$2,920.00
41	2504.602	8"X8" TEE FITTING	EACH	\$650.00	2	0	\$0.00	2	\$1,300.00
42	2504.602	12"X6" TEE FITTING	EACH	\$850.00	6	0	\$0.00	5	\$4,250.00
43	2504.602	16"X12" TEE FITTING	EACH	\$1,500.00	1	0	\$0.00	0	\$0.00
44	2504.602	12"X8" TEE FITTING	EACH	\$900.00	2	0	\$0.00	3	\$2,700.00
45	2504.602	12"X12" TEE FITTING	EACH	\$1,000.00	1	0	\$0.00	1	\$1,000.00
46	2504.602	6" GATE VALVE & BOX	EACH	\$1,300.00	6	0	\$0.00	5	\$6,500.00
47	2504.602	8" GATE VALVE & BOX	EACH	\$1,800.00	5	0	\$0.00	6	\$10,800.00
48	2504.602	12" GATE VALVE & BOX	EACH	\$2,900.00	3	0	\$0.00	3	\$8,700.00
49	2504.603	6" PVC WATERMAIN	L F	\$26.00	160	0	\$0.00	111	\$2,886.00
50	2504.603	8" PVC WATERMAIN	L F	\$32.00	112	0	\$0.00	163.194	\$5,222.21
51	2504.603	12" PVC WATERMAIN	L F	\$42.00	1588	20	\$840.00	1608	\$67,536.00
52	2504.603	16" PVC WATERMAIN	L F	\$52.00	100	0	\$0.00	0	\$0.00
53	2506.502	CONST DRAINAGE STRUCTURE DESIGN A	EACH	\$2,700.00	4	0	\$0.00	4	\$10,800.00
54	2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	L F	\$1,230.00	4.1	0	\$0.00	4.1	\$5,043.00
55	2506.603	48" DIA. SANITARY SEWER	LIN FT	\$535.00	30.1	0	\$0.00	28.7	\$15,354.50

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CITY OF MARSHALL
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Z74 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
		MANHOLE							
56	2521.501	4" CONCRETE WALK	SQ FT	\$9.50	315	0	\$0.00	313	\$2,973.50
57	2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	\$19.50	2260	-145	(\$2,827.50)	2170	\$42,315.00
58	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$51.50	490	0	\$0.00	540.95	\$27,858.93
59	2531.604	7" CONCRETE VALLEY GUTTER	SQ YD	\$57.00	70	0	\$0.00	70	\$3,990.00
60	2531.618	TRUNCATED DOMES	S F	\$65.00	20	0	\$0.00	20	\$1,300.00
61	2563.601	TRAFFIC CONTROL	LS	\$9,000.00	1	0	\$0.00	1	\$9,000.00
62	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$100.00	11	0	\$0.00	11	\$1,100.00
63	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$750.00	3	0	\$0.00	0	\$0.00
64	2575.555	TURF ESTABLISHMENT	LS	\$2,700.00	1	0	\$0.00	1	\$2,700.00
65	2575.571	RAPID STABILIZATION METHOD 3	MGAL	\$200.00	4	-4	(\$800.00)	0	\$0.00
Totals For Section base bid:							(\$1,683.50)		\$783,134.54
Change Order 1									
68	2123.501	LABOR (CREW)	HOUR	\$470.00	5	0	\$0.00	5	\$2,350.00
67	2504.602	16"X12" REDUCER	EACH	\$975.00	1	0	\$0.00	1	\$975.00
66	2504.602	12" SLEEVE	EACH	\$750.00	1	0	\$0.00	1	\$750.00
Totals For Change Order 1:							\$0.00		\$4,075.00
Change Order 2									
69	2506.602	REPAIR CATCH BASINS	EACH	\$500.00	2	2	\$1,000.00	2	\$1,000.00
Totals For Change Order 2:							\$1,000.00		\$1,000.00
Change Order 3									
70	9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$3,883.47)	1	0	\$0.00	0	\$0.00

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CITY OF MARSHALL
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 MARSHALL, MN 56258
 Project No. Z74
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Z74 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Totals For Change Order 3:							\$0.00		\$0.00
Project Totals:							(\$683.50)		\$788,209.54

Z74 Contract Changes					
No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	6/27/2019	Additional 12"x8" sleeve	\$4,075.00	\$4,075.00
CO2	Change Order	10/22/2019	Repair catch basins	\$1,000.00	\$1,000.00
CO3	Change Order	11/5/2019	Final Reconciling Change Order	(\$3,883.47)	\$0.00
Contract Change Totals:				\$1,191.53	\$5,075.00



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider a LG220 Application for Exempt Permit for the Marshall Fire Department Relief Association
Background Information:	Attached is an application for Exempt Permit for the Marshall Fire Department Relief Association for an event to be held on October 8, 2020 at Marshall Fire Hall.
Fiscal Impact:	There is no City fee for this permit.
Alternative/ Variations:	Not acknowledge this permit.
Recommendations:	BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to Marshall Fire Department Relief Association to hold a raffle on October 8, 2020, at Marshall Fire Hall, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is ~~\$100~~; otherwise the fee is **\$150**.
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Marshall Fire Dept. R.A. Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 201 East Saratoga Street

City: Marshall State: Mn Zip: 56258 County: Lyon

Name of Chief Executive Officer (CEO): _____

CEO Daytime Phone: _____ CEO Email: _____
 (permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Marshall Fire Hall

Physical Address (do not use P.O. box): 201 E Saratoga Street

Check one:
 City: Marshall Mn Zip: 56258 County: Lyon
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): October 8th, 2020

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Item 26. **Equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be borrowed from the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball sets may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information

Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

ATLANTA GA 39901-0001

In reply refer to: 0752861009

July 07, 2014 LTR 4168C 0

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BODC: TE

FIREMENS RELIEF ASSNS OF MINN
MARSHALL FIRE DEPT RELIEF ASSOCIAT
1250 PATRICIA CT
MARSHALL MN 56258-2190



019655

Employer Identification Number:
Person to Contact: Customer Service
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 25, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(4) of the Internal Revenue Code in a determination letter issued in MAY 1945.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(i).

Because you are not an organization described in section 170(c) of the Code, donors may not deduct contributions made to you. You should advise your contributors to that effect.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Kim D. Bailey
Operations Manager, AM Operations 3



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Click or tap to enter a date.
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement & Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Joint Law Enforcement Center Management Committee and Marshall Area Transit</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	



BUILDING PERMIT LIST
November 26, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
NKA 6 CHIS COMPANY LLC, 5 CHIS COMPANY L	900 CLARICE AVE	BUILDING ADDITION & REMOI	20,000.00
UNIQUE OPPORTUNITIES MARSHALL, LLC	235 LEGION FIELD RD	NEW BUILDING	2,575,000.00
ATCHER, REGENA L & DONALD W	1207 WESTWOOD DR	RE-ROOFING	9,600.00
LAYLE FRENCH CONSTRUCTION INC.	714 4TH ST S	DECK	2,000.00
EDC CONTRACTORS	1210 COLLEGE DR E	RE-ROOFING	23,400.00
CARON, KURT	306 LEGION FIELD RD	Windows	600.00
RIEKE, BENJAMIN & ROXANNE	802 NUESE LN	INTERIOR REMODEL	5,000.00



PLUMBING PERMIT LIST
November 26, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
BISBEE PLUMBING & HEATING	348 MAIN ST W	N/A	1,000.00



SIGN PERMIT LIST
November 26, 2019

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
ARCHETYPE SIGN	1507 SUPERIOR RD	N/A	19,000.00
JOHNSON, JOAN M	901 MAIN ST W	N/A	500.00

**MINUTES OF THE
MARSHALL PLANNING COMMISSION MEETING
NOVEMBER 13, 2019**

MEMBERS PRESENT: Schroeder, Steen, Edblom, Lee, Knieff, Carstens
MEMBERS ABSENT: Fox
OTHERS PRESENT: Jason Anderson, Ilya Gutman, Chris Ziemer (ICS Consulting),
Dave Maroney (ATS&R), Ron Spoden (ATS&R)

1. The meeting was called to order by Chairman Edblom.
2. Edblom asked for the approval of the minutes of the October 9, 2019, regular meeting of the Marshall Planning Commission. The item was moved to the end of the meeting in order for Commission review of missing pages to the minutes as distributed. After reviewing complete, STEEN MADE A MOTION, SECOND BY KNIEFF, to approve the minutes as written. ALL VOTED IN FAVOR OF THE MOTION.
3. Gutman explained this is a request by Marshall Public Schools to construct a new elementary school. The Ordinance requires a conditional use permit for schools in an R-1 one family residence district. The new school will be constructed at the same site where the current middle school is located. Since this is a new building intended to accommodate several grade levels, it may have an effect on the neighborhood, so reviewing The Standards for Hearing is important. The major way the new school may influence the neighborhood is through increased traffic. The school has conducted a traffic study, which made recommendations for traffic impact mitigation measures that allowed keeping the level of service at all intersections unchanged from pre-project conditions. Staff recommends approval to the City Council of the request by Marshall Public School for a Conditional Use Permit to build a new elementary school in an R-1 One Family Residential District with the following standard conditions: 1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with. 2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair such default. 3. That the property is maintained to conform to the Zoning Code and not cause or create negative impacts to adjacent existing or future properties. 4. Combine lots and vacate the utility easement running through the new school building location. 5. Comply with all recommendations listed in the Traffic Impact Study. Ziemer (ICS) begin presentation indicating compliance with recommendations listed in Traffic Impact Study. He said traffic is the main issue. There will be a sidewalk link to Middle School, which will relieve pedestrian and traffic issues and improve overall site. Spoden (ATS&R) gave a brief presentation indicating orientation of the new school relating to the existing school. Overall parking meets space requirements. Bus parking can be for 71 event parking spaces for a total of 160 spaces on site for events. Two storm water items were addressed. Reroute existing sanitary sewer and vacate easement. Anderson clarified placement of sewer. Main traffic will be on Southview Drive. Traffic study recommended removing the bike lane on Southview Drive with parking on the south side only. Bike lane will be on north side of existing concrete sidewalk. Parking on south side is not recommended to be striped on the street as shown but Council can discuss at a later date. Dave Maroney (ATS&R) commented on sidewalks to Middle School with a pathway connecting to parking area. Walking distances were discussed. Main public entrance is

on the east side of the building, but school will have staff on both sides of school for student safety. The goal is to not have people parking on Southview Drive so extra parking is provided above Ordinance requirements. Anderson indicated design generally meets requirements of Ordinance other than the proposed building is shown over an existing lot line. Setbacks, height and landscape items are being checked. City recommendation comes from Traffic Study recommendations. Gutman indicated building will have different address. LEE MADE A MOTION, SECOND BY SCHROEDER to close the public hearing ALL VOTED IN FAVOR OF THE MOTION. SCHROEDER made A MOTION, SECOND BY STEEN to recommend to City Council an approval as recommend by staff. ALL VOTED IN FAVOR OF THE MOTION.

4. Gutman described this is a request by Marshall Public Schools to construct an addition to the existing Parkside elementary school. The Ordinance requires a conditional use permit for schools in an R-1 one family residence district and the original building does not have a conditional use permit on file. The addition is small compared to the existing building and should not have any measurable impact on the neighborhood. Staff recommends approval to the City Council of the request by Marshall Public Schools for a Conditional Use Permit to build an addition to the existing school in an R-1 One Family Residential District with the following standard conditions:
 1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
 2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair such default.
 3. That the property is maintained to conform to the Zoning Code and not cause or create negative impacts to adjacent existing or future properties.Spoden (ATS&R) gave presentation on the agenda item. There will be a sloped sidewalk to school addition. Addition character will match existing school and colors. Existing curb opening will be utilized by both entrances. One more ADA parking spot will be added and most of the accessibility will be from curb opening. Ziemer (ICS) indicated construction tentatively start in March with deliveries early morning or after school. STEEN MADE A MOTION, SECOND BY SCHROEDER to close the public hearing ALL VOTED IN FAVOR OF THE MOTION. STEEN MADE A MOTION, SECOND BY KNIEFF to recommend to City Council an approval as recommend by staff. ALL VOTED IN FAVOR OF THE MOTION.
5. Gutman went over Ordinance amendment Section 86-1 Definitions. ZEF Energy, a company dedicated to building charging stations for electric vehicles, is planning on building a vehicle charging station in Marshall. Charging stations are becoming more and more common and it looks like for many of them the best location would be between a street and parking lot, which means that they most likely will be located in the required front yard. The Ordinance prohibits locating accessory equipment in the required front yard, so in order to allow this arrangement, charging stations should be excluded from the accessory equipment definition. To prevent excessive use, the definition will limit exclusion to just two stations. Also, several Use definitions are updated and/or added to streamline the Zoning compliance review by staff. New definitions will define percentage of the building uses to qualify for being considered as permitted, accessory, or conditional uses for placement in zoning districts. Staff recommends approving the revisions amending Section 86-1 Definitions by excluding up to two electric vehicle charging stations from accessory equipment definition and revising various Use definitions. Anderson explained background of location. L&O has met on the ordinance revisions and Council has introduced ordinance. Marshall was chosen as one of the cities to receive the State grant for the stations.

--UNAPPROVED --

MMU is prepared to serve and started transformer work begun. CARSTENS MADE A MOTION, SECOND BY LEE to recommend to City Council an approval as recommend by staff. ALL VOTED IN FAVOR OF THE MOTION.

6. A MOTION WAS MADE BY KNIEFF, SECOND BY SCHROEDER to adjourn the meeting. ALL VOTED IN FAVOR OF THE MOTION. Chairman Edblom declared the meeting adjourned.

Respectfully submitted,
Lona Rae Konold, Recording Secretary

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1271	HENLE PRINTING COMPANY	I-161686	211-70437-3347	MARKETING NOV/DECCALEDAR	001779	117.84
01-1958	NORTHERN BUSINESS PRODU	C-419712-0	211-70437-2211	GENERAL SUPPL PAPER	001783	8.00-
		I-446047-0	211-70437-2271	COLLECTION SU REGCARDS	001783	13.69
01-2049	PLUNKETTS PEST CONTROL	I-6468857	211-70437-3405	MAINTENANCE A SRVCNOVEMBER	001780	100.00
01-2318	SOUTHWEST SANITATION IN	I-201911184096	211-70437-3384	REFUSE DISPOS SRVCOCTOBER	001784	116.46
01-4489	VERIZON WIRELESS	I-9839643819	211-70437-3321	TELEPHONE & C SRVC 10/9-11/08	001785	61.40
		I-9841689505	211-70437-3321	TELEPHONE & C SRVC11/09-12/08/19	001785	61.40
01-4549	A & B BUSINESS, INC	I-IN665950	211-70437-3405	MAINTENANCE A SRVC 10/21-11/20/2019	001781	186.41
		I-IN665950	211-70437-2213	DONATIONS/GRA GRANTSPACE	001781	6.06
		I-IN665950	211-70437-2213	DONATIONS/GRA GRANTELKITS	001781	75.00
		I-IN665950	211-70437-2213	DONATIONS/GRA FRIENDSSRP	001781	182.64
01-5891	ONE OFFICE SOLUTION	I-1949498-0	211-70437-2271	COLLECTION SU WITHDRAWNSTAMP	001782	36.97
		I-1952831-0	211-70437-2213	DONATIONS/GRA GRANTTOYLENDING	001782	3.97
		I-1952834-0	211-70437-2211	GENERAL SUPPL ADDINGMACHINETAPE	001782	13.99
DEPARTMENT 0437 LIBRARY					TOTAL:	967.83
FUND 211 LIBRARY FUND					TOTAL:	967.83
REPORT GRAND TOTAL:						967.83

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2019-2020	211-70437-2211	GENERAL SUPPLIES	5.99	2,000	531.12-	Y			
	211-70437-2213	DONATIONS/GRANT EXPENSE	267.67	0	36,821.36-	Y			
	211-70437-2271	COLLECTION SUPPLIES	50.66	3,000	102.81-	Y			
	211-70437-3321	TELEPHONE & CELLULAR PHONE	122.80	2,000	951.15-	Y			
	211-70437-3347	MARKETING	117.84	1,500	1,050.68-	Y			
	211-70437-3384	REFUSE DISPOSAL	116.46	1,300	96.80				
	211-70437-3405	MAINTENANCE AGREEMENTS	286.41	28,000	2,860.82				
** 2019-2020 YEAR TOTALS **			967.83						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
211-0437	LIBRARY	967.83

211 TOTAL	LIBRARY FUND	967.83

** TOTAL **		967.83

NO ERRORS

** END OF REPORT **

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4570	AMAZON							
	I-443454345778	DVDS	R	11/19/2019		68.97CR	114889	
	I-446438865993	FRIENDSPUZZLE/TOY BOXES	R	11/19/2019		207.92CR	114889	
	I-596556938679	DVD	R	11/19/2019		29.96CR	114889	
	I-644594388789	BOOK	R	11/19/2019		8.01CR	114889	
	I-963876434987	BOOK	R	11/19/2019		9.99CR	114889	
	I-99638555936	DVD	R	11/19/2019		19.96CR	114889	
	I-996749338468	DVD	R	11/19/2019		66.29CR	114889	411.10
5351	CENGAGE LEARNING							
	I-68845099	BOOKS	R	11/19/2019		38.92CR	114890	38.92
4573	DEMCO							
	I-6715010	FRIENDSPROJ/PROCESSINGSUPPLIES	R	11/19/2019		164.19CR	114891	164.19
1311	HYVEE FOOD STORES INC							
	I-5836191088	FRIENDS/PROGRAMS	R	11/19/2019		17.86CR	114892	17.86
4552	INGRAM LIBRARY SERVICES							
	I-42217921	MATERIALS	R	11/19/2019		197.31CR	114893	
	I-42268206	MATERIALS	R	11/19/2019		616.76CR	114893	
	I-42304961	MATERIALS	R	11/19/2019		37.83CR	114893	
	I-42316650	MATERIALS	R	11/19/2019		25.08CR	114893	
	I-42340982	INGRAM LIBRARY SERVICES	R	11/19/2019		304.45CR	114893	
	I-42392070	MATERIALS	R	11/19/2019		85.50CR	114893	
	I-42397078	MATERIALS	R	11/19/2019		9.58CR	114893	
	I-42478641	MATERIALS	R	11/19/2019		252.72CR	114893	
	I-42485094	MATERIALS	R	11/19/2019		4.19CR	114893	
	I-42515903	MATERIALS/GRANT-SPACE	R	11/19/2019		299.73CR	114893	
	I-42565487	MATERIALS	R	11/19/2019		26.99CR	114893	
	I-42574131	MATERIALS	R	11/19/2019		9.59CR	114893	1,869.73
VOID	VOID CHECK		V	11/19/2019			114894	**VOID**
6299	IZQUIERDO, CHRISTINA							
	I-201911044045	CWD DAYCARES MILEAGE	R	11/19/2019		32.48CR	114895	32.48
1545	LYON COUNTY HIGHWAY DEPARTMENT							
	I-201911184097	OCTVANGAS	R	11/19/2019		62.88CR	114896	62.88
1623	MARSHALL INDEPENDENT, INC							
	I-201911044044	1 YR SUBSCRIPTION 11/13/20	R	11/19/2019		182.00CR	114897	182.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6246	MARSHALL MUNICIPAL UTILITIES ** I-201911044048	SRVC 9/27-10/29/2019	R	11/19/2019		2,617.69CR	114898	2,617.69
4980	MENARDS INC I-47831 I-48180	ALUMSWEEP/BLEACH FRIENDSHOLIDAYMER	R	11/19/2019		12.53CR 82.62CR	114899 114899	95.15
4762	MINNEOTA MASCOT I-74515	1YR 11/2020	R	11/19/2019		42.00CR	114900	42.00
4721	MINNESOTA HISTORICAL SOCIETY I-201911044047	MEMBERSHIP	R	11/19/2019		35.00CR	114901	35.00
4548	PLUM CREEK LIBRARY SYSTEM I-IV025204 I-IV25213	PCLIBRARYCARDS MN WRITES MN READS	R	11/19/2019		30.00CR 49.00CR	114902 114902	79.00
4645	PROQUEST LLC I-61913581	2019MICROFILMMSHLINDEPENDENT	R	11/19/2019		230.88CR	114903	230.88
6286	SCHWEEMAN'S CLEANERS, LLP I-6022264 I-603332-4 I-604496-4 I-605657-4	FLOOR MATS FLOOR MATS RUGS RUGS	R	11/19/2019		32.85CR 32.85CR 32.85CR 32.99CR	114904 114904 114904 114904	131.54
1	SMSU PLANETARIUM I-201911044046	SPACE SHOWS	R	11/19/2019		300.00CR	114905	300.00
1	STAPLES BUSINESS CREDIT I-410797	CHARG	R	11/19/2019		844.30CR	114906	844.30
3315	SUSSNER CONSTRUCTION I-19146-1019 I-19147-1019	FOUNDATIONBOOKDROP CANOPY/INSTALLATION	R	11/19/2019		3,210.00CR 14,220.00CR	114907 114907	17,430.00
5733	VAST BROADBAND I-201911044043	SRVC 10/26-11/25	R	11/19/2019		89.90CR	114908	89.90
4118	WALMART BUSINESS I-003278 I-005021	TEENFRIENDS/FRIENDSPROG/DVD FRIENDSPROGRAMS/KEYBOARD/SUPPL	R	11/19/2019		522.74CR 39.78CR	114909 114909	562.52

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4740	WELLS FARGO-LIBRARY							
	I-24388949GJAVQ77RE	SOFTWARETIMEMANAGERPRO	R	11/19/2019		430.64CR	114910	
	I-2443106995SMRYWES	FRIENDSCRATES	R	11/19/2019		303.95CR	114910	
	I-24492158KS1DAARLN	FOUNDATION	R	11/19/2019		2,009.00CR	114910	
	I-244921597LR2KRKVF	TECHSOUPFRIENDSCHARGERS	R	11/19/2019		75.00CR	114910	
	I-2469216942XGPD8G	WEBSITEREVIEW	R	11/19/2019		414.00CR	114910	
	I-24906419D2Q7EMQM5	GRANT/TOYLENDING	R	11/19/2019		103.56CR	114910	3,336.15

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	21	0.00	28,573.29	28,573.29
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	22	0.00	28,573.29	28,573.29

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
211	11/2019	28,573.29CR
=====		
ALL		28,573.29CR



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 26, 2019
Category:	INFORMATION ONLY
Type:	INFO
Subject:	2020 Operating Budgets Update
Background Information:	Annette Storm, Director of Administrative Services, will give an update to major changes on operating budgets since the preliminary budgets were presented.
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

REVENUES	(--2019--)				2020	\$ INCREASE	% INCREASE	
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
TAXES								
101-31141	CURRENT AD VALOREM TAXES	3,707,285	4,484,539	4,541,788	2,371,709	4,778,647	236,859	5.22
101-31143	PENALTIES AND INTEREST ON DELI	3,916	5,453	4,000	15,169	5,000	1,000	25.00
101-31146	PERA	22	0	0	0	0	0	0.00
101-31425	LODGING TAX	180,731	173,183	170,000	151,923	175,000	5,000	2.94
101-31842	FRANCHISE FEE-CABLE	170,075	181,102	165,000	155,605	181,424	16,424	9.95
101-31844	FRANCHISE FEE - GAS	<u>201,632</u>	<u>250,128</u>	<u>200,000</u>	<u>231,289</u>	<u>250,676</u>	<u>50,676</u>	<u>25.34</u>
	TOTAL TAXES	4,263,661	5,094,405	5,080,788	2,925,694	5,390,747	309,959	6.10
LICENSES & PERMITS								
101-32120	WINE LICENSE	0	0	2,400	0	2,400	0	0.00
101-32121	ON/OFF-SALE 3.2% MALT LIQUOR	3,030	2,753	2,670	128	2,330	(340)	12.73-
101-32122	TOBACCO LICENSE	1,275	2,175	2,700	635	2,400	(300)	11.11-
101-32123	BREWER TAP ROOM LICENSE	3,450	3,175	500	0	500	0	0.00
101-32124	CONSUMPTION & DISPLAY LICENSE	130	130	130	0	130	0	0.00
101-32125	ON-SALE/FINAN BACK/SUN LIQUOR	60,750	53,570	45,006	7,750	44,600	(406)	0.90-
101-32126	TEMP BEER/TEMP ON-SALE LIQUOR	0	0	1,150	580	1,150	0	0.00
101-32127	TOWING & REFUSE HAULER LICENSE	1,045	695	700	480	480	(220)	31.43-
101-32128	TRANSIENT MERCHANT LICENSE	977	410	945	829	900	(45)	4.76-
101-32221	PET LICENSE	2,314	1,216	1,750	528	0	(1,750)	100.00-
101-32222	SPECIAL MOTOR VEHICLE LICENSE	385	490	400	490	400	0	0.00
101-32252	STORM SEWER INSPECTION FEE	50	90	0	120	0	0	0.00
101-32261	BUILDING PERMIT	103,735	119,212	135,000	211,174	150,000	15,000	11.11
101-32262	MOVING PERMIT	500	200	100	0	100	0	0.00
101-32263	SEWER INSPECTION	600	650	400	800	600	200	50.00
101-32265	CONDITIONAL & VARIANCE PERMIT	3,597	6,078	3,000	8,184	7,000	4,000	133.33
101-32267	DRIVEWAY PERMIT	2,546	1,900	3,000	5,792	3,000	0	0.00
101-32268	EXCAVATION PERMIT	13,865	2,600	2,000	6,950	6,000	4,000	200.00
101-32270	OVERWEIGHT LOAD PERMITS	31,800	30,300	25,000	28,000	30,000	5,000	20.00
101-32272	PLAN REVIEWS	<u>18,522</u>	<u>37,194</u>	<u>35,000</u>	<u>52,704</u>	<u>40,000</u>	<u>5,000</u>	<u>14.29</u>
	TOTAL LICENSES & PERMITS	248,570	262,838	261,851	325,143	291,990	30,139	11.51
INTERGOVERNMENTAL REV								
101-33160	FEDERAL GRANTS - ENGINEERING &	126,585	2,080	2,080	29,168	2,080	0	0.00
101-33360	STATE GRANTS - ENG & AIRPORT *	0	0	0	7,485	0	0	0.00
101-33411	MUN STATE AID FOR STREETS - MA	0	0	27,105	27,105	27,105	0	0.00
101-33413	STATE AID - SNOW REMOVAL	4,345	15,080	6,000	18,700	12,000	6,000	100.00
101-33424	PERA AID	14,865	14,865	14,865	7,433	0	(14,865)	100.00-
101-33435	OTHER STATE GRANTS & LOCAL AID	5,056	0	10,000	0	0	(10,000)	100.00-
101-33441	LOCAL GOVERNMENT AID	2,432,200	2,471,597	2,475,243	1,237,622	2,590,715	115,472	4.67
101-33444	MARKET VALUE CREDIT	154	162	0	0	0	0	0.00
101-33451	INS PREM TAX - POLICE	157,449	171,102	155,000	190,691	155,000	0	0.00
101-33452	INS PREM TAX - FIRE	103,530	107,252	105,000	107,826	105,000	0	0.00
101-33453	STATE AID-FIRE TRAINING	2,668	9,334	0	12,610	3,485	3,485	0.00

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

REVENUES	(--2019--)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
101-33454 POST BOARD TRAINING REIMBURSEM	6,359	20,097	21,000	17,895	21,000	0	0.00
101-33455 OTHER STATE & LOCAL AID - POLI	150,139	239,097	108,930	60,000	60,000	(48,930)	44.92-
101-33461 STATE AID - AIRPORT (QUARTERLY	67,300	99,768	88,646	53,559	91,027	2,381	2.69
101-33465 OTHER STATE & LOCAL AID - ENG,	2,000	0	5,000	0	0	(5,000)	100.00-
101-33471 LOCAL AID - SCHOOL SUMMER REC	61,225	71,464	61,000	34,586	61,000	0	0.00
101-33473 LOCAL AID - MUNICIPAL BAND	5,641	5,712	5,616	5,768	5,700	84	1.49
101-33478 SENIOR CENTER - FOUNDATION, UN	<u>8,601</u>	<u>6,381</u>	<u>9,372</u>	<u>3,914</u>	<u>3,400</u>	<u>(5,972)</u>	<u>63.72-</u>
TOTAL INTERGOVERNMENTAL REV	3,148,117	3,233,990	3,094,857	1,814,360	3,137,512	42,655	1.38
CHARGES FOR SERVICES							
101-34109 ADMINISTRATIVE FEES	0	31,149	0	0	0	0	0.00
101-34121 LEASE RENT REVENUE	0	250	0	0	0	0	0.00
101-34153 SMOKE TRAILER RENTAL	450	150	0	0	0	0	0.00
101-34161 AIRPORT LAND	42,231	33,941	32,823	32,823	32,823	0	0.00
101-34162 RENT - OTHER LAND	9,438	8,745	9,438	7,410	1,326	(8,112)	85.95-
101-34163 AIRPORT HANGARS - STALLS & FBO	121,157	117,129	120,000	107,544	120,000	0	0.00
101-34171 TENT RENTAL	0	0	0	850	0	0	0.00
101-34172 SHELTER RENTALS	(0)	22,644	4,000	3,500	4,500	500	12.50
101-34173 GOLF DRIVING RANGE	1,000	1,000	1,000	0	1,000	0	0.00
101-34174 STAGE RENTAL	750	450	1,000	1,350	1,250	250	25.00
101-34178 SENIOR CENTER BLDG/ROOM RENTAL	12,843	14,155	12,000	14,300	15,000	3,000	25.00
101-34221 ASSESSMENT CERTIFICATES	2,370	2,070	2,000	1,305	2,000	0	0.00
101-34231 ASSESSOR SEARCHES	881	772	700	527	50	(650)	92.86-
101-34232 LIBRARY JANITOR SERVICES	18,817	21,817	19,050	20,820	6,883	(12,167)	63.87-
101-34233 WW JANITORIAL/ CONTRACTUAL	2,600	2,293	2,500	2,081	2,500	0	0.00
101-34234 ASSESSOR PARCEL CARD COPY	314	257	200	45	50	(150)	75.00-
101-34235 MERIT CTR JANITORIAL SVC	9,691	11,619	9,000	9,385	12,000	3,000	33.33
101-34251 CRIMINAL HISTORY RECORD CHECKS	0	16	40	0	40	0	0.00
101-34253 ACCIDENT REPORTS (PD PHOTOCOPI	249	247	160	93	160	0	0.00
101-34254 DOOR UNLOCKING	14,014	13,370	15,000	11,620	15,000	0	0.00
101-34255 FIRE CONTRACTS	56,142	64,565	74,241	65,541	82,762	8,521	11.48
101-34256 FIRE CALLS	3,250	21,991	30,000	27,273	30,000	0	0.00
101-34259 OTHER POLICE SERVICES	0	6,667	160,000	51,488	50,000	(110,000)	68.75-
101-34261 BLUE PRINTS, MAPS, ETC	150	110	100	542	100	0	0.00
101-34263 ADM & ENG (GENERAL)	770,633	673,602	750,000	884	755,000	5,000	0.67
101-34264 DEPOSIT ON BIDS	250	50	500	100	100	(400)	80.00-
101-34266 MMU--ADMINISTRATION & ENGINEER	113,601	136,523	82,150	68,193	80,000	(2,150)	2.62-
101-34267 ADMIN FEE WW OPERATIONS	247,836	255,900	261,018	195,759	269,501	8,483	3.25
101-34268 ADMIN FEE SURFACE WATER OPER	247,848	255,900	261,018	195,768	269,501	8,483	3.25
101-34272 CABLE - TAPES, ETC	1,253	718	500	591	500	0	0.00
101-34273 POOL RECEIPTS	76,649	67,125	73,500	70,554	75,000	1,500	2.04
101-34274 CONCESSIONS	16,516	14,799	15,900	17,745	16,000	100	0.63
101-34275 USER FEES - SOFTBALL	28,711	24,016	32,000	18,663	32,000	0	0.00
101-34276 BALLFIELD CONCESSIONS	1,963	11,175	9,000	18,462	13,000	4,000	44.44
101-34278 SENIOR CENTER PROGRAMS/ BUTTON	1,328	3,232	700	2,055	1,000	300	42.86
101-34360 RESIDENCE CHECKS BY PD	190	0	200	0	200	0	0.00

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

REVENUES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-34571	COMMUNITY EDUCATION - SUMMER	46,945	60,324	53,000	60,248	60,000	7,000	13.21
101-34573	COMMUNITY EDUCATION - FALL	41,777	39,840	33,000	37,419	40,000	7,000	21.21
101-34579	COMMUNITY EDUCATION WINTER	35,692	17,129	35,000	10,764	35,000	0	0.00
101-34671	RECREATION SUMMER	54,458	66,709	65,000	73,572	67,500	2,500	3.85
101-34673	RECREATION FALL	57,883	57,766	55,000	33,607	58,000	3,000	5.45
101-34679	RECREATION WINTER-SPRING	<u>81,491</u>	<u>91,583</u>	<u>77,000</u>	<u>80,868</u>	<u>80,000</u>	<u>3,000</u>	<u>3.90</u>
	TOTAL CHARGES FOR SERVICES	2,121,372	2,151,795	2,297,738	1,243,748	2,229,746	(67,992)	2.96-
FINES & FORFEITURES								
101-35125	RETURN CHECK FEE	30	30	0	0	0	0	0.00
101-35141	CITY ATTORNEY PROSECUTION FEES	74	525	0	311	50	50	0.00
101-35151	COURT FINES (FINES & FEES)	96,927	75,018	80,000	70,373	80,000	0	0.00
101-35152	PARKING FINES	4,523	5,182	5,000	3,457	5,000	0	0.00
101-35153	ANIMAL FINES (HUMANE SOCIETY)	1,359	7,729	1,400	943	1,400	0	0.00
101-35154	TOWING & STORAGE FINES	5,965	7,280	5,000	1,675	5,000	0	0.00
101-35155	FORFEITURES	<u>0</u>	<u>28,286</u>	<u>10,000</u>	<u>38,275</u>	<u>20,000</u>	<u>10,000</u>	<u>100.00</u>
	TOTAL FINES & FORFEITURES	108,878	124,050	101,400	115,035	111,450	10,050	9.91
MISCELLANEOUS REVENUE								
101-36121	SPECIAL ASSESSMENTS COLLECTED	0	2,491	0	0	0	0	0.00
101-36122	SPECIAL ASSESSMENTS COLLECTED	1,832	2,030	0	232	0	0	0.00
101-36221	INTEREST - GENERAL	25,609	85,294	30,000	155,695	125,000	95,000	316.67
101-36225	MMU PAYMENT IN LIEU OF TAXES	0	0	0	0	810,479	810,479	0.00
101-36259	CONTRIBUTION TO THE CITY-POL	0	0	0	126,667	160,000	160,000	0.00
101-36341	DONATIONS - ADMIN	0	4,415	0	0	0	0	0.00
101-36352	DONATIONS - FIRE DEPT	5,073	0	0	5,000	0	0	0.00
101-36372	OTHER DONATIONS - COMM SERVICE	2,120	20,753	2,000	13,945	2,000	0	0.00
101-36411	REFUNDS & REIMB - STREET	23,123	20,788	7,500	25,434	15,000	7,500	100.00
101-36421	REFUNDS & REIMB - FINANCE	969	49,229	900	2,043	500	(400)	44.44-
101-36431	REFUNDS & REIMB - ASSESSING	7,502	0	0	0	0	0	0.00
101-36441	REFUNDS & REIMB - ADMINISTRATI	2,154	6,399	3,000	11,949	5,000	2,000	66.67
101-36451	REFUNDS & REIMB - PUBLIC SAFET	116,706	132,928	101,999	89,907	104,139	2,140	2.10
101-36452	REFUNDS & REIMB - FIRE DEPT.	10,150	555	2,000	1,046	2,000	0	0.00
101-36461	REFUNDS & REIMB - ENG & AIRPOR	1,046	1,286	10,000	9,812	10,000	0	0.00
101-36471	REFUNDS & REIMB - COMM SERVICE	1,337	427	5,000	1,153	4,000	(1,000)	20.00-
101-36472	REFUNDS & REIMB - PARKS	24,628	21,672	8,000	58,199	15,000	7,000	87.50
101-36473	REFUNDS & REIMB - CABLE	<u>710</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
	TOTAL MISCELLANEOUS REVENUE	222,961	348,268	170,399	501,081	1,253,118	1,082,719	635.40
PROPRIETARY OPER REVENUE								

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

REVENUES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>OTHER FINANCING SOURCES</u>								
101-39121 SALE OF FIXED ASSETS	29,945	63,229	30,000	0	0	(30,000)	100.00-	
101-39223 TRANSFERS FROM LIQUOR FUND	225,000	300,000	225,000	168,750	300,000	75,000	33.33	
101-39224 TRANSFERS FROM MSA	27,105	27,105	0	0	0	0	0.00	
101-39225 CONTRIBUTIONS FROM MMU	<u>840,349</u>	<u>828,669</u>	<u>819,195</u>	<u>716,482</u>	<u>0</u>	<u>(819,195)</u>	<u>100.00-</u>	
TOTAL OTHER FINANCING SOURCES	1,122,399	1,219,003	1,074,195	885,232	300,000	(774,195)	72.07-	
TOTAL REVENUES	11,235,958	12,434,349	12,081,228	7,810,294	12,714,563	633,335	5.24	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
MAYOR & COUNCIL

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-40141-1103 PART TIME EMPLOYEES	44,751	45,870	47,132	39,276	47,132	0	0.00	
101-40141-1121 PERA CONTRIBUTIONS	1,943	1,991	2,046	1,705	2,046	0	0.00	
101-40141-1122 FICA CONTRIBUTIONS	945	968	995	829	995	0	0.00	
101-40141-1125 MEDICARE CONTRIBUTIONS	649	665	683	569	593	(90)	13.19-	
101-40141-1131 HEALTH INSURANCE	1,680	2,386	3,505	2,562	3,505	0	0.00	
101-40141-1151 WORK COMP INSURANCE PREMIUMS	<u>39</u>	<u>40</u>	<u>44</u>	<u>9,478</u>	<u>51</u>	<u>7</u>	<u>15.91</u>	
TOTAL PERSONNEL SERVICES	50,006	51,920	54,405	54,419	54,321	(83)	0.15-	
SUPPLIES								
101-40141-2211 GENERAL SUPPLIES	2,590	56,417	9,200	775	9,200	0	0.00	
101-40141-2218 EMPLOYEE/DEPARTMENT RECOGNITIO	11,033	13,116	12,500	8,658	12,500	0	0.00	
101-40141-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>124</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	13,623	69,533	21,700	9,557	21,700	0	0.00	
OTHER OPER SERVICES/CHRG								
101-40141-3311 GENERAL PROFESSIONAL SERVICES	14,306	28,096	11,785	9,385	10,285	(1,500)	12.73-	
101-40141-3312 CONSULTANT FEES	68,324	0	0	0	0	0	0.00	
101-40141-3313 LEGAL FEES	180	5,048	500	132	500	0	0.00	
101-40141-3316 TIF - ADMINISTRATION	1,706	7,165	0	0	0	0	0.00	
101-40141-3321 TELEPHONE & CELLULAR PHONES	31	0	0	0	0	0	0.00	
101-40141-3322 POSTAGE	0	5	0	0	0	0	0.00	
101-40141-3331 TRAVEL, CONFERENCES AND SCHOOL	3,171	1,109	4,000	1,849	4,000	0	0.00	
101-40141-3332 MILEAGE ALLOWANCES & REIMBURSE	1,140	650	700	0	800	100	14.29	
101-40141-3345 ADVERTISING	3,041	319	1,000	0	1,000	0	0.00	
101-40141-3346 GENERAL NOTICES & PUBLIC INFO	6,651	1,582	4,000	3,265	5,000	1,000	25.00	
101-40141-3361 GENERAL LIABILITY INSURANCE	253	542	1,460	1,512	1,460	0	0.00	
101-40141-3405 MAINTENANCE AGREEMENTS	0	3,600	4,600	4,950	4,600	0	0.00	
101-40141-3417 MERIT CENTER RENT	0	0	0	30	0	0	0.00	
101-40141-3433 DUES & SUBSCRIPTIONS	40,302	40,431	45,529	40,469	45,042	(487)	1.07-	
101-40141-3811 COMMUNITY CONTRIBUTIONS	18,000	21,000	50,524	32,000	62,600	12,076	23.90	
101-40141-3820 LIBRARY APPROPRIATION	<u>0</u>	<u>618,606</u>	<u>625,072</u>	<u>468,801</u>	<u>0</u>	<u>(625,072)</u>	<u>100.00-</u>	
TOTAL OTHER OPER SERVICES/CHRG	157,105	728,154	749,170	562,393	135,287	(613,883)	81.94-	
TOTAL MAYOR & COUNCIL	220,734	849,607	825,275	626,369	211,308	(613,966)	74.40-	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
CABLE COMMISSION

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40671-1101 FULL TIME EMPLOYEES REGULAR	69,315	91,215	95,856	69,724	102,089	6,233	6.50
101-40671-1102 FULL TIME EMPLOYEES OVERTIME	2,541	893	2,550	0	2,633	83	3.25
101-40671-1103 PART TIME EMPLOYEES	12,653	15,378	15,300	12,011	15,797	497	3.25
101-40671-1110 Taxable Allowance	0	0	0	12	0	0	0.00
101-40671-1112 SICK PAY	405	658	0	124	0	0	0.00
101-40671-1113 VACATION PAY	1,597	2,903	0	2,296	0	0	0.00
101-40671-1114 HOLIDAY PAY	2,884	3,800	0	2,083	0	0	0.00
101-40671-1115 FLOATING HOLIDAY PAY	281	195	0	174	0	0	0.00
101-40671-1121 PERA CONTRIBUTIONS	5,667	7,583	7,380	5,765	7,854	474	6.42
101-40671-1122 FICA CONTRIBUTIONS	4,775	6,374	7,050	4,985	7,472	422	5.99
101-40671-1125 MEDICARE CONTRIBUTIONS	1,117	1,491	1,649	1,166	1,748	99	5.99
101-40671-1131 HEALTH INSURANCE	20,231	22,648	23,525	16,547	24,703	1,179	5.01
101-40671-1132 DENTAL INSURANCE	1,425	1,651	1,389	1,133	1,447	58	4.19
101-40671-1133 LIFE INSURANCE & LTD	187	229	227	173	239	12	5.21
101-40671-1135 HSA/VEBA EMPLOYER CONTRIBUTION	2,013	3,250	0	2,588	0	0	0.00
101-40671-1151 WORK COMP INSURANCE PREMIUMS	<u>154</u>	<u>152</u>	<u>195</u>	<u>152</u>	<u>162</u>	<u>(33)</u>	<u>16.92-</u>
TOTAL PERSONNEL SERVICES	125,245	158,420	155,121	118,931	164,144	9,024	5.82
SUPPLIES							
101-40671-2211 GENERAL SUPPLIES	5,991	5,319	5,000	4,294	5,000	0	0.00
101-40671-2212 MOTOR FUELS, LUBRICANTS	415	560	700	394	700	0	0.00
101-40671-2214 UNIFORMS	369	0	0	0	0	0	0.00
101-40671-2221 EQUIPMENT REPAIR & MAINTENANCE	5	0	1,500	0	1,500	0	0.00
101-40671-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>584</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	6,780	5,878	7,200	5,272	7,200	0	0.00
OTHER OPER SERVICES/CHRG							
101-40671-3311 GENERAL PROFESSIONAL SERVICES	4,674	2,580	5,000	2,136	5,000	0	0.00
101-40671-3312 CONSULTANT FEES	75	0	0	0	0	0	0.00
101-40671-3321 TELEPHONE	2,686	2,330	2,250	2,044	2,300	50	2.22
101-40671-3322 POSTAGE	68	70	150	10	0	(150)	100.00-
101-40671-3331 TRAVEL, CONFERENCES, AND SCHOO	696	621	900	1,835	1,000	100	11.11
101-40671-3332 MILEAGE ALLOWANCES & REIMBURSE	0	315	225	132	250	25	11.11
101-40671-3345 ADVERTISING	0	0	300	0	0	(300)	100.00-
101-40671-3361 GENERAL LIABILITY INSURANCE	483	644	676	656	676	0	0.00
101-40671-3363 AUTOMOTIVE INSURANCE	524	1,106	1,285	1,264	1,285	0	0.00
101-40671-3433 DUES & SUBSCRIPTIONS	1,153	1,910	1,000	1,885	1,000	0	0.00
101-40671-3437 LICENSES	<u>0</u>	<u>32</u>	<u>250</u>	<u>199</u>	<u>250</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	10,359	9,608	12,036	10,161	11,761	(275)	2.28-
TOTAL CABLE COMMISSION	142,384	173,907	174,357	134,364	183,105	8,749	5.02

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
CITY ADMINISTRATION

EXPENDITURES	----- 2019 -----				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40741-1101 FULL TIME EMPLOYEES	296,573	343,200	333,015	246,932	345,398	12,383	3.72
101-40741-1102 FULL TIME EMPLOYEES OVERTIME	0	0	1,020	291	1,053	33	3.25
101-40741-1103 PART TIME EMPLOYEES	294	3,867	0	0	0	0	0.00
101-40741-1110 TAXABLE ALLOWANCE	65	35	50	14	50	0	0.00
101-40741-1111 SEVERANCE PAY	33,005	0	0	0	0	0	0.00
101-40741-1112 SICK PAY	19,946	6,269	0	20,983	0	0	0.00
101-40741-1113 VACATION PAY	34,664	19,640	0	29,744	0	0	0.00
101-40741-1114 HOLIDAY PAY	12,799	14,128	0	9,056	0	0	0.00
101-40741-1115 FLOATING HOLIDAY PAY	1,450	1,343	0	485	0	0	0.00
101-40741-1121 PERA CONTRIBUTIONS	24,983	28,700	25,053	21,732	25,984	931	3.72
101-40741-1122 FICA CONTRIBUTIONS	20,277	22,272	20,710	16,966	21,480	770	3.72
101-40741-1125 MEDICARE CONTRIBUTIONS	4,742	5,209	4,844	3,968	5,024	180	3.72
101-40741-1131 HEALTH INSURANCE	67,725	50,782	44,390	36,831	69,170	24,780	55.82
101-40741-1132 DENTAL INSURANCE	4,847	3,465	2,412	2,383	2,533	121	5.00
101-40741-1133 LIFE INSURANCE & LTD	805	907	784	642	804	20	2.61
101-40741-1135 HSA/VEBA EMPLOYER CONTRIBUTION	8,458	9,125	0	6,970	0	0	0.00
101-40741-1151 WORK COMP INSURANCE PREMIUMS	<u>32,975</u>	<u>1,458</u>	<u>1,663</u>	<u>1,453</u>	<u>1,605</u>	<u>(58)</u>	<u>3.49-</u>
TOTAL PERSONNEL SERVICES	563,609	510,401	433,940	398,450	473,100	39,160	9.02
SUPPLIES							
101-40741-2211 GENERAL SUPPLIES	5,838	2,951	1,975	1,275	3,900	1,925	97.47
101-40741-2245 TOOLS & EQUIPMENT UP TO \$5000	<u>0</u>	<u>8,855</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	5,838	11,806	1,975	1,275	3,900	1,925	97.47
OTHER OPER SERVICES/CHRG							
101-40741-3311 GENERAL PROFESSIONAL SERVICES	12,420	22,040	25,000	8,571	45,000	20,000	80.00
101-40741-3312 CONSULTANT FEES	0	1,468	5,000	84	5,000	0	0.00
101-40741-3313 LEGAL FEES	0	0	0	51	0	0	0.00
101-40741-3321 TELEPHONE & CELLULAR PHONES	2,736	2,337	2,468	1,453	2,160	(308)	12.48-
101-40741-3322 POSTAGE	0	0	0	1	0	0	0.00
101-40741-3331 TRAVEL, CONFERENCES AND SCHOOL	2,420	5,430	7,020	5,476	8,020	1,000	14.25
101-40741-3332 MILEAGE ALLOWANCE	195	911	1,000	478	1,000	0	0.00
101-40741-3345 ADVERTISING	611	545	300	676	300	0	0.00
101-40741-3346 GENERAL NOTICES & PUBLIC INFO	0	2,753	300	0	300	0	0.00
101-40741-3361 GENERAL LIABILITY INSURANCE	719	714	750	45,345	750	0	0.00
101-40741-3405 MAINTENANCE AGREEMENTS	602	0	725	0	4,100	3,375	465.52
101-40741-3433 DUES & SUBSCRIPTIONS	2,071	1,151	2,729	1,333	2,894	165	6.05
101-40741-3437 LICENSES AND TAXES	795	700	0	0	0	0	0.00
101-40741-3438 Refunds and Reimbursements	100	0	0	0	0	0	0.00
101-40741-3444 INTEREST EXPENSE	<u>(0)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	22,667	38,048	45,292	63,467	69,524	24,232	53.50
TOTAL CITY ADMINISTRATION	592,114	560,255	481,207	463,193	546,524	65,317	13.57

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
FINANCE

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40821-1101 FULL TIME EMPLOYEES REGULAR	165,674	186,451	232,352	165,060	256,074	23,721	10.21
101-40821-1103 PART TIME EMPLOYEES	698	1,537	0	991	0	0	0.00
101-40821-1110 TAXABLE ALLOWANCE	98	36	50	104	100	50	100.00
101-40821-1112 SICK PAY	10,565	4,380	0	6,341	0	0	0.00
101-40821-1113 VACATION PAY	10,650	6,927	0	6,132	0	0	0.00
101-40821-1114 HOLIDAY PAY	7,188	8,001	0	4,853	0	0	0.00
101-40821-1115 FLOATING HOLIDAY PAY	626	684	0	679	0	0	0.00
101-40821-1121 PERA CONTRIBUTIONS	14,398	15,342	17,426	14,140	19,206	1,779	10.21
101-40821-1122 FICA CONTRIBUTIONS	10,611	11,121	14,406	10,432	15,877	1,471	10.21
101-40821-1125 MEDICARE CONTRIBUTIONS	2,482	2,601	3,369	2,440	3,713	344	10.21
101-40821-1131 HEALTH INSURANCE	35,170	43,060	46,552	33,184	60,636	14,085	30.26
101-40821-1132 DENTAL INSURANCE	2,271	3,397	3,618	2,925	3,799	181	5.00
101-40821-1133 LIFE INSURANCE & LTD	471	497	552	427	597	45	8.16
101-40821-1135 HSA/VEBA EMPLOYER CONTRIBUTION	5,988	7,833	0	4,584	0	0	0.00
101-40821-1151 WORK COMP INSURANCE PREMIUM	<u>715</u>	<u>793</u>	<u>995</u>	<u>874</u>	<u>960</u>	<u>(35)</u>	<u>3.52-</u>
TOTAL PERSONNEL SERVICES	267,603	292,660	319,321	253,164	360,961	41,641	13.04
SUPPLIES							
101-40821-2211 GENERAL SUPPLIES	3,168	1,715	2,500	1,102	2,500	0	0.00
101-40821-2217 COMPUTER SOFTWARE	0	0	15,932	8,858	0	(15,932)	100.00-
101-40821-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>95</u>	<u>0</u>	<u>1,000</u>	<u>159</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	3,263	1,715	19,432	10,119	3,500	(15,932)	81.99-
OTHER OPER SERVICES/CHRG							
101-40821-3311 GENERAL PROFESSIONAL SERVICES	16,720	21,052	5,000	688	17,622	12,622	252.44
101-40821-3321 TELEPHONE & CELLULAR PHONE	997	821	1,000	1,250	1,680	680	68.00
101-40821-3331 TRAVEL, CONFERENCES AND SCHOOL	1,312	1,809	3,500	1,814	4,400	900	25.71
101-40821-3332 MILEAGE REIMBURSEMENT	613	526	300	176	300	0	0.00
101-40821-3346 GENERAL NOTICES & PUBLIC INFO	0	3,498	3,500	4,057	3,649	149	4.26
101-40821-3361 GENERAL LIABILITY INSURANCE	385	379	392	391	392	0	0.00
101-40821-3405 MAINTENANCE AGREEMENTS	436	486	500	785	22,130	21,630	4,326.00
101-40821-3416 MACHINERY & EQUIPMENT RENTAL	1,132	0	0	0	0	0	0.00
101-40821-3433 DUES & SUBSCRIPTIONS	120	100	120	100	220	100	83.33
101-40821-3439 BANK CHARGES	<u>6</u>	<u>0</u>	<u>500</u>	<u>776</u>	<u>0</u>	<u>(500)</u>	<u>100.00-</u>
TOTAL OTHER OPER SERVICES/CHRG	21,722	28,672	14,812	10,037	50,393	35,581	240.22
TOTAL FINANCE	292,588	323,046	353,565	273,321	414,854	61,290	17.33

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
APPRAISING & ASSESSING

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-40931-1101 FULL TIME EMPLOYEES	165,997	179,301	207,882	140,331	222,220	14,338	6.90
101-40931-1102 FULL TIME EMPLOYEES OVERTIME	499	118	816	175	843	27	3.25
101-40931-1103 PART TIME EMPLOYEES	338	0	408	0	421	13	3.25
101-40931-1110 TAXABLE ALLOWANCE	360	275	400	415	400	0	0.00
101-40931-1112 SICK PAY	5,065	5,678	0	2,371	0	0	0.00
101-40931-1113 VACATION PAY	8,690	9,442	0	15,866	0	0	0.00
101-40931-1114 HOLIDAY PAY	7,031	8,065	0	4,709	0	0	0.00
101-40931-1115 FLOATING HOLIDAY	730	688	0	648	0	0	0.00
101-40931-1121 PERA CONTRIBUTIONS	13,907	15,177	15,652	12,668	16,730	1,077	6.88
101-40931-1122 FICA CONTRIBUTIONS	9,976	10,713	12,965	8,854	13,856	891	6.88
101-40931-1125 MEDICARE CONTRIBUTIONS	2,333	2,506	3,032	2,071	3,241	208	6.88
101-40931-1131 HEALTH INSURANCE	46,095	49,402	57,568	41,684	60,636	3,069	5.33
101-40931-1132 DENTAL INSURANCE	1,952	2,096	2,054	1,677	2,135	80	3.91
101-40931-1133 LIFE INSURANCE & LTD	450	487	506	406	533	27	5.38
101-40931-1135 HSA/VEBA EMPLOYER CONTRIBUTION	5,550	6,000	0	5,000	0	0	0.00
101-40931-1151 WORK COMP INSURANCE PREMIUMS	<u>563</u>	<u>638</u>	<u>727</u>	<u>755</u>	<u>777</u>	<u>50</u>	<u>6.88</u>
TOTAL PERSONNEL SERVICES	269,536	290,588	302,010	237,630	321,791	19,781	6.55
SUPPLIES							
101-40931-2211 GENERAL SUPPLIES	1,563	666	1,500	455	1,500	0	0.00
101-40931-2217 COMPUTER SOFTWARE	2,685	0	250	0	250	0	0.00
101-40931-2221 EQUIPMENT REPAIR & MAINTENANCE	215	0	0	0	0	0	0.00
101-40931-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>1,204</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>(200)</u>	<u>100.00-</u>
TOTAL SUPPLIES	5,667	666	1,950	455	1,750	(200)	10.26-
OTHER OPER SERVICES/CHRG							
101-40931-3311 GENERAL PROFESSIONAL SERVICES	16,575	75	20,000	0	20,000	0	0.00
101-40931-3321 TELEPHONE & CELLULAR PHONES	951	834	960	455	887	(73)	7.60-
101-40931-3331 TRAVEL, CONFERENCES AND SCHOOL	2,708	2,433	3,475	1,746	5,504	2,029	58.39
101-40931-3332 MILEAGE ALLOWANCE	661	1,065	700	773	1,970	1,270	181.43
101-40931-3345 ADVERTISING	138	0	0	0	0	0	0.00
101-40931-3361 GENERAL LIABILITY INSURANCE	385	380	393	388	393	0	0.00
101-40931-3405 MAINTENANCE AGREEMENTS	9,263	8,988	8,988	8,988	9,488	501	5.57
101-40931-3433 DUES & SUBSCRIPTIONS	520	350	550	693	1,280	730	132.73
101-40931-3437 LICENSES AND TAXES	<u>215</u>	<u>360</u>	<u>360</u>	<u>364</u>	<u>360</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	31,415	14,484	35,426	13,406	39,882	4,457	12.58
TOTAL APPRAISING & ASSESSING	306,618	305,738	339,385	251,491	363,423	24,038	7.08

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 GENERAL GOVERNMENT
 LEGAL

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
SUPPLIES								
101-41041-2211 GENERAL SUPPLIES	<u>448</u>	<u>36</u>	<u>500</u>	<u>31</u>	<u>500</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	448	36	500	31	500	0	0.00	
OTHER OPER SERVICES/CHRG								
101-41041-3311 GENERAL PROFESSIONAL SERVICES	0	0	500	0	250	(250)	50.00-	
101-41041-3313 LEGAL FEES	120,010	123,910	126,388	105,323	130,496	4,108	3.25	
101-41041-3322 POSTAGE	13	1	50	19	50	0	0.00	
101-41041-3331 TRAVEL, CONFERENCES, AND SCHOO	0	0	250	0	0	(250)	100.00-	
101-41041-3361 GENERAL LIABILITY INSURANCE	<u>154</u>	<u>153</u>	<u>158</u>	<u>152</u>	<u>158</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	120,177	124,064	127,346	105,495	130,954	3,608	2.83	
TOTAL LEGAL	120,625	124,100	127,846	105,526	131,454	3,608	2.82	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 GENERAL GOVERNMENT
 GEN COMM DEVELOPMENT

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>SUPPLIES</u>							
101-41136-2211 GENERAL SUPPLIES	0	0	0	0	1,200	1,200	0.00
101-41136-2219 LODGING TAX	159,557	165,311	161,500	116,368	166,250	4,750	2.94
101-41136-2223 BLDG REPAIR & MAINTENANCE	<u>481</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	160,038	165,311	161,500	116,368	167,450	5,950	3.68
<u>OTHER OPER SERVICES/CHRG</u>							
101-41136-3311 GENERAL PROFESSIONAL SERVICES	15,801	148	44,536	58,096	20,000	(24,536)	55.09-
101-41136-3313 LEGAL FEES	4,162	459	15,000	9,423	15,000	0	0.00
101-41136-3331 TRAVEL, CONFERENCES, AND SCHOO	0	0	14,800	255	4,139	(10,661)	72.03-
101-41136-3346 GENERAL NOTICES & PUBLIC INFO	0	0	0	891	0	0	0.00
101-41136-3347 MARKETING	0	0	20,000	0	20,000	0	0.00
101-41136-3361 GENERAL LIABILITY INSURANCE	489	595	0	0	0	0	0.00
101-41136-3381 ELECTRIC UTILITIES	534	625	400	0	404	4	1.00
101-41136-3382 WATER UTILITIES	159	158	150	0	180	30	20.00
101-41136-3383 GAS UTILITIES	593	833	306	786	312	6	2.00
101-41136-3384 REFUSE DISPOSAL	(34)	0	0	0	0	0	0.00
101-41136-3385 SEWER UTILITIES	215	218	204	0	206	2	1.00
101-41136-3386 STORM WATER UTILITY	250	304	102	0	107	5	5.00
101-41136-3431 CASH SHORT & OVER	0	0	0	1,353	0	0	0.00
101-41136-3437 LICENSES AND TAXES	<u>5,978</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	28,146	3,341	95,498	70,803	60,348	(35,150)	36.81-
<u>CAPITAL OUTLAY OVER \$500</u>							
TOTAL GEN COMM DEVELOPMENT	188,184	168,652	256,998	187,170	227,798	(29,200)	11.36-

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
MUNICIPAL BLDG MAINT

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-41231-1101 FULL TIME EMPLOYEES REGULAR	87,105	95,671	112,360	78,364	116,022	3,662	3.26
101-41231-1102 FULL TIME EMPLOYEES OVERTIME	255	1,257	1,020	1,249	1,053	33	3.25
101-41231-1103 PART TIME EMPLOYEES	35,842	32,776	32,699	33,317	14,762	(17,937)	54.86-
101-41231-1110 TAXABLE ALLOWANCE	564	592	700	350	0	(700)	100.00-
101-41231-1112 SICK PAY	3,513	1,860	0	790	0	0	0.00
101-41231-1113 VACATION PAY	11,631	9,099	0	6,326	0	0	0.00
101-41231-1114 HOLIDAY PAY	3,869	4,049	0	2,507	0	0	0.00
101-41231-1115 FLOATING HOLIDAY PAY	505	329	0	432	0	0	0.00
101-41231-1121 PERA CONTRIBUTIONS	10,554	10,871	8,504	8,675	8,781	277	3.26
101-41231-1122 FICA CONTRIBUTIONS	7,886	8,063	9,057	7,023	8,174	(883)	9.75-
101-41231-1125 MEDICARE CONTRIBUTIONS	1,844	1,886	2,118	1,642	1,912	(207)	9.75-
101-41231-1131 HEALTH INSURANCE	21,332	22,853	27,362	19,289	28,746	1,383	5.06
101-41231-1132 DENTAL INSURANCE	1,544	1,657	1,630	1,326	1,700	70	4.31
101-41231-1133 LIFE INSURANCE & LTD	254	261	266	214	273	7	2.62
101-41231-1135 HSA/VEBA EMPLOYER CONTRIBUTION	3,263	3,500	0	2,917	0	0	0.00
101-41231-1151 WORK COMP INSURANCE PREMIUMS	<u>3,694</u>	<u>4,269</u>	<u>4,301</u>	<u>5,597</u>	<u>5,700</u>	<u>1,399</u>	<u>32.53</u>
TOTAL PERSONNEL SERVICES	193,655	198,994	200,017	170,017	187,123	(12,894)	6.45-
SUPPLIES							
101-41231-2211 GENERAL SUPPLIES	6,153	6,889	6,700	6,457	6,700	0	0.00
101-41231-2212 MOTOR FUELS, LUBRICANTS & ADDI	533	943	2,500	1,677	2,500	0	0.00
101-41231-2214 UNIFORMS	0	160	0	0	0	0	0.00
101-41231-2215 SAFETY WEAR & EQUIPMENT	418	497	500	313	500	0	0.00
101-41231-2221 EQUIPMENT REPAIR & MAINTENANCE	786	1,121	10,500	9,181	2,500	(8,000)	76.19-
101-41231-2223 BUILDING REPAIR & MAINTENANCE	5,235	5,524	6,150	2,755	6,150	0	0.00
101-41231-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>5,999</u>	<u>9,617</u>	<u>4,400</u>	<u>3,535</u>	<u>4,200</u>	<u>(200)</u>	<u>4.55-</u>
TOTAL SUPPLIES	19,124	24,752	30,750	23,917	22,550	(8,200)	26.67-
OTHER OPER SERVICES/CHRG							
101-41231-3311 GENERAL PROFESSIONAL SERVICES	1,490	1,450	2,300	1,070	2,300	0	0.00
101-41231-3321 TELEPHONE & CELLULAR PHONES	1,310	1,278	1,400	975	1,400	0	0.00
101-41231-3361 GENERAL LIABILITY INSURANCE	3,655	3,705	4,146	(40,568)	4,146	0	0.00
101-41231-3363 AUTOMOTIVE INSURANCE	257	517	1,352	1,358	1,352	0	0.00
101-41231-3381 ELECTRIC UTILITIES	43,328	41,636	45,000	31,189	45,450	450	1.00
101-41231-3382 WATER UTILITIES	1,632	1,582	1,600	1,255	1,920	320	20.00
101-41231-3384 REFUSE DISPOSAL	1,471	1,448	1,632	957	1,665	33	2.00
101-41231-3405 MAINTENANCE AGREEMENTS	1,743	1,807	2,330	1,538	2,300	(30)	1.29-
101-41231-3437 LICENSES AND TAXES	<u>109</u>	<u>288</u>	<u>200</u>	<u>169</u>	<u>200</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	54,996	53,711	59,960	(2,056)	60,733	773	1.29
TOTAL MUNICIPAL BLDG MAINT	267,774	277,457	290,727	191,878	270,405	(20,322)	6.99-

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 GENERAL GOVERNMENT
 DATA PROCESSING

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>SUPPLIES</u>							
101-41641-2211 GENERAL SUPPLIES	0	488	4,072	2,487	4,072	0	0.00
101-41641-2217 COMPUTER SOFTWARE	0	0	0	15,610	16,517	16,517	0.00
101-41641-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>24,226</u>	<u>26,051</u>	<u>18,650</u>	<u>18,695</u>	<u>6,000</u>	<u>(12,650)</u>	<u>67.83-</u>
TOTAL SUPPLIES	24,226	26,539	22,722	36,792	26,589	3,867	17.02
<u>OTHER OPER SERVICES/CHRG</u>							
101-41641-3311 GENERAL PROFESSIONAL SERVICES	0	138	0	36,991	0	0	0.00
101-41641-3312 CONSULTANT FEES	19,610	21,077	20,600	23,405	20,000	(600)	2.91-
101-41641-3321 TELEPHONE	329	358	500	300	500	0	0.00
101-41641-3322 POSTAGE	0	0	3,700	4,900	6,900	3,200	86.49
101-41641-3361 GENERAL LIABILITY INSURANCE	229	169	0	0	0	0	0.00
101-41641-3405 MAINTENANCE AGREEMENTS	76,944	79,526	140,957	35,146	119,577	(21,380)	15.17-
101-41641-3416 MACHINERY & EQUIPMENT RENTAL	0	0	1,200	1,852	1,400	200	16.67
101-41641-3433 DUES & SUBSCRIPTIONS	150	585	7,530	698	7,460	(70)	0.93-
101-41641-3437 LICENSES AND TAXES	<u>0</u>	<u>0</u>	<u>0</u>	<u>725</u>	<u>9,000</u>	<u>9,000</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	97,262	101,853	174,487	104,016	164,837	(9,650)	5.53-
<u>CAPITAL OUTLAY OVER \$500</u>							
<u>TRANSFERS</u>							
TOTAL DATA PROCESSING	121,488	128,392	197,209	140,807	191,426	(5,783)	2.93-

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
GENERAL GOVERNMENT
ADULT COMMUNITY CTR

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-42071-1101 FULL TIME EMPLOYEES REGULAR	54,338	57,283	66,342	44,363	68,515	2,173	3.28
101-42071-1102 FULL TIME EMPLOYEES OVERTIME	76	61	0	84	0	0	0.00
101-42071-1103 PART TIME EMPLOYEES	30,130	30,800	36,975	27,145	38,177	1,202	3.25
101-42071-1112 SICK PAY	242	250	0	0	0	0	0.00
101-42071-1113 VACATION PAY	5,877	5,356	0	6,010	0	0	0.00
101-42071-1114 HOLIDAY PAY	2,202	2,620	0	1,480	0	0	0.00
101-42071-1115 FLOATING HOLIDAY PAY	242	250	0	255	0	0	0.00
101-42071-1121 PERA CONTRIBUTIONS	6,865	7,190	7,749	6,055	8,002	253	3.27
101-42071-1122 FICA CONTRIBUTIONS	5,134	5,359	6,406	4,479	6,615	209	3.27
101-42071-1125 MEDICARE CONTRIBUTIONS	1,201	1,253	1,498	1,048	1,547	49	3.27
101-42071-1131 HEALTH INSURANCE	15,365	16,467	19,189	13,895	20,212	1,023	5.33
101-42071-1132 DENTAL INSURANCE	1,135	969	1,206	975	1,266	60	5.00
101-42071-1133 LIFE INSURANCE & LTD	156	161	163	131	167	4	2.53
101-42071-1135 HSA/VEBA EMPLOYER CONTRIBUTION	1,850	2,250	0	1,667	0	0	0.00
101-42071-1151 WORK COMP INSURANCE PREMIUMS	994	3,319	3,615	(1,212)	1,105	(2,510)	69.43-
TOTAL PERSONNEL SERVICES	125,808	133,589	143,143	106,375	145,606	2,463	1.72
SUPPLIES							
101-42071-2211 GENERAL SUPPLIES	9,640	10,210	10,815	8,484	10,500	(315)	2.91-
101-42071-2221 EQUIPMENT REPAIR & MAINTENANCE	624	1,463	927	254	900	(27)	2.91-
101-42071-2223 BUILDING REPAIR & MAINTENANCE	2,945	6,727	3,316	6,219	2,000	(1,316)	39.69-
101-42071-2227 OTHER REPAIRS & MAINTENANCE	257	2,318	4,828	4,972	1,500	(3,328)	68.93-
101-42071-2245 EQUIPMENT/TOOLS UP TO \$5000	0	0	1,000	1,890	2,000	1,000	100.00
TOTAL SUPPLIES	13,466	20,718	20,886	21,819	16,900	(3,986)	19.08-
OTHER OPER SERVICES/CHRG							
101-42071-3311 GENERAL PROFESSIONAL SERVICES	25	25	0	311	250	250	0.00
101-42071-3321 TELEPHONE & CELLULAR PHONES	1,014	1,016	1,300	850	1,300	0	0.00
101-42071-3322 POSTAGE	357	485	530	275	0	(530)	100.00-
101-42071-3331 TRAVEL, CONFERENCES AND SCHOOL	380	723	450	929	600	150	33.33
101-42071-3332 MILEAGE ALLOWANCES & REIMBURSE	58	305	300	125	300	0	0.00
101-42071-3361 GENERAL LIABILITY INSURANCE	1,505	1,585	1,677	1,656	1,677	0	0.00
101-42071-3381 ELECTRIC UTILITIES	6,392	6,241	6,000	3,960	6,060	60	1.00
101-42071-3382 WATER UTILITIES	1,542	1,186	1,500	841	1,800	300	20.00
101-42071-3383 GAS UTILITIES	1,941	1,978	2,448	1,971	2,497	49	2.00
101-42071-3384 REFUSE DISPOSAL	1,751	1,760	1,734	1,036	1,769	35	2.00
101-42071-3433 DUES & SUBSCRIPTIONS	615	565	625	534	625	0	0.00
TOTAL OTHER OPER SERVICES/CHRG	15,581	15,869	16,564	12,488	16,878	314	1.89
TOTAL ADULT COMMUNITY CTR	154,855	170,176	180,593	140,682	179,384	(1,209)	0.67-
TOTAL GENERAL GOVERNMENT	2,407,365	3,081,331	3,227,162	2,514,801	2,719,683	(507,479)	15.73-

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC SAFETY

POLICE ADMINISTRATION

EXPENDITURES	(--2019--)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-50151-1101 FULL TIME EMPLOYEES REGULAR	1,318,429	1,375,056	1,624,480	1,113,262	1,769,988	145,508	8.96
101-50151-1102 FULL TIME EMPLOYEES OVERTIME	159,660	170,550	140,760	118,411	145,335	4,575	3.25
101-50151-1103 PART TIME EMPLOYEES	18,192	42,978	56,100	18,583	47,923	(8,177)	14.58-
101-50151-1109 MILEAGE ALLOWANCE	2,578	3,000	3,000	1,750	3,000	0	0.00
101-50151-1110 TAXABLE ALLOWANCES	95	298	250	0	100	(150)	60.00-
101-50151-1111 SEVERANCE PAY	7,963	17,102	0	0	0	0	0.00
101-50151-1112 SICK PAY	62,914	71,105	0	30,116	0	0	0.00
101-50151-1113 VACATION PAY	102,947	103,789	0	75,803	0	0	0.00
101-50151-1114 HOLIDAY PAY	48,698	55,758	0	33,050	0	0	0.00
101-50151-1115 FLOATING HOLIDAY PAY	9,734	10,315	0	9,333	0	0	0.00
101-50151-1121 PERA CONTRIBUTIONS	260,851	271,694	285,467	231,560	323,056	37,590	13.17
101-50151-1122 FICA CONTRIBUTIONS	7,957	10,099	9,016	7,026	9,699	683	7.58
101-50151-1125 MEDICARE CONTRIBUTIONS	22,288	23,309	24,368	18,791	26,360	1,991	8.17
101-50151-1131 HEALTH INSURANCE	282,329	286,146	372,805	248,034	380,569	7,764	2.08
101-50151-1132 DENTAL INSURANCE	21,176	22,623	24,249	18,684	24,584	335	1.38
101-50151-1133 LIFE INSURANCE & LTD	3,562	6,708	3,893	3,037	4,148	255	6.55
101-50151-1135 HSA/VEBA EMPLOYER CONTRIBUTION	32,938	39,139	0	36,594	0	0	0.00
101-50151-1151 WORK COMP INSURANCE PREMIUMS	<u>43,565</u>	<u>47,408</u>	<u>46,221</u>	<u>53,655</u>	<u>53,840</u>	<u>7,619</u>	<u>16.48</u>
TOTAL PERSONNEL SERVICES	2,405,874	2,557,077	2,590,608	2,017,688	2,788,602	197,993	7.64
SUPPLIES							
101-50151-2211 GENERAL SUPPLIES	8,330	16,490	12,000	8,883	15,000	3,000	25.00
101-50151-2212 MOTOR FUELS, LUBRICANTS & ADDI	31,248	39,920	32,000	22,419	32,000	0	0.00
101-50151-2214 UNIFORMS	7,454	8,668	8,969	6,733	8,969	0	0.00
101-50151-2215 SAFETY WEAR & EQUIPMENT	2,571	3,977	4,000	6,805	4,000	0	0.00
101-50151-2221 EQUIPMENT REPAIR & MAINTENANCE	9,664	9,722	10,000	4,663	10,000	0	0.00
101-50151-2223 BUILDING REPAIR & MAINTENANCE	0	0	1,500	31,950	1,500	0	0.00
101-50151-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>15,626</u>	<u>17,630</u>	<u>28,000</u>	<u>3,594</u>	<u>49,000</u>	<u>21,000</u>	<u>75.00</u>
TOTAL SUPPLIES	74,894	96,406	96,469	85,047	120,469	24,000	24.88
OTHER OPER SERVICES/CHRG							
101-50151-3311 GENERAL PROFESSIONAL SERVICES	21,972	32,544	145,000	92,207	148,210	3,210	2.21
101-50151-3312 CONSULTANT FEES	0	0	0	150	0	0	0.00
101-50151-3313 LEGAL FEES	1,050	270	1,500	7,444	1,500	0	0.00
101-50151-3321 TELEPHONE & CELLULAR PHONES	18,284	18,214	18,500	13,059	18,500	0	0.00
101-50151-3322 POSTAGE	202	28	900	25	900	0	0.00
101-50151-3331 TRAVEL, CONFERENCES AND SCHOOL	12,317	9,804	15,000	18,534	21,980	6,980	46.53
101-50151-3332 MILEAGE ALLOWANCES & REIMBURSE	80	483	300	45	300	0	0.00
101-50151-3345 ADVERTISING	1,296	0	500	0	500	0	0.00
101-50151-3361 GENERAL LIABILITY INSURANCE	45,612	46,759	41,738	41,022	41,738	0	0.00
101-50151-3363 AUTOMOTIVE INSURANCE	4,194	4,704	9,767	9,816	9,767	0	0.00
101-50151-3386 STORM WATER UTILITY	938	938	969	743	1,017	48	5.00
101-50151-3405 MAINTENANCE AGREEMENTS	16,565	30,256	12,185	19,106	33,850	21,665	177.80

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC SAFETY

POLICE ADMINISTRATION

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-50151-3416 MACHINERY & EQUIPMENT RENTAL	964	351	0	59	0	0	0.00	
101-50151-3433 DUES & SUBSCRIPTIONS	31,153	31,901	26,291	28,178	28,678	2,387	9.08	
101-50151-3434 INVESTIGATIONS	160	2,000	2,100	1,291	2,100	0	0.00	
101-50151-3436 TOWING CHARGES	11,445	15,038	15,000	7,945	15,000	0	0.00	
101-50151-3437 LICENSES AND TAXES, PERMITS	213	452	400	119	400	0	0.00	
101-50151-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>21,817</u>	<u>0</u>	<u>21,817</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	166,447	193,741	311,967	239,744	346,257	34,291	10.99	
CAPITAL OUTLAY OVER \$500								
101-50151-5540 CAPITAL OUTLAY - MACHINERY & E	0	5,109	0	0	0	0	0.00	
101-50151-5550 MOTOR VEHICLES	<u>0</u>	<u>74,992</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL CAPITAL OUTLAY OVER \$500	0	80,102	0	0	0	0	0.00	
TRANSFERS								
TOTAL POLICE ADMINISTRATION	2,647,215	2,927,326	2,999,044	2,342,479	3,255,328	256,284	8.55	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			

PERSONNEL SERVICES

101-50156-1103 PART TIME EMPLOYEES	27,658	26,732	23,678	17,325	23,678	0	0.00
101-50156-1110 TAXABLE ALLOWANCE	0	0	0	119	0	0	0.00
101-50156-1121 PERA CONTRIBUTIONS	1,431	1,420	1,173	923	1,173	0	0.00
101-50156-1122 FICA CONTRIBUTIONS	1,668	1,689	0	1,110	0	0	0.00
101-50156-1125 MEDICARE CONTRIBUTIONS	390	395	340	260	232	(108)	31.80-
101-50156-1142 UNEMPLOYMENT BENEFIT PAYMENTS	1,198	0	0	86	0	0	0.00
101-50156-1151 WORK COMP INSURANCE PREMIUMS	<u>0</u>	<u>0</u>	<u>646</u>	<u>732</u>	<u>754</u>	<u>108</u>	<u>16.72</u>
TOTAL PERSONNEL SERVICES	32,344	30,236	25,837	20,556	25,837	0	0.00

SUPPLIES

101-50156-2211 GENERAL SUPPLIES	3,704	6,435	14,362	2,332	14,362	0	0.00
101-50156-2212 MOTOR FUELS, LUBRICANTS & ADDI	952	765	900	765	900	0	0.00
101-50156-2215 SAFETY WEAR & EQUIPMENT	2,361	5,016	5,000	5,116	5,000	0	0.00
101-50156-2221 EQUIPMENT REPAIR & MAINTENANCE	864	526	0	387	0	0	0.00
101-50156-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>2,809</u>	<u>1,751</u>	<u>0</u>	<u>4,949</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	10,690	14,494	20,262	13,548	20,262	0	0.00

OTHER OPER SERVICES/CHRG

101-50156-3311 GENERAL PROFESSIONAL SERVICES	3,006	2,289	0	1,969	0	0	0.00
101-50156-3321 TELEPHONE & CELLULAR PHONES	1,946	1,888	0	1,958	0	0	0.00
101-50156-3322 POSTAGE	0	1	0	12	0	0	0.00
101-50156-3331 TRAVEL, CONFERENCES, AND SCHOO	7,360	7,859	8,000	3,089	8,000	0	0.00
101-50156-3332 MILEAGE ALLOWANCES & REIMBURSE	0	98	0	178	0	0	0.00
101-50156-3361 GENERAL LIABILITY INSURANCE	348	337	295	282	295	0	0.00
101-50156-3363 AUTOMOTIVE INSURANCE	730	696	606	590	606	0	0.00
101-50156-3417 MERIT CENTER RENT	5,000	0	5,000	0	5,000	0	0.00
101-50156-3433 DUES & SUBSCRIPTIONS	<u>400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	18,790	13,169	13,901	8,079	13,901	0	0.00

CAPITAL OUTLAY OVER \$500

TOTAL CHEMICAL ASSESSMENT TEAM	61,825	57,899	60,000	42,183	60,000	0	0.00
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AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC SAFETY

EMERGENCY MANAGEMENT SERV

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>SUPPLIES</u>								
101-50251-2211 GENERAL SUPPLIES	1,070	0	1,000	726	1,000	0	0.00	
101-50251-2221 EQUIPMENT REPAIR & MAINTENANCE	<u>3,336</u>	<u>1,381</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	4,406	1,381	2,500	726	2,500	0	0.00	
<u>OTHER OPER SERVICES/CHRG</u>								
101-50251-3331 TRAVEL, CONFERENCES, AND SCHOO	129	542	1,500	303	2,000	500	33.33	
101-50251-3381 ELECTRIC UTILITIES	2,751	2,753	2,800	2,200	2,828	28	1.00	
101-50251-3405 MAINTENANCE AGREEMENTS	2,300	2,500	2,500	2,500	2,500	0	0.00	
101-50251-3433 DUES & SUBSCRIPTIONS	<u>145</u>	<u>145</u>	<u>330</u>	<u>0</u>	<u>330</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	5,325	5,940	7,130	5,003	7,658	528	7.41	
<u>CAPITAL OUTLAY OVER \$500</u>								
<u>TRANSFERS</u>								
TOTAL EMERGENCY MANAGEMENT SERV	9,730	7,320	9,630	5,729	10,158	528	5.48	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-50352-1102 FULL TIME EMPLOYEES OVERTIME	3,281	4,566	0	3,580	0	0	0.00	
101-50352-1103 PART TIME EMPLOYEES	164,742	193,208	198,798	171,464	205,259	6,461	3.25	
101-50352-1131 HEALTH INSURANCE	224	333	0	0	0	0	0.00	
101-50352-1151 WORK COMP INSURANCE PREMIUMS	<u>15,879</u>	<u>19,971</u>	<u>17,063</u>	<u>23,358</u>	<u>18,188</u>	<u>1,125</u>	<u>6.59</u>	
TOTAL PERSONNEL SERVICES	184,126	218,078	215,861	198,403	223,447	7,586	3.51	
SUPPLIES								
101-50352-2211 GENERAL SUPPLIES	9,900	9,917	10,000	9,551	10,500	500	5.00	
101-50352-2212 MOTOR FUELS, LUBRICANTS & ADDI	4,910	6,597	5,000	3,750	5,000	0	0.00	
101-50352-2214 UNIFORMS	287	1,930	2,500	2,780	4,000	1,500	60.00	
101-50352-2221 EQUIPMENT REPAIR & MAINTENANCE	39,241	40,190	38,800	40,378	40,400	1,600	4.12	
101-50352-2223 BUILDING REPAIR & MAINTENANCE	7,975	7,780	8,000	7,316	8,500	500	6.25	
101-50352-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>40,615</u>	<u>39,207</u>	<u>35,700</u>	<u>17,693</u>	<u>37,200</u>	<u>1,500</u>	<u>4.20</u>	
TOTAL SUPPLIES	102,927	105,621	100,000	81,467	105,600	5,600	5.60	
OTHER OPER SERVICES/CHRG								
101-50352-3311 GENERAL PROFESSIONAL SERVICES	14,989	19,283	25,000	26,017	27,000	2,000	8.00	
101-50352-3313 LEGAL SVC	0	0	0	80	0	0	0.00	
101-50352-3321 TELEPHONE & CELLULAR PHONES	1,103	1,134	1,500	919	1,500	0	0.00	
101-50352-3322 POSTAGE	0	48	300	0	0	(300)	100.00-	
101-50352-3331 TRAVEL, CONFERENCES AND SCHOOL	18,091	16,540	16,800	38,289	22,400	5,600	33.33	
101-50352-3332 MILEAGE ALLOWANCES & REIMBURSE	353	779	2,000	2,674	3,000	1,000	50.00	
101-50352-3345 ADVERTISING	702	1,207	700	1,162	2,000	1,300	185.71	
101-50352-3361 GENERAL LIABILITY INSURANCE	4,067	3,647	3,134	3,068	3,134	0	0.00	
101-50352-3363 AUTOMOTIVE INSURANCE	5,593	3,577	2,443	2,402	2,443	0	0.00	
101-50352-3381 ELECTRIC UTILITIES	4,532	4,983	4,700	3,449	4,747	47	1.00	
101-50352-3382 WATER UTILITIES	1,132	1,119	1,200	960	1,440	240	20.00	
101-50352-3383 GAS UTILITIES	3,607	3,915	4,590	3,971	4,682	92	2.00	
101-50352-3384 REFUSE DISPOSAL	1,041	0	1,020	0	1,040	20	2.00	
101-50352-3385 SEWER UTILITIES	252	262	255	228	258	3	1.00	
101-50352-3386 STORM WATER UTILITY	174	174	204	207	214	10	5.00	
101-50352-3405 MAINTENANCE AGREEMENTS	173	37	550	0	0	(550)	100.00-	
101-50352-3416 MACHINERY & EQUIPMENT RENTAL	420	491	1,000	477	1,000	0	0.00	
101-50352-3418 FIRE PROTECTION (HYDRANTS)	145,000	153,048	145,000	108,750	145,000	0	0.00	
101-50352-3433 DUES & SUBSCRIPTIONS	3,250	2,616	3,325	3,113	4,000	675	20.30	
101-50352-3437 LICENSES AND TAXES	0	16	0	0	0	0	0.00	
101-50352-3811 FIRE RELIEF ASSOCIATION	0	0	105,000	107,826	105,000	0	0.00	
101-50352-3813 TRANSFERS - MSHL VOLUNTEER FIR	<u>151,757</u>	<u>108,906</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	356,236	321,781	318,721	303,593	328,858	10,137	3.18	
TOTAL FIRE SERVICES	643,288	645,479	634,582	583,463	657,905	23,323	3.68	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		

PERSONNEL SERVICES

101-50453-1101 FULL TIME EMPLOYEES REGULAR	15,156	15,568	15,295	9,647	15,793	499	3.26
101-50453-1102 FULL TIME EMPLOYEES OVERTIME	0	50	0	493	0	0	0.00
101-50453-1103 PART TIME EMPLOYEES	1,465	581	3,823	1,410	3,947	124	3.25
101-50453-1112 SICK PAY	0	0	0	636	0	0	0.00
101-50453-1113 VACATION PAY	0	0	0	845	0	0	0.00
101-50453-1114 HOLIDAY PAY	0	71	0	282	0	0	0.00
101-50453-1121 PERA CONTRIBUTIONS	1,221	1,205	1,147	1,025	1,185	37	3.26
101-50453-1122 FICA CONTRIBUTIONS	839	961	1,185	800	1,224	39	3.26
101-50453-1125 MEDICARE CONTRIBUTIONS	196	225	277	187	286	9	3.26
101-50453-1131 HEALTH INSURANCE	4,554	1,510	2,452	1,356	2,560	108	4.41
101-50453-1132 DENTAL INSURANCE	336	347	362	288	380	18	5.00
101-50453-1133 LIFE INSURANCE & LTD	38	38	40	32	41	1	2.37
101-50453-1135 HSA/VEBA EMPLOYER CONTRIBUTION	467	986	0	616	0	0	0.00
101-50453-1151 WORK COMP INSURANCE PREMIUMS	<u>132</u>	<u>980</u>	<u>896</u>	<u>(332)</u>	<u>288</u>	<u>(608)</u>	<u>67.86-</u>
TOTAL PERSONNEL SERVICES	24,403	22,522	25,477	17,285	25,704	227	0.89

SUPPLIES

101-50453-2211 GENERAL SUPPLIES	536	743	400	397	400	0	0.00
101-50453-2221 EQUIPMENT REPAIR & MAINTENANCE	20	5	5,000	0	5,000	0	0.00
101-50453-2227 OTHER REPAIRS & MAINTENANCE	0	646	700	0	700	0	0.00
101-50453-2245 EQUIPMENT/TOOLS TO \$5000	<u>31</u>	<u>0</u>	<u>800</u>	<u>206</u>	<u>800</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	587	1,394	6,900	603	6,900	0	0.00

OTHER OPER SERVICES/CHRG

101-50453-3311 GENERAL PROFESSIONAL SERVICES	2,282	1,632	3,000	533	3,000	0	0.00
101-50453-3321 TELEPHONE & CELLULAR PHONES	408	442	408	272	408	0	0.00
101-50453-3331 TRAVEL, CONFERENCES, AND SCHOO	0	0	350	0	350	0	0.00
101-50453-3361 GENERAL LIABILITY INSURANCE	30	35	48	49	48	0	0.00
101-50453-3381 ELECTRIC UTILITIES	1,872	2,236	1,800	1,275	1,818	18	1.00
101-50453-3382 WATER UTILITIES	198	198	200	161	240	40	20.00
101-50453-3383 GAS UTILITIES	995	961	1,020	1,114	1,040	20	2.00
101-50453-3384 REFUSE DISPOSAL	<u>53</u>	<u>53</u>	<u>102</u>	<u>39</u>	<u>104</u>	<u>2</u>	<u>2.00</u>
TOTAL OTHER OPER SERVICES/CHRG	5,838	5,556	6,928	3,444	7,008	80	1.16

CAPITAL OUTLAY OVER \$500

TOTAL ANIMAL IMPOUNDMENT	30,828	29,472	39,305	21,332	39,613	308	0.78
TOTAL PUBLIC SAFETY	3,392,886	3,667,497	3,742,561	2,995,186	4,023,004	280,443	7.49

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

ENGINEERING

(----- 2019 -----) 2020
 2017 2018 CURRENT Y-T-D PROPOSED
 ACTUAL ACTUAL BUDGET ACTUAL BUDGET \$ INCREASE % INCREASE

PERSONNEL SERVICES

101-60162-1101 FULL TIME EMPLOYEES REGULAR	385,651	446,299	474,535	328,915	501,603	27,067	5.70
101-60162-1102 FULL TIME EMPLOYEES OVERTIME	30,232	39,618	31,926	35,304	32,964	1,038	3.25
101-60162-1103 PART TIME EMPLOYEES	24,617	6,765	10,608	7,586	10,953	345	3.25
101-60162-1109 MILEAGE ALLOWANCE	2,953	3,025	3,000	2,350	3,000	0	0.00
101-60162-1110 TAXABLE ALLOWANCES	573	1,555	1,500	17	500	(1,000)	66.67-
101-60162-1111 SEVERANCE PAY	0	9,173	0	0	0	0	0.00
101-60162-1112 SICK PAY	12,999	43,766	0	5,201	0	0	0.00
101-60162-1113 VACATION PAY	36,381	50,017	0	30,882	0	0	0.00
101-60162-1114 HOLIDAY PAY	16,796	18,626	0	10,557	0	0	0.00
101-60162-1115 FLOATING HOLIDAY PAY	2,601	2,526	0	1,752	0	0	0.00
101-60162-1121 PERA CONTRIBUTIONS	37,161	41,301	37,985	31,861	40,092	2,108	5.55
101-60162-1122 FICA CONTRIBUTIONS	28,387	32,405	32,058	24,808	33,822	1,764	5.50
101-60162-1125 MEDICARE CONTRIBUTIONS	6,639	7,579	7,498	5,802	7,910	413	5.50
101-60162-1131 HEALTH INSURANCE	84,602	71,376	91,629	63,735	104,945	13,316	14.53
101-60162-1132 DENTAL INSURANCE	6,527	7,376	7,117	5,776	7,462	345	4.84
101-60162-1133 LIFE INSURANCE & LTD	1,080	1,193	1,122	900	1,174	51	4.58
101-60162-1135 HSA/VEBA EMPLOYER CONTRIBUTION	10,941	8,163	0	10,814	0	0	0.00
101-60162-1151 WORK COMP INSURANCE PREMIUMS	<u>1,596</u>	<u>1,697</u>	<u>1,710</u>	<u>4,954</u>	<u>1,875</u>	<u>165</u>	<u>9.65</u>
TOTAL PERSONNEL SERVICES	689,735	792,459	700,688	571,212	746,300	45,611	6.51

SUPPLIES

101-60162-2211 GENERAL SUPPLIES	1,206	4,324	3,500	5,114	6,400	2,900	82.86
101-60162-2212 MOTOR FUELS, LUBRICANTS & ADDI	3,467	4,525	4,000	3,138	3,000	(1,000)	25.00-
101-60162-2214 UNIFORMS	95	0	0	0	0	0	0.00
101-60162-2215 SAFETY WEAR & EQUIPMENT	412	238	500	318	500	0	0.00
101-60162-2217 COMPUTER SOFTWARE	10,385	10,197	13,000	10,920	14,650	1,650	12.69
101-60162-2221 EQUIPMENT REPAIR & MAINTENANCE	2,379	1,954	2,500	1,215	2,500	0	0.00
101-60162-2227 OTHER REPAIRS & MAINTENANCE	0	0	500	0	0	(500)	100.00-
101-60162-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>1,225</u>	<u>44</u>	<u>1,500</u>	<u>27</u>	<u>1,500</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	19,168	21,282	25,500	20,732	28,550	3,050	11.96

OTHER OPER SERVICES/CHRG

101-60162-3311 GENERAL PROFESSIONAL SERVICES	1,316	1,978	1,000	1,553	1,000	0	0.00
101-60162-3312 CONSULTANT FEES	4,947	857	5,000	0	5,000	0	0.00
101-60162-3313 LEGAL FEES	0	0	0	1,922	0	0	0.00
101-60162-3321 TELEPHONE & CELLULAR PHONES	5,770	4,772	5,000	2,916	5,000	0	0.00
101-60162-3322 POSTAGE	2	0	250	1	0	(250)	100.00-
101-60162-3331 TRAVEL, CONFERENCES, AND SCHOO	4,273	9,398	19,000	8,204	14,310	(4,690)	24.68-
101-60162-3332 MILEAGE ALLOWANCES & REIMBURSE	483	460	600	229	600	0	0.00
101-60162-3345 ADVERTISING	200	819	1,700	0	1,000	(700)	41.18-
101-60162-3346 GENERAL NOTICES & PUBLIC INFO	310	0	0	0	0	0	0.00
101-60162-3361 GENERAL LIABILITY INSURANCE	6,130	1,270	1,329	1,256	1,329	0	0.00
101-60162-3363 AUTOMOTIVE INSURANCE	667	592	898	866	898	0	0.00

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

ENGINEERING

EXPENDITURES	(------ 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-60162-3433 DUES & SUBSCRIPTIONS	2,512	2,827	2,000	1,505	2,000	0	0.00	
101-60162-3437 LICENSES AND TAXES	224	64	8,500	0	8,500	0	0.00	
101-60162-3439 BANK CHARGES	445	0	0	0	0	0	0.00	
TOTAL OTHER OPER SERVICES/CHRG	27,278	23,037	45,277	18,451	39,637	(5,640)	12.46-	
<u>CAPITAL OUTLAY OVER \$500</u>								
101-60162-5570 INFRASTRUCTURE	0	0	0	150	0	0	0.00	
TOTAL CAPITAL OUTLAY OVER \$500	0	0	0	150	0	0	0.00	
<u>TRANSFERS</u>								
TOTAL ENGINEERING	736,182	836,777	771,465	610,545	814,487	43,021	5.58	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

BLDG INSP & ZONING

EXPENDITURES	(------ 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-60164-1101 FULL TIME EMPLOYEES REGULAR	212,098	212,347	300,075	209,969	323,197	23,122	7.71
101-60164-1102 FULL TIME EMPLOYEES OVERTIME	14,129	15,168	10,200	14,965	10,532	332	3.25
101-60164-1110 TAXABLE ALLOWANCE	418	700	750	335	700	(50)	6.67-
101-60164-1112 SICK PAY	3,697	7,495	0	7,338	0	0	0.00
101-60164-1113 VACATION PAY	14,409	19,809	0	14,580	0	0	0.00
101-60164-1114 HOLIDAY PAY	7,958	8,453	0	6,847	0	0	0.00
101-60164-1115 FLOATING HOLIDAY PAY	1,558	1,560	0	1,218	0	0	0.00
101-60164-1121 PERA CONTRIBUTIONS	18,763	19,785	23,271	19,572	25,030	1,759	7.56
101-60164-1122 FICA CONTRIBUTIONS	14,481	14,423	19,237	14,061	20,691	1,454	7.56
101-60164-1125 MEDICARE CONTRIBUTIONS	3,387	3,373	4,499	3,289	4,839	340	7.56
101-60164-1131 HEALTH INSURANCE	60,685	60,212	78,232	54,119	82,353	4,121	5.27
101-60164-1132 DENTAL INSURANCE	4,691	4,743	5,367	4,320	5,635	268	5.00
101-60164-1133 LIFE INSURANCE & LTD	604	608	735	590	779	44	5.98
101-60164-1135 HSA/VEBA EMPLOYER CONTRIBUTION	9,180	10,245	0	9,181	0	0	0.00
101-60164-1151 WORK COMP INSURANCE PREMIUMS	<u>718</u>	<u>787</u>	<u>1,022</u>	<u>2,861</u>	<u>1,120</u>	<u>98</u>	<u>9.59</u>
TOTAL PERSONNEL SERVICES	366,776	379,709	443,387	363,245	474,875	31,488	7.10
SUPPLIES							
101-60164-2211 GENERAL SUPPLIES	456	2,642	2,000	1,277	2,000	0	0.00
101-60164-2212 MOTOR FUELS, LUBRICANTS & ADDI	1,591	2,046	1,500	1,424	1,500	0	0.00
101-60164-2215 SAFETY WEAR & EQUIPMENT	318	175	300	0	300	0	0.00
101-60164-2217 COMPUTER SOFTWARE	2,264	2,226	20,100	3,745	10,000	(10,100)	50.25-
101-60164-2221 EQUIPMENT REPAIR & MAINTENANCE	470	636	1,000	0	1,000	0	0.00
101-60164-2227 OTHER REPAIRS & MAINTENANCE	0	0	0	370	0	0	0.00
101-60164-2245 TOOLS & EQUIPMENT UP TO \$5000	<u>1,898</u>	<u>997</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	6,996	8,722	25,900	6,816	15,800	(10,100)	39.00-
OTHER OPER SERVICES/CHRG							
101-60164-3311 GENERAL PROFESSIONAL SERVICES	475	1,094	1,000	2,833	1,000	0	0.00
101-60164-3312 CONSULTANT FEES	150	0	1,000	0	1,000	0	0.00
101-60164-3313 LEGAL FEES	1,434	1,200	0	0	0	0	0.00
101-60164-3321 TELEPHONE & CELLULAR PHONES	3,301	2,740	3,000	1,625	2,500	(500)	16.67-
101-60164-3331 TRAVEL, CONFERENCES, AND SCHOO	3,704	4,041	5,000	3,863	5,000	0	0.00
101-60164-3332 MILEAGE ALLOWANCES & REIMBURSE	272	9	0	168	0	0	0.00
101-60164-3345 ADVERTISING	235	0	0	178	0	0	0.00
101-60164-3346 GENERAL NOTICES & PUBLIC INFO	3,792	1,589	2,500	2,190	2,500	0	0.00
101-60164-3361 GENERAL LIABILITY INSURANCE	619	641	743	749	743	0	0.00
101-60164-3363 AUTOMOTIVE INSURANCE	345	442	776	782	776	0	0.00
101-60164-3433 DUES & SUBSCRIPTIONS	495	235	500	285	500	0	0.00
101-60164-3437 LICENSES AND TAXES	1,575	1,612	1,000	130	500	(500)	50.00-
101-60164-3438 REFUNDS & REIMBURSEMENTS	1,600	6,800	0	0	0	0	0.00
101-60164-3439 BANK CHARGES	2,054	2,245	2,000	4,052	2,000	0	0.00
101-60164-3440 BUILDING PERMIT SURCHARGE	<u>7,471</u>	<u>7,691</u>	<u>9,000</u>	<u>10,868</u>	<u>9,000</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	27,522	30,338	26,519	27,723	25,519	(1,000)	3.77-
TOTAL BLDG INSP & ZONING	401,295	418,770	495,806	397,784	516,194		4.11

Item 33.

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

STREET ADMINISTRATION

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-60211-1101 FULL TIME EMPLOYEES REGULAR	434,945	427,328	552,696	360,867	575,867	23,171	4.19	
101-60211-1102 FULL TIME EMPLOYEES OVERTIME	7,498	45,452	12,240	64,077	12,638	398	3.25	
101-60211-1103 PART TIME EMPLOYEES	16,817	15,268	14,280	4,796	14,744	464	3.25	
101-60211-1110 TAXABLE ALLOWANCES	2,119	2,062	2,500	1,211	2,500	0	0.00	
101-60211-1111 SEVERENCE PAY	0	0	0	7,230	0	0	0.00	
101-60211-1112 SICK PAY	12,163	30,002	0	24,542	0	0	0.00	
101-60211-1113 VACATION PAY	29,747	50,045	0	34,647	0	0	0.00	
101-60211-1114 HOLIDAY PAY	15,269	15,378	0	10,787	0	0	0.00	
101-60211-1115 FLOATING HOLIDAY PAY	3,389	3,577	0	3,051	0	0	0.00	
101-60211-1121 PERA CONTRIBUTIONS	37,218	40,904	42,370	36,620	44,138	1,768	4.17	
101-60211-1122 FICA CONTRIBUTIONS	29,511	31,487	35,911	27,898	37,401	1,490	4.15	
101-60211-1125 MEDICARE CONTRIBUTIONS	6,902	7,364	8,399	6,524	8,747	348	4.15	
101-60211-1131 HEALTH INSURANCE	110,085	123,043	137,736	94,577	165,065	27,328	19.84	
101-60211-1132 DENTAL INSURANCE	9,558	9,594	10,733	6,489	9,172	(1,562)	14.55-	
101-60211-1133 LIFE INSURANCE & LTD	1,240	1,238	1,342	1,039	1,439	97	7.20	
101-60211-1135 HSA/VEBA EMPLOYER CONTRIBUTION	14,208	14,718	0	14,039	0	0	0.00	
101-60211-1151 WORK COMP INSURANCE PREMIUMS	<u>27,867</u>	<u>23,970</u>	<u>27,910</u>	<u>31,841</u>	<u>30,290</u>	<u>2,380</u>	<u>8.53</u>	
TOTAL PERSONNEL SERVICES	758,537	841,430	846,118	730,235	902,000	55,882	6.60	
SUPPLIES								
101-60211-2211 GENERAL SUPPLIES	6,426	10,083	14,500	9,606	15,500	1,000	6.90	
101-60211-2212 MOTOR FUELS, LUBRICANTS & ADDI	31,652	64,032	43,300	68,865	47,800	4,500	10.39	
101-60211-2214 UNIFORMS	315	158	300	70	300	0	0.00	
101-60211-2215 SAFETY WEAR & EQUIPMENT	7,293	2,926	5,750	2,566	6,400	650	11.30	
101-60211-2221 EQUIPMENT REPAIR & MAINTENANCE	58,181	81,143	71,500	82,626	74,000	2,500	3.50	
101-60211-2223 BUILDING REPAIR & MAINTENANCE	4,764	2,496	9,500	726	9,200	(300)	3.16-	
101-60211-2227 OTHER REPAIRS & MAINTENANCE	282,751	373,917	290,100	325,774	306,600	16,500	5.69	
101-60211-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>10,363</u>	<u>6,248</u>	<u>6,300</u>	<u>1,334</u>	<u>4,000</u>	<u>(2,300)</u>	<u>36.51-</u>	
TOTAL SUPPLIES	401,744	541,004	441,250	491,567	463,800	22,550	5.11	
OTHER OPER SERVICES/CHRG								
101-60211-3311 GENERAL PROFESSIONAL SERVICES	8,133	10,084	18,500	111,229	31,700	13,200	71.35	
101-60211-3312 CONSULTANT FEES	0	450	0	0	0	0	0.00	
101-60211-3313 LEGAL FEES	930	365	0	0	0	0	0.00	
101-60211-3321 TELEPHONE & CELLULAR PHONES	3,123	3,127	3,200	2,341	3,200	0	0.00	
101-60211-3322 POSTAGE	77	2	100	0	100	0	0.00	
101-60211-3323 ALARMS	898	996	800	0	900	100	12.50	
101-60211-3331 TRAVEL, CONFERENCES, AND SCHOO	2,260	500	1,250	360	600	(650)	52.00-	
101-60211-3332 MILEAGE ALLOWANCES & REIMBURSE	32	24	50	0	50	0	0.00	
101-60211-3345 ADVERTISING	777	798	800	323	500	(300)	37.50-	
101-60211-3361 GENERAL LIABILITY INSURANCE	9,276	9,798	10,381	10,189	10,381	0	0.00	
101-60211-3363 AUTOMOTIVE INSURANCE	3,844	3,227	3,564	3,569	3,564	0	0.00	
101-60211-3381 ELECTRIC UTILITIES	5,435	6,066	5,800	4,130	5,858	58	1.00	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

STREET ADMINISTRATION

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-60211-3382 WATER UTILITIES	834	905	900	658	1,080	180	20.00	
101-60211-3383 GAS UTILITIES	3,034	3,116	4,080	4,164	4,162	82	2.00	
101-60211-3384 REFUSE DISPOSAL	3,424	3,732	4,386	2,000	4,474	88	2.00	
101-60211-3416 MACHINERY & EQUIPMENT RENTAL	8,200	56,578	5,075	30,794	23,000	17,925	353.20	
101-60211-3437 LICENSES AND TAXES	<u>6,361</u>	<u>6,226</u>	<u>6,200</u>	<u>5,773</u>	<u>6,200</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	56,637	105,996	65,086	175,529	95,768	30,682	47.14	
<u>CAPITAL OUTLAY OVER \$500</u>								
<u>TRANSFERS</u>								
TOTAL STREET ADMINISTRATION	1,216,917	1,488,429	1,352,454	1,397,331	1,461,569	109,115	8.07	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

AIRPORT

EXPENDITURES	(------ 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-60364-1101 FULL TIME EMPLOYEES REGULAR	86,176	102,214	125,601	99,805	141,174	15,573	12.40	
101-60364-1102 FULL TIME EMPLOYEES OVERTIME	752	6,420	3,570	12,912	3,686	116	3.25	
101-60364-1103 PART TIME EMPLOYEES	12,741	14,030	32,640	28,114	33,701	1,061	3.25	
101-60364-1110 TAXABLE ALLOWANCE	1,001	912	1,050	315	1,050	0	0.00	
101-60364-1112 SICK PAY	1,517	2,179	0	340	0	0	0.00	
101-60364-1113 VACATION PAY	14,062	11,697	0	5,513	0	0	0.00	
101-60364-1114 HOLIDAY PAY	6,393	7,044	0	3,385	0	0	0.00	
101-60364-1115 FLOATING HOLIDAY PAY	706	1,070	0	174	0	0	0.00	
101-60364-1121 PERA CONTRIBUTIONS	8,089	9,751	9,688	9,400	10,864	1,177	12.15	
101-60364-1122 FICA CONTRIBUTIONS	6,669	7,904	10,032	8,439	11,071	1,038	10.35	
101-60364-1125 MEDICARE CONTRIBUTIONS	1,560	1,849	2,346	1,974	2,589	243	10.35	
101-60364-1131 HEALTH INSURANCE	28,998	34,401	40,297	30,932	42,446	2,148	5.33	
101-60364-1132 DENTAL INSURANCE	2,143	2,533	2,533	2,170	2,659	127	5.00	
101-60364-1133 LIFE INSURANCE & LTD	274	308	316	274	346	30	9.36	
101-60364-1135 HSA/VEBA EMPLOYER CONTRIBUTION	3,018	4,011	0	3,719	0	0	0.00	
101-60364-1151 WORK COMP INSURANCE PREMIUMS	<u>4,510</u>	<u>9,269</u>	<u>7,904</u>	<u>3,516</u>	<u>4,981</u>	<u>(2,923)</u>	<u>36.98-</u>	
TOTAL PERSONNEL SERVICES	178,608	215,591	235,978	210,984	254,567	18,589	7.88	
SUPPLIES								
101-60364-2211 GENERAL SUPPLIES	13,970	14,388	14,000	15,660	16,600	2,600	18.57	
101-60364-2212 MOTOR FUELS, LUBRICANTS & ADDI	8,791	17,515	13,000	16,606	14,000	1,000	7.69	
101-60364-2214 UNIFORMS	0	10	0	35	100	100	0.00	
101-60364-2215 SAFETY WEAR & EQUIPMENT	2,055	2,164	1,500	783	2,025	525	35.00	
101-60364-2221 EQUIPMENT REPAIR & MAINTENANCE	10,710	15,519	15,000	16,629	18,600	3,600	24.00	
101-60364-2223 BUILDING REPAIR & MAINTENANCE	14,102	3,912	8,500	3,871	12,250	3,750	44.12	
101-60364-2227 OTHER REPAIRS & MAINTENANCE	7,379	17,580	16,000	6,209	11,500	(4,500)	28.13-	
101-60364-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>1,273</u>	<u>2,020</u>	<u>2,000</u>	<u>496</u>	<u>2,000</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	58,279	73,109	70,000	60,288	77,075	7,075	10.11	
OTHER OPER SERVICES/CHRG								
101-60364-3311 GENERAL PROFESSIONAL SERVICES	8,325	4,980	10,000	8,660	14,100	4,100	41.00	
101-60364-3312 CONSULTANT FEES	104,321	6,311	1,000	992	2,500	1,500	150.00	
101-60364-3313 LEGAL FEES	10,118	640	500	3,066	3,000	2,500	500.00	
101-60364-3321 TELEPHONE	6,373	6,602	6,200	5,858	6,200	0	0.00	
101-60364-3323 ALARMS	2,389	2,980	1,000	345	1,000	0	0.00	
101-60364-3331 TRAVEL, CONFERENCES, AND SCHOO	1,368	463	1,500	0	1,500	0	0.00	
101-60364-3332 MILEAGE ALLOWANCES & REIMBURSE	168	0	150	0	150	0	0.00	
101-60364-3345 ADVERTISING	929	673	250	434	250	0	0.00	
101-60364-3361 GENERAL LIABILITY INSURANCE	33,479	32,415	34,313	32,848	34,313	0	0.00	
101-60364-3363 AUTOMOTIVE INSURANCE	1,565	1,526	1,933	1,995	1,933	0	0.00	
101-60364-3381 ELECTRIC UTILITIES	45,922	48,129	45,000	36,418	45,450	450	1.00	
101-60364-3382 WATER UTILITIES	4,421	4,052	5,000	3,092	6,000	1,000	20.00	
101-60364-3383 GAS UTILITIES	18,662	20,479	25,500	20,284	26,010	510	2.00	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

AIRPORT

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-60364-3384 REFUSE DISPOSAL	2,909	2,938	3,264	2,133	3,329	65	2.00	
101-60364-3385 SEWER UTILITIES	345	278	357	214	361	4	1.00	
101-60364-3386 STORM WATER UTILITY	900	900	918	696	964	46	5.00	
101-60364-3416 MACHINERY & EQUIPMENT RENTAL	995	1,011	1,000	0	1,000	0	0.00	
101-60364-3433 DUES & SUBSCRIPTIONS	219	474	500	150	250	(250)	50.00-	
101-60364-3437 LICENSES AND TAXES	<u>12,794</u>	<u>14,974</u>	<u>15,000</u>	<u>10,741</u>	<u>11,080</u>	<u>(3,920)</u>	<u>26.13-</u>	
TOTAL OTHER OPER SERVICES/CHRG	256,200	149,824	153,385	127,925	159,390	6,005	3.91	
<u>CAPITAL OUTLAY OVER \$500</u>								
<u>DEPT SERVICE</u>								
<u>TRANSFERS</u>								
TOTAL AIRPORT	493,087	438,523	459,363	399,197	491,031	31,669	6.89	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

PUBLIC WORKS

STREET LIGHTING

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>OTHER OPER SERVICES/CHRG</u>								
101-60465-3361 GENERAL LIABILITY INSURANCE	305	227	0	0	0	0	0	0.00
101-60465-3381 ELECTRIC UTILITIES	<u>241,575</u>	<u>233,527</u>	<u>241,575</u>	<u>181,181</u>	<u>277,316</u>	<u>35,741</u>	<u>14.79</u>	
TOTAL OTHER OPER SERVICES/CHRG	241,880	233,754	241,575	181,181	277,316	35,741	14.79	
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TOTAL STREET LIGHTING	241,880	233,754	241,575	181,181	277,316	35,741	14.79	
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TOTAL PUBLIC WORKS	3,089,361	3,416,253	3,320,663	2,986,038	3,560,596	239,933	7.23	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
COMMUNITY SERVICES
AQUATIC CENTER

	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70176-1103 PART TIME EMPLOYEES	83,405	87,327	102,660	83,508	105,996	3,336	3.25
101-70176-1110 TAXABLE ALLOWANCES	14	0	0	0	0	0	0.00
101-70176-1122 FICA CONTRIBUTIONS	5,273	5,497	6,365	5,291	6,572	207	3.25
101-70176-1125 MEDICARE CONTRIBUTIONS	1,233	1,286	1,489	1,237	1,537	48	3.25
101-70176-1151 WORK COMP INSURANCE PREMIUMS	<u>2,662</u>	<u>6,497</u>	<u>7,398</u>	<u>(657)</u>	<u>4,006</u>	<u>(3,392)</u>	<u>45.85-</u>
TOTAL PERSONNEL SERVICES	92,587	100,607	117,911	89,379	118,111	200	0.17
SUPPLIES							
101-70176-2211 GENERAL SUPPLIES	31,790	35,995	36,000	31,992	37,500	1,500	4.17
101-70176-2221 EQUIPMENT REPAIR & MAINTENANCE	11,613	8,149	12,000	1,963	10,000	(2,000)	16.67-
101-70176-2223 BUILDING REPAIR & MAINTENANCE	4,150	20,927	7,000	1,862	7,000	0	0.00
101-70176-2227 OTHER REPAIRS & MAINTENANCE	6,287	4,775	5,600	1,152	5,600	0	0.00
101-70176-2245 EQUIPMENT/TOOLS UP TO \$5000	900	4,500	4,500	3,899	4,500	0	0.00
101-70176-2254 GEN MDSE PURCHASES	<u>11,701</u>	<u>11,475</u>	<u>12,000</u>	<u>14,211</u>	<u>12,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	66,441	85,820	77,100	55,080	76,600	(500)	0.65-
OTHER OPER SERVICES/CHRG							
101-70176-3311 GENERAL PROFESSIONAL SERVICES	2,739	0	42,000	16,811	10,000	(32,000)	76.19-
101-70176-3321 TELEPHONE	1,478	685	1,500	631	1,500	0	0.00
101-70176-3323 ALARMS	239	263	300	263	300	0	0.00
101-70176-3331 TRAVEL, CONFERENCES, AND SCHOO	1,424	0	0	0	0	0	0.00
101-70176-3361 GENERAL LIABILITY INSURANCE	7,245	7,002	7,324	7,202	7,324	0	0.00
101-70176-3381 ELECTRIC UTILITIES	12,155	13,290	13,000	5,200	13,130	130	1.00
101-70176-3382 WATER UTILITIES	16,482	16,090	18,000	12,240	21,600	3,600	20.00
101-70176-3383 GAS UTILITIES	7,126	5,814	8,160	6,633	8,323	163	2.00
101-70176-3384 REFUSE DISPOSAL	2,371	257	459	328	468	9	2.00
101-70176-3385 SEWER UTILITIES	239	317	255	305	258	3	1.00
101-70176-3437 LICENSES AND TAXES	7,428	695	7,000	20	0	(7,000)	100.00-
101-70176-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>169</u>	<u>500</u>	<u>500</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	58,925	44,413	97,998	49,805	63,403	(34,595)	35.30-
TOTAL AQUATIC CENTER	217,953	230,840	293,009	194,263	258,114	(34,895)	11.91-

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

COMMUNITY SERVICES

PARK MAINTENANCE & DEVEL.

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
101-70276-1101 FULL TIME EMPLOYEES REGULAR	171,061	200,375	235,506	173,689	251,159	15,653	6.65
101-70276-1102 FULL TIME EMPLOYEES OVERTIME	4,865	4,319	6,273	7,309	6,477	204	3.25
101-70276-1103 PART TIME EMPLOYEES	74,430	72,975	89,760	78,287	92,677	2,917	3.25
101-70276-1110 TAXABLE ALLOWANCES	1,228	1,397	1,000	713	1,000	0	0.00
101-70276-1111 SEVERANCE PAY	0	6,709	0	0	0	0	0.00
101-70276-1112 SICK PAY	3,959	16,954	0	1,317	0	0	0.00
101-70276-1113 VACATION PAY	9,094	20,927	0	5,915	0	0	0.00
101-70276-1114 HOLIDAY PAY	6,804	8,426	0	5,026	0	0	0.00
101-70276-1115 FLOATING HOLIDAY PAY	1,194	1,394	0	600	0	0	0.00
101-70276-1121 PERA CONTRIBUTIONS	14,292	16,665	15,019	15,046	19,323	4,304	28.66
101-70276-1122 FICA CONTRIBUTIONS	15,896	17,447	17,981	16,629	21,719	3,739	20.79
101-70276-1125 MEDICARE CONTRIBUTIONS	3,718	4,081	4,205	3,889	5,080	874	20.79
101-70276-1131 HEALTH INSURANCE	34,870	35,852	46,552	19,289	28,746	(17,806)	38.25-
101-70276-1132 DENTAL INSURANCE	2,560	2,745	2,836	1,929	2,334	(503)	17.72-
101-70276-1133 LIFE INSURANCE & LTD	486	559	574	458	619	45	7.90
101-70276-1135 HSA/VEBA EMPLOYER CONTRIBUTION	4,375	5,250	0	2,917	0	0	0.00
101-70276-1142 UNEMPLOYMENT BENEFIT PAYMENTS	0	0	0	480	0	0	0.00
101-70276-1151 WORK COMP INSURANCE PREMIUMS	12,460	10,251	6,304	16,169	10,572	4,268	67.70-
TOTAL PERSONNEL SERVICES	361,291	426,326	426,009	349,664	439,706	13,696	3.22
<u>SUPPLIES</u>							
101-70276-2211 GENERAL SUPPLIES	52,041	61,122	55,000	56,608	58,500	3,500	6.36
101-70276-2212 MOTOR FUELS, LUBRICANTS & ADDI	9,385	16,134	13,000	14,170	14,000	1,000	7.69
101-70276-2215 SAFETY WEAR & EQUIPMENT	578	638	575	581	575	0	0.00
101-70276-2221 EQUIPMENT REPAIR & MAINTENANCE	17,699	12,550	18,000	16,597	19,000	1,000	5.56
101-70276-2223 BUILDING REPAIR & MAINTENANCE	7,934	12,611	15,600	13,339	15,600	0	0.00
101-70276-2227 OTHER REPAIRS & MAINTENANCE	81,941	120,904	150,000	95,585	150,000	0	0.00
101-70276-2245 EQUIPMENT/TOOLS UP TO \$5000	10,812	9,873	12,000	16,988	14,000	2,000	16.67
101-70276-2254 GEN MDSE PURCHASES	0	12,189	19,000	14,188	17,000	(2,000)	10.53-
TOTAL SUPPLIES	180,391	246,021	283,175	228,056	288,675	5,500	1.94
<u>OTHER OPER SERVICES/CHRG</u>							
101-70276-3311 GENERAL PROFESSIONAL SERVICES	354	411	500	1,008	0	(500)	100.00-
101-70276-3321 TELEPHONE	5,499	5,818	5,500	4,052	5,500	0	0.00
101-70276-3331 TRAVEL, CONFERENCES, AND SCHOO	5,950	0	750	0	750	0	0.00
101-70276-3332 MILEAGE ALLOWANCES & REIMBURSE	141	0	0	0	0	0	0.00
101-70276-3345 ADVERTISING	218	0	400	0	0	(400)	100.00-
101-70276-3361 GENERAL LIABILITY INSURANCE	18,118	17,618	18,827	18,852	18,827	0	0.00
101-70276-3363 AUTOMOTIVE INSURANCE	1,087	1,407	1,839	1,800	1,839	0	0.00
101-70276-3381 ELECTRIC UTILITIES	25,923	26,679	26,000	19,831	26,260	260	1.00
101-70276-3382 WATER UTILITIES	24,852	15,128	25,000	12,037	30,000	5,000	20.00
101-70276-3383 GAS UTILITIES	1,248	1,290	1,530	1,295	1,561	31	2.00
101-70276-3384 REFUSE DISPOSAL	3,697	3,158	4,080	2,224	4,162	82	2.00

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 PARK MAINTENANCE & DEVEL.

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
101-70276-3385 SEWER UTILITIES	360	294	408	220	412	4	1.00	
101-70276-3405 MAINTENANCE AGREEMENTS	0	0	0	1,127	2,500	2,500	0.00	
101-70276-3416 MACHINERY & EQUIPMENT RENTAL	371	789	1,500	279	1,500	0	0.00	
101-70276-3437 LICENSES AND TAXES	<u>1,330</u>	<u>1,724</u>	<u>2,300</u>	<u>1,069</u>	<u>2,300</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	89,148	74,316	88,634	63,793	95,610	6,976	7.87	
<u>CAPITAL OUTLAY OVER \$500</u>								
101-70276-5530 CAPITAL OUTLAY - IMPR OTHER TH	<u>0</u>	<u>5,764</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL CAPITAL OUTLAY OVER \$500	0	5,764	0	0	0	0	0.00	
<u>TRANSFERS</u>								
TOTAL PARK MAINTENANCE & DEVEL.	630,830	752,428	797,818	641,513	823,991	26,173	3.28	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 MUNICIPAL BAND

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-70377-1103 PART TIME EMPLOYEES	9,486	8,594	9,870	9,431	10,490	620	6.29	
101-70377-1122 FICA CONTRIBUTIONS	611	533	612	585	650	38	6.29	
101-70377-1125 MEDICARE CONTRIBUTIONS	143	125	143	137	152	9	6.29	
101-70377-1151 WORK COMP INSURANCE PREMIUMS	<u>254</u>	<u>33</u>	<u>309</u>	<u>282</u>	<u>311</u>	<u>2</u>	<u>0.65</u>	
TOTAL PERSONNEL SERVICES	10,493	9,284	10,934	10,434	11,603	670	6.13	
SUPPLIES								
101-70377-2211 GENERAL SUPPLIES	<u>259</u>	<u>1,586</u>	<u>400</u>	<u>182</u>	<u>0</u>	<u>(400)</u>	<u>100.00-</u>	
TOTAL SUPPLIES	259	1,586	400	182	0	(400)	100.00-	
OTHER OPER SERVICES/CHRG								
101-70377-3361 GENERAL LIABILITY INSURANCE	<u>202</u>	<u>201</u>	<u>202</u>	<u>194</u>	<u>202</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	202	201	202	194	202	0	0.00	
TOTAL MUNICIPAL BAND	10,954	11,071	11,536	10,810	11,805	270	2.34	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 LIBRARY

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>OTHER OPER SERVICES/CHRG</u>								
101-70437-3820 LIBRARY APPROPRIATION	0	0	0	0	655,134	655,134	0.00	
TOTAL OTHER OPER SERVICES/CHRG	0	0	0	0	655,134	655,134	0.00	
<hr/>								
TOTAL LIBRARY	0	0	0	0	655,134	655,134	0.00	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
COMMUNITY SERVICES
COMM SERVICES ADMIN

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70675-1101 FULL TIME EMPLOYEES REGULAR	176,632	177,349	222,615	144,016	236,051	13,436	6.04
101-70675-1102 FULL TIME EMPLOYEES OVERTIME	73	0	0	0	0	0	0.00
101-70675-1103 PART TIME EMPLOYEES	4,372	5,723	10,200	5,559	10,532	332	3.25
101-70675-1112 SICK PAY	4,370	9,636	0	11,837	0	0	0.00
101-70675-1113 VACATION PAY	9,962	16,547	0	11,634	0	0	0.00
101-70675-1114 HOLIDAY PAY	7,440	8,331	0	4,920	0	0	0.00
101-70675-1115 FLOATING HOLIDAY PAY	1,122	775	0	844	0	0	0.00
101-70675-1121 PERA CONTRIBUTIONS	14,774	15,873	16,696	13,371	17,704	1,008	6.04
101-70675-1122 FICA CONTRIBUTIONS	11,560	12,379	14,435	10,386	15,288	854	5.91
101-70675-1125 MEDICARE CONTRIBUTIONS	2,703	2,895	3,376	2,429	3,575	200	5.91
101-70675-1131 HEALTH INSURANCE	27,349	29,144	35,536	23,875	37,279	1,744	4.91
101-70675-1132 DENTAL INSURANCE	2,679	2,876	2,836	2,301	2,967	131	4.60
101-70675-1133 LIFE INSURANCE & LTD	462	484	512	404	538	26	4.98
101-70675-1135 HSA/VEBA EMPLOYER CONTRIBUTION	4,731	5,450	0	5,000	0	0	0.00
101-70675-1151 WORK COMP INSURANCE PREMIUMS	<u>3,692</u>	<u>653</u>	<u>2,580</u>	<u>3,789</u>	<u>3,948</u>	<u>1,368</u>	<u>53.02</u>
TOTAL PERSONNEL SERVICES	271,922	288,116	308,786	240,364	327,882	19,096	6.18
SUPPLIES							
101-70675-2211 GENERAL SUPPLIES	4,048	1,323	4,000	6,077	5,000	1,000	25.00
101-70675-2212 MOTOR FUELS, LUBRICANTS & ADDI	154	242	600	554	500	(100)	16.67-
101-70675-2217 COMPUTER SOTWARE	14,640	5,817	8,000	5,567	8,000	0	0.00
101-70675-2221 EQUIPMENT REPAIR & MAINTENANCE	0	0	0	47	1,000	1,000	0.00
101-70675-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0.00</u>
TOTAL SUPPLIES	18,842	7,382	12,600	12,245	15,500	2,900	23.02
OTHER OPER SERVICES/CHRG							
101-70675-3311 GENERAL PROFESSIONAL SERVICES	4,901	2,252	5,000	1,913	6,000	1,000	20.00
101-70675-3321 TELEPHONE & CELLULAR PHONES	3,105	3,392	4,300	2,361	4,000	(300)	6.98-
101-70675-3322 POSTAGE	2,841	3,198	3,000	2,089	3,200	200	6.67
101-70675-3331 TRAVEL, CONFERENCES AND SCHOOL	1,928	1,351	2,900	621	3,200	300	10.34
101-70675-3332 MILEAGE ALLOWANCES & REIMBURSE	419	206	600	153	750	150	25.00
101-70675-3345 ADVERTISING	60	270	300	0	0	(300)	100.00-
101-70675-3352 BROCHURES, MAPS, REPORTS	17,297	17,806	21,000	10,024	20,000	(1,000)	4.76-
101-70675-3361 GENERAL LIABILITY INSURANCE	491	745	1,508	1,335	1,508	0	0.00
101-70675-3363 AUTOMOTIVE INSURANCE	22	104	161	155	161	0	0.00
101-70675-3433 DUES & SUBSCRIPTIONS	1,128	1,023	900	1,513	1,500	600	66.67
101-70675-3439 BANK CHARGES	<u>12,375</u>	<u>9,015</u>	<u>14,000</u>	<u>7,975</u>	<u>14,000</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	44,566	39,361	53,669	28,138	54,319	650	1.21
TOTAL COMM SERVICES ADMIN	335,330	334,859	375,055	280,748	397,701	22,646	6.04

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 CS YOUTH ACTIVITIES

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
101-70772-1103 PART TIME EMPLOYEES	10,644	8,096	13,388	3,273	13,823	435	3.25
101-70772-1121 PERA CONTRIBUTIONS	80	98	0	6	0	0	0.00
101-70772-1122 FICA CONTRIBUTIONS	663	500	830	205	857	27	3.25
101-70772-1125 MEDICARE CONTRIBUTIONS	155	117	194	48	200	6	3.25
101-70772-1151 WORK COMP INSURANCE PREMIUMS	<u>0</u>	<u>56</u>	<u>253</u>	<u>408</u>	<u>424</u>	<u>171</u>	<u>67.59</u>
TOTAL PERSONNEL SERVICES	11,542	8,867	14,665	3,940	15,304	639	4.36
<u>SUPPLIES</u>							
101-70772-2211 GENERAL SUPPLIES	<u>1,166</u>	<u>1,300</u>	<u>1,400</u>	<u>685</u>	<u>1,600</u>	<u>200</u>	<u>14.29</u>
TOTAL SUPPLIES	1,166	1,300	1,400	685	1,600	200	14.29
<u>OTHER OPER SERVICES/CHRG</u>							
101-70772-3311 GENERAL PROFESSIONAL SERVICES	8,500	8,500	8,500	8,500	8,500	0	0.00
101-70772-3314 INSTRUCTORS FEES	54	0	0	356	0	0	0.00
101-70772-3361 GENERAL LIABILITY INSURANCE	<u>34</u>	<u>26</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	8,588	8,526	8,500	8,856	8,500	0	0.00
<u>CAPITAL OUTLAY OVER \$500</u>							
TOTAL CS YOUTH ACTIVITIES	21,296	18,693	24,565	13,481	25,404	839	3.42

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 CS GENERAL-OTHER

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>PERSONNEL SERVICES</u>								
101-70774-1103 PART TIME EMPLOYEES	593	0	1,046	0	1,079	34	3.25	
101-70774-1122 FICA CONTRIBUTIONS	37	0	65	0	67	2	3.26	
101-70774-1125 MEDICARE CONTRIBUTIONS	9	0	15	0	16	0	3.23	
101-70774-1151 WORK COMP INSURANCE PREMIUMS	<u>0</u>	<u>0</u>	<u>20</u>	<u>34</u>	<u>33</u>	<u>13</u>	<u>65.00</u>	
TOTAL PERSONNEL SERVICES	638	0	1,145	34	1,195	50	4.33	
<u>SUPPLIES</u>								
101-70774-2211 GENERAL SUPPLIES	<u>13,692</u>	<u>14,068</u>	<u>15,000</u>	<u>13,941</u>	<u>15,000</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	13,692	14,068	15,000	13,941	15,000	0	0.00	
<u>OTHER OPER SERVICES/CHRG</u>								
101-70774-3361 GENERAL LIABILITY INSURANCE	<u>963</u>	<u>715</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	963	715	0	0	0	0	0.00	
TOTAL CS GENERAL-OTHER	15,293	14,783	16,145	13,975	16,195	50	0.31	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 COMM ED-SUMMER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
101-70871-1101 FULL TIME EMPLOYEES REGULAR	19,675	11,559	16,283	13,859	17,893	1,610	9.89
101-70871-1103 PART TIME EMPLOYEES	25,587	36,471	28,560	38,264	29,488	928	3.25
101-70871-1112 SICK PAY	0	441	0	408	0	0	0.00
101-70871-1113 VACATION PAY	2,522	0	0	576	0	0	0.00
101-70871-1114 HOLIDAY PAY	504	353	0	372	0	0	0.00
101-70871-1121 PERA CONTRIBUTIONS	1,703	927	1,221	1,141	1,342	121	9.89
101-70871-1122 FICA CONTRIBUTIONS	2,723	3,023	2,780	3,302	2,938	157	5.66
101-70871-1125 MEDICARE CONTRIBUTIONS	637	707	650	772	687	37	5.66
101-70871-1131 HEALTH INSURANCE	5,783	2	0	0	0	0	0.00
101-70871-1132 DENTAL INSURANCE	378	477	398	352	418	20	5.00
101-70871-1133 LIFE INSURANCE & LTD	54	44	43	37	46	3	7.09
101-70871-1151 WORK COMP INSURANCE PREMIUMS	<u>1,252</u>	<u>1,222</u>	<u>848</u>	<u>2,252</u>	<u>1,421</u>	<u>573</u>	<u>67.57</u>
TOTAL PERSONNEL SERVICES	60,818	55,226	50,783	61,335	54,233	3,449	6.79
<u>SUPPLIES</u>							
101-70871-2211 GENERAL SUPPLIES	<u>2,054</u>	<u>1,072</u>	<u>2,500</u>	<u>2,349</u>	<u>3,000</u>	<u>500</u>	<u>20.00</u>
TOTAL SUPPLIES	2,054	1,072	2,500	2,349	3,000	500	20.00
<u>OTHER OPER SERVICES/CHRG</u>							
101-70871-3311 PROFESSIONAL SERVICES	0	25	0	0	0	0	0.00
101-70871-3314 INSTRUCTORS FEES	3,233	2,531	4,500	2,734	5,000	500	11.11
101-70871-3321 TELEPHONE & CELLULAR PHONES	120	10	120	0	0	(120)	100.00-
101-70871-3438 REFUNDS & REIMBURSEMENTS	<u>25</u>	<u>35</u>	<u>250</u>	<u>80</u>	<u>250</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	3,378	2,601	4,870	2,814	5,250	380	7.80
TOTAL COMM ED-SUMMER	66,250	58,899	58,153	66,497	62,483	4,329	7.44

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 COMM ED-FALL

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-70873-1101 FULL TIME EMPLOYEES REGULAR	18,216	13,051	16,283	5,316	17,893	1,610	9.89	
101-70873-1103 PART TIME EMPLOYEES	10,652	16,053	13,260	10,807	13,691	431	3.25	
101-70873-1112 SICK PAY	126	557	0	252	0	0	0.00	
101-70873-1113 VACATION PAY	1,852	195	0	0	0	0	0.00	
101-70873-1114 HOLIDAY PAY	1,296	836	0	192	0	0	0.00	
101-70873-1115 FLOATING HOLIDAY PAY	130	130	0	0	0	0	0.00	
101-70873-1121 PERA CONTRIBUTIONS	1,608	1,157	1,221	432	1,342	121	9.89	
101-70873-1122 FICA CONTRIBUTIONS	1,725	1,940	1,832	1,054	1,958	127	6.91	
101-70873-1125 MEDICARE CONTRIBUTIONS	403	454	428	246	458	30	6.91	
101-70873-1131 HEALTH INSURANCE	5,610	314	0	0	0	0	0.00	
101-70873-1132 DENTAL INSURANCE	367	372	398	151	418	20	5.00	
101-70873-1133 LIFE INSURANCE & LTD	53	38	43	16	46	3	7.09	
101-70873-1142 UNEMPLOYMENT BENEFITS	0	0	0	2	0	0	0.00	
101-70873-1151 WORK COMP INSURANCE PREMIUMS	<u>1,000</u>	<u>977</u>	<u>558</u>	<u>1,558</u>	<u>936</u>	<u>378</u>	<u>67.74</u>	
TOTAL PERSONNEL SERVICES	43,038	36,074	34,023	20,026	36,742	2,719	7.99	
SUPPLIES								
101-70873-2211 GENERAL SUPPLIES	<u>4,372</u>	<u>3,875</u>	<u>5,500</u>	<u>4,372</u>	<u>5,500</u>	<u>0</u>	<u>0.00</u>	
TOTAL SUPPLIES	4,372	3,875	5,500	4,372	5,500	0	0.00	
OTHER OPER SERVICES/CHRG								
101-70873-3311 GENERAL PROFESSIONAL SVC	25	14	0	0	0	0	0.00	
101-70873-3314 INSTRUCTORS FEES	6,865	5,429	4,000	3,437	4,500	500	12.50	
101-70873-3321 TELEPHONE & CELLULAR PHONE	120	10	120	0	0	(120)	100.00-	
101-70873-3331 TRAVEL, CONFERENCES AND SCHOOL	0	170	0	0	650	650	0.00	
101-70873-3433 DUES & SUBSCRIPTIONS	15	0	0	0	0	0	0.00	
101-70873-3438 REFUNDS & REIMBURSEMENTS	<u>248</u>	<u>215</u>	<u>250</u>	<u>22</u>	<u>250</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	7,273	5,838	4,370	3,459	5,400	1,030	23.57	
TOTAL COMM ED-FALL	54,683	45,787	43,893	27,857	47,642	3,749	8.54	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
COMMUNITY SERVICES
COMM ED-WINTER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70879-1101 FULL TIME EMPLOYEES REGULAR	19,230	3,589	16,283	15,144	17,893	1,610	9.89
101-70879-1103 PART TIME EMPLOYEES	17,393	3,603	20,510	4,425	21,177	667	3.25
101-70879-1111 SEVERANCE PAY	0	8,463	0	0	0	0	0.00
101-70879-1112 SICK PAY	0	32,444	0	793	0	0	0.00
101-70879-1113 VACATION PAY	1,278	12,680	0	479	0	0	0.00
101-70879-1114 HOLIDAY PAY	504	476	0	504	0	0	0.00
101-70879-1115 FLOATING HOLIDAY PAY	0	22	0	0	0	0	0.00
101-70879-1121 PERA CONTRIBUTIONS	1,537	395	1,221	1,350	1,342	121	9.89
101-70879-1122 FICA CONTRIBUTIONS	2,068	496	2,281	1,373	2,422	141	6.19
101-70879-1125 MEDICARE CONTRIBUTIONS	484	116	534	321	567	33	6.19
101-70879-1131 HEALTH INSURANCE	5,972	(910)	0	0	0	0	0.00
101-70879-1132 DENTAL INSURANCE	390	(33)	398	472	418	20	5.00
101-70879-1133 LIFE INSURANCE & LTD	55	1	43	49	46	3	7.09
101-70879-1135 HSA/VEBA EMPLOYER CONTRIBUTION	100	0	0	0	0	0	0.00
101-70879-1151 WORK COMP INSURANCE PREMIUMS	<u>1,104</u>	<u>1,079</u>	<u>695</u>	<u>1,891</u>	<u>1,166</u>	<u>471</u>	<u>67.77</u>
TOTAL PERSONNEL SERVICES	50,113	62,422	41,965	26,801	45,030	3,066	7.31
SUPPLIES							
101-70879-2211 GENERAL SUPPLIES	<u>4,133</u>	<u>3,268</u>	<u>3,200</u>	<u>879</u>	<u>3,500</u>	<u>300</u>	<u>9.38</u>
TOTAL SUPPLIES	4,133	3,268	3,200	879	3,500	300	9.38
OTHER OPER SERVICES/CHRG							
101-70879-3314 INSTRUCTORS FEES	3,583	6,659	6,000	2,953	6,000	0	0.00
101-70879-3321 TELEPHONE	120	10	120	0	0	(120)	100.00-
101-70879-3345 ADVERTISING	0	59	0	0	0	0	0.00
101-70879-3433 DUES & SUBSCRIPTIONS	257	0	300	0	300	0	0.00
101-70879-3438 REFUNDS & REIMBURSEMENTS	<u>45</u>	<u>(10)</u>	<u>500</u>	<u>100</u>	<u>500</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	4,005	6,718	6,920	3,053	6,800	(120)	1.73-
CAPITAL OUTLAY OVER \$500							
TOTAL COMM ED-WINTER	58,251	72,408	52,085	30,733	55,330	3,246	6.23

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 RECREATION-SUMMER

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
101-70971-1101 FULL TIME EMPLOYEES REGULAR	17,525	16,087	20,591	17,918	21,265	674	3.27	
101-70971-1102 FULL TIME EMPLOYEES OVERTIME	0	442	0	59	0	0	0.00	
101-70971-1103 PART TIME EMPLOYEES	28,180	26,585	32,384	24,326	33,436	1,052	3.25	
101-70971-1110 TAXABLE ALLOWANCES	10	0	0	0	0	0	0.00	
101-70971-1112 SICK PAY	638	515	0	1,065	0	0	0.00	
101-70971-1113 VACATION PAY	1,359	1,750	0	1,898	0	0	0.00	
101-70971-1114 HOLIDAY PAY	444	471	0	720	0	0	0.00	
101-70971-1121 PERA CONTRIBUTIONS	1,497	1,412	1,544	1,620	1,595	51	3.27	
101-70971-1122 FICA CONTRIBUTIONS	2,849	2,688	3,284	2,656	3,391	107	3.26	
101-70971-1125 MEDICARE CONTRIBUTIONS	666	629	768	621	793	25	3.26	
101-70971-1131 HEALTH INSURANCE	5,117	4,692	6,332	5,730	6,670	338	5.33	
101-70971-1132 DENTAL INSURANCE	378	352	398	402	418	20	5.00	
101-70971-1133 LIFE INSURANCE & LTD	49	45	51	52	53	1	2.49	
101-70971-1135 HSA/VEBA EMPLOYER CONTRIBUTION	500	500	0	667	0	0	0.00	
101-70971-1142 UNEMPLOYMENT BENEFIT PAYMENTS	140	70	0	7	0	0	0.00	
101-70971-1151 WORK COMP INSURANCE PREMIUMS	<u>1,501</u>	<u>120</u>	<u>695</u>	<u>1,122</u>	<u>1,166</u>	<u>471</u>	<u>67.77</u>	
TOTAL PERSONNEL SERVICES	60,853	56,357	66,048	58,861	68,787	2,739	4.15	
SUPPLIES								
101-70971-2211 GENERAL SUPPLIES	<u>19,828</u>	<u>21,319</u>	<u>25,000</u>	<u>33,110</u>	<u>26,000</u>	<u>1,000</u>	<u>4.00</u>	
TOTAL SUPPLIES	19,828	21,319	25,000	33,110	26,000	1,000	4.00	
OTHER OPER SERVICES/CHRG								
101-70971-3314 INSTRUCTORS FEES	10,030	18,439	10,500	4,410	11,000	500	4.76	
101-70971-3321 TELEPHONES & CELLULAR PHONES	40	0	120	0	0	(120)	100.00-	
101-70971-3322 POSTAGE	20	1	0	0	0	0	0.00	
101-70971-3438 REFUNDS & REIMBURSEMENTS	<u>130</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	10,220	18,440	10,820	4,410	11,200	380	3.51	
CAPITAL OUTLAY OVER \$500								
TOTAL RECREATION-SUMMER	90,901	96,116	101,868	96,381	105,987	4,119	4.04	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
 COMMUNITY SERVICES
 RECREATION-FALL

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>PERSONNEL SERVICES</u>								
101-70973-1101 FULL TIME EMPLOYEES REGULAR	16,048	17,030	20,591	3,810	21,265	674	3.27	
101-70973-1103 PART TIME EMPLOYEES	12,023	8,901	16,193	1,661	16,719	526	3.25	
101-70973-1112 SICK PAY	456	272	0	855	0	0	0.00	
101-70973-1113 VACATION PAY	1,369	1,037	0	135	0	0	0.00	
101-70973-1114 HOLIDAY PAY	1,141	1,056	0	0	0	0	0.00	
101-70973-1121 PERA CONTRIBUTIONS	1,414	1,498	1,544	360	1,595	51	3.27	
101-70973-1122 FICA CONTRIBUTIONS	1,809	1,630	2,281	375	2,355	74	3.26	
101-70973-1125 MEDICARE CONTRIBUTIONS	423	381	533	88	551	17	3.26	
101-70973-1131 HEALTH INSURANCE	4,964	5,145	6,332	1,432	6,670	338	5.33	
101-70973-1132 DENTAL INSURANCE	367	372	398	101	418	20	5.00	
101-70973-1133 LIFE INSURANCE & LTD	47	46	51	13	53	1	2.49	
101-70973-1135 HSA/VEBA EMPLOYER CONTRIBUTION	750	750	0	167	0	0	0.00	
101-70973-1151 WORK COMP INSURANCE PREMIUMS	<u>821</u>	<u>64</u>	<u>891</u>	<u>1,438</u>	<u>1,493</u>	<u>602</u>	<u>67.56</u>	
TOTAL PERSONNEL SERVICES	41,632	38,182	48,814	10,434	51,118	2,303	4.72	
<u>SUPPLIES</u>								
101-70973-2211 GENERAL SUPPLIES	<u>9,914</u>	<u>8,568</u>	<u>8,000</u>	<u>3,928</u>	<u>10,000</u>	<u>2,000</u>	<u>25.00</u>	
TOTAL SUPPLIES	9,914	8,568	8,000	3,928	10,000	2,000	25.00	
<u>OTHER OPER SERVICES/CHRG</u>								
101-70973-3311 GENERAL PROFESSIONAL SVC	25	25	0	0	0	0	0.00	
101-70973-3314 INSTRUCTORS FEES	1,130	5,378	1,250	4,211	1,500	250	20.00	
101-70973-3321 TELEPHONE & CELLULAR PHONES	13	0	120	0	0	(120)	100.00-	
101-70973-3331 TRAVEL, CONFERENCES, & SCHOOL	0	395	500	30	650	150	30.00	
101-70973-3433 DUES & SUBSCRIPTIONS	15	0	50	0	100	50	100.00	
101-70973-3438 REFUNDS & REIMBURSEMENTS	<u>100</u>	<u>25</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>(100)</u>	<u>100.00-</u>	
TOTAL OTHER OPER SERVICES/CHRG	1,284	5,823	2,020	4,241	2,250	230	11.39	
<u>CAPITAL OUTLAY OVER \$500</u>								
TOTAL RECREATION-FALL	52,829	52,573	58,834	18,603	63,368	4,533	7.71	

AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND
COMMUNITY SERVICES
RECREATION-WINTER

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
101-70979-1101 FULL TIME EMPLOYEES REGULAR	15,564	19,925	20,591	19,512	21,265	674	3.27
101-70979-1103 PART TIME EMPLOYEES	24,549	25,712	26,520	23,097	27,382	862	3.25
101-70979-1112 SICK PAY	794	347	0	1,095	0	0	0.00
101-70979-1113 VACATION PAY	1,453	1,653	0	1,041	0	0	0.00
101-70979-1114 HOLIDAY PAY	558	867	0	672	0	0	0.00
101-70979-1115 FLOATING HOLIDAY PAY	222	229	0	240	0	0	0.00
101-70979-1121 PERA CONTRIBUTIONS	1,351	2,196	1,544	2,205	1,595	51	3.27
101-70979-1122 FICA CONTRIBUTIONS	2,467	2,774	2,921	2,780	3,016	95	3.26
101-70979-1125 MEDICARE CONTRIBUTIONS	577	649	683	650	705	22	3.26
101-70979-1131 HEALTH INSURANCE	5,284	6,630	6,332	6,732	6,670	338	5.33
101-70979-1132 DENTAL INSURANCE	390	495	398	472	418	20	5.00
101-70979-1133 LIFE INSURANCE & LTD	50	61	51	60	53	1	2.49
101-70979-1135 HSA/VEBA EMPLOYER CONTRIBUTION	600	750	0	833	0	0	0.00
101-70979-1142 UNEMPLOYMENT BENEFIT PAYMENTS	74	109	0	0	0	0	0.00
101-70979-1151 WORK COMP INSURANCE PREMIUMS	<u>912</u>	<u>70</u>	<u>1,001</u>	<u>1,618</u>	<u>1,679</u>	<u>678</u>	<u>67.73</u>
TOTAL PERSONNEL SERVICES	54,845	62,466	60,042	61,009	62,782	2,741	4.56
SUPPLIES							
101-70979-2211 GENERAL SUPPLIES	<u>9,609</u>	<u>8,716</u>	<u>8,000</u>	<u>8,942</u>	<u>8,000</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	9,609	8,716	8,000	8,942	8,000	0	0.00
OTHER OPER SERVICES/CHRG							
101-70979-3314 INSTRUCTORS FEES	9,406	7,639	11,000	8,488	11,000	0	0.00
101-70979-3321 TELEPHONE	67	0	120	0	0	(120)	100.00-
101-70979-3433 DUES & SUBSCRIPTIONS	257	15	300	0	300	0	0.00
101-70979-3438 REFUNDS & REIMBURSEMENTS	<u>0</u>	<u>70</u>	<u>150</u>	<u>(25)</u>	<u>150</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	9,729	7,724	11,570	8,463	11,450	(120)	1.04-
CAPITAL OUTLAY OVER \$500							
TOTAL RECREATION-WINTER	74,183	78,906	79,612	78,414	82,232	2,621	3.29
TOTAL COMMUNITY SERVICES	1,628,753	1,767,363	1,912,574	1,473,277	2,605,387	692,813	36.22

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2019

101-GENERAL FUND

OTHER

TRANSFER OUT

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
TRANSFERS							
101-96520-7140 TRANSFERS TO CAPITAL PROJECTS	0	0	0	600,000	0	0	0.00
TOTAL TRANSFERS	0	0	0	600,000	0	0	0.00
TOTAL TRANSFER OUT	0	0	0	600,000	0	0	0.00
TOTAL OTHER	0	0	0	600,000	0	0	0.00
TOTAL EXPENDITURES	10,518,364	11,932,444	12,202,960	10,569,301	12,908,670	705,710	5.78
REVENUE OVER/(UNDER) EXPENDITURES	717,594	501,905	(121,732)	(2,759,008)	(194,107)	(72,375)	59.45

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2019

208-EDA ADMINISTRATION

REVENUES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>TAXES</u>								
208-31141 CURRENT AD VALOREM TAXES	<u>118,143</u>	<u>118,771</u>	<u>125,000</u>	<u>65,415</u>	<u>135,000</u>	<u>10,000</u>	<u>8.00</u>	
TOTAL TAXES	118,143	118,771	125,000	65,415	135,000	10,000	8.00	
<u>INTERGOVERNMENTAL REV</u>								
<u>MISCELLANEOUS REVENUE</u>								
208-36221 INTEREST - GENERAL	2,283	7,926	2,000	4,657	2,000	0	0.00	
208-36423 REFUNDS & REIMB - INSURANCE DI	18	8	0	0	0	0	0.00	
208-36441 REFUNDS & REIMBURSEMENTS	<u>4,032</u>	<u>2,750</u>	<u>3,500</u>	<u>6,207</u>	<u>3,500</u>	<u>0</u>	<u>0.00</u>	
TOTAL MISCELLANEOUS REVENUE	6,333	10,684	5,500	10,864	5,500	0	0.00	
<u>OTHER FINANCING SOURCES</u>								
TOTAL REVENUES	124,477	129,454	130,500	76,278	140,500	10,000	7.66	

AS OF: OCTOBER 31ST, 2019

208-EDA ADMINISTRATION

GENERAL GOVERNMENT

GENERAL COMMUNITY DEV

EXPENDITURES	(----- 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>PERSONNEL SERVICES</u>							
208-41136-1101 FULL TIME EMPLOYEES REGULAR	0	0	0	0	72,500	72,500	0.00
208-41136-1103 PART TIME EMPLOYEES	0	0	0	2,700	1,579	1,579	0.00
208-41136-1121 PERA CONTRIBUTIONS	0	0	0	0	5,438	5,438	0.00
208-41136-1122 FICA CONTRIBUTIONS	0	0	0	167	4,495	4,495	0.00
208-41136-1125 MEDICARE CONTRIBUTIONS	0	0	0	39	1,051	1,051	0.00
208-41136-1131 HEALTH INSURANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	0	0	0	2,907	95,063	95,063	0.00
<u>SUPPLIES</u>							
208-41136-2211 GENERAL SUPPLIES	0	191	500	0	500	0	0.00
208-41136-2227 OTHER REPAIRS & MAINTENANCE	<u>0</u>	<u>3,707</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	0	3,898	500	0	500	0	0.00
<u>OTHER OPER SERVICES/CHRG</u>							
208-41136-3311 GENERAL PROFESSIONAL SERVICES	10,458	2,826	2,500	1,412	2,000	(500)	20.00-
208-41136-3312 CONSULTANT FEES	173,263	108,000	112,800	94,000	27,400	(85,400)	75.71-
208-41136-3313 LEGAL FEES	1,098	5,765	2,000	0	1,500	(500)	25.00-
208-41136-3331 TRAVEL, CONFERENCES & SCHOOLS	0	132	500	0	750	250	50.00
208-41136-3345 ADVERTISING	502	2,292	500	4,932	2,000	1,500	300.00
208-41136-3347 MARKETING	3,874	6,176	5,000	4,390	2,500	(2,500)	50.00-
208-41136-3361 GENERAL LIABILITY INSURANCE	42	170	171	163	171	0	0.00
208-41136-3433 DUES & SUBSCRIPTIONS	9,600	6,100	7,500	7,500	9,000	1,500	20.00
208-41136-3439 BANK CHGS	0	0	0	81	0	0	0.00
208-41136-3444 INTEREST EXPENSE	0	0	0	0	0	0	0.00
208-41136-3820 APPROPRIATIONS	<u>0</u>	<u>3,570</u>	<u>3,500</u>	<u>3,570</u>	<u>3,500</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	198,836	135,031	134,471	116,048	48,821	(85,650)	63.69-
<u>CAPITAL OUTLAY OVER \$500</u>							
TOTAL GENERAL COMMUNITY DEV	198,836	138,929	134,971	118,955	144,384	9,413	6.97
TOTAL GENERAL GOVERNMENT	198,836	138,929	134,971	118,955	144,384	9,413	6.97
TOTAL EXPENDITURES	<u>198,836</u>	<u>138,929</u>	<u>134,971</u>	<u>118,955</u>	<u>144,384</u>	<u>9,413</u>	<u>6.97</u>
REVENUE OVER/ (UNDER) EXPENDITURES	(74,359)	(9,474)	(4,471)	(42,677)	(3,884)	587	13.13-

AS OF: OCTOBER 31ST, 2019

258-ASC ARENA

REVENUES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>CHARGES FOR SERVICES</u>							
258-34133 RENT/FEES AMATEUR SPORTS CTR	84,318	113,104	120,000	78,673	120,000	0	0.00
258-34274 CONCESSIONS	4,454	0	0	0	0	0	0.00
258-34771 ARENA SPONSORSHIP FEES	28,728	58,500	68,500	18,000	59,000	(9,500)	13.87-
258-34772 ARENA DASHER BOARD FEES	<u>15,100</u>	<u>20,100</u>	<u>25,000</u>	<u>19,300</u>	<u>25,000</u>	<u>0</u>	<u>0.00</u>
TOTAL CHARGES FOR SERVICES	132,599	191,704	213,500	115,973	204,000	(9,500)	4.45-
<u>MISCELLANEOUS REVENUE</u>							
258-36221 INTEREST	61	80	0	612	500	500	0.00
258-36372 OTHR DONATIONS-COMM SVC	4,445	0	0	0	0	0	0.00
258-36423 REFUNDS & REIMB - INSURANCE DI	2,490	1,051	0	0	0	0	0.00
258-36471 REFUNDS & REIMBURSEMENTS	<u>4,065</u>	<u>10,876</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>	<u>100.00-</u>
TOTAL MISCELLANEOUS REVENUE	11,061	12,007	5,000	612	500	(4,500)	90.00-
<u>OTHER FINANCING SOURCES</u>							
258-39224 TRANSFERS FROM ANOTHER FUND	<u>373,535</u>	<u>440,660</u>	<u>530,000</u>	<u>397,494</u>	<u>510,692</u>	<u>(19,308)</u>	<u>3.64-</u>
TOTAL OTHER FINANCING SOURCES	373,535	440,660	530,000	397,494	510,692	(19,308)	3.64-
TOTAL REVENUES	517,195	644,371	748,500	514,080	715,192	(33,308)	4.45-

AS OF: OCTOBER 31ST, 2019

		2019				2020		
		2017	2018	CURRENT	Y-T-D	PROPOSED	\$ INCREASE	% INCREASE
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET		
258-ASC ARENA								
COMMUNITY SERVICES								
ASC BALL ARENA								
EXPENDITURES								
PERSONNEL SERVICES								
258-70579-1101	FULL TIME EMPLOYEES	130,642	131,252	196,699	113,669	210,008	13,309	6.77
258-70579-1102	FULL TIME EMPLOYEES OVERTIME	2,325	1,029	1,530	213	1,580	50	3.25
258-70579-1103	PART TIME EMPLOYEES	9,041	17,243	25,500	21,015	26,329	829	3.25
258-70579-1110	TAXABLE ALLOWANCE	1,015	841	175	573	900	725	414.29
258-70579-1112	SICK PAY	0	3,551	0	1,473	0	0	0.00
258-70579-1113	VACATION PAY	1,116	7,210	0	5,044	0	0	0.00
258-70579-1114	HOLIDAY PAY	4,761	5,242	0	3,866	0	0	0.00
258-70579-1115	FLOATING HOLIDAY PAY	664	991	0	755	0	0	0.00
258-70579-1121	PERA CONTRIBUTIONS	10,312	11,098	14,867	10,677	15,869	1,002	6.74
258-70579-1122	FICA CONTRIBUTIONS	8,443	9,225	13,871	8,504	14,751	880	6.34
258-70579-1125	MEDICARE CONTRIBUTIONS	1,975	2,157	3,244	1,989	3,450	206	6.34
258-70579-1131	HEALTH INSURANCE	41,552	43,508	69,579	44,517	64,679	(4,900)	7.04-
258-70579-1132	DENTAL INSURANCE	2,679	2,884	4,283	3,444	4,685	402	9.38
258-70579-1133	LIFE INSURANCE & LTD	341	359	508	369	554	47	9.19
258-70579-1135	HSA/VEBA EMPLOYER CONTRIBUTION	2,144	2,617	0	5,329	0	0	0.00
258-70579-1142	UNEMPLOYMENT BENEFIT PAYMENTS	3	0	0	0	0	0	0.00
258-70579-1151	WORK COMP INSURANCE PREMIUM	<u>2,119</u>	<u>4,587</u>	<u>4,267</u>	<u>1,777</u>	<u>4,339</u>	<u>72</u>	<u>1.69</u>
TOTAL PERSONNEL SERVICES		219,133	243,794	334,523	223,213	347,144	12,620	3.77
SUPPLIES								
258-70579-2211	GENERAL SUPPLIES	22,631	18,586	25,000	13,568	25,000	0	0.00
258-70579-2212	MOTOR FUELS, LUBRICANTS	6,391	5,404	6,500	8,478	6,500	0	0.00
258-70579-2215	SAFETY WEAR & EQUIPMENT	445	566	88	175	200	112	127.27
258-70579-2217	COMPUTER SOFTWARE	849	0	0	0	0	0	0.00
258-70579-2221	EQUIPMENT REPAIR & MAINTENANCE	10,997	31,679	17,000	13,075	20,000	3,000	17.65
258-70579-2223	BLDG REPAIR & MAINT	965	12,812	5,000	3,414	5,000	0	0.00
258-70579-2227	OTHER REPAIRS & MAINTENANCE	12,195	10,411	20,000	6,757	20,000	0	0.00
258-70579-2245	EQUIPMENT/TOOLS UP TO \$5000	<u>3,761</u>	<u>7,915</u>	<u>5,500</u>	<u>10,689</u>	<u>9,500</u>	<u>4,000</u>	<u>72.73</u>
TOTAL SUPPLIES		58,235	87,373	79,088	56,157	86,200	7,112	8.99
OTHER OPER SERVICES/CHRG								
258-70579-3311	GENERAL PROFESSIONAL SERVIC	15,112	2,934	5,298	11,496	11,000	5,702	107.63
258-70579-3312	CONSULTANT FEES	85,869	84,000	84,000	70,000	84,000	0	0.00
258-70579-3313	LEGAL FEES	0	250	0	0	0	0	0.00
258-70579-3321	TELEPHONE & CELLULAR PHONES	2,746	3,038	3,900	2,150	3,900	0	0.00
258-70579-3322	POSTAGE	0	3	0	0	0	0	0.00
258-70579-3323	ALARMS	730	976	1,000	1,287	1,500	500	50.00
258-70579-3331	TRAVEL, CONFERENCES AND SCHOOL	0	984	1,000	1,117	1,500	500	50.00
258-70579-3332	MILEAGE ALLOWANCE & REIM	0	93	0	0	0	0	0.00
258-70579-3361	GENERAL LIABILITY INSURANCE	23,496	22,301	23,780	23,477	23,780	0	0.00
258-70579-3381	ELECTRIC UTILITIES	77,224	79,456	81,000	51,704	81,810	810	1.00
258-70579-3382	WATER UTILITIES	7,041	6,201	6,000	4,706	7,200	1,200	20.00
258-70579-3383	GAS UTILITIES	32,475	38,263	28,560	33,800	29,131	571	2.00

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: OCTOBER 31ST, 2019

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
258-70579-3384 REFUSE DISPOSAL	9,952	9,728	9,923	7,322	10,121	198	2.00	
258-70579-3385 SEWER UTILITIES	5,741	5,086	4,080	3,752	4,121	41	1.00	
258-70579-3386 STORM WATER UTILITY	7,596	7,596	7,900	5,873	8,295	395	5.00	
258-70579-3405 MAINTENANCE AGREEMENTS	0	3,954	10,000	3,562	10,000	0	0.00	
258-70579-3416 MACHINERY/EQUIPMENT RENT	0	0	1,000	0	1,000	0	0.00	
258-70579-3433 DUES & SUBSCRIPTIONS	450	475	500	475	500	0	0.00	
258-70579-3437 LICENSES AND TAXES	211	100	300	190	300	0	0.00	
258-70579-3438 REFUNDS & REIMBURSEMENTS	0	30	0	0	0	0	0.00	
258-70579-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>11</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	268,642	265,468	268,241	220,922	278,158	9,917	3.70	
<u>CAPITAL OUTLAY OVER \$500</u>								
258-70579-5540 MACHINERY & EQUIPMENT	0	0	0	0	130,000	130,000	0.00	
258-70579-5580 FUTURE CAPITAL EXPEND	<u>0</u>	<u>0</u>	<u>65,000</u>	<u>0</u>	<u>0</u>	<u>(65,000)</u>	<u>100.00-</u>	
TOTAL CAPITAL OUTLAY OVER \$500	0	0	65,000	0	130,000	65,000	100.00	

70579-5580 FUTURE CAPITAL EXPEND CURRENT YEAR NOTES:
 \$65,000 2019 Zamboni
 \$65,000 2020 Zamboni
 Purchase in 2020 - Budget estimated full cost of Zamboni

TOTAL ASC BALL ARENA	546,009	596,634	746,852	500,291	841,502	94,650	12.67
TOTAL COMMUNITY SERVICES	546,009	596,634	746,852	500,291	841,502	94,650	12.67
TOTAL EXPENDITURES	546,009	596,634	746,852	500,291	841,502	94,650	12.67
REVENUE OVER/(UNDER) EXPENDITURES	(28,814)	47,737	1,648	13,789	(126,310)	(127,958)	7,766.22-

AS OF: OCTOBER 31ST, 2019

270-MERIT

REVENUES	(----- 2019 -----)				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>INTERGOVERNMENTAL REV</u>							
<u>CHARGES FOR SERVICES</u>							
270-34152 RENT/FEES MERIT CENTER	21,460	28,848	25,000	28,159	25,000	0	0.00
270-34162 RENT-OTHER LAND	8,775	7,020	0	0	0	0	0.00
270-34771 MERIT SPONSORSHIP	<u>0</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL CHARGES FOR SERVICES	30,235	36,118	25,000	28,159	25,000	0	0.00
<u>MISCELLANEOUS REVENUE</u>							
270-36221 INTEREST	3	501	0	590	500	500	0.00
270-36352 OTHER DONATIONS - PUBLIC SAFET	0	66	0	0	0	0	0.00
270-36423 REFUNDS & REIMB - INSURANCE DI	1,036	490	0	0	0	0	0.00
270-36451 REFUNDS & REIMB - PUBLIC SAFET	<u>274</u>	<u>54</u>	<u>0</u>	<u>443</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	1,313	1,111	0	1,033	500	500	0.00
<u>OTHER FINANCING SOURCES</u>							
270-39224 TRANSFERS FROM ANOTHER FUND	<u>129,048</u>	<u>130,231</u>	<u>162,500</u>	<u>121,869</u>	<u>163,000</u>	<u>500</u>	<u>0.31</u>
TOTAL OTHER FINANCING SOURCES	129,048	130,231	162,500	121,869	163,000	500	0.31
TOTAL REVENUES	160,596	167,460	187,500	151,061	188,500	1,000	0.53

AS OF: OCTOBER 31ST, 2019

270-MERIT

PUBLIC SAFETY

MERIT OPERATIONS

EXPENDITURES	(----- 2019 -----)				2020		
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	\$ INCREASE	% INCREASE
<u>PERSONNEL SERVICES</u>							
270-50551-1101 FULL TIME EMPLOYEES	21,262	51,131	62,082	43,876	66,003	3,921	6.32
270-50551-1102 FULL TIME EMPLOYEES OVERTIME	0	85	0	0	0	0	0.00
270-50551-1103 PART TIME EMPLOYEES	0	0	7,678	980	7,927	250	3.25
270-50551-1110 TAXABLE ALLOWANCE	68	43	100	42	0	(100)	100.00-
270-50551-1112 SICK PAY	269	2,510	0	718	0	0	0.00
270-50551-1113 VACATION PAY	601	832	0	1,645	0	0	0.00
270-50551-1114 HOLIDAY PAY	1,032	2,238	0	1,350	0	0	0.00
270-50551-1115 FLOATING HOLIDAY PAY	90	226	0	230	0	0	0.00
270-50551-1121 PERA CONTRIBUTIONS	1,783	4,252	4,656	3,690	4,950	294	6.32
270-50551-1122 FICA CONTRIBUTIONS	1,317	3,334	4,325	2,870	4,584	259	5.98
270-50551-1125 MEDICARE CONTRIBUTIONS	308	780	1,012	671	1,072	60	5.98
270-50551-1131 HEALTH INSURANCE	8,155	16,503	19,189	13,924	20,212	1,023	5.33
270-50551-1132 DENTAL INSURANCE	498	1,219	1,206	975	1,266	60	5.00
270-50551-1133 LIFE INSURANCE & LTD	69	141	155	119	162	7	4.81
270-50551-1135 HSA/VEBA EMPLOYER CONTRIBUTION	833	2,000	0	1,667	0	0	0.00
270-50551-1151 WORK COMP INSURANCE PREMIUMS	0	200	265	232	256	(9)	3.40-
TOTAL PERSONNEL SERVICES	36,285	85,495	100,668	72,991	106,433	5,765	5.73
<u>SUPPLIES</u>							
270-50551-2211 GENERAL SUPPLIES	2,691	3,218	3,000	1,978	3,000	0	0.00
270-50551-2212 MOTOR FUELS, LUBRICANTS	0	0	2,000	843	2,000	0	0.00
270-50551-2215 SAFETY WEAR & EQUIPMENT	0	0	0	68	0	0	0.00
270-50551-2217 COMPUTER SOFTWARE	0	0	0	250	250	250	0.00
270-50551-2221 EQUIPMENT REPAIR & MAINTENANCE	455	1,303	2,000	443	2,000	0	0.00
270-50551-2223 BUILDING REPAIR & MAINTENANCE	9	7,122	1,500	1,041	1,500	0	0.00
270-50551-2227 OTHER REPAIRS & MAINTENANCE	392	370	1,000	370	1,000	0	0.00
270-50551-2245 EQUIPMENT/TOOLS UP TO \$5000	8,137	4,047	1,000	4,966	1,000	0	0.00
TOTAL SUPPLIES	11,685	16,060	10,500	9,959	10,750	250	2.38
<u>OTHER OPER SERVICES/CHRG</u>							
270-50551-3311 GENERAL PROFESSIONAL SERVICES	1,437	4,983	9,420	6,672	9,360	(60)	0.64-
270-50551-3312 CONSULTANT FEES	7,703	7,200	8,000	0	0	(8,000)	100.00-
270-50551-3321 TELEPHONE & CELLULAR PHONES	1,281	896	1,500	552	1,500	0	0.00
270-50551-3322 POSTAGE	0	0	50	0	50	0	0.00
270-50551-3323 ALARMS	498	498	1,200	0	1,200	0	0.00
270-50551-3331 TRAVEL, CONFERENCES & SCHOOL	0	1,730	2,000	1,159	3,000	1,000	50.00
270-50551-3332 MILEAGE ALLOWANCES & REIMBURSE	26	0	0	274	0	0	0.00
270-50551-3347 MARKETING	2,476	1,791	5,000	1,984	5,000	0	0.00
270-50551-3361 GENERAL LIABILITY INSURANCE	8,906	10,209	11,076	10,911	11,076	0	0.00
270-50551-3363 AUTOMOTIVE INSURANCE	64	243	221	213	221	0	0.00
270-50551-3381 ELECTRIC UTILITIES	6,177	7,353	7,000	5,152	7,070	70	1.00
270-50551-3382 WATER UTILITIES	1,376	1,443	1,500	1,035	1,800	300	20.00
270-50551-3383 GAS UTILITIES	4,981	4,726	5,610	4,555	5,722	112	2.00

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: OCTOBER 31ST, 2019

270-MERIT

PUBLIC SAFETY

MERIT OPERATIONS

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
270-50551-3384 REFUSE DISPOSAL	213	332	350	227	357	7	2.00
270-50551-3385 SEWER UTILITIES	376	461	408	304	412	4	1.00
270-50551-3405 MAINTENANCE AGREEMENTS	17,971	20,149	19,500	9,545	20,690	1,190	6.10
270-50551-3433 DUES & SUBSCRIPTIONS	375	375	500	0	375	(125)	25.00-
270-50551-3437 LICENSES AND TAXES	2,782	2,658	2,800	2,700	2,800	0	0.00
270-50551-3439 BANK CHARGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	56,643	65,048	76,135	45,292	70,633	(5,502)	7.23-
<u>CAPITAL OUTLAY OVER \$500</u>							
TOTAL MERIT OPERATIONS	104,612	166,602	187,303	128,242	187,816	514	0.27
TOTAL PUBLIC SAFETY	104,612	166,602	187,303	128,242	187,816	514	0.27
TOTAL EXPENDITURES	<u>104,612</u>	<u>166,602</u>	<u>187,303</u>	<u>128,242</u>	<u>187,816</u>	<u>514</u>	<u>0.27</u>
REVENUE OVER/ (UNDER) EXPENDITURES	<u>55,984</u>	<u>858</u>	<u>197</u>	<u>22,819</u>	<u>684</u>	<u>486</u>	<u>246.56</u>

AS OF: OCTOBER 31ST, 2019

602-WASTEWATER OPERATING

REVENUES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>LICENSES & PERMITS</u>							
<u>INTERGOVERNMENTAL REV</u>							
602-33439 GERF PENSION REVENUE	287	4,884	0	0	0	0	0.00
TOTAL INTERGOVERNMENTAL REV	287	4,884	0	0	0	0	0.00
<u>CHARGES FOR SERVICES</u>							
602-34162 RENT - OTHER LAND (SCHULER,NOR	6,452	15,282	15,282	15,282	15,282	0	0.00
TOTAL CHARGES FOR SERVICES	6,452	15,282	15,282	15,282	15,282	0	0.00
<u>MISCELLANEOUS REVENUE</u>							
602-36221 INTEREST - GENERAL	18,337	90,785	35,000	178,971	50,000	15,000	42.86
602-36223 INTEREST - CAPITAL RESERVE	7,947	(39,945)	15,000	0	0	(15,000)	100.00-
602-36423 REFUNDS & REIMB - INSURANCE DI	3,195	1,656	0	0	0	0	0.00
602-36481 REFUNDS & REIMB - WW	42,708	55,315	20,000	57,770	20,000	0	0.00
TOTAL MISCELLANEOUS REVENUE	72,187	107,812	70,000	236,741	70,000	0	0.00
<u>PROPRIETARY OPER REVENUE</u>							
602-37180 PHOSPHOROUS SURCHARGE	166,270	162,403	160,096	103,205	168,000	7,904	4.94
602-37181 BOD SURCHARGE	509,419	504,695	619,257	335,830	530,000	(89,257)	14.41-
602-37182 TSS SURCHARGE	616,877	607,821	620,369	346,980	520,000	(100,369)	16.18-
602-37183 UTILITY SEWER CHARGE	4,337,666	4,084,586	4,135,790	2,691,025	4,200,000	64,210	1.55
602-37184 SEWER HOOKUPS	7,107	7,357	3,000	5,375	3,000	0	0.00
602-37185 LAB SERVICES	1,884	1,872	0	1,260	0	0	0.00
602-37187 LEACHATE	20,621	26,538	21,500	17,901	24,000	2,500	11.63
602-37188 SEPTAGE	6,580	7,034	3,600	7,325	5,000	1,400	38.89
602-37189 WW SUMP PUMP PERMITS	6,325	8,275	5,625	8,500	9,000	3,375	60.00
TOTAL PROPRIETARY OPER REVENUE	5,672,748	5,410,580	5,569,237	3,517,401	5,459,000	(110,237)	1.98-
<u>OTHER FINANCING SOURCES</u>							
602-39121 SALE OF FIXED ASSETS	50,000	21,250	0	0	0	0	0.00
602-39222 TRANSFERS FROM WASTEWATER FUND	(49,387)	0	0	0	0	0	0.00
602-39226 TRANSFERS WITHIN THE SAME FUND	1,864,600	0	0	0	0	0	0.00
602-39322 PREMIUMS ON BONDS SOLD	20,941	35,600	0	0	0	0	0.00
TOTAL OTHER FINANCING SOURCES	1,886,154	56,850	0	0	0	0	0.00
TOTAL REVENUES	7,637,829	5,595,408	5,654,519	3,769,424	5,544,282	(110,237)	1.95-

AS OF: OCTOBER 31ST, 2019

602-WASTEWATER OPERATING
OTHER
WW OPERATIONS

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
PERSONNEL SERVICES								
602-90581-1101 FULL TIME EMPLOYEES REGULAR	664,484	681,490	810,247	551,916	829,536	19,289		2.38
602-90581-1102 FULL TIME EMPLOYEES OVERTIME	3,046	3,231	10,200	803	10,000	(200)		1.96-
602-90581-1110 TAXABLE ALLOWANCES	3,876	2,981	4,200	2,153	4,200	0		0.00
602-90581-1111 SEVERANCE PAY	4,355	3,365	0	7,481	0	0		0.00
602-90581-1112 SICK PAY	31,697	31,812	0	25,289	0	0		0.00
602-90581-1113 VACATION PAY	60,498	62,435	0	50,849	0	0		0.00
602-90581-1114 HOLIDAY PAY	26,275	28,878	0	17,837	0	0		0.00
602-90581-1115 FLOATING HOLIDAY PAY	4,759	4,902	0	3,349	0	0		0.00
602-90581-1121 PERA CONTRIBUTIONS	57,560	59,935	61,534	49,048	62,965	1,432		2.33
602-90581-1122 FICA CONTRIBUTIONS	44,062	44,637	50,868	36,500	52,051	1,184		2.33
602-90581-1125 MEDICARE CONTRIBUTIONS	10,305	10,439	11,896	8,536	12,173	277		2.33
602-90581-1131 HEALTH INSURANCE	150,718	151,596	172,348	117,628	204,365	32,017		18.58
602-90581-1132 DENTAL INSURANCE	12,170	13,231	13,690	10,978	14,363	673		4.92
602-90581-1133 LIFE INSURANCE & LTD	1,860	1,899	1,999	1,553	1,998	(0)		0.02-
602-90581-1135 HSA/VEBA EMPLOYER CONTRIBUTION	23,725	25,979	0	22,155	0	0		0.00
602-90581-1136 OPEB COST	4,424	3,912	0	0	0	0		0.00
602-90581-1151 WORK COMP INSURANCE PREMIUMS	18,513	23,708	21,847	19,381	20,450	(1,397)		6.39-
602-90581-1290 GERF PENSION EXP - GENERAL	<u>41,136</u>	<u>(74,801)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0.00</u>
TOTAL PERSONNEL SERVICES	1,163,463	1,079,631	1,158,828	925,454	1,212,102	53,274		4.60
SUPPLIES								
602-90581-2211 GENERAL SUPPLIES	223,340	244,739	250,000	192,645	250,000	0		0.00
602-90581-2212 MOTOR FUELS, LUBRICANTS & ADDI	35,702	50,975	50,000	37,648	50,000	0		0.00
602-90581-2214 UNIFORMS	277	214	0	206	250	250		0.00
602-90581-2215 SAFETY WEAR & EQUIPMENT	1,886	2,264	3,500	603	3,500	0		0.00
602-90581-2221 EQUIPMENT REPAIR & MAINTENANCE	63,599	135,371	152,000	153,289	150,000	(2,000)		1.32-
602-90581-2223 BUILDING REPAIR & MAINTENANCE	297	3,320	3,000	182	3,000	0		0.00
602-90581-2227 OTHER REPAIRS & MAINTENANCE	39,116	20,850	26,250	9,073	20,000	(6,250)		23.81-
602-90581-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>7,887</u>	<u>4,283</u>	<u>3,000</u>	<u>1,028</u>	<u>4,750</u>	<u>1,750</u>		<u>58.33</u>
TOTAL SUPPLIES	372,105	462,016	487,750	394,674	481,500	(6,250)		1.28-
OTHER OPER SERVICES/CHRG								
602-90581-3311 GENERAL PROFESSIONAL SERVICES	276,102	1,023,327	125,625	281,919	1,977,482	1,851,857		1,474.12
602-90581-3312 CONSULTANT FEES	24,702	12,090	22,235	0	10,100	(12,135)		54.58-
602-90581-3313 LEGAL FEES	770	4,830	5,000	4,830	5,000	0		0.00
602-90581-3319 ADMINISTRATIVE SERVICE	247,836	255,900	261,018	195,759	269,501	8,483		3.25
602-90581-3321 TELEPHONE & CELLULAR PHONES	7,046	7,289	7,680	5,951	8,300	620		8.07
602-90581-3322 POSTAGE	294	648	1,000	135	1,000	0		0.00
602-90581-3331 TRAVEL, CONFERENCES AND SCHOOL	6,439	6,622	7,725	9,898	10,275	2,550		33.01
602-90581-3332 MILEAGE ALLOWANCES & REIMBURSE	0	25	200	5	200	0		0.00
602-90581-3345 ADVERTISING	0	351	500	1,065	500	0		0.00
602-90581-3346 GENERAL NOTICES & PUBLIC INFO	86	205	1,000	921	1,000	0		0.00
602-90581-3361 GENERAL LIABILITY INSURANCE	37,242	32,076	34,242	32,679	34,242	0		0.00
602-90581-3363 AUTOMOTIVE INSURANCE	2,988	2,957	2,801	2,941	2,801	0		0.00

AS OF: OCTOBER 31ST, 2019

602-WASTEWATER OPERATING

OTHER

WW OPERATIONS

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
602-90581-3381 ELECTRIC UTILITIES	300,502	292,624	300,000	202,677	303,000	3,000	1.00	
602-90581-3382 WATER UTILITIES	2,730	2,737	2,700	2,010	3,240	540	20.00	
602-90581-3383 GAS UTILITIES	4,723	4,511	5,610	4,744	5,722	112	2.00	
602-90581-3384 REFUSE DISPOSAL	3,482	3,274	3,570	2,470	3,641	71	2.00	
602-90581-3386 STORM WATER UTILITY	13,252	13,252	13,770	10,230	14,459	689	5.00	
602-90581-3405 MAINTENANCE AGREEMENTS	11,025	4,497	8,600	2,561	6,000	(2,600)	30.23-	
602-90581-3416 MACHINERY & EQUIPMENT RENTAL	5,200	5,350	5,000	0	5,000	0	0.00	
602-90581-3422 DEPRECIATION - BUILDINGS & STR	9,139	9,140	9,140	0	9,140	0	0.00	
602-90581-3423 DEPRECIATION - IMPR OTHER THAN	884,171	883,184	885,000	0	884,000	(1,000)	0.11-	
602-90581-3424 DEPRECIATION - MACH & EQUIP, M	138,351	181,172	135,000	0	182,000	47,000	34.81	
602-90581-3425 DEPRECIATION - SANITARY SEWERS	608,946	610,940	500,000	0	600,000	100,000	20.00	
602-90581-3433 DUES & SUBSCRIPTIONS	4,307	4,062	4,060	4,241	4,651	591	14.56	
602-90581-3437 LICENSES AND TAXES	12,327	13,503	12,655	12,139	13,000	345	2.73	
602-90581-3439 BANK CHARGES	0	0	0	887	0	0	0.00	
602-90581-3442 LOSS ON FIXED ASSETS	0	658	0	0	0	0	0.00	
602-90581-3445 BOND ISSUANCE COSTS	<u>25,328</u>	<u>13,742</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	
TOTAL OTHER OPER SERVICES/CHRG	2,626,986	3,388,965	2,354,131	778,062	4,354,254	2,000,123	84.96	

CAPITAL OUTLAY OVER \$500

602-90581-5520 BUILDINGS & STRUCTURES	0	0	0	1,794,312	0	0	0.00
602-90581-5530 IMPR OTHER THAN BLDGS	0	0	0	0	75,000	75,000	0.00
602-90581-5540 MACHINERY & EQUIPMENT	0	0	136,000	1,750	0	(136,000)	100.00-
602-90581-5550 MOTOR VEHICLES	0	0	85,000	0	59,000	(26,000)	30.59-
602-90581-5570 INFRASTRUCTURE	<u>0</u>	<u>0</u>	<u>300,000</u>	<u>0</u>	<u>1,045,281</u>	<u>745,281</u>	<u>248.43</u>
TOTAL CAPITAL OUTLAY OVER \$500	0	0	521,000	1,796,062	1,179,281	658,281	126.35

DEPT SERVICE

602-90581-6630 FISCAL AGENT FEES	861	2,754	2,975	2,819	3,909	934	31.39
602-90581-6650 BOND INTEREST	293,898	220,030	192,348	219,161	274,938	82,590	42.94
602-90581-6660 AMORTIZED DISCOUNT ON BOND	<u>45,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL DEPT SERVICE	339,958	222,784	195,323	221,980	278,847	83,524	42.76

TRANSFERS

602-90581-7130 TRANSFERS TO DEBT SERVICE ACCO	35,810	39,800	38,294	38,294	0	(38,294)	100.00-
602-90581-7140 TRANSFERS TO CAPITAL PROJECTS	406,830	0	0	20,998	0	0	0.00
602-90581-7160 TRANSFERS TO WW DS	<u>1,815,225</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL TRANSFERS	2,257,865	39,800	38,294	59,292	0	(38,294)	100.00-

TOTAL WW OPERATIONS 6,760,377 5,193,196 4,755,326 4,175,523 7,505,984 2,750,658 57.84

TOTAL OTHER 6,760,377 5,193,196 4,755,326 4,175,523 7,505,984 2,750,658 57.84

TOTAL EXPENDITURES 6,760,377 5,193,196 4,755,326 4,175,523 7,505,984 2,750,658 57.84

REVENUE OVER/(UNDER) EXPENDITURES 877,452 402,212 899,193 (406,099) (1,961,702) (2,860,895) 318.16-

Item 33.

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AS OF: OCTOBER 31ST, 2019

609-LIQUOR

REVENUES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>INTERGOVERNMENTAL REV</u>							
609-33439 GERF PENSION REVENUE	84	1,571	0	0	0	0	0.00
TOTAL INTERGOVERNMENTAL REV	84	1,571	0	0	0	0	0.00
<u>FINES & FORFEITURES</u>							
609-35195 RETURN CHECK FEE	127	30	100	35	0	(100)	100.00-
TOTAL FINES & FORFEITURES	127	30	100	35	0	(100)	100.00-
<u>MISCELLANEOUS REVENUE</u>							
609-36221 INTEREST - GENERAL	5,742	17,482	10,000	24,563	15,000	5,000	50.00
609-36311 DONATION REVENUE	0	0	0	804	0	0	0.00
609-36423 REFUNDS & REIMB - INSURANCE DI	1,740	788	0	0	0	0	0.00
609-36491 REFUNDS & REIMBURSEMENTS - LIQ	214	13,298	0	1,351	0	0	0.00
TOTAL MISCELLANEOUS REVENUE	7,697	31,568	10,000	26,718	15,000	5,000	50.00
<u>PROPRIETARY OPER REVENUE</u>							
609-37591 LIQUOR OFF SALES	1,685,733	1,825,962	1,652,725	1,577,699	1,993,860	341,135	20.64
609-37592 WINE OFF SALE	796,737	825,542	791,700	643,039	830,775	39,075	4.94
609-37593 BEER OFF SALE	2,182,350	2,353,302	2,159,510	2,113,842	2,603,095	443,585	20.54
609-37594 GEN MDSE - TAXABLE	72,413	81,556	61,953	70,085	90,871	28,918	46.68
609-37595 GEN MDSE - NON TAXABLE	15,835	17,875	15,225	18,384	19,900	4,675	30.71
609-37596 CASH LONG/SHORT	9	276	0	138	0	0	0.00
TOTAL PROPRIETARY OPER REVENUE	4,753,077	5,104,513	4,681,113	4,423,186	5,538,501	857,388	18.32
<u>OTHER FINANCING SOURCES</u>							
609-39228 TRANSFER FROM CAPITAL PROJECT	0	414,846	0	0	0	0	0.00
TOTAL OTHER FINANCING SOURCES	0	414,846	0	0	0	0	0.00
TOTAL REVENUES	4,760,984	5,552,529	4,691,213	4,449,940	5,553,501	862,288	18.38

AS OF: OCTOBER 31ST, 2019

609-LIQUOR

OTHER

LIQUOR OPERATIONS

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
PERSONNEL SERVICES							
609-90991-1101 FULL TIME EMPLOYEES REGULAR	166,745	160,726	218,488	148,127	232,812	14,324	6.56
609-90991-1102 FULL TIME EMPLOYEES OVERTIME	0	6,363	0	0	0	0	0.00
609-90991-1103 PART TIME EMPLOYEES	75,436	84,693	67,958	76,749	70,166	2,209	3.25
609-90991-1110 Taxable Allowance	0	0	1,000	0	0	(1,000)	100.00-
609-90991-1111 SEVERANCE PAY	1,170	472	0	0	0	0	0.00
609-90991-1112 SICK PAY	5,512	4,690	0	8,027	0	0	0.00
609-90991-1113 VACATION PAY	8,107	10,088	0	8,089	0	0	0.00
609-90991-1114 HOLIDAY PAY	6,928	7,419	0	4,617	0	0	0.00
609-90991-1115 FLOATING HOLIDAY PAY	282	478	0	452	0	0	0.00
609-90991-1121 PERA CONTRIBUTIONS	16,761	19,275	16,387	18,453	17,461	1,074	6.56
609-90991-1122 FICA CONTRIBUTIONS	14,811	15,885	17,760	15,035	18,785	1,025	5.77
609-90991-1125 MEDICARE CONTRIBUTIONS	3,464	3,715	4,153	3,516	4,393	240	5.77
609-90991-1131 HEALTH INSURANCE	27,575	25,295	32,693	20,886	34,134	1,441	4.41
609-90991-1132 DENTAL INSURANCE	1,952	2,060	3,260	2,028	2,569	(692)	21.21-
609-90991-1133 LIFE INSURANCE & LTD	432	424	542	431	569	27	5.02
609-90991-1135 HSA/VEBA EMPLOYER CONTRIBUTION	4,200	5,050	0	5,833	0	0	0.00
609-90991-1151 WORK COMP INSURANCE PREMIUMS	5,490	7,808	7,823	6,655	6,572	(1,251)	15.99-
609-90991-1290 GERF PENSION EXP - GENERAL	<u>1,801</u>	<u>(1,031)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	340,666	353,409	370,063	318,900	387,461	17,397	4.70
SUPPLIES							
609-90991-2211 GENERAL SUPPLIES	7,244	7,244	7,500	11,567	8,000	500	6.67
609-90991-2214 UNIFORMS	2,158	2,244	2,000	948	2,000	0	0.00
609-90991-2217 COMPUTER SOFTWARE	0	0	0	0	4,600	4,600	0.00
609-90991-2221 EQUIPMENT REPAIR & MAINTENANCE	3,288	1,719	2,500	5,872	5,000	2,500	100.00
609-90991-2223 BUILDING REPAIR & MAINTENANCE	585	6,881	1,000	2,033	2,000	1,000	100.00
609-90991-2227 OTHER REPAIRS & MAINTENANCE	323	670	1,000	127	1,000	0	0.00
609-90991-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>0</u>	<u>1,108</u>	<u>1,000</u>	<u>7,540</u>	<u>9,950</u>	<u>8,950</u>	<u>895.00</u>
TOTAL SUPPLIES	13,598	19,867	15,000	28,087	32,550	17,550	117.00
OTHER OPER SERVICES/CHRG							
609-90991-3311 GENERAL PROFESSIONAL SERVICES	8,569	16,273	14,000	13,049	15,000	1,000	7.14
609-90991-3312 CONSULTANT FEES	9,663	0	0	0	0	0	0.00
609-90991-3313 LEGAL EES	0	10,088	0	0	0	0	0.00
609-90991-3321 TELEPHONE	2,173	2,575	2,500	2,496	2,500	0	0.00
609-90991-3322 POSTAGE	15	11	20	0	0	(20)	100.00-
609-90991-3323 ALARMS	0	0	0	124	0	0	0.00
609-90991-3331 TRAVEL, CONFERENCES AND SCHOOL	0	1,160	1,000	1,515	1,683	683	68.30
609-90991-3332 MILEAGE ALLOWANCES & REIMBURSE	0	0	500	491	500	0	0.00
609-90991-3333 FREIGHT	27,377	32,826	30,000	27,208	36,000	6,000	20.00
609-90991-3345 ADVERTISING	24,673	20,140	30,000	23,292	30,000	0	0.00
609-90991-3347 MARKETING	0	0	0	126	0	0	0.00
609-90991-3361 GENERAL LIABILITY INSURANCE	7,678	10,922	11,706	11,339	11,706	0	0.00

AS OF: OCTOBER 31ST, 2019

609-LIQUOR

OTHER

LIQUOR OPERATIONS

EXPENDITURES	(------ 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
609-90991-3363 AUTOMOTIVE INSURANCE	23	20	11	11	11	0	0.00	
609-90991-3364 DRAM SHOP INSURANCE	4,751	5,613	5,416	5,278	5,416	0	0.00	
609-90991-3381 ELECTRIC UTILITIES	18,111	19,509	18,000	13,513	18,180	180	1.00	
609-90991-3382 WATER UTILITIES	3,895	2,158	3,700	1,625	4,440	740	20.00	
609-90991-3383 GAS UTILITIES	2,900	3,261	3,060	3,541	3,121	61	2.00	
609-90991-3384 REFUSE DISPOSAL	2,741	2,797	2,346	1,948	2,393	47	2.00	
609-90991-3385 SEWER UTILITIES	373	387	408	297	412	4	1.00	
609-90991-3386 STORM WATER UTILITY	1,998	1,998	2,040	1,545	2,142	102	5.00	
609-90991-3405 MAINTENANCE AGREEMENTS	687	690	700	360	360	(340)	48.57-	
609-90991-3422 DEPRECIATION - BUILDINGS & STR	58,997	58,997	58,997	0	58,997	0	0.00	
609-90991-3423 DEPRECIATION - IMPR OTHER THAN	12,177	12,987	12,987	0	12,987	0	0.00	
609-90991-3424 DEPRECIATION - MACH & EQUIP, M	13,465	13,465	13,465	0	13,465	0	0.00	
609-90991-3426 DEPRECIATION - FURNITURE & FIX	8,135	8,135	8,135	0	8,135	0	0.00	
609-90991-3433 DUES & SUBSCRIPTIONS	2,700	2,775	2,775	2,700	2,775	0	0.00	
609-90991-3437 LICENSES AND TAXES	20	2,041	20	100	0	(20)	100.00-	
609-90991-3439 BANK CHARGES	78,264	85,761	80,000	81,664	90,000	10,000	12.50	
609-90991-3475 UNCOLLECTIBLE ACCOUNT EXPENSE	<u>292</u>	<u>145</u>	<u>300</u>	<u>106</u>	<u>250</u>	<u>(50)</u>	<u>16.67-</u>	
TOTAL OTHER OPER SERVICES/CHRG	289,676	314,735	302,086	192,329	320,473	18,387	6.09	
<u>CAPITAL OUTLAY OVER \$500</u>								
<u>TRANSFERS</u>								
609-90991-7111 TRANSFERS TO GENERAL FUND	<u>225,000</u>	<u>300,000</u>	<u>225,000</u>	<u>168,750</u>	<u>300,000</u>	<u>75,000</u>	<u>33.33</u>	
TOTAL TRANSFERS	225,000	300,000	225,000	168,750	300,000	75,000	33.33	
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TOTAL LIQUOR OPERATIONS	868,940	988,012	912,149	708,066	1,040,484	128,335	14.07	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: OCTOBER 31ST, 2019

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<u>SUPPLIES</u>								
609-90992-2211 GENERAL SUPPLIES	355	3,557	500	1,109	0	(500)	100.00-	
609-90992-2251 LIQUOR PURCHASES	1,279,381	1,351,684	1,267,741	1,154,115	1,471,668	203,927	16.09	
609-90992-2252 BEER PURCHASES	1,725,535	1,857,985	1,704,028	1,657,961	1,999,958	295,930	17.37	
609-90992-2253 WINE PURCHASES	535,745	613,024	544,319	451,842	582,124	37,805	6.95	
609-90992-2254 GEN MDSE PURCHASES	<u>60,012</u>	<u>90,572</u>	<u>70,496</u>	<u>57,021</u>	<u>69,409</u>	<u>(1,087)</u>	<u>1.54-</u>	
TOTAL SUPPLIES	3,601,028	3,916,822	3,587,084	3,322,049	4,123,159	536,075	14.94	
<u>OTHER OPER SERVICES/CHRG</u>								
TOTAL LIQUOR PURCHASES	3,601,028	3,916,822	3,587,084	3,322,049	4,123,159	536,075	14.94	

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET

AS OF: OCTOBER 31ST, 2019

EXPENDITURES	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>DEPT SERVICE</u>							
609-96420-6630 FISCAL AGENT FEES	0	0	0	0	3,100	3,100	0.00
609-96420-6650 BOND INTEREST	<u>77,602</u>	<u>74,336</u>	<u>70,853</u>	<u>35,426</u>	<u>66,548</u>	(4,306)	<u>6.08-</u>
TOTAL DEPT SERVICE	77,602	74,336	70,853	35,426	69,648	(1,206)	1.70-
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TOTAL DEPT SERVICE	77,602	74,336	70,853	35,426	69,648	(1,206)	1.70-
<hr/>							
TOTAL OTHER	4,547,571	4,979,170	4,570,086	4,065,541	5,233,290	663,204	14.51
<hr/>							
TOTAL EXPENDITURES	<u>4,547,571</u>	<u>4,979,170</u>	<u>4,570,086</u>	<u>4,065,541</u>	<u>5,233,290</u>	<u>663,204</u>	<u>14.51</u>
<hr/>							
REVENUE OVER/(UNDER) EXPENDITURES	<u>213,413</u>	<u>573,359</u>	<u>121,127</u>	<u>384,398</u>	<u>320,211</u>	<u>199,084</u>	<u>164.36</u>

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2019

630-SURFACE WATER MGT UTILITY

	2019				2020	\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET		
<u>TAXES</u>							
630-31141 CURRENT AD VALOREM TAXES	0	(105)	0	0	0	0	0.00
TOTAL TAXES	0	(105)	0	0	0	0	0.00
<u>LICENSES & PERMITS</u>							
630-32251 STORM SEWER CONNECTION FEE	0	500	600	620	600	0	0.00
630-32253 LAND DISTURBANCE FEE	950	2,220	3,000	2,365	3,000	0	0.00
TOTAL LICENSES & PERMITS	950	2,720	3,600	2,985	3,600	0	0.00
<u>INTERGOVERNMENTAL REV</u>							
<u>MISCELLANEOUS REVENUE</u>							
630-36121 SPECIAL ASSESSMENTS CITY COLLE	80,000	13,046	0	3,471	0	0	0.00
630-36122 SPECIAL ASSESSMENTS COLLECTED	95	12	0	2,179	0	0	0.00
630-36221 INTEREST - GENERAL	2,302	1,982	2,000	30,784	10,000	8,000	400.00
630-36423 REFUNDS & REIMB - INSURANCE DI	1,565	661	0	0	0	0	0.00
630-36481 REFUNDS & REIMBURSEMENTS	4,225	0	4,225	0	0	(4,225)	100.00-
TOTAL MISCELLANEOUS REVENUE	88,187	15,702	6,225	36,434	10,000	3,775	60.64
<u>PROPRIETARY OPER REVENUE</u>							
630-37761 SURFACE WATER MANAGEMENT FEES	1,240,092	1,163,277	1,188,061	757,106	1,247,464	59,403	5.00
TOTAL PROPRIETARY OPER REVENUE	1,240,092	1,163,277	1,188,061	757,106	1,247,464	59,403	5.00
<u>OTHER FINANCING SOURCES</u>							
630-39121 SALE OF FIXED ASSETS	0	7,500	0	0	0	0	0.00
630-39225 CONTRIBUTIONS FROM MMU	0	0	0	129,896	0	0	0.00
630-39322 PREMIUM ON BONDS SOLD	0	10,896	0	0	0	0	0.00
TOTAL OTHER FINANCING SOURCES	0	18,396	0	129,896	0	0	0.00
TOTAL REVENUES	1,329,229	1,199,989	1,197,886	926,421	1,261,064	63,178	5.27

AS OF: OCTOBER 31ST, 2019

630-SURFACE WATER MGT UTILITY

OTHER

SURFACE WATER MGT UTILITY

EXPENDITURES	2019				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			

SUPPLIES

630-90661-2211 GENERAL SUPPLIES	0	0	1,000	0	1,000	0	0.00
630-90661-2212 MOTOR FUELS, LUBRICANTS & ADDI	7,326	3,146	7,500	1,891	7,500	0	0.00
630-90661-2215 SAFETY WEAR & EQUIPMENT	0	0	350	0	0	(350)	100.00-
630-90661-2221 EQUIPMENT REPAIR & MAINTENANCE	3,370	15,387	15,000	10,790	15,000	0	0.00
630-90661-2227 OTHER REPAIRS & MAINTENANCE	18,763	25,361	20,000	18,947	20,000	0	0.00
630-90661-2245 EQUIPMENT/TOOLS UP TO \$5000	<u>3,992</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL SUPPLIES	33,451	43,893	43,850	31,628	43,500	(350)	0.80-

OTHER OPER SERVICES/CHRG

630-90661-3311 GENERAL PROFESSIONAL SERVICES	8,504	2,168	13,525	5,318	14,200	675	4.99
630-90661-3312 CONSULTANT FEES	44,315	57,645	42,350	49,530	93,650	51,300	121.13
630-90661-3313 LEGAL FEES	1,150	0	750	0	0	(750)	100.00-
630-90661-3319 ADMINISTRATIVE SERVICE	247,836	255,900	261,018	195,768	269,501	8,483	3.25
630-90661-3321 TELEPHONE & CELLULAR PHONES	352	604	1,190	996	1,190	0	0.00
630-90661-3331 TRAVEL, CONFERENCES AND SCHOOL	0	0	4,000	0	4,000	0	0.00
630-90661-3345 ADVERTISING	821	0	1,000	0	1,000	0	0.00
630-90661-3346 GENERAL NOTICES & PUBLIC INFO	2,081	246	0	864	1,000	1,000	0.00
630-90661-3361 GENERAL LIABILITY INSURANCE	5,950	13,487	13,162	12,437	13,162	0	0.00
630-90661-3363 AUTOMOTIVE INSURANCE	86	232	528	434	528	0	0.00
630-90661-3381 ELECTRIC UTILITIES	18,000	22,258	20,000	21,335	20,200	200	1.00
630-90661-3386 STORM WATER UTILITIES	3,081	3,081	3,060	2,383	3,213	153	5.00
630-90661-3405 MAINTENANCE AGREEMENTS	4,132	364	0	0	0	0	0.00
630-90661-3416 MACHINERY/EQUIPMENT RENT	0	0	4,500	0	4,500	0	0.00
630-90661-3423 DEPRECIATION - IMPR OTHER THAN	447,184	472,681	402,094	0	472,681	70,587	17.55
630-90661-3424 DEPRECIATION - MACH & EQUIP, M	24,002	24,002	24,000	0	24,000	0	0.00
630-90661-3433 DUES & SUBSCRIPTIONS	0	760	800	783	800	0	0.00
630-90661-3437 LICENSES AND TAXES	7,307	416	9,000	0	9,000	0	0.00
630-90661-3439 BANK CHARGES	0	0	0	398	0	0	0.00
630-90661-3442 LOSS ON FIXED ASSETS	0	2,175	0	0	0	0	0.00
630-90661-3445 BOND ISSUANCE COST	<u>4,061</u>	<u>14,436</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	818,861	870,453	800,977	290,247	932,625	131,648	16.44

CAPITAL OUTLAY OVER \$500

630-90661-5530 CAPITAL OUTLAY - IMPR OTHER TH(0)	0	10,000	0	0	(10,000)	100.00-
630-90661-5540 CAPITAL OUTLAY - MACHINERY & E	0	0	0	0	180,000	180,000	0.00
630-90661-5570 INFRASTRUCTURE	<u>(0)</u>	<u>0</u>	<u>271,413</u>	<u>536,956</u>	<u>1,528,711</u>	<u>1,257,298</u>	<u>463.24</u>
TOTAL CAPITAL OUTLAY OVER \$500	(1)	0	281,413	536,956	1,708,711	1,427,298	507.19

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2019

630-SURFACE WATER MGT UTILITY
 OTHER
 SURFACE WATER MGT UTILITY

EXPENDITURES	(----- 2019 -----)				2020		\$ INCREASE	% INCREASE
	2017 ACTUAL	2018 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET			
<hr/>								
<u>DEPT SERVICE</u>								
<hr/>								
<u>TRANSFERS</u>								
630-90661-7130 TRANSFER TO DEBT SERVICE	320,000	0	0	0	0	0	0	0.00
630-90661-7140 TRANSFERS TO CAPITAL PROJECTS	<u>0</u>	<u>108,490</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL TRANSFERS	320,000	108,490	0	0	0	0	0	0.00
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TOTAL SURFACE WATER MGT UTILITY	1,172,311	1,022,837	1,126,240	858,830	2,684,836	1,558,596		138.39

CITY OF MARSHALL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2019

630-SURFACE WATER MGT UTILITY

OTHER

DEBT SERVICE

EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	(----- 2019 -----) CURRENT BUDGET	Y-T-D ACTUAL	2020 PROPOSED BUDGET	\$ INCREASE	% INCREASE
<u>OTHER OPER SERVICES/CHRG</u>							
630-96420-3311 GENERAL PROFESSIONAL SERVICES	0	421	213	0	244	31	14.49
630-96420-3312 CONSULTANT FEES	<u>384</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
TOTAL OTHER OPER SERVICES/CHRG	384	421	213	0	244	31	14.49
<u>DEPT SERVICE</u>							
630-96420-6630 FISCAL AGENT FEES	56	557	580	557	1,262	682	117.59
630-96420-6650 BOND INTEREST	<u>5,879</u>	<u>68,368</u>	<u>75,168</u>	<u>78,901</u>	<u>67,198</u>	<u>(7,970)</u>	<u>10.60-</u>
TOTAL DEPT SERVICE	5,935	68,925	75,748	79,458	68,460	(7,288)	9.62-
TOTAL DEBT SERVICE	6,319	69,346	75,961	79,458	68,704	(7,257)	9.55-
TOTAL OTHER	1,178,630	1,092,183	1,202,201	938,288	2,753,540	1,551,339	129.04
TOTAL EXPENDITURES	<u>1,178,630</u>	<u>1,092,183</u>	<u>1,202,201</u>	<u>938,288</u>	<u>2,753,540</u>	<u>1,551,339</u>	<u>129.04</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>150,599</u>	<u>107,806</u>	<u>(4,315)</u>	<u>(11,867)</u>	<u>(1,492,476)</u>	<u>(1,488,161)</u>	<u>34,488.09</u>

November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 4:30 p.m. Airport Commission	6	7	8	9
10	11 City Hall Closed – Veterans Day 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	12 5:30 p.m. Regular City Council Meeting	13 5:30 p.m. Planning Commission	14	15	16
17	18	19 4:30 p.m. Marshall Municipal Utilities Commission	20 12:00 p.m. EDA	21 2:00 p.m. CVB Board Meeting	22	23
24	25	26 5:30 p.m. Regular City Council Meeting	27	28 City Hall Closed – Thanksgiving Holiday	29 City Hall Closed – Thanksgiving Holiday	30

December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 4:30 p.m. Airport Commission	4 4:45 p.m. Community Services Advisory Board	5	6	7
8	9 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	10 4:30 p.m. Closed Meeting 5:30 p.m. Regular City Council Meeting 6:00 p.m. Truth and Taxation Hearing	11 5:30 p.m. Planning Commission	12	13	14
15	16	17 4:30 p.m. Marshall Municipal Utilities Commission 5:30 p.m. Regular City Council Meeting	18 12:00 p.m. EDA	19 2:00 p.m. CVB Board Meeting	20	21
22	23	24	25 City Hall Closed - Christmas	26	27	28
29	30	31				